

USE OF ENGLISH

TIP

Before you look at the gaps, you should read through the whole text so that you have a general idea of the content before looking at each individual gap.

FIRST Reading and Use of English – Part 1

- 1 **MULTIPLE-CHOICE CLOZE.** For questions 1–8, read the text below and decide which answer (A, B, C or D) best fits each gap. There is an example at the beginning (0).



Interviews

Job interviews can be very (0) COMPETITIVE and require careful preparation. First of all, read the (1) description carefully to think about the questions they will be (2) you during the interview. Think about where you (3) be working and who you may be working (4) and be prepared to answer questions about your feelings on these issues. Find out as (5) as you can about the company, how it started, how it has grown and what it will (6) achieved within the near future. Who are its main competitors? Find out about them, too. Remember, they will be asking questions about your qualifications and experience and also about what you think you (7) have achieved in ten years time. Once you have done the homework about the job, think about your appearance. What clothes are suitable? Discard the jeans and T-shirts you (8) wear at school and choose something formal and neat but something you feel relaxed in. You want to appear confident and relaxed, so go for sober colours and a clean tidy appearance and if you want, add a bright tie or scarf to give a little personal touch.

- 0 A competing B competitive C competed D competition
1 A job B work C position D jobs
2 A made B had C used to D asking
3 A shall B will C going to D are
4 A on B in C by D with
5 A soon B many C much D little
6 A have B has C had D been
7 A be B are C will D won't
8 A used B used to C wore D will

TIP

When you look at the stem word given, think of all the variations that can be formed, remembering also the prefixes and suffixes, before you make your choice. For example, 'employ' gives 'employer', 'employee', 'employment' and also 'unemployment' or 'unemployed'.

FIRST Reading and Use of English – Part 3

- 2 **WORD FORMATION.** For questions 1–8, read the text below. Use the word given in capitals at the end of some of the lines to form a word that fits the gap in the same line. There is an example at the beginning (0).



Have you ever (0) WONDERED what it must be like to be a future monarch? It looks quite (1) but in reality you will be spending most of your life waiting for your job to begin. Of course, while you are waiting you will be living in luxury, (2) will be taking pictures of your every move, servants will be attending your every need, but you won't be (3) the job you were born for and of course it is (4) for you to know when your real job will begin. When you (5) make it to the top job, you will have (6) most of your life doing other things like representing the country abroad, attending official functions and maybe wondering what life is like for most people whose working life is centred around organising work, home and family on a limited wage. We are all fascinated by the idea of (7) and interested in hearing about their lives and speculating on their actions but would we really like to swap places with them? Maybe not, an (8) simple life has a lot going for it.

WONDER

GLAMOUR

PHOTO

DO
POSSIBLE

EVENT
SPEND

ROYAL

COMPLICATE

READING

WARM-UP

1 **DISCUSS** in pairs. Why do you think the possibility of introducing students into real working environments is considered important? Do you think it is useful or a waste of precious school time?

C Recognising links within a text

2 **READ** and listen to the blog and say which of the possibilities most appeals to you.



VIDEO

Reading and Use of English Part 7

EXAM DESCRIPTION

What is there in Reading and Use of English Part 7?	A text or several short texts preceded by ten multiple-matching questions. Candidates must match each question to one of the paragraphs by looking for information in the text.
What do I have to focus on?	Specific information, detail, opinion and attitude.
How many questions are there?	Ten.
How many marks do I get?	One mark for each correct answer.

FIRST Reading and Use of English – Part 7

3 **MULTIPLE MATCHING.** Read the blog again. For questions 1-10, choose from the people (A-D). The people may be chosen more than once.

Which person

thinks the work experience brings added benefits like increased confidence and new skills?

1

thinks that the placements offer an interesting alternative to being at school?

2

has worked for a newspaper and will be going to a lawyer's office?

3

has doubts about achieving all the promised aims of the placement?

4

says students will have learned useful skills in international operations connected to several countries?

5

thinks it's a good idea to have a variety of experiences?

6

considers the work experience a good way of finding out which career you may go for?

7

talks about the possibility of selecting an area within the company?

8

learnt a lot of practical office skills?

9

thinks Sandie may be interested in a career using Maths?

10

Work experience

2.4

Hi there! I'm looking for advice. I'm currently studying for my A Levels (Maths, English, French and Sociology) but I haven't decided what I will be studying at university. We are being offered various work experience possibilities this year and I was wondering what you out there found interesting or worthwhile or relevant???? Sandie

A Megan

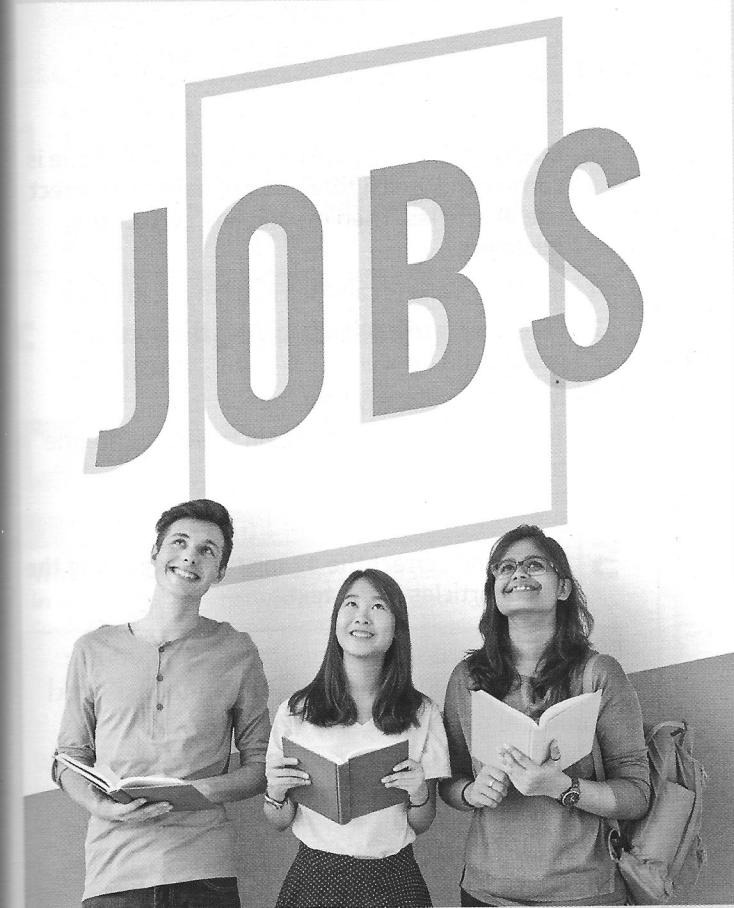
Hi Sandie, my view is definitely go for the work experience that appeals to you 😊 and possibly in two completely different working environments so you have a wide choice when you have to choose what to study at uni. I did work experience at *The Guardian* newspaper last year and we did workshops on video editing and new feature writing. I had to create a short film using material from the *Guardian's* Katine project in Uganda and also had to research, plan and write a magazine style feature based on the current news agenda. This year I will be applying for a law office placement for a week in June. They have promised that by the end of the week I will have learned to deal with the office routine and practical skills like answering the phone and arranging appointments for the clients.

B Joel

As you're doing Maths you could consider a banking company. Our school has an on-going arrangement with an international banking company where students are introduced to the various aspects of a global investment bank. The chairman of the company gave a presentation to our class last week. Students who go there will be taking part in seminars, interactive presentations, case studies and group exercises. After a week's placement, students will have basically learnt a little about the technology and operational processing needed for global reach and will also have formed invaluable networks for a possible future career in the world of the banker. 😊

C Vicky

Hi Sandie – you're right, it's not easy to choose where to go but anything is a refreshing change from sitting boringly at a school desk! 😊 I'm about to go on a week's placement to a technology company. According to their website, students applying to join the Work Experience programme will be working on exciting projects relating to space imaging, the medical industry or ground-breaking work in microwave technology. Sounds good! Whether I manage to do all of that well or not, I guess it will give me an insight into a possible future career.



D Martin

One of the best Work Experience programmes I've heard of, is run by a famous pharmaceutical company. They have a Work Inspiration scheme for 14-19-year olds in their Nottingham head office. It's run once a year usually in June and the students accepted onto the scheme will be choosing from a number of areas including, Commercial (branding and marketing), Customer Care, HR (Human Resources), Finance, IT, Manufacturing, Opticians and Group. They will also be receiving inspirational talks from the staff as well as working in teams to complete challenges. Hopefully by the end of the placement, you will have had the chance to develop your skills, grow your confidence and learn about the business world. ☺

Hope this helps!

4 FIND the words in the text which mean the following:

- 1 valuable enough to justify the time or effort spent (para. 1);
- 2 a column, cartoon, etc., appearing regularly in a newspaper or magazine (para. 2);
- 3 continuing without ending or without interruption (para. 3);
- 4 the act of filling a position (para. 3);
- 5 innovative (para. 4);
- 6 penetrating mental vision or discernment (para. 4);
- 7 make a version of a product, as indicated by a trademark (para. 5).

Word formation: adverbs

Adverbs are commonly formed from adjectives by using the suffix **-ly**: *current + ly = currently*.

- In adjectives ending in **-y**, the **y** becomes an **-i**.
- In adjectives ending in **-able/-ible/-le** the **e** is replaced by **-y**.
- In adjectives ending in **-ic**, add **ally** with the exception of **public**.
- Some adverbs remain the same as the adjective, e.g. **fast**, **hard**, **late**. The adverb for **good** is **well**.
- Some adverbs are formed with the suffix **-ward**, **-wards** or **-wise**, e.g. *afterward*, *backwards* or *clockwise*.

5 FIND the adverbs in the text and say from which words they derive.

6 FORM adverbs from the adjectives in the box.

early ■ beautiful ■ other ■ steady ■ scientific ■ down ■ miserable ■ happy ■ fatal ■ noisy

7 MAKE adverbs from the words given to complete the sentences.

- 1 Education is not just about academic learning but should help students adapt to the working world. (EASY)
- 2 Whether the experience goes or students in any case have the opportunity to see what a possible job might be like. (GOOD / BAD)
- 3 Many students found the work experience difficult at first because they weren't used to working for eight hours a day. (HARD)
- 4 By the end of the week or two weeks, students will have discovered a lot about their own learning skills and their ability to work (SYSTEMATIC)
- 5 Companies have commented on the way students take up the challenge of a new environment and often perform and (ABLE, IMPRESSIVE)
- 6 With the possibility of work placements students will also have acquired new relevant experiences to add to their CVs. (IMMEDIATE)

C Discussing ideas and relating them to personal experience

8 DISCUSS the questions.

- 1 What do you see as the possible advantages or disadvantages of work placements?
- 2 Do you think they should be connected to your future career or not?

9 WRITE a brief paragraph of 10/12 lines about the benefits of work experience. What skills do you think you will have gained from a placement?