

To Development Bank of Ethiopia

Date Sep 28/2022

Managerial Placement Teams

Subject:-To apply for Industrial Project Appraisal Division Head At Dessie District .

This is in response to a job placement advertisement on the DBE intranet. I'm writing to apply for the position of Division Head on Industrial Project Appraisal division at Dessie District, under the V/P SME cluster

My vision is to realize first –class industrial appraisal work which will be successfully implemented and helps to achieving the bank's new strategic reform 'pillars'

My main intentions to undertake on the job that I am applying are listed as follows:-

- Strongly administered to reduce & meet the expected minimum NPL ratio
- To Plans, organizes, directs, and supervises the overall activities of the Division
- To Ensures that policies and procedures of the Bank and relevant NBE directives applicable to the DBE are properly applied by all Teams;
- To Identifies skill and knowledge gap of the Team members and propose the training need for skill development
- Follow up & support the overall work environment of the team while they are doing the assignment
- To Evaluate performance of Divisions ,Team and prepare performance report

The Bank has already identified and communicated the major problems on its five year strategic plan. Accordingly, I will exert my extreme effort to improve poor loan portfolio quality of the Bank, Share knowledge with(teams ,division, Branches) ,Creating conducive work environment, Benchmarking best practices from other Teams ,District and the head office, Ensuring accountability & transparency , Work closely with Branches and Teams on the common issues to achieve the Bank new reform strategic pillars .

I am competent enough to the post that I currently apply due to educational qualification and the work experience acquired .I have more than 13 year work experience out of which 4 year and 6 month at **Managerial Level in DBE (1year and 6 month works as an acting appraisal team Manager and more than 3 year works as Manager at project loan review team)** and also work as an **acting District Manager** At various time. I have worked in the area of project Appraisal, Project loan review team at Dessie District and at Branch project Follow up Directorate (at the head office) , Hence I have work experience in **world bank assisted food security project & HABP food security project** as **Rusaco** promotion officer and woreda level **financial wing coordinator for more than 4 years** . I have also taken different training like Leadership, Appraisal, Lease Financing (TOT by IFC), Borrowing, debit Management and financial service training given by **RUFIP**. Regarding, My educational qualification I have 1st and 2nd Degree in Business and Economics which makes me competent enough for the post.

I am hugely proud of the achievements that I have made in the Dessie district, Branch followup directorate and would be honoured to have the look-in to apply for the position. I hope very much to have the opportunity to serve as the next Industrial Project Appraisal Division Head.

Sincerely yours,

Getye Abebe