

23 September 2021

To Development Bank of Ethiopia

Addis Ababa

Subject: Application for the position of Manager, Grade 'A' Branch- Sebeta

I am writing to express my interest in the position of **Manager, Grade 'A' Branch Sebeta** respond to DBE Internal Vacancy Memo No ፕቢ/ማከታ/205/2021 dated 20 September 2021. I graduated from Alage Agricultural College, Haramaya University and Wollega University, Diploma in Veterinary Science, B.A degree in Economics and Master's Science in Development Economics, respectively. I have been working for DBE for the past seven years and eight months ago. Out of which the past five years & eight months serve as Manager at D/Dollo Branch. Moreover, I have fourteen years & eight months experience in the livestock department. These collective educational back grounds, experience, knowledge & skill could be the best opportunity to advance my leadership roles to achieve DBE strategic reform plan and goal. I believe that, I would be the ideal candidate based on the fact that I have a great deal of experience, combined knowledge & skills in livestock department and in banking industry in business areas.

My vision for the position will be directly align to DBE vision that shared to the Branch which I am going to lead and take over management responsibilities and accountabilities in the work unit i.e., bounded within the bank credit policy and procedures, and NBE directive too. I will be properly utilizing scarce resources for continuous improvement in lending practice of the Branch as well as District in the catchment areas. If I successfully win the position I will be exceedingly prioritize and paying attention to the back bone of Bank such as loan collection, NPLs reduction in order to maintain NPLs ratio draw closer to NBE directive. Even, I attempt to do the best in forming committed and energetic teams for hard working until NPLs ratio becoming low. I realized my duties and responsibilities that planning, organizing, coordinating, monitoring & evaluation, directing and coaching the work unit. I am well organized; task oriented, honor emotions and strip to act rationally, growth mindset, strong analytical skills, decision making and problem solving skills and a high degree of commitment to my work. Besides, I play a significant role using my potential experience and efforts to build sustainable strong and committed teams to advance the lending practice, speed service requests and providing excellent customer service delivery to satisfy customer, achieve strategic reform plan & goal more than the target plan of the Branch and finally satisfy the share holders' interest.

Sincerely



Belachew Dura