**Instructions (Delete this Before Using):**

This template may not be necessary if you are using an EHR like Epic, use the Epic note template instead.

* Create a copy of this document for each patient. **Make sure it is stored in a PHI approved location**.
* Add the patient details at the top, and any pertinent history/medications at the bottom for reference.
* For each call you make, duplicate the call log section from the [template at the bottom](#_Call_Log_Template) to make notes. Keep an empty copy of the template to make additional calls easier.
* Replace anything in <> brackets with appropriate details
* Replace any \*\*\* markers with appropriate notes.
* Add ToDos for call. It is good practice to maintain all current ToDos at the top of the log if you plan on making multiple calls to the same patient.
* Delete questions that you did not ask to avoid confusion

**Name:**; **DOB:**, **Number:**

Note author:

Current ToDos:

[ ]

[ ]

# Call Log

## Call 1: <Date Time>

Call length: <**XX>** minutes

ToDos from call:

[ ]

[ ]

[ ]

Call summary:

\*\*\*

Wellness Questions Asked:

* How are you feeling today and over the last few days? \*\*\*
* As this is a challenging time for everyone right now, how are you feeling emotionally? \*\*\*
* What have you been thinking about COVID and your situation? \*\*\*
* Do you have enough of your medications, and do you anticipate refill needs in the next 2 weeks? \*\*\*
* Do you have enough food at home and are you able to get groceries or meals safely right now? \*\*\*
* Are there any things we need to let your provider know today? \*\*\*

Additional Questions Asked:

* If you have caregivers, are they still coming to see you, or are you worried about not having enough help? \*\*\*
* Do you have all of your medical supplies (incontinence supplies, oxygen, wound supplies)? \*\*\*
* How have you been spending your time? \*\*\*
* What are your coping/self-care techniques? \*\*\*

Screening:

GAD-7 Anxiety Score (<https://www.mdcalc.com/gad-7-general-anxiety-disorder-7>): \*\*\*

PHQ-9 Depression Score (<https://www.mdcalc.com/phq-9-patient-health-questionnaire-9>): \*\*\*

# History

# Call Log Template

## Call <N>: <Date Time>

Call length: <**XX>** minutes

ToDos from call:

[ ]

[ ]

[ ]

Call summary:

\*\*\*

Wellness Questions Asked:

* How are you feeling today and over the last few days? \*\*\*
* As this is a challenging time for everyone right now, how are you feeling emotionally? \*\*\*
* What have you been thinking about COVID and your situation? \*\*\*
* Do you have enough of your medications, and do you anticipate refill needs in the next 2 weeks? \*\*\*
* Do you have enough food at home and are you able to get groceries or meals safely right now? \*\*\*
* Are there any things we need to let your provider know today? \*\*\*

Additional Questions Asked:

* If you have caregivers, are they still coming to see you, or are you worried about not having enough help? \*\*\*
* Do you have all of your medical supplies (incontinence supplies, oxygen, wound supplies)? \*\*\*
* How have you been spending your time? \*\*\*
* What are your coping/self-care techniques? \*\*\*

GAD-7 Anxiety Score (<https://www.mdcalc.com/gad-7-general-anxiety-disorder-7>): \*\*\*

PHQ-9 Depression Score (<https://www.mdcalc.com/phq-9-patient-health-questionnaire-9>): \*\*\*

K10 psychological distress screen <https://www.tac.vic.gov.au/files-to-move/media/upload/k10_english.pdf>