

Mikiyas Ayele Getachew

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Summary

Motivated and friendly worker with a flexible schedule and willing to work weekends. A stickler for punctuality and ready to work collaboratively with team members.

Education

High School Diploma, Kokebe Tsibah Secondary and Prep School, Addis Ababa, Ethiopia

September 2016 — July 2018

Successfully earned a High School Diploma.

Skills:

- Strong communication skills and interpersonal abilities
- Exceptional customer service skills
- Proficient in Microsoft Word, Excel, and PowerPoint
- Detail-oriented with outstanding organizational skills
- Ability to work independently or as a part of a team
- Fast learner

Extra-curricular

Kidane Mihret Students Self-Help Association (KIMSSA), Addis Ababa, Ethiopia

November 2018 — September 2021

Assisted student with study aspects and worked as a student's manager

Annual Summer Voluntary Service Program, Addis Ababa, Ethiopia

July 2019 — September 2022

Participated in several volunteering experiences, providing care and support to underserved communities.

Awards and Honours

Certification of Appreciation

September 2019

As of my endeavor on the annual summer volunteer program, I was admired and able to get certified by the Addis Ababa city mayor's office.

Languages

English

Highly Proficient

Amharic

Native Speaker