

September 22, 2021

**Development Bank of Ethiopia**

**Placement Team**

**Addis Ababa**

**Subject:- Application for the Position of Treasury and Fund Management Directorate**

*Dear Sir*

*I am writing to you express my interest in the Treasury and Fund Management Directorate post at head office, Which I saw advertised on dba website on September 20, 2021.*

*I have a diploma in Accounting from Entoto Technical collage on August 8, 1999 G.C. I was graduated from Unity University with BA Degree in accounting July 19, 2008 G.C. and also I was graduated from Alefa University Master of Business administration ( MBA ) on August 21, 2019 G.C.*

*Regarding work experience Nineteen years work experience in three different originations*

- *IN SFPI Micro Finance Institution as Financial accountant for Seven years*
- *Child Fund International NGO as Project Accountant for Four years.*
- *In DBE As a senior Accountant for three years in Finance and Accounts Management Directorate, Three years in External Fund and Credit Management Directorate as Finance Team Manager for three years currently Team Manager in south addis ababa branch for two years.*

*I write this Application letter because of the great Interest and I have high motivation to work with my full capacity work experience and relevant educational background development of the bank success the new structure of the world class of the bank.*

Treasury and Fund Management Directorate is the backbone the Development bank of Ethiopia duty and responsible over all control the fund manage, the fund mobilization, fund utilization cash Management payment and settlement of operation, foreign currency management and report preparation to satisfy internal and external customers. Task given for appropriate team leader and monitoring the work with in short period of time and the fund transfers between the bank and other banks within the National Bank of Ethiopia system framework success and competent other bank targets as world class of the bank.

I am hard working & willing to help any kind of jobs under treasury and fund management directorate as team work to effectively done this select from other. I believe that both my education background & work experience will make me the right person for the position

Sincerely yours

Melaku Ekubemichale

0911 48 95 06