

Assignment documentation template

First cover sheet

External documentation

Professionally designed client-facing document that is easy for the client to follow

- The name of the project, project commencement and projected completion date and both the client and author's contact details on the cover page
- Contents page
- Introduction of the client, the context, and the problem that needs to be solved
- Communication of how the website or application will meet stakeholder needs in terms of overall user experience, including visual design, information architecture and functionality
- Simple timeline which corresponds to deliverables
- Agreement & contract with terms & conditions

Documentation marking guide

| Requirements | Page numbers |
|--|--------------|
| Write an appropriate proposal for a web project Proposal includes appropriate sections in accordance with the Yoobee Website Proposal Best Practices | |

Internal documentation

For development team

- Research results and analysis
- Strategic planning
- Conceptual designs
- Technical UML diagrams (Use-case diagram, activity/flow diagram, etc)
- Detailed timetable/Burndown chart (breakdown of hours, deadlines, deliverables for each stage)
- Technical requirements (libraries/plugins/frameworks)

Documentation marking guide

| Requirements | Page numbers |
|---|--------------|
| Define deliverables based on use cases prior to production Appropriate deliverables are based on identified use cases and have been defined prior to production | |
| Implement functionality of UI components with appropriate raw JavaScript and/or a library Appropriate UI component is chosen for use-case and functions without errors | |
| Extend a JS library with a 3rd party plugin Appropriate plugins have been included and used | |
| Set critical deadline milestones for project during the planning stage, and analyse variations from this when signing off the project (planning) Deadlines have been set and variations noted | |

Appendices

Additional documentation required for the assignment

- Reflection

Documentation marking guide

| Requirements | Page numbers |
|---|--------------|
| Set critical deadline milestones for project during the planning stage, and analyse variations from this when signing off the project (reflection) Deadlines have been set and variations noted | |
| Use a range of production tools to assist in the development of a project Appropriate tools are used to enhance production workflow and are documented | |