

# **Michael D. Kelly, MA, MDiv**

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## **PROFESSIONAL SUMMARY**

Mission-first IT and Cloud leader with 20+ years of technical and leadership experience spanning the U.S. Navy and civilian sectors. Expert in Microsoft 365, Azure/Entra ID, and IT service management, with proven success driving modernization, identity and access management, and secure cloud adoption. Adept at leading teams, optimizing IT operations, and aligning technology strategies with organizational goals. Entrepreneurial consultant serving small businesses, nonprofits, and ministries with practical, scalable solutions.

## **CORE COMPETENCIES**

Microsoft 365 Administration	Identity & Access Management
Cloud Platforms (Azure, AWS, GCP)	IT Service Management
Migrations & DNS/domain mgmt	Active Directory (On-prem/Hybrid)
Technical Documentation & SOPs	Leadership & Team Development
Onboarding & Compliance	WordPress & CRM Development
Cloud Backup Solutions	Training & Mentorship

## **PROFESSIONAL EXPERIENCE**

### **Founder & IT Support Consultant**

Sparkwave IT Service – Remote | Jan 2025 – Present

- Deliver IT consulting to small businesses, nonprofits, and ministries, aligning cloud solutions with mission priorities.
- Deploy Microsoft 365 platforms to improve collaboration, security, and user adoption.
- Build and manage WordPress/CRM systems with integrated booking, donations, and automation.
- Provide training and cybersecurity guidance to improve resilience.

### **IT Support Specialist – SkillBridge Fellow**

AllegiantVETS – Remote | Jul 2025 – Present

- Serve as Project Manager for website optimization and modernization initiatives.
- Lead Information Systems track, guiding peers in IT troubleshooting, scripting, and cloud adoption.
- Develop process improvements to support transitioning service members.

### **Maintenance & Material Management Coordinator (3MC)**

U.S. Navy – Virginia Beach, VA | Oct 2021 – Present

- Directed compliance with the Navy's 3M program, ensuring mission readiness across multiple commands.
- Trained 100+ personnel in digital workflows, technical troubleshooting, and system documentation.
- Developed SharePoint-based ticketing/knowledge management system, reducing response time by 20%.
- Conducted readiness inspections and audits that consistently met or exceeded compliance standards.

### **Electronics Technician & IT Systems Leader**

U.S. Navy – Various Locations | Oct 2005 – Oct 2021

- Managed secure communications, radar, and navigation systems supporting global operations.
- Supervised and mentored 100+ personnel in IT and systems troubleshooting.
- Increased documentation accuracy by 35% through preventive maintenance program improvements.
- Recognized for leadership in operational continuity and team development.

## EDUCATION

Master of Divinity (MDiv), Youth and Families Ministry – Liberty University, 2022

Master of Arts (MA), Christian Ministries – Liberty University, 2020

## CERTIFICATIONS

- Microsoft 365 Administration (in progress)
- Google IT Support Professional Certificate (in progress)
- AWS Cloud Practitioner (in progress)
- Networking and Administration Fundamentals
- Cloud Security Awareness | Serverless Computing | Generative AI in Cloud Computing

## LEADERSHIP & COMMUNITY

LIFEgroup Director – First Baptist Church of Norfolk (2022–Present)

Certified Sports Instructor – YMCA of South Hampton Roads (2013–Present)