

La Salle Collège

Fit Space Status

Adril Kemyem

Marilena Soussani

Mike Jun Yang Chiu Lim

420-AS2-AS C2 Information System Analysis

Michelle Khalife

Monday, December 11th, 2023

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Ref.

CHATGPT PROMPT ENTERED: Introduction of our project 5 sentences and our mission // shorter

About us

Marilena Soussani

Product Owner

marilenasoussani@gmail.com

Adril Kemyem

Scrum Master

adril.kemyem@lcieducation.net

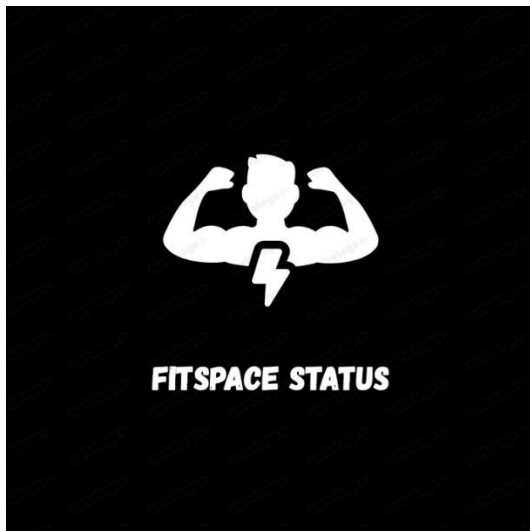
Mike Jun Yang Chiu Lim

Developer

chiulimmike@gmail.com

Trello Board: <https://trello.com/b/4x6Q0vV8/team-board>

Logo:



Product Proposal

Business Case

Company mission

Our product aims at revolutionising the gym experience through real-time capacity update. With a focus on ensuring a safe and comfortable fitness journey, our mission is to share the information they need to schedule their workouts correctly. By providing instant updates on gym occupancy, we aim to create an open and stress-free environment for all fitness enthusiasts. Our commitment lies in enhancing the overall fitness journey, promoting a healthier and more enjoyable gym atmosphere for everyone. Together, our goal is to make fitness accessible, safe, and empowering for all.

Name: Fit Space Status

Five reasons our app is important

- Collecting and analysing capacity data can provide valuable insights into member behaviour, which can inform marketing and operational decisions.
- The app will display the membership card (Barcode) in case if someone forget their card at home.
- Prevent overcrowding reduces the likelihood of accidents and injuries due to limited space.
- It enhances the overall member experience by allowing users to plan their workout during less crowded times, leading to a more comfortable and efficient gym visit.
- It helps gyms adhere to local regulations and guidelines related to maximum occupancy, especially during health crises or emergency situations.
- Users can check the current gym capacity before leaving home, ensuring that they won't waste time traveling to an overcrowded gym.

Market segment (End-users)

- Fitness Enthusiast
- Gym Staff
- Potential gym members
- Gym owners and managers
- Fitness trainers
- Odd on-goer

BUDGET SHEET

FITNESS SPACE STATUS

EXPENSES

TOTAL EXPENSES			Estimated		
			#####		
Site	Estimated	.	Site	Estimated	.
Rent	\$5,000.00	monthly	Chairs and Desks	\$5,000.00	
Wifi	\$300.00	monthly	Peripherals	\$2,000.00	
Hydro-Quebec	\$1,000.00	monthly	Servers	\$5,000.00	
Computers	#####				
Total	#####	.	Total	#####	.
Wages	Estimated	.	Column1	Estimated	.
Project Manager	#####				
UI designer	#####				
Frontend developer	#####				
Backend developer	#####				
Software testers	#####				
Total	#####	.	Total	\$0.00	.
Hidden costs	Estimated	.	Food	Estimated	.
Security	\$1,000.00				
Maintenance	\$5,000.00				
Marketing	#####		Total	\$0.00	.
Total	#####	.			
Column1	Estimated	.			
Total	\$0.00	.			

COSTS

- Trademark application filling fee \$347.35
- Treadmill: \$800 x 3
- Bench press chair: \$150 x 4
- Dumbbell set: \$860
- Lockers: \$683 x 12
- Bicycle: \$189 x 4
- Building: \$6 000 /monthly (2k sq feet)
- Gym equipment:
- Sensors: \$11 (each)

Services

- Show status of fitness machine
- Direct customer service
- Membership account access
- Group classes
- Personal trainers

Elevator-pitch

FOR

- Athletes
- Competitors
- Gym-adhere
- Fitness enthusiast

WHO HAVE

- Difficulties to locate empty gym
- Wants to hire personal trainers
- Wants to be notified whether the Fitness machine is vacant or not
- Wants to engage in Fitness session

,

Fitspace Status

IS AN APPLICATION

THAT

- Benefits people who like to workout more spaciouly

UNLIKE

- Other regular gym

THE PRODUCT


- Also contain the fitness enthusiast's membership QR code (in case somebody forget their keycard at home)
- Has weekly schedule for those who wants to engage in Fitness session


For fitness enthusiasts who have difficulties locating empty gyms. Fitspace Status is an application that benefits people who like to work out more spaciouly.

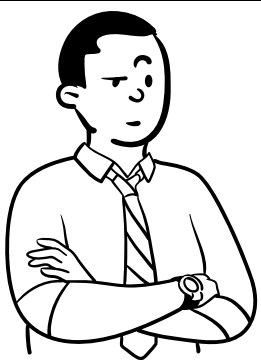
Product Vision

Target Group	Needs	Product	Business value
Fitness enthusiast	Able to locate vacated gym	Membership info mobile access	Allow us to open up multiple gyms in the future
Competitors	Hiring personal trainers	Notifications upon the customer's request	Recommendation to other athletes and fitness enthusiast
Gym adheres	Receiving notification about the gym status	Access to the application which allows the user to see which machine is vacated or busy	Access to peak usage times, leading to better market strategies
Athletes	Looking to engage in fitness sessions		Offering an AI, helping the customers to plan their workout, showing commitment to another member

Product Personas

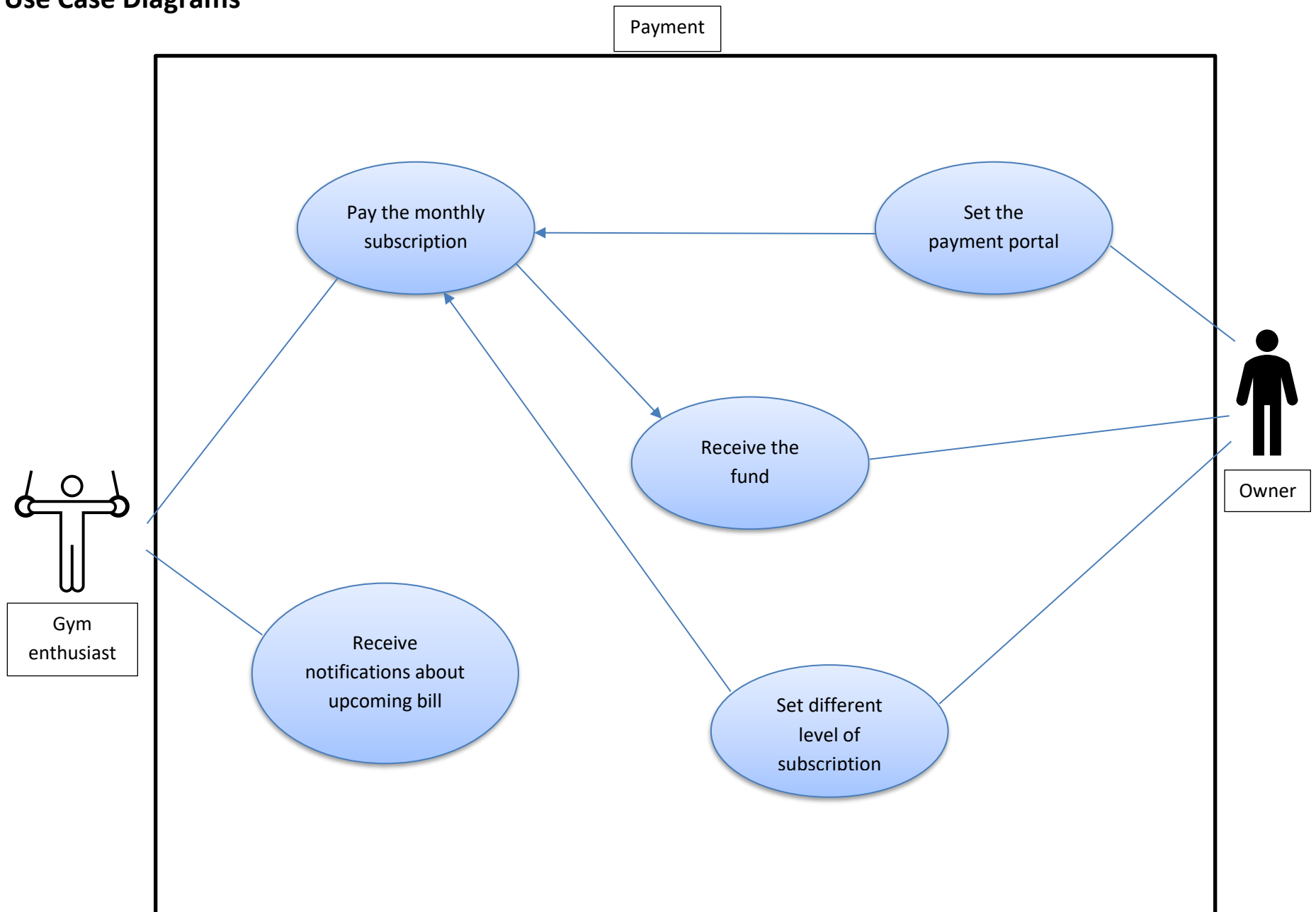
Peter Koch	Details	Goals
	<ol style="list-style-type: none"> 1. 60 years old 2. Retired 3. Suffer from back pain 4. Divorced 5. Introverted 	<ol style="list-style-type: none"> 1. Looking for gym that offer private small group so he doesn't feel threatened by other gym enthusiast. 2. Able to reserve a room to workout alone 3. Wants to hire a private trainer to help working out his body.

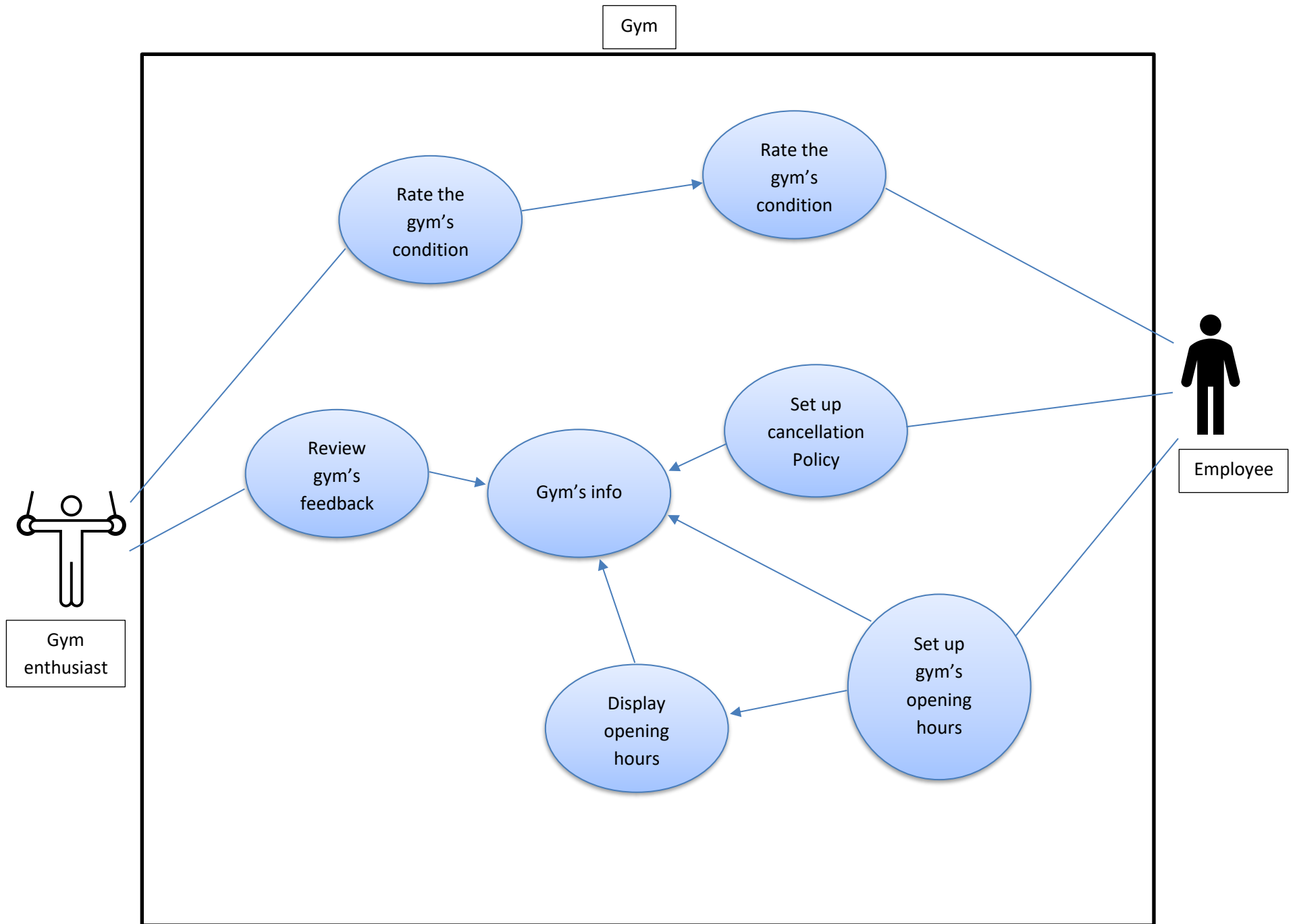
Rebecca Silver	Details	Goals
	<ol style="list-style-type: none"> 1. 19 years old 2. Student at Concordia university 3. Engaged in computer engineering 4. Loves to workout in a spacious gym. 5. Have travelled to and turning back from destinations many times in the past. 	<ol style="list-style-type: none"> 1. Looking for a much quiet and spacious gym to train 2. Wants to know how busy the gym is beforehand 3. Wants to know the no of empty lockers available 4. Wants to check the status of the swimming pool 5. Wants to receive a healthy diet blog from a nutritionist

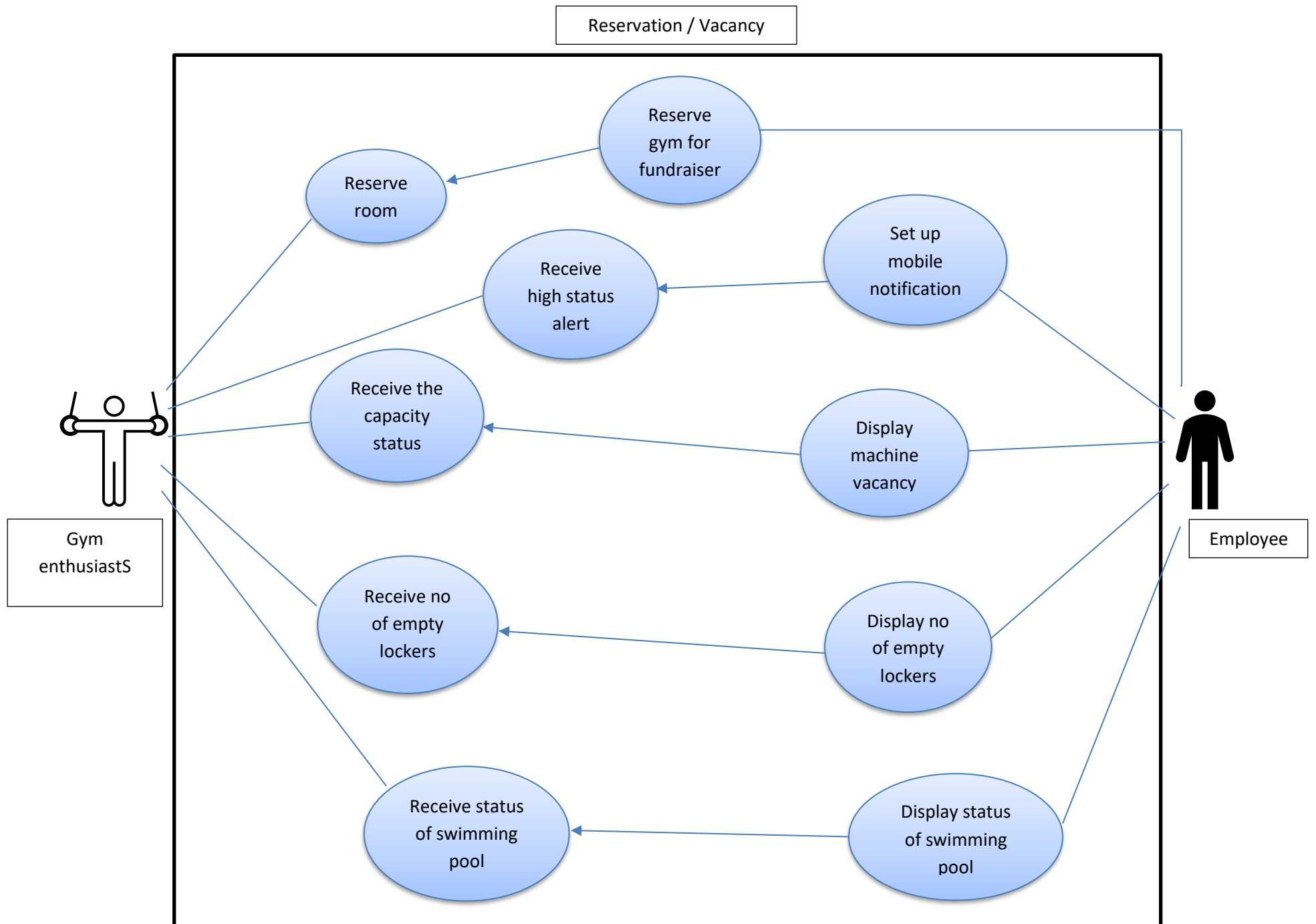
John Heckler	Details	Goals
	<ol style="list-style-type: none"> 1. 29 years old 2. Businessman 3. Afraid of being overweight 4. Suffer from neck pain 5. Sometimes forgets his keycard at home 	<ol style="list-style-type: none"> 1. Wants to receive notifications to remind him of next subscription payment 2. Wants to know the vacancy of fitness machine beforehand 3. Wants to check the status of the swimming pool 4. Receive high capacity alerts via his phone 5. Access his membership card virtually

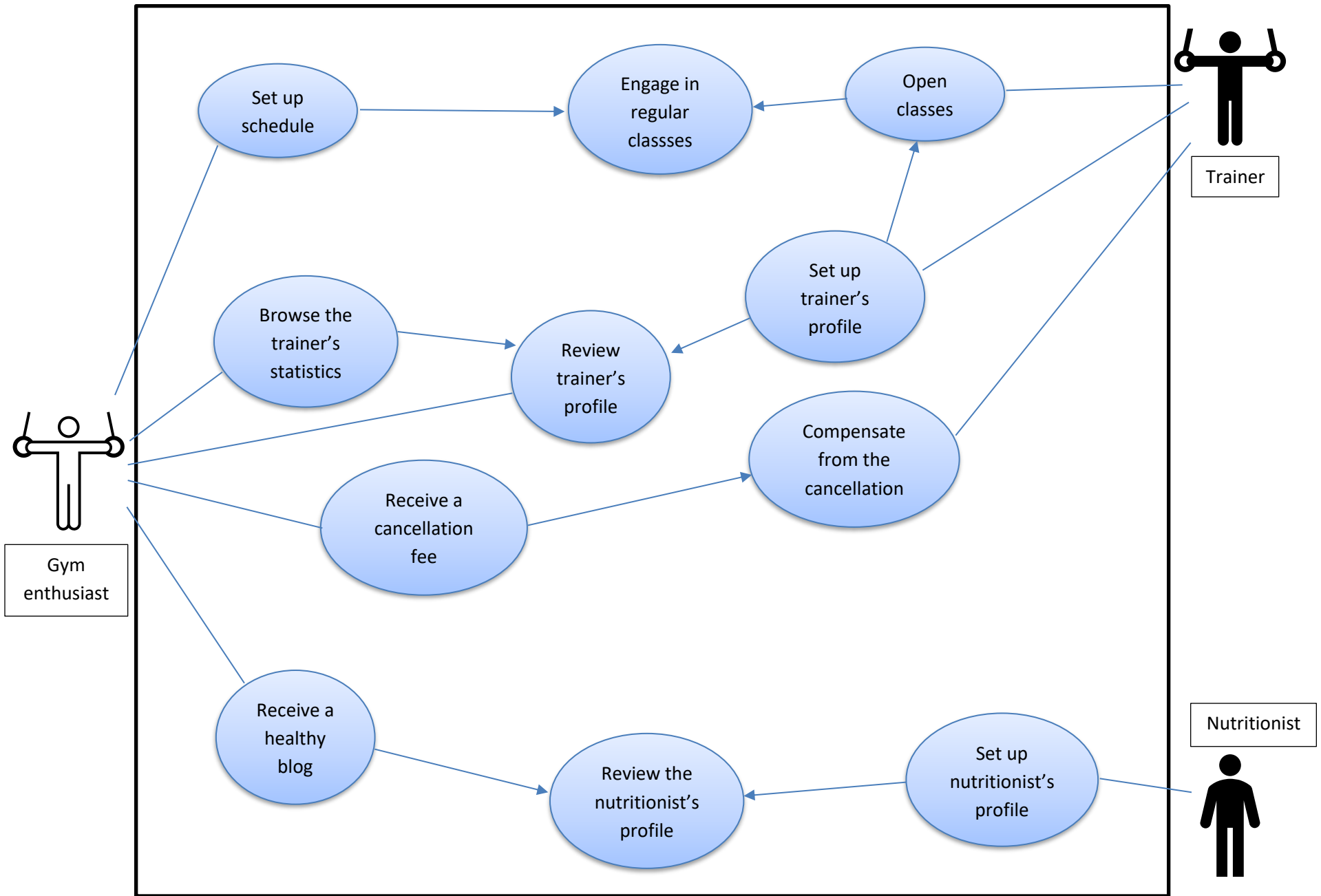


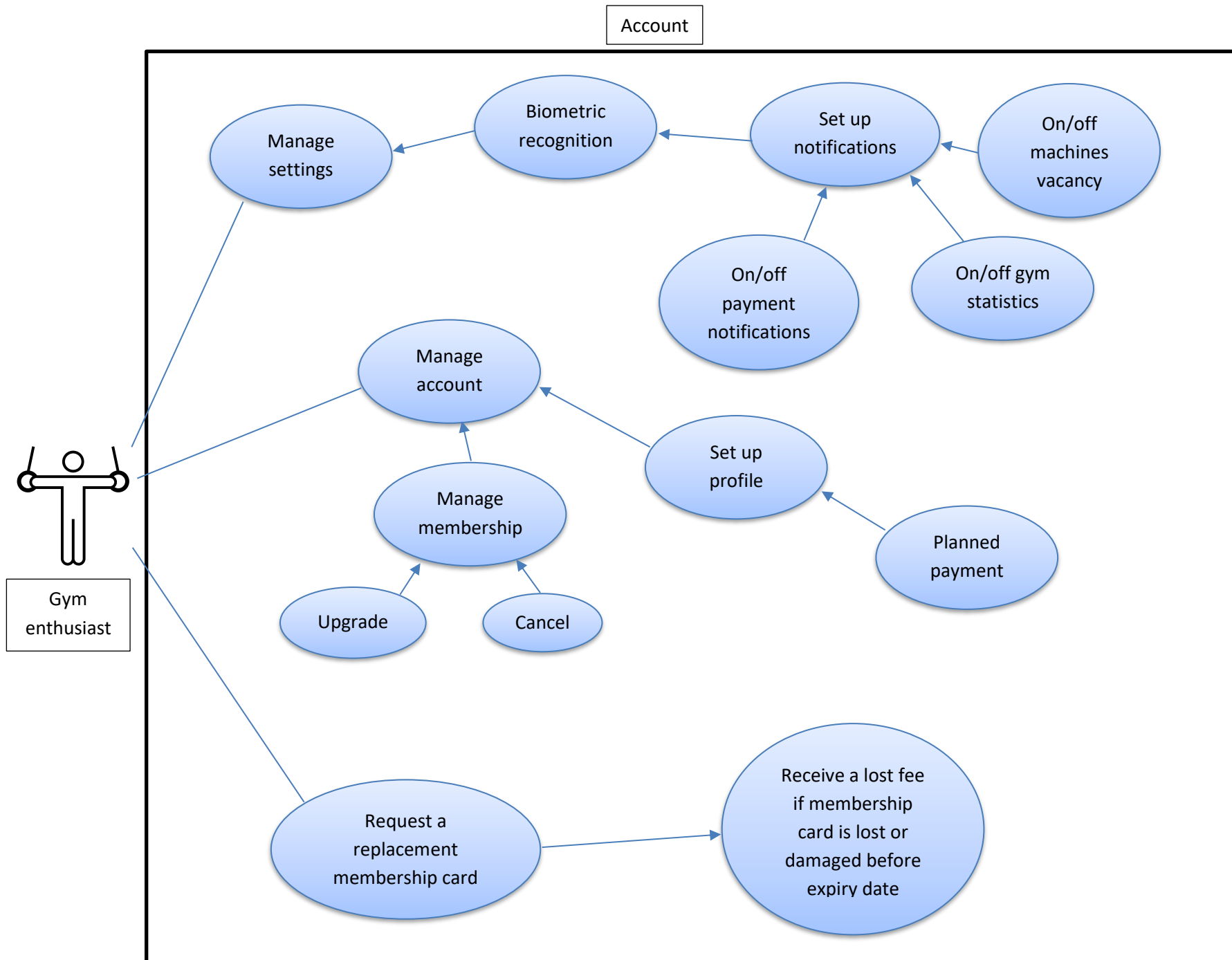
Use Case Diagrams



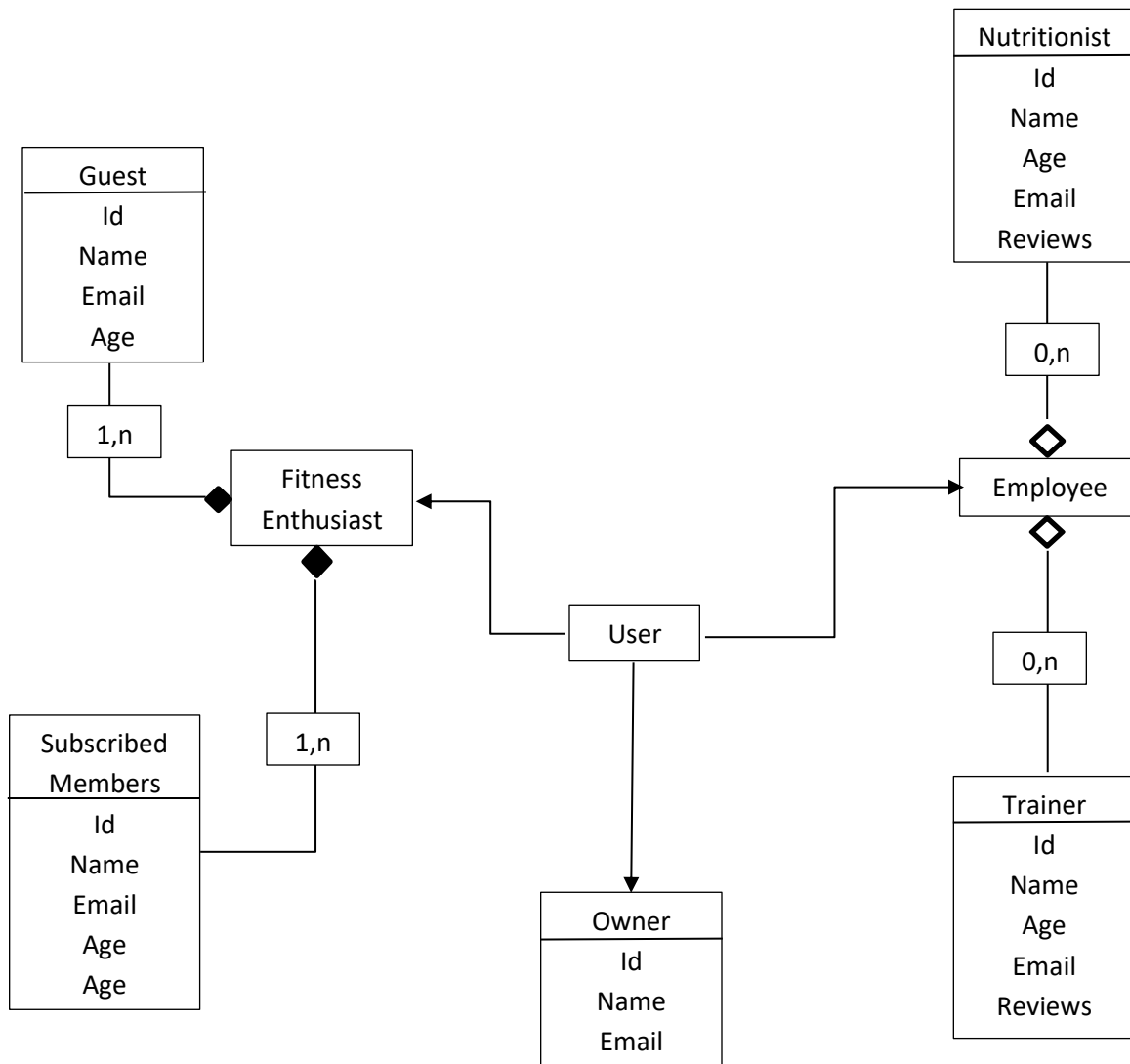


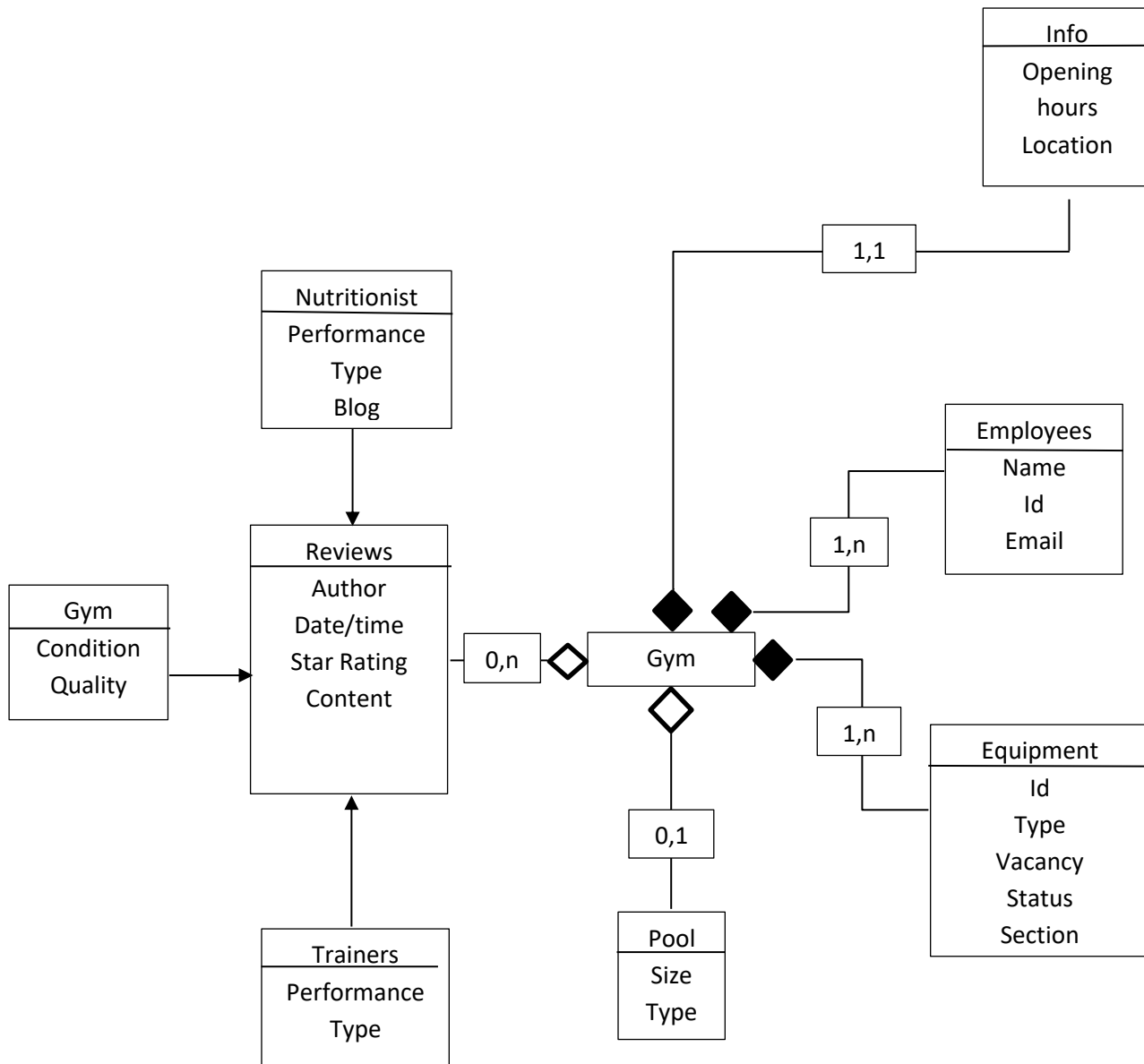


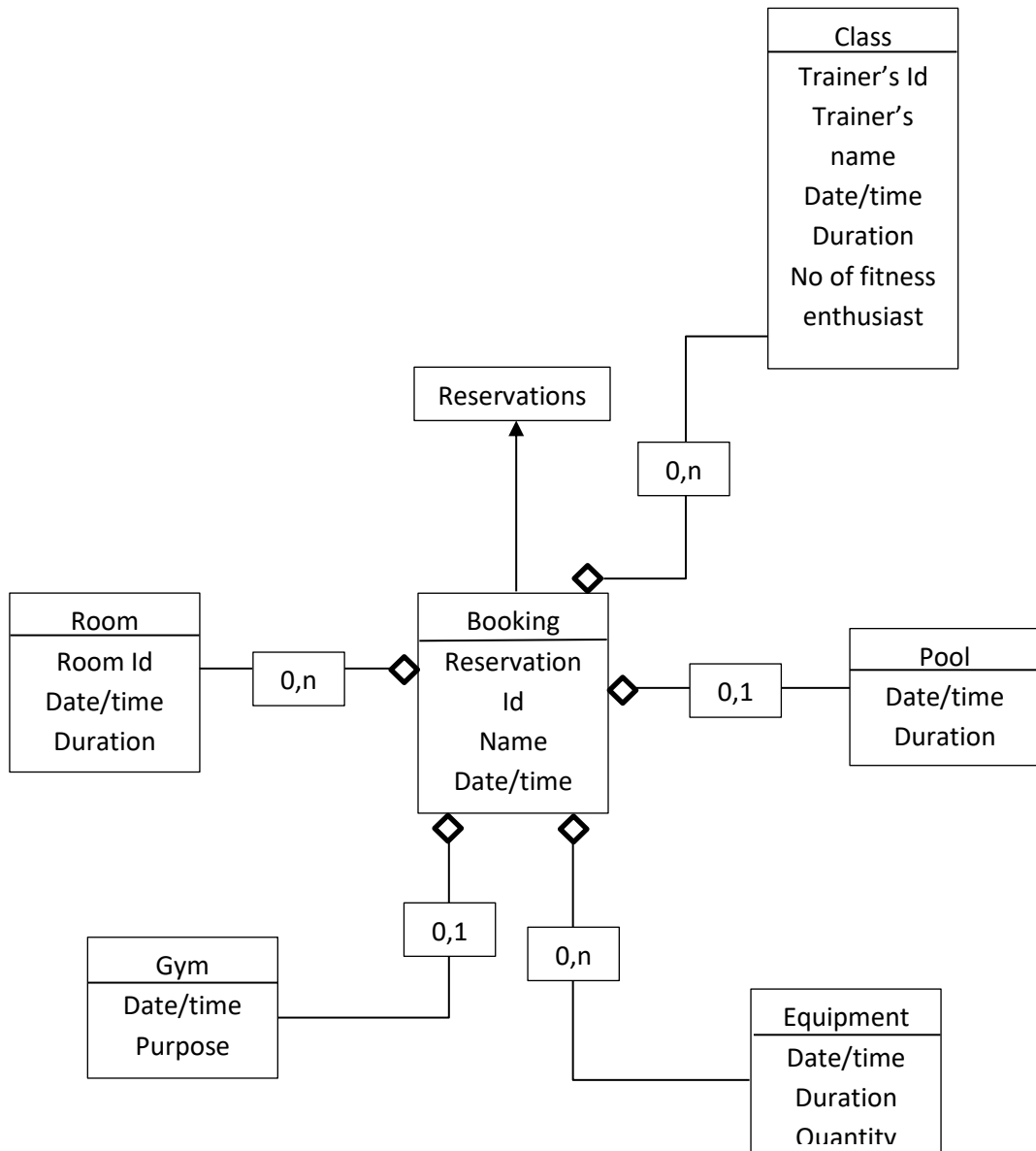


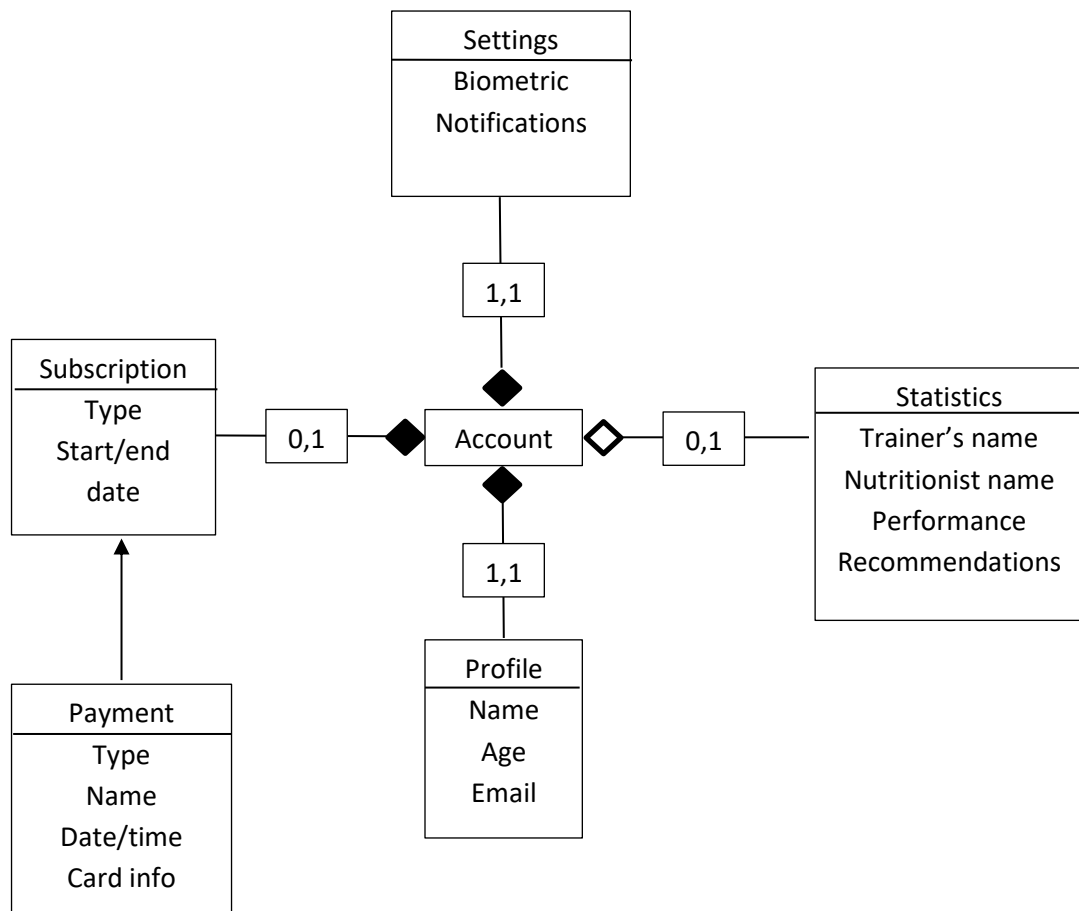


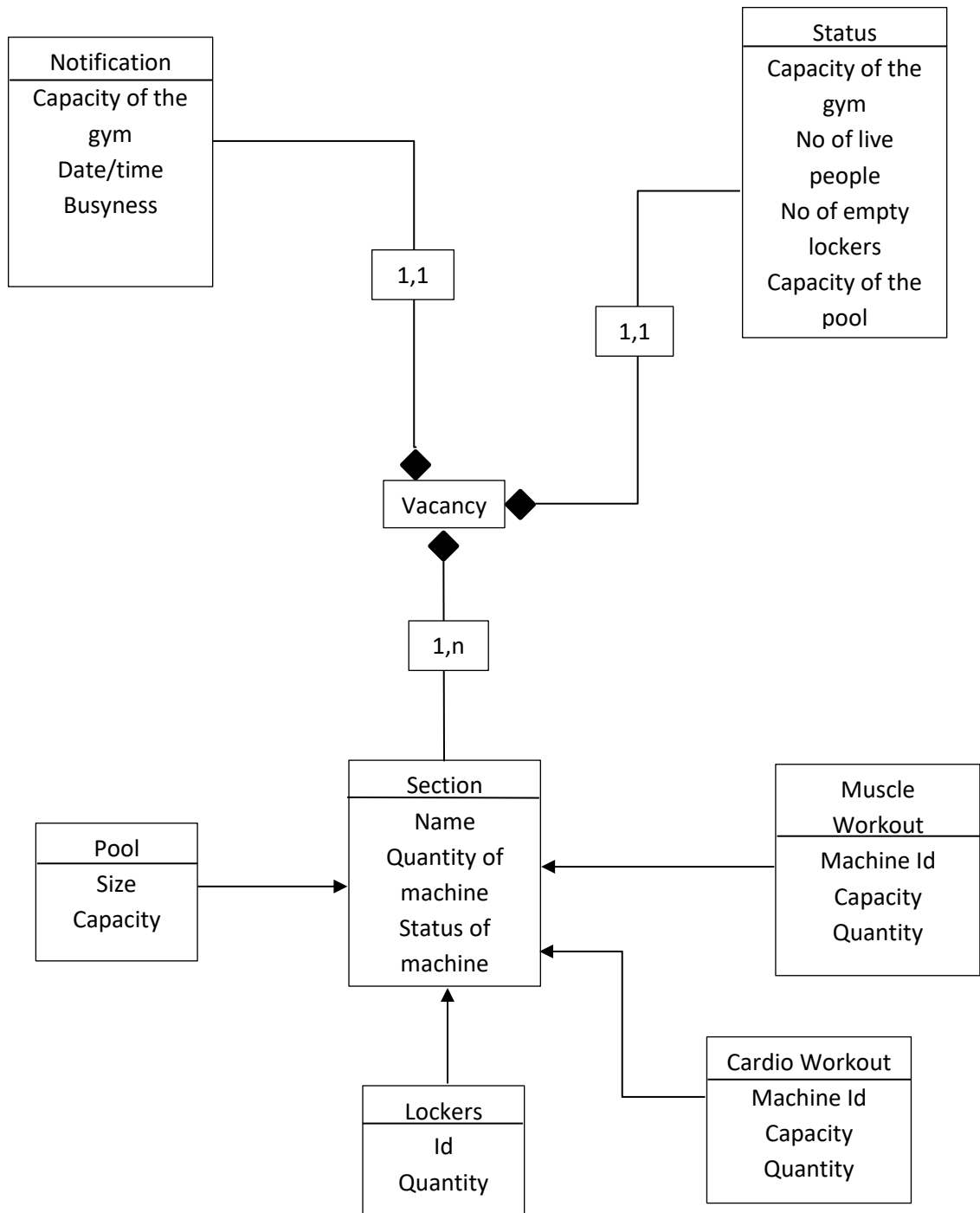
Class Diagram











Product Roadmap



FIT SPACE STATUS

FIT SPACE STATUS

FIT SPACE STATUS is an application used to inform the customer about the overall capacity of the gym, specifically the vacancy of fitness machines, private rooms, the status of swimming pool, no of empty lockers.

FIT SPACE STATUS not only notify the customer about the vacancy, but has multiple functions like enable customers accessing their membership card virtually, browsing the trainers or nutritionists statistics, creating their

own account online, schedule their workout plans, and manage their subscription.

We aim to open an stress-free environment; allow customers with different to engage in physical workout classes, for promoting a healthier and more enjoyable atmosphere for all fitness enthusiast.

ROADMAP

Revenue Generation

1. Performing ways of monetisation.
2. In-app purchase functionality.

5

Customers Experience Improvement

1. Features to reserve rooms for classes, pools, and lockers.
2. Browsing the trainers and nutritionist's statistics and performance.

4

Customers reviews and feedback

1. Allow fitness enthusiast to leave comments and ratings.
2. Recommendation to other fitness enthusiast.

3

Displaying the status

On the application

1. Display the capacity of the gym.
2. Display the vacancy of machines, rooms, pool, and lockers.

2

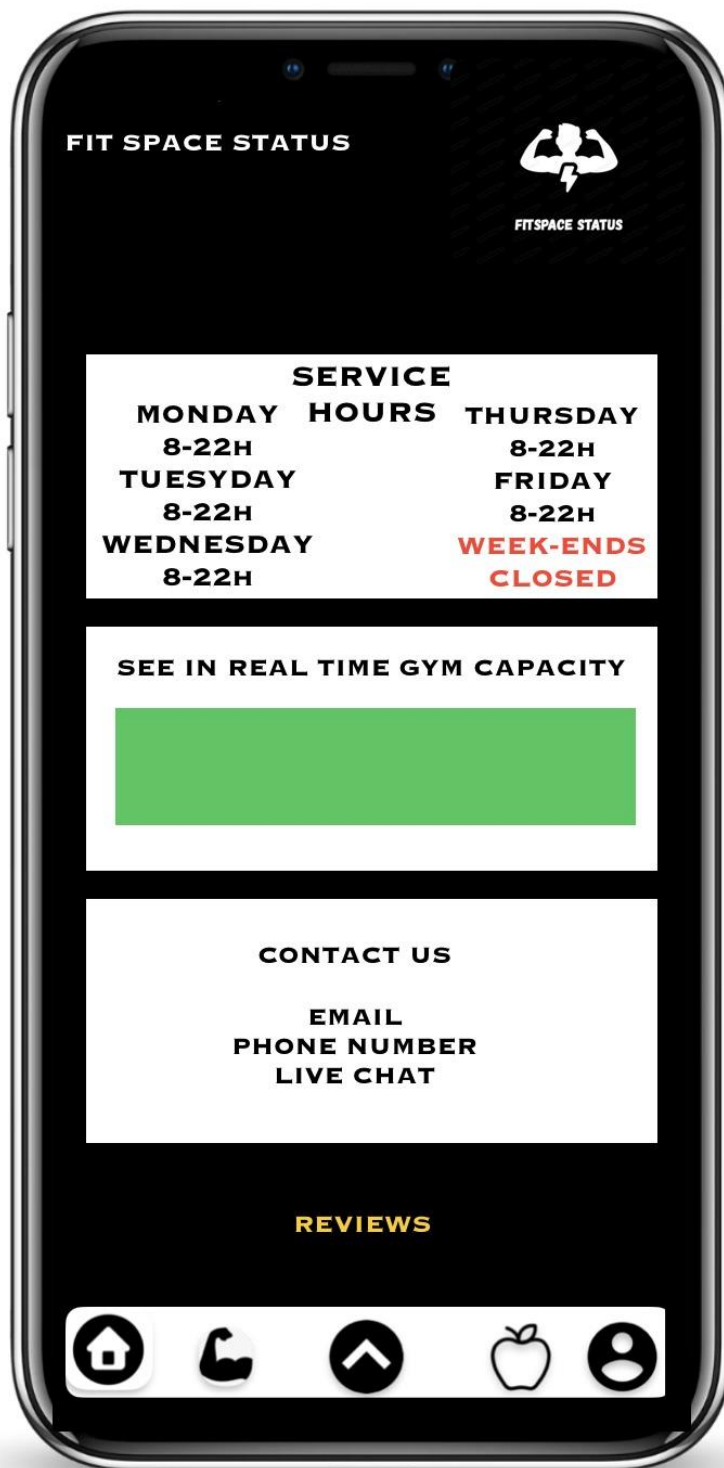
Basic User Functionality

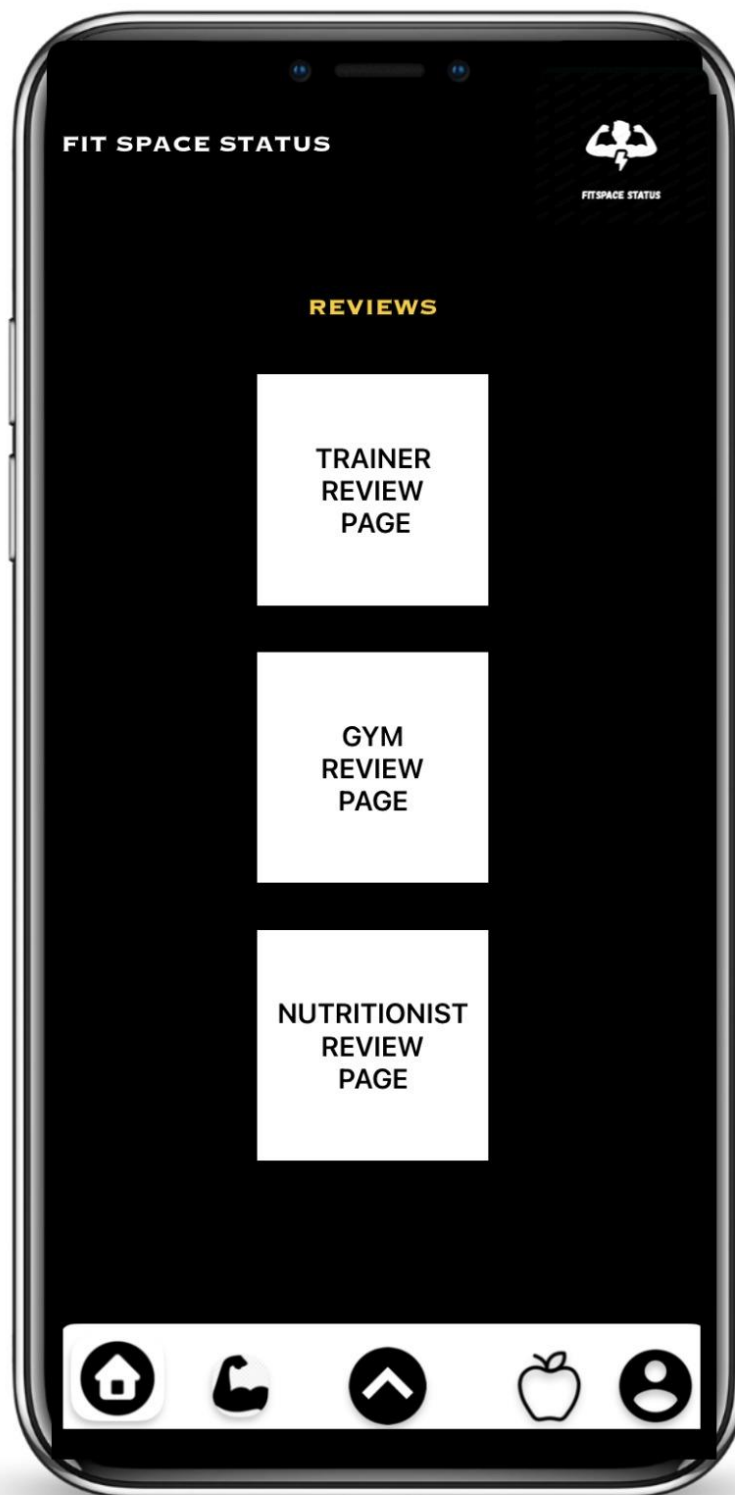
1. Membership registration system.
2. Login, logout, manage subscription.

1

Mock-up







FIT SPACE STATUS



FITSPACE STATUS

VACANCY STATUS

**MEMBERS
CURRENTLY
AT THE GYM**

**30 USERS AT THE
GYM**

DUMBBELLS

**20
VACANT**

**10
BEING
USED**

**2
OUT OF
SERVICE**

TREADMILLS

**8
VACANT**

**10
BEING
USED**

**0
OUT OF
SERVICE**

LOCKERS

**0
VACANT**

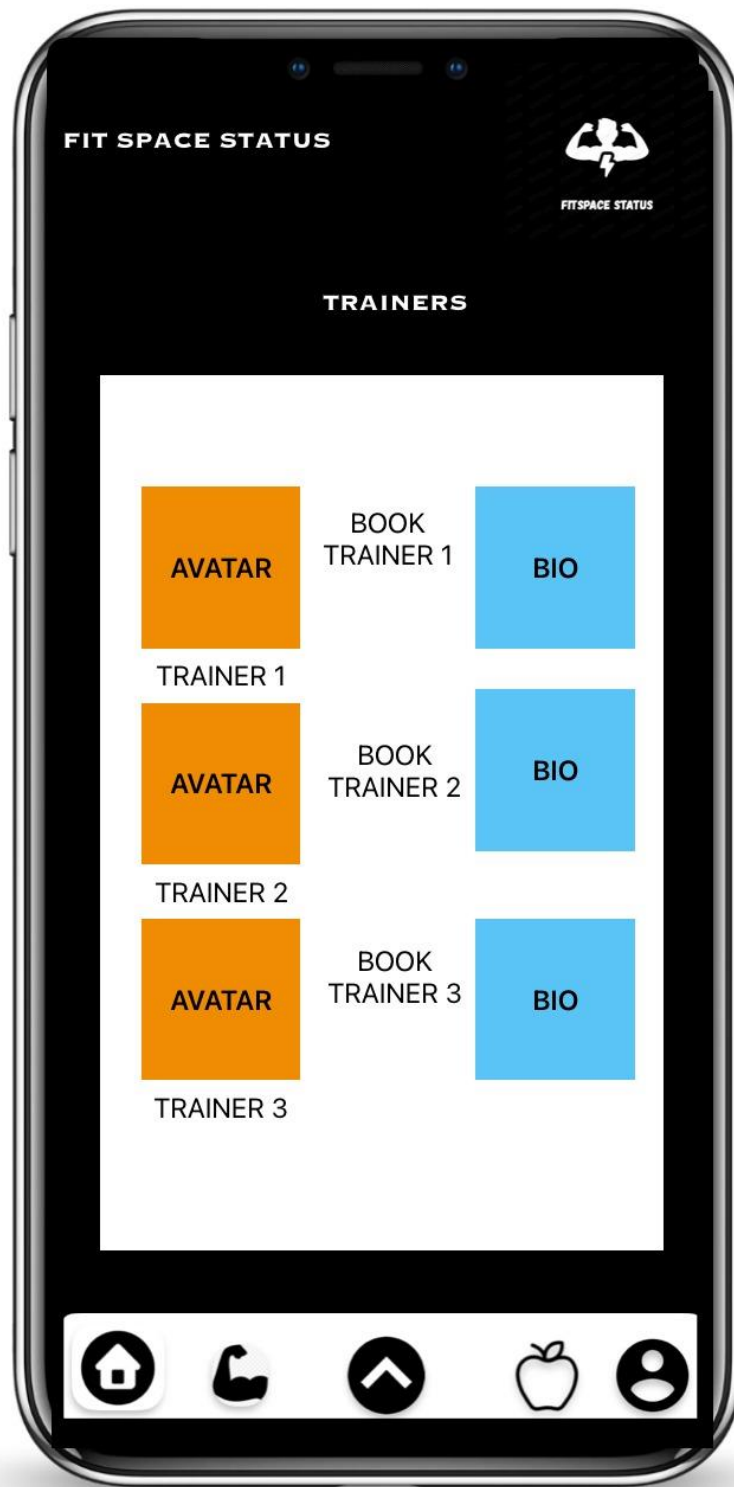
**21
BEING
USED**

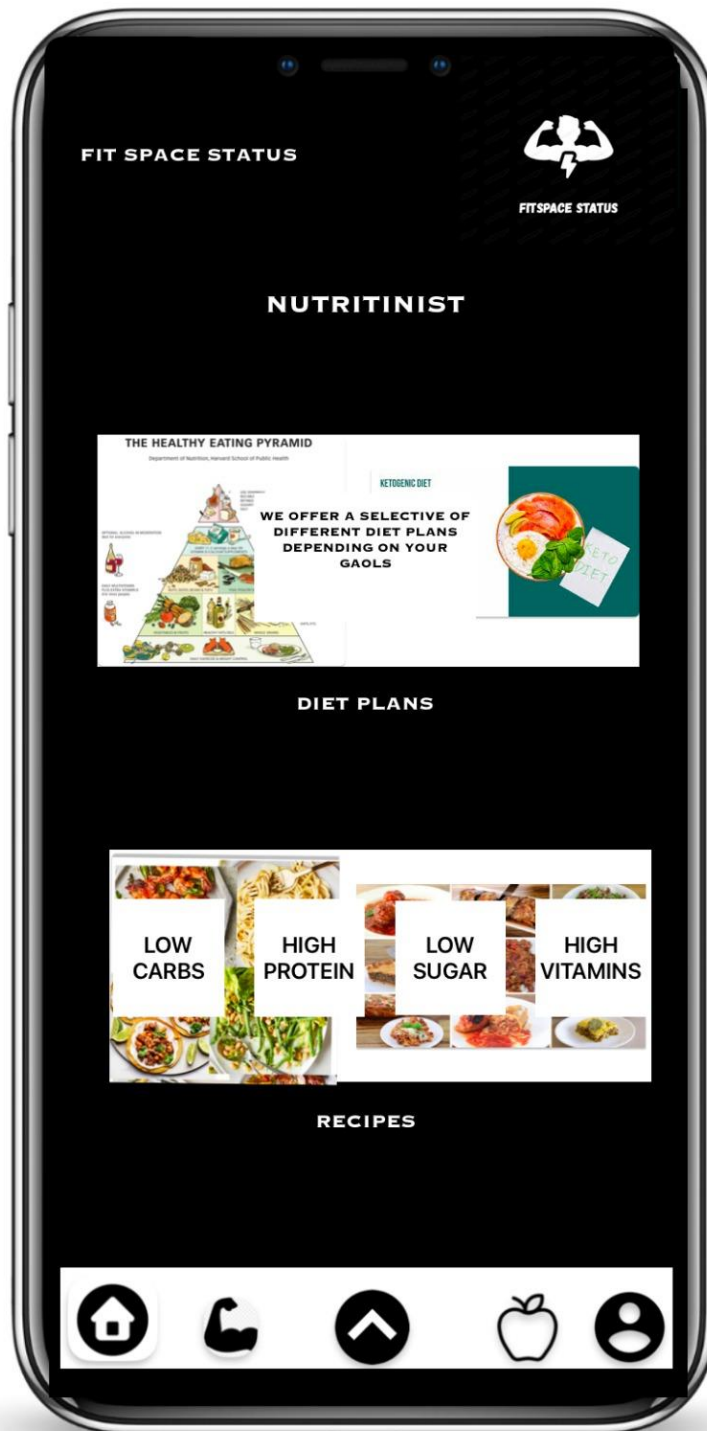
**0
OUT OF
SERVICE**

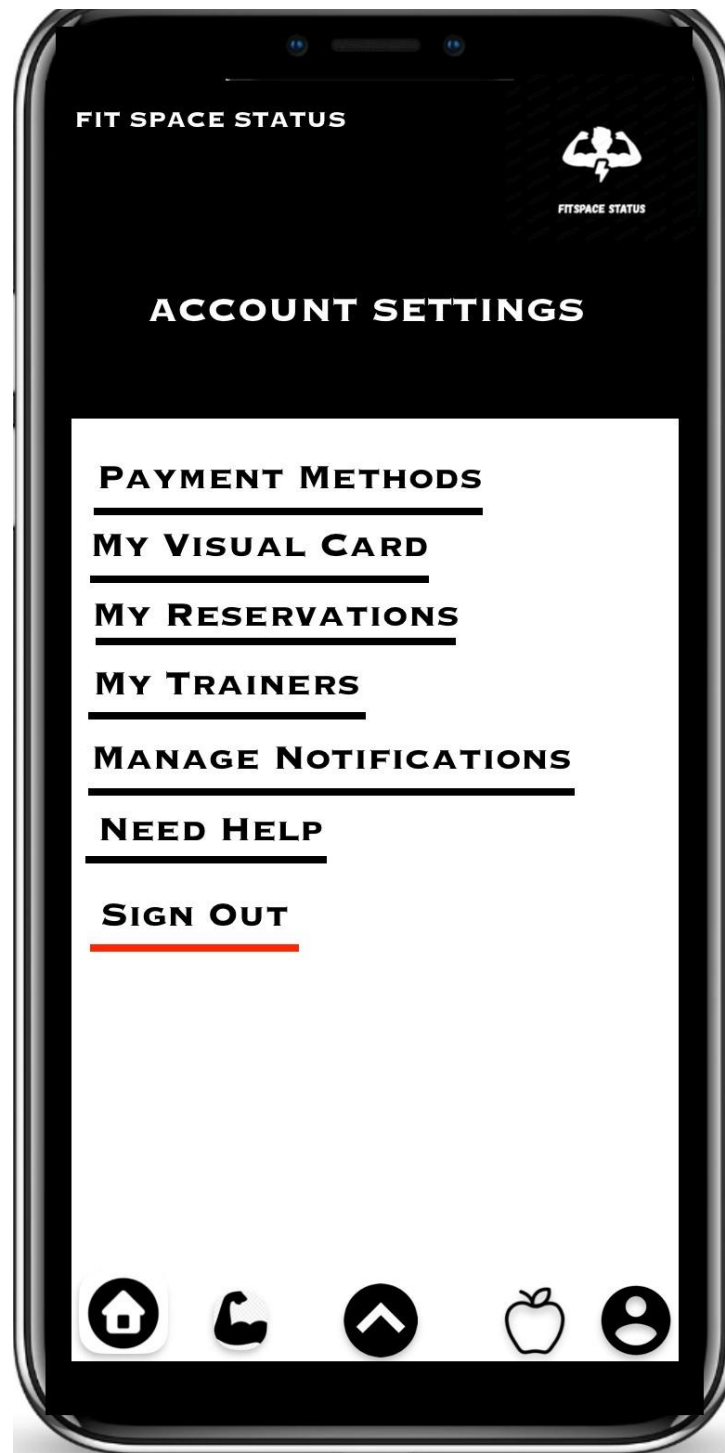
POOL

10 IN THE POOL







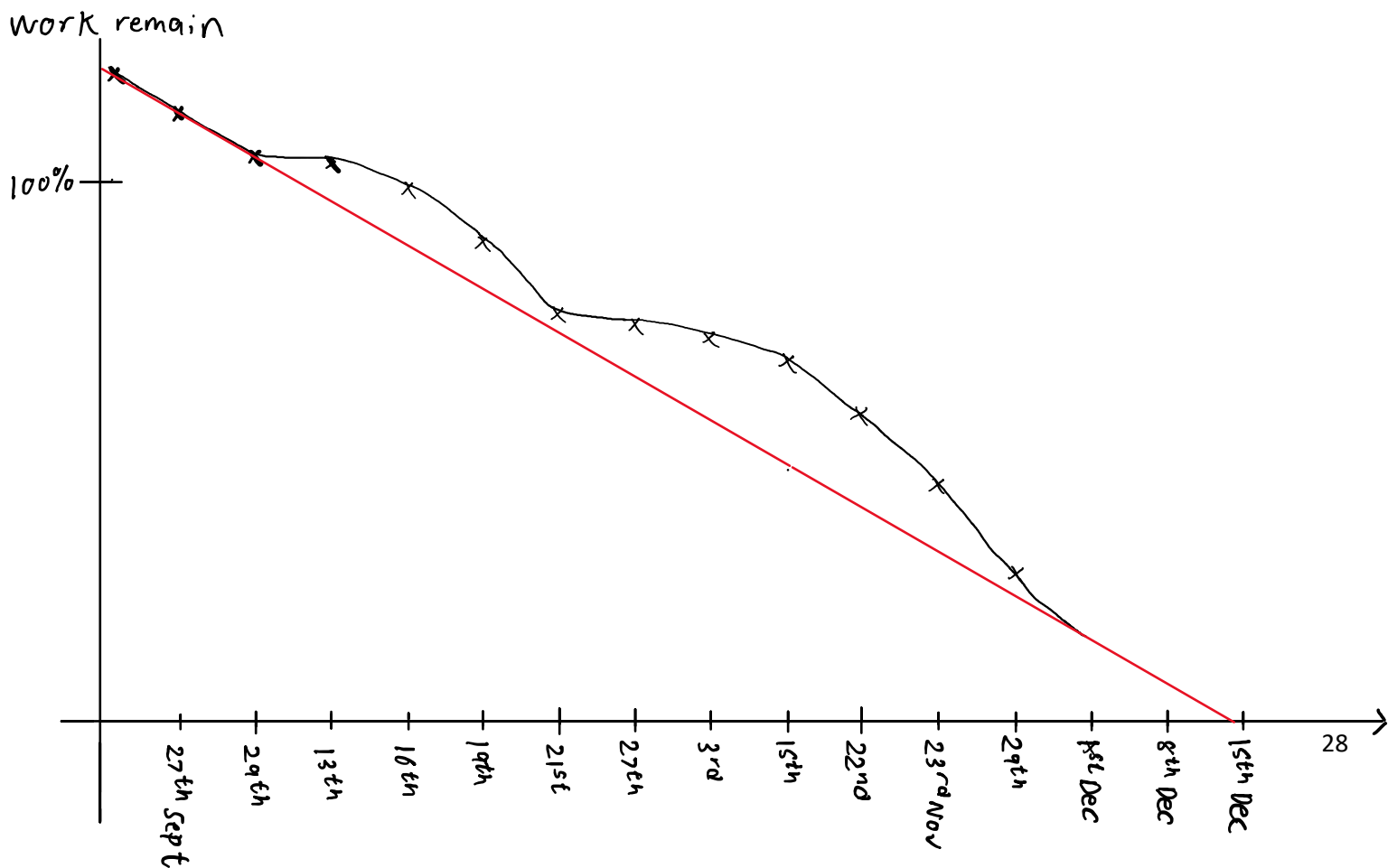


Appendix

Team Charter

1. Ask for help if necessary
2. Work hard
3. Be kind towards one and other
4. Be on time for project
5. Support each other
6. Be comfortable
7. No drama
8. Be respectful
9. Embrace each other's ideas
10. Be prepared
11. Absences and lateness have to be notified.
12. No racism
13. No fighting
14. No early leaving allowed (except on special occasions)
15. Respect the deadline
16. Communications is key to success
17. Remind yourselves what you want to be, and why?

Burn down chart



Meeting Logs

LaSalle College, Montreal

Information Systems Analysis & Modeling

Michelle M. Khalifé

FINAL PROJECT Scrum Master Log

Log Author: Adril Kemyem

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
1	27 th September	School	3:00 pm	30 min

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Adril Kemyem	x				
Marilena Soussani	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
ADRIL KEMYEM	THIS IS OUR FIRST MEETING	WORKING ON THE TEAM CHARTER	DO NOT HAVE ANY
MARILENA SOUSSANI	THIS IS OUR FIRST MEETING	WORKING ON THE TEAM CHARTER	DO NOT HAVE ANY
MIKE JUN YANG CHIU LIM	THIS IS OUR FIRST MEETING	WORKING ON THE TEAM CHARTER	DO NOT HAVE ANY

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case	x				
Product Vision & Box	x				
Personas	x				
User Stories Workshop (story and acceptance criteria)	x				
Estimation Planning & Moscow Prioritization	x				
TRELLO – final setup					
Product (Release) Roadmap	x				
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)	x				
Design Mock-up	x				
Team Charter		x			
Meeting Logs	x				
Burndown Chart	x				
Retrospective	x				
Report (Outlining/Writing/Editing)	x				
Building Presentation Slides	x				
Dry Runs (practice presentation)	x				

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is looking good so far. We have lot of ideas.

RETRO

How did the team do this week?

BEST PRACTICES

Team did well and worked hard.

IMMINENT CHANGES

No changes.

FINAL PROJECT
Scrum Master Log

Log Author: Adril Kemyem

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
2	SEPTEMBER 29TH	SCHOOL	11:00 am	1 hr

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
ADRIL KEMYEM	x				
MARILENA SOUSSANI	x				
MIKE JUN YANG CHUI LIM	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
ADRIL KEMYEM	TEAM CHARTER		WE HAVE NO INPEDEMENTS.
MARILENA SOUSSANI	TEAM CHARTER		WE HAVE NO INPEDEMENTS.
MIKE JUN YANG CHUI LIM	TEAM CHARTER		WE HAVE NO IMPEDEMENTS

LOOK OVER BECAUSE TEAM CHARTER WAS GIVEN SEP 27TH (MAYBE CHANGE THE DATE OF OUR FRIST MEETING TO THE 27

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case	x				
Product Vision & Box	x				
Personas	x				
User Stories Workshop (story and acceptance criteria)	x				
Estimation Planning & Moscow Prioritization	x				
TRELLO – final setup	x				
Product (Release) Roadmap	x				
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)	x				
Design Mock-up	x				
Team Charter				x	
Meeting Logs	x				
Burndown Chart	x				
Retrospective	x				
Report (Outlining/Writing/Editing)	x				
Building Presentation Slides	x				
Dry Runs (practice presentation)	x				

LOOK OVER

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

RETRO

How did the team do this week?

NOTES

The product is looking good. Team members respect the team charter.

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Adril Kemyem

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
3	13 th October	School	11:00	1 hr

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Agile Scrum		We have no impediments
Adril Kemyem	Agile Scrum		We have no impediments
Mike Jun Yang Chiu Lim	Agile Scrum		We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case		x			
Product Vision & Box			x		
Personas			x		
User Stories Workshop (story and acceptance criteria)	x				
Estimation Planning & Moscow Prioritization	x				
TRELLO – final setup	x				
Product (Release) Roadmap	x				
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)		x			
Design Mock-up	x				
Team Charter			x		
Meeting Logs			x		
Burndown Chart		x			
Retrospective	x				
Report (Outlining/Writing/Editing)	x				
Building Presentation Slides	x				
Dry Runs (practice presentation)	x				

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is looking good so far. Good team work and communication.

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
4	16 th October	Teams	12:00 pm	1 hrs

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Finalising the first milestone		We have no impediments
Adril Kemyem	Finalising the first milestone		We have no impediments
Mike Jun Yang Chiu Lim	Finalising the first milestone		We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case		x			
Product Vision & Box				x	
Personas			x		
User Stories Workshop (story and acceptance criteria)		x			
Estimation Planning & Moscow Prioritization	x				
TRELLO – final setup	x				
Product (Release) Roadmap	x				
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)		x			
Design Mock-up	x				
Team Charter				x	
Meeting Logs			x		
Burndown Chart		x			
Retrospective	x				
Report (Outlining/Writing/Editing)	x				
Building Presentation Slides	x				
Dry Runs (practice presentation)	x				

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is looking good. Right now, we are just finalising the first milestone required.

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
5	19 th October	Teams	8:30 pm	2 hrs

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Trello board (As a ... I want ... so that)		We have no impediments
Adril Kemyem	Trello board (As a ... I want ... so that)		We have no impediments
Mike Jun Yang Chiu Lim	Trello board (As a ... I want ... so that)		We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case		x			
Product Vision & Box				x	
Personas			x		
User Stories Workshop (story and acceptance criteria)			x		
Estimation Planning & Moscow Prioritization	x				
TRELLO – final setup	x				
Product (Release) Roadmap	x				
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)		x			
Design Mock-up	x				
Team Charter				x	
Meeting Logs			x		
Burndown Chart		x			
Retrospective	x				
Report (Outlining/Writing/Editing)	x				
Building Presentation Slides	x				
Dry Runs (practice presentation)	x				

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is looking great. Everybody is keeping up with their works.

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
6	21 st October	Teams	8:30 pm	1 hr

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Word cloud		We have no impediments
Adril Kemyem	Word cloud		We have no impediments
Mike Jun Yang Chiu Lim	Word cloud		We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case		x			
Product Vision & Box				x	
Personas			x		
User Stories Workshop (story and acceptance criteria)			x		
Estimation Planning & Moscow Prioritization	x				
TRELLO – final setup	x				
Product (Release) Roadmap	x				
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)		x			
Design Mock-up	x				
Team Charter				x	
Meeting Logs			x		
Burndown Chart		x			
Retrospective		x			
Report (Outlining/Writing/Editing)	x				
Building Presentation Slides	x				
Dry Runs (practice presentation)	x				

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is looking good. We are just catching up what was taught in the class.

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
7	27 th October	School	11:00 am	1 hr

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Cleaning up our user stories		We have no impediments
Adril Kemyem	Cleaning up our user stories		We have no impediments
Mike Jun Yang Chiu Lim	Cleaning up our user stories		We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case			x		
Product Vision & Box				x	
Personas				x	
User Stories Workshop (story and acceptance criteria)			x		
Estimation Planning & Moscow Prioritization		x			
TRELLO – final setup		x			
Product (Release) Roadmap	x				
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)			x		
Design Mock-up	x				
Team Charter				x	
Meeting Logs			x		
Burndown Chart			x		
Retrospective			x		
Report (Outlining/Writing/Editing)		x			
Building Presentation Slides	x				
Dry Runs (practice presentation)	x				

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is looking good so far. We are just following our dailies.

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
8	3 rd November	Teams	8:30 pm	2 hours

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Mariena Soussani	Trello board (Given that ... when ... then)	Prioritising backlog	No impediments
Adril Kemyem	Trello board (Given that ... when ... then)	Prioritising backlog	No impediments
Mike	Trello board (Given that ... when ... then)	Prioritising backlog	No impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case				X	
Product Vision & Box				X	
Personas				X	
User Stories Workshop (story and acceptance criteria)			60%		
Estimation Planning & Moscow Prioritization		x			
TRELLO – final setup		x			
Product (Release) Roadmap	x				
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)			x		
Design Mock-up	x				
Team Charter				x	
Meeting Logs			x		
Burndown Chart				x	
Retrospective			x		
Report (Outlining/Writing/Editing)			x		
Building Presentation Slides	x				
Dry Runs (practice presentation)	x				

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

Product is looking okay. We are behind a bit, so we have to catch up.

RETRO

How did the team do this week?

BEST PRACTICES

One

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
9	15 th November	School	12:00 pm	3 hrs

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Trello board (Given that ... when ... then)	Cleaning and summarise everything up (Acceptance criteria)	We have no impediments
Adril Kemyem	Trello board (Given that ... when ... then)	Cleaning and summarise everything up (Acceptance criteria)	We have no impediments
Mike Jun Yang Chiu Lim	Trello board (Given that ... when ... then)	Cleaning and summarise everything up (Acceptance criteria)	We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case				x	
Product Vision & Box				x	
Personas				x	
User Stories Workshop (story and acceptance criteria)			x		
Estimation Planning & Moscow Prioritization		x			
TRELLO – final setup		x			
Product (Release) Roadmap	x				
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)			x		
Design Mock-up	x				
Team Charter				x	
Meeting Logs			x		
Burndown Chart				x	
Retrospective			x		
Report (Outlining/Writing/Editing)			x		
Building Presentation Slides	x				
Dry Runs (practice presentation)	x				

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is looking decent because we had some delays last week.

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
10	22 nd Nov	School	10:00	2hrs

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani			x (1 hr)		
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Fibonacci series	Fibonacci series	We have no impediments
Adril Kemyem	Prioritise backlog	Prioritise backlog	We have no impediments
Mike Jun Yang Chiu Lim	Fibonacci and MoSCoW	Fibonacci and MoSCoW	We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case				x	
Product Vision & Box				x	
Personas				x	
User Stories Workshop (story and acceptance criteria)				x	
Estimation Planning & Moscow Prioritization				x	
TRELLO – final setup			x		
Product (Release) Roadmap			x		
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)				x	
Design Mock-up		x			
Team Charter				x	
Meeting Logs			x		
Burndown Chart				x	
Retrospective			x		
Report (Outlining/Writing/Editing)			x		
Building Presentation Slides		x			
Dry Runs (practice presentation)		x			

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is going a bit slower than we expected because we had some delays due to personal issues

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
11	23 rd Nov	Teams	20:00	

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Finalising Trello	Finalising Trello	We have no impediments
Adril Kemyem	Finalising Trello	Finalising Trello	We have no impediments
Mike Jun Yang Chiu Lim	Release Plan	Release Plan	We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case				x	
Product Vision & Box				x	
Personas				x	
User Stories Workshop (story and acceptance criteria)				x	
Estimation Planning & Moscow Prioritization				x	
TRELLO – final setup				x	
Product (Release) Roadmap				x	
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)				x	
Design Mock-up		x			
Team Charter				x	
Meeting Logs			x		
Burndown Chart				x	
Retrospective			x		
Report (Outlining/Writing/Editing)			x		
Building Presentation Slides		x			
Dry Runs (practice presentation)		x			

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

RETRO

How did the team do this week?

NOTES

We are slowly catching up

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
12	24 th Nov	School	8:00	4hrs

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani		x			
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Draw the user cases	Draw the user cases	We have no impediments
Adril Kemyem	Writing the acceptance criteria	Start planning the UML	We have no impediments
Mike Jun Yang Chiu Lim	Correcting the user Stories	Start planning the UML	We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case				x	
Product Vision & Box				x	
Personas				x	
User Stories Workshop (story and acceptance criteria)				x	
Estimation Planning & Moscow Prioritization				x	
TRELLO – final setup				x	
Product (Release) Roadmap				x	
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)				x	
Design Mock-up		x			
Team Charter				x	
Meeting Logs			x		
Burndown Chart				x	
Retrospective			x		
Report (Outlining/Writing/Editing)			x		
Building Presentation Slides		x			
Dry Runs (practice presentation)		x			

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is doing fine for now. We are going to do our absolute best in the weekend

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
13	29 th Nov	School	12:00	3 hrs

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Working on the case diagram	Working on the case diagram	We have no impediments
Adril Kemyem	Working on the case diagram	Working on the case diagram	We have no impediments
Mike Jun Yang Chiu Lim	Working on the case diagram	Working on the case diagram	We have no impediments

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case				x	
Product Vision & Box				x	
Personas				x	
User Stories Workshop (story and acceptance criteria)				x	
Estimation Planning & Moscow Prioritization				x	
TRELLO – final setup				x	
Product (Release) Roadmap				x	
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)				x	
Design Mock-up			x		
Team Charter				x	
Meeting Logs			x		
Burndown Chart				x	
Retrospective			x		
Report (Outlining/Writing/Editing)			x		
Building Presentation Slides		x			
Dry Runs (practice presentation)		x			

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is looking good, start to catch up all the delayed work

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

FINAL PROJECT
Scrum Master Log

Log Author: Mike Jun Yang Chiu Lim

Team/APP/Information System: Fit Space Status

Be sure to insert your log in chronological order in your project report Appendix. One log per meeting.

MEETING SPECIFICS

Meeting #	Date	Platform	Time	Duration
14	1 st Dec	School	8:00	3 hrs

ATTENDANCE

Name	Whole Meeting	Most of the Meeting	Parts of the Meeting -how long?	Absent	If a team member did not attend the whole meeting, specify the reason why
Marilena Soussani	x				
Adril Kemyem	x				
Mike Jun Yang Chiu Lim	x				

DAILY SCRUM

While this is not happening on a daily basis, you are nonetheless required to conduct your meeting as you would a Daily Scrum. Please make sure you answer the questions in the columns in bullet point format.

Name	What have I done since our last meeting?	What am I doing until our next meeting?	What are my impediments?
Marilena Soussani	Finalising the user case		
Adril Kemyem	Finalising the user case		
Mike Jun Yang Chiu Lim	Finalising the user case		

PROJECT STATUS

After the scrum, where would you say you are in the process? Mark an X in the appropriate box. The shaded grey area represents PRODUCT components, and the white background represent PROJECT components.

Product/Project Component	Not Yet	To Do	In Progress (% of completion)	Done	We have an Issue!
Business Case				x	
Product Vision & Box				x	
Personas				x	
User Stories Workshop (story and acceptance criteria)				x	
Estimation Planning & Moscow Prioritization				x	
TRELLO – final setup				x	
Product (Release) Roadmap				x	
Sprint Planning (Potential breakdown of user stories into requirements and/or tasks)				x	
Design Mock-up			x		
Team Charter				x	
Meeting Logs			x		
Burndown Chart				x	
Retrospective			x		
Report (Outlining/Writing/Editing)			x		
Building Presentation Slides		x			
Dry Runs (practice presentation)		x			

IMPEDIMENTS

Are there any issues aside from the ones listed above that pertain to the product, the project, or the team, that you would like to elaborate on? Did you resolve them? If yes, how? If not, what is your strategy? Please answer, here.

REVIEW

How is the product looking so far?

NOTES

The product is looking good, just have to start working on the class diagram

RETRO

How did the team do this week?

BEST PRACTICES

IMMINENT CHANGES

Team Retrospective

Let's think back to what we've been doing and figure out how we can make our team work better. Our goal is to improve how we do things, work together, and finish tasks the right way.

Acknowledging that our communication wasn't always flawless, we recognise the need for faster responses to user feedback.

In the spirit of improvement, we're set to evaluate our workflow to ensure it's both efficient and straightforward. Regular team meetings will become more regular, giving us clearer communication and a deeper understanding among us.

Our teamwork is our strength, and to maximise it, we're committed to smoothing out our sprint process for quicker release.

Taking a closer look at our task completion criteria is important. This will guide us in doing things right the first time, making the overall quality of our work better.

As we begin these changes to enhance our work, our aim is to make the Fit Space Status Gym App even more amazing. Together, we're shaping a brighter future for our team and the app we're proud to build.