

Date 24/09/2021

From; - Yeshitila Mulugeta Bulbula

Position-Credit Team Manger at DBE East AA Branch

Telephone - 0910002798

To- Development Bank of Ethiopia, placement team

Addis Ababa

Subject; - letter of intent

I would like to apply at Development Bank of Ethiopia, **Division Head, CRM Division, Food & Agro processing directorate**. It is well known by you that I have **MBA in project management from lead star university**. In addition, I am on thesis level in **MBA financial service** given by **Addis Ababa University** which was sponsored by DBE. Regarding experience, I have 8 years and 10 month experience in finance and accounts section from the post of Junior Accounts to senior accountant at DBE D/Markos branch, DBE Mekelle Branch, Head office and 5 years & 7month experience with the position of credit team manager at DBE east Addis Ababa Branch until now. I have also 1 year external experience.

During my stay, i have acquired extensive knowledge in both of finance and credit section interims of transaction handling, reporting, rectifying Audit findings, and Accounts management in finance section. I also have been Accept /reject loan application, document compliance checking, Approve/reject loan disbursement, inspect projects under implementation, follow up of operational projects, analyse performance gap and recommend on coaching, education and training to team members, plan organise and coordinate the work of the team.

My vision is to contribute my profession, knowledge and skill for the achievement of the vision of the bank to be world class development bank that help to achieve Ethiopia economic transformation by 2030.

My intent for the position is by taking in to consideration my education status, previous trend and performance, I have found myself perfectly handle and **Responsible for the entire Credit Process**, plan, organise and coordinate the work of the team, efficiently and effectively serve the customers expectation, **Review the consolidated due diligence report**, sign loan and mortgage contract signing, Maintain records of team and individual performance , identify capacity gap

of the performers and decide on coaching, education and training,
regular meeting, handling of the complain of the customer.

Sincerely Yours!