

Application letter

Name:-Moges Mekonen

Position:- **Manager, project Follow-up Team Industry project Follow-up Division**

To Development Bank of Ethiopia

Addis Abeba

Dear Sir/Madam

I would like to apply for the position of **Manager, project Follow-up Team Industry project Follow-up Division**, as per the new organizational structure and redeployment of employees by the bank.

As far as the Development Bank of Ethiopia is a specialized financial institution promoting national development agenda through development finance with close technical support to viable projects from the priority areas of the government by mobilizing fund from domestic and foreign sources while ensuring its sustainability, my vision is also extended from that vision of the bank. My vision as a technical staff, is to give the maximum technical support to the financed industries so that they will be healthy able to pay their lone and expand further.

Industrial follow-up is the crucial work that has to be done tightly and regularly. Accepting lone proposals, evaluating project, appraising and concluding loan agreement is nothing without a tight follow up and technical support. The new structure makes it easy to give those supports by making condensed work in to more expanded V/Ps, clusters, directorates, divisions and teams. When similar types of works collected and done in a specific directorates and team gives the chance for specialization and the work is done to the maximum effort.

As a Manager, **Manager, project Follow-up Team Industry project Follow-up Division**, first I will organize the team as one. Then I will request yearly and quarterly plan of the industries under my follow up. Then in quarterly base visit to the industries will be conducted. And discussion on the quarterly production report will be done with the management of the respective industries. If there were discrepancy with the planned production then reasons for the discrepancy will be mentioned and discussed. Then correction measures will be forwarded for the future work.

I have been working in the Privatization and Public Enterprises Supervising Agency where I have been following up over five industries as Planning, Performance Monitoring, Evaluation and Benchmarking Senior Expert. I have reach experience in following up industries. Moreover I have been working in the Leather Industry Development Institute as a senior industrial engineer where I have been working with SME,s which produce leather products giving them training and technical support. And I proudly say I feet for the post.

Sincerely

