Dear Sir/Madam,

RE: APPLICATION FOR THE POSITION OF JB\_TITLE

I am writing to express my interest in the position of JB\_TITLE WK\_PLACE.

I have a Bachelor of Science degree in Computer Science (Second Class Honors, Upper Division), as well as being Microsoft, Cisco, Veeam and VMware certified.

I am hardworking, a team player and a quick learner.

I am ready to do whatever is expected of me, and go the extra mile to ensure that I perform over and beyond any expectations, and would highly appreciate an opportunity to work in your highly esteemed organization and prove that I can contribute positively to the organization.

Please find attached a copy of my CV.

Thank you for your time and consideration.

Sincerely,

[Enter your name here]