# **Sponge Bob**

**Address** 155 King Henry St

London N16 8LT

**United Kingdom** 

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## Work experience

## April 2010 - present ABC Ltd., London

Product manager

Responsible for creating effective sales presentations and proposals based on

current advertising strategies.

Assisting in developing and updating company policies and procedures.

Dealing with customers' complaints. Ensuring cost and service effectiveness.

## **Education and qualifications**

## 2000 - 2004 Prague Business College

**Business Management** 

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## **Skills**

Microsoft Word expert English native

Microsoft Office expert Spanish intermediate HTML beginner German intermediate

## Interests and hobbies

sports, history, music, traveling