

## Definitions:

Marker / Teacher— A qualified in BC teacher that has applied to mark student exams and assessments.

Coordinator – Ministry staff that creates sessions and works with the Administrator and Contract Administrator to staff the marking sessions.

Administrator – Ministry staff that keys in Marker information into the system and verifies contact and payment information.

Contract Administrator - Creates the contracts for the Markers for the marking sessions.

Expense Authority – Authorizes the contracts.