

**To; placement team- managerial position**

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I came across the vacancy announcement for **other projects management team manager** position and would like to highlight the following;

**A. Vision**

By critically planning, executing, monitoring, controlling, and closing out projects, seeing effective project management system at bank level.

**B. Major activities I will carry out if I get the chance to be manager of the team**

Implement methodologies which used to standardize project management activities and processes within the bank, planning what work needs to be done, when and who's going to do it, looking at the risks involved in a particular project and managing these risks, making sure the work is done to the right standard, motivating the team of people involved in the project, co-ordinating work done by different people, making sure the project is running on time and to budget, dealing with changes to the project as and when necessary, making sure the project delivers the expected outcomes and benefits, Organizing a project team to perform work, monitoring the status of projects and other activities which contribute for the effectiveness of project.

**C. How I support the implementation of new organizational change?**

By creating criteria to approve and prioritize projects by measuring and reporting on goal achievement and building project portfolios that support strategy, I will contribute a lot for the realization of the new organizational change. By creating processes and templates that help guide project activities and standardize things for easier management & by providing guidance on resolving issues that could delay the execution of a project I will contribute much.

**D. Why I am preferable and best for this position?**

I have the experience of leading school by being director and college by being head of student affairs and public relation. This in turn helps me to face with different methodologies of managing projects. At the end of this month I will receive my second degree/MBA/. I am eager to bring my passion and expertise to the Project Manager role. With my inherent interpersonal, analytical and problem-solving skills, I am ready to provide outstanding service within the bank.