

Dear, Placement Team Managerial Positions

After working with people in diverse profession, am seeking to leverage my experience in Manager, Industry Project Appraisal at Debire Birhan District. I have a vision lifting the Bank to the top level and bring excellence and efficiency by improving the work process flow, the working system and environment, quality product and Bank reputation in accordance with the Bank's credit policy and procedure.

As an experienced candidate for the post, I have the ability to manage timeliness, tracking and reporting the overall progress, manage daily operation efficiently and mentoring team members in reviewing application and help them to carry out detail credit analysis. I can bring quality in terms of both product and timeliness to the Bank. Moreover, my experience of preparation of comprehensive project plan, report writing skill and work flow management, along with good communication skill, will help me manage both activates and coaching members easily.

As DBE is in change and implementation of new organizational structure, I am encouraged to play greatest role by exerting maximum effort and improve work qualities to bring the Bank to the top and improve banks reputation. My experience in reviewing and analysis of data, communication and coaching skill can bring grand quality of work for the post. This can only be achieved by working using up-to-date system and clear procedures and methods, being transparent and responsible for any decision and working in courage and dedication.

I have more than 10 years of advanced experience, proven track record of implementing and delivering initiatives that positively contribute in Team manager position that am looking for. Much of my experience is transferable especially in credit analysis and appraisal works. since I have got the opportunity of being managed and coached by skilled and knowledgeable leaders in diversified positions in the bank, Both my expense and educational background will help me in preparation of annual operational plan, report writing skill and work flow management. My experience in problem resolution and communication skills will also help in managing any responsibility efficiently.

Finally, I am confident that the skill and experience I have will make me the right candidate for the position but, i would welcome any opportunity that the Bank will give me to play my role in achieving its vision.

Thank you for your consideration,

Sincerely

Tatek Kebede