

To: Management Placement Team, Development Bank of Ethiopia

Re: Application for the position Director, Loan Review Committee

Dear Sir/Madam;

My name is **Endanchiyelem Ketema Desta**. I have a Bachelor of Science Degree in Statistics from Addis Ababa University in 2004. I have been working in Development Bank of Ethiopia since 2006 in the capacity of a junior officer, an officer, a senior officer, and currently as a team leader in Compliance & Risk Management, Project Rehabilitation & Loan Recovery and Credit information departments of the bank. With this, I apply for the abovementioned position.

In addition to my educational achievement, I have successfully completed *a course on Monitoring and evaluation of Development projects* from African Training Institute – South Africa. I have also attended a number of certified trainings in outstanding topics which are very much relevant to my career in the Bank. To mention few; T-24 (Core banking system- in which I served as a business team member of the project implementation in DBE during the entire period), leadership 101, leadership 102, ToT for DBE, BPR and STATA are few of them.

During my stay in the Bank, I have made numerous and remarkable contributions towards the successes of the bank's Mission. Let me mention only three. One, I have achieved in recovering significant number of loans during my assignment in loan rehabilitation department. Two, with my leadership in CIC, I was able to mobilize all staff under my supervision and stakeholders in the bank to get almost all loans registered in the NBE system in which I made a paradigm shift from a long existed horrifying status quo of the CIC. And three, contributed the lion's share for the implementation of the Bank's provision system by preparing detailed system specifications, testing and implementing the system.

I am a woman of very high ambitions for an everlasting change and serve as a spring board for my Bank to achieve its Missions as planned. Beyond my transformational leadership skills, I have very good analytical, communication, teamwork and problem solving skills. I believe I have been a role model in terms of working with high commitment, respecting the Bank's rules and regulations, and keeping professional ethics. I am also a woman with due love and respect to the Bank's new energy and aspirations.

My motivation to work as a Director, Loan Review Committee arises from my detailed knowledge of the Banks loan management rules as well as my aspiration to positively impact key business processes of the Bank by creating to-the-date work cultures. In this regard, I intend to play an eminent role by helping the committee to improve and standardized its working guide thereof make highly productive loan review process in the bank. Consequently I catalyze the committee to deliver at international Banking standards and hence towards DBE's interest. I will boost excellence, innovativeness and being frontier in use of recent technologies for the great success of the committee work.

Consolidating my eternal motivation for success, knowing in-and-outs of the bank during my 15+ years of experience in the bank, my suitable educational qualification, my keen desire to overcome challenges and my aspirations for result oriented accomplishments, I am a confident, highly qualified and best fit candidate for this position. The bank benefits most from my calibers if it allows me to work in this position.

**With regards,
Endanchiyelem Ketema Desta**