

Education

Msc. Agricultural
Economics from
Haramaya
University
BA in Economics
from Arba Minch
University

Key Skills

Experience in
leading, providing
training or
Coaching Teams
Team Leadership.
Branch
Management
skill.
Communication
skill (Report
writing, reading,
listening,
presentation).
Working as acting
district manager
for a lot of time.

Certificate

Branch
Management. I and
II.

Project Appraisal
and Credit analysis.

Credit analysis and
Rating.
Lease finance
policy and
procedure.
Project Monitoring
and Evaluation.
Many other

Dear Hiring Committee

I am writing to apply for the position of Wolita Soddo Branch. I am a professional with over 14 years of experience with in the bank and out of the bank. At DBE engaged at different position to mention from **Junior Appraisal officer** to **Branch Manager** and up-to-date **District Appraisal Team Manager**, nearly **six** of those being spent in administrative position.

I am managerial professional with a keen ability of communication and interpersonal skills are strong and allowing me to interact with bank employees and customers in a professional courteous and friendly manner.

In line with the new structural and organization change in our bank the fitness of employees and skills needed for the respective new vacant position is compulsory. There for my on-the-job experience has afforded me a well-rounded skill set including my first-rate interpersonal and communication skills, if I selected for the position I excel at **a vision** of:

- Maintain proper Plan, organize and coordinate the works under the branch and make on going assessment to balance customers expectation with the banks objectives.
- Manage lease and credit loan portfolio focusing on loan servicing, new business development, asset quality and other bank services.
- Maintain healthy credit system in the branches through developing systems to tackling to new entrants to NPLs.
- In making strong and healthy communication with the stakeholders and participate in facilitating infrastructure for expansion of SMEs and large projects by doing these and continuously promoting our service then by reduce unemployment issues of the societies.
- Strengthened customer relationships and provide regular meeting twice a year with all stakeholders, discuss on problems regarding operation of lease, projects and provide solutions for the bottleneck of each projects.
- Establish clear and avoid vague reporting systems to the district and from branch to Head Office.

I am confident that my extensive technical skills along with my proven track record of experience with in the bank as a whole would make me a great fit for guiding for the position.