

Cover Letter

28/09/2021 G.C.

To: **Development bank of Ethiopia**

Addis Ababa

Dear: **Managerial Placement Team**

I'm writing to apply for the position of **Manager, Technical Team- Assossa District** as advertised on DBE internal website pages. This position will allow me to make the most out of my subjectivity for systematic thinking and my organizational improvements. I am an extremely conscientious worker who understands the importance of bank's vision, mission, value, strategies, procedures which will be implemented to make DBE a world-class bank.

I have graduated from agricultural engineering and mechanization from Hawassa University at 1999 E.C. Currently, I am an employee of the DBE since June 1, 2018 and have been serving the bank, just over the last above 5 years. In addition, I have short term capacity building training on different topics. I have good knowledge and understanding of development bank of Ethiopia key programs, policy and strategies. Throughout my career, I have interacted extensively with DBE Staffs, governmental officials, various civil society representatives, local authorities and community traditional leaders. I know how important it is for them to be knowledgeable about the issue in hand and respectful for cultures, traditions and diversity. `As the banks senior officer practitioner, I assist them to understand the changing landscape of the bank tactfully and enthusiastically. Besides, I have always been able to establish and maintain excellent relationships with stakeholders and co-workers at all levels. One of my strongest points is my self-motivation, which allows me to perform well under pressure and against aggressive deadlines in any pressurized environment. My reliability, high sense of responsibility and friendly nature are assets I would bring to the work. As my vision, using skills, knowledge and experiences harvested from my work experiences in development bank of Ethiopia and Oromia investment commission bureau will help me in how to plan ,organize ,direct and implement steps to improve performance to create radiant work unit and teams on this posted position in line with achieving bank's vision. I am very familiar with the working location environment that helps me to directly run my mandates and its industrial projects potential complies with my background. Thank you very much for your time and attention in considering me.

Sincerely!

Kinfe Michael Habte Mariam