

### Education

Msc. Agricultural  
Economics from  
Haramaya University  
BA in Economics from  
Arba Minch University

### Key Skills

Project Appraisal  
with proper  
financial  
forecasting and  
other technical  
measures  
Team Leadership  
Branch  
Management

### Certificate

Branch  
Management.

Project Appraisal  
and Credit analysis.

Experience in  
leading, providing  
training or  
Coaching Team  
Members.

Communication  
skill (Report writing,  
reading, listening,  
presentation)

Working as acting  
district manager  
for a lot of time.

### **Dear Hiring Committee**

I am writing to apply for the Wolita Soddo District. I am a professional with over 14 years of experience with in the bank and out of the bank. At DBE engaged at different position to mention from **Junior Appraisal officer** to **Branch Manager** and up-to-date **District Appraisal Team Manager**, nearly **six** of those being spent in administrative position.

I am managerial professional with a keen ability of communication and interpersonal skills are strong and allowing me to interact with bank employees and customers in a professional courteous and friendly manner.

In line with the new structural and organization change in our bank the fitness of employees and skills needed for the respective new vacant position is compulsory. There for my on-the-job experience has afforded me a well-rounded skill set including my first-rate interpersonal and communication skills, if I selected for the position I excel at **a vision** of:

- Maintain proper Plan, organize and coordinate the works under divisions, teams and also branches under the district and make on going assessment to balance customers expectation with the banks objectives.
- Manage lease and credit loan portfolio focusing on loan servicing, new business development, asset quality and other bank services.
- Maintain healthy credit system in the district through developing systems to tackling to new entrants to NPLs.
- Improve the current NPLs ratios by diminish it until the minimum ratio set by NBE.
- In making strong and healthy communication with the stakeholders and participate in facilitating infrastructure for expansion of SMEs and large projects by doing these reduce unemployment issues of the societies.
- Strengthened customer relationships and provide regular meeting twice a year with all stakeholders, discuss on problems regarding operation of projects and provide solutions for the bottleneck of each projects.
- Establish clear and avoid vague reporting systems under the district and from district to Head Office.

I am confident that my extensive technical skills along with my proven track record of experience with in the bank as a whole would make me a great fit for guiding for the position.