August 05, 2024

**Dr. Cristina Amor M. Rosales**

Dean, College of Engineering

Batangas State University, NEU

Dear Dr. Rosales

I am writing to express my intention to continue my contract as a part-time lecturer in the Department of Electronics Engineering at Batangas State University, NEU. Additionally, I would like to indicate my desire to teach in the upcoming First Semester of A.Y. 2024-2025.

With my field experience, my passion of learning and love for guiding the new generation I hope for your most kind approval of this request.

Thank you and sincerely yours,

Respectfully yours,

Guest Lecturer:

**Engr. MIKKO A. DE TORRES**

Mechatronics Engineer

Verified and checked by:

**Engr. ANELA L. SALVADOR**

DECE Chairperson

Approved:

**Dr. CRISTINA AMOR M. ROSALES**

Dean, College of Engineering