

### Education

Msc. Agricultural  
Economics from  
Haramaya University  
BA in Economics from  
Arba Minch University

### Key Skills

Project Appraisal  
with proper  
financial  
forecasting and  
other technical  
measures  
Team Leadership  
Branch  
Management

### Certificate

Branch Management  
Project Appraisal and  
Credit analysis  
Leadership  
and other many  
training awards  
through DBE.

### **Dear Hiring Committee**

I am writing to apply for the Division head for Agricultural project Appraisal at wolita Soddo District. I am a professional with over 14 years of experience with in the bank and out of the bank. At DBE engaged at different position to mention from **Junior Appraisal officer** to **Branch Manager** and up-to-date **District Appraisal Team Manager**, nearly **six** of those being spent in administrative position. Suit

I am managerial professional with a keen ability of communication and interpersonal skills are strong and allowing me to interact with bank employees and customers in a professional courteous and friendly manner.

In line with the new structural and organization change in our bank the fitness of employees and skills needed for the respective new vacant position is compulsory. There for my on-the-job experience has afforded me a well-rounded skill set including my first-rate interpersonal and communication skills, if I selected for the position I excel at **a vision** of:

- Plan, organize and coordinate the work of the team under the division and make on going assessment of the environment to balance customers expectation with the banks objectives.
- Receive all agricultural loan application documents from the district manager and assigns the document to the teams.
- Follow the accomplishment of the each projects appraisal work under each team with in arranged time frame.
- Maintain and evaluate the performance of each team member and prepare regular report;
- Enhanced scientific and technical knowledge : many activities involved in projects appraisal might be based on scientific methods. This may allow the better understanding of new technologies and approaches, which may result in improving the quality of measures or techniques used in agricultural project appraisal.

I am confident that my extensive technical skills along with my proven track record of experience in the bank as a whole and credit analysis/appraisal particularly would make me a great fit for guiding Division Head for Agricultural Project.