



**ACTORS:** (i) Employee; (ii) Legal depto; (iii) Political Party/Candidate; (iv) Third interested parties (e.g. governmental agencies)

**ACTIONS:** (i) Submit request; (ii) Approve request; (iii) Make payment; (iv) Submit receipt to select parties/government; (v) storage payment receipt

**DATA:** (i) payment request form (amount, date, from/to); (ii) sign off; (iii) money trail (where from and where to); (iv) receipt; (v) submission receipt (third parties/authorities).