

Milen Tecle

Profile

If you are looking for an enterprising, self-driven and loyal employee who is passionate about finding solutions where others see problems, then you have found the right person. I am positive, have a good sense of humour and a keen interest in languages and digitalisation.

Personal information

E-mail : m_tecle@hotmail.com

Phone : +46 737681850 Driving license : B Marital status : Married

Characteristics

- Problemsolver
- Analytica
- Structure
- Pragmatic
- Communicative

Languages

Swedish : Mother tounge

English : Fluent Tigrinja : Very good Italian : Good



Work experience

May 2018 - Ongoing

Mannheimer Swartling Advokatbyrå AB HR Coordinator

- Processing and analyzing statistics
- Contract drafting
- Secondments
- System Manager
- Improvement of workflows

March 2016 -January 2018 Transfer Jobb AB

Marketing, IT and Communications Officer

- A project management role in a start-up
- Overall responsibility for the flow of communication internally and externally
- Responsibility for Marketing, IT and Communication
- Involved in testing new features and services on the website

January 2014 -December 2015 Resursteamet AB

Coach

- Coached people with neuropsychiatric disabilities
- Started up a job-oriented unit
- Established procedures and documents

January 2011 -December 2013 Arbetsmarknadsinsatser, Rinkeby – Kista SDF Occupational Therapist

- Conducted an assessment of the work area and working conditions on individuals far from the labor market
- Implemented motivational interviewing as a method at work
- Wrote investigative reports



Education

August 2023 -Ongoing Code Institute

Full Stack Developer

The Code Institute's intensive diploma program in Full Stack Software Development, created and validated by industry experts and academics, provides practical skills in web development, e-commerce, predictive analysis, and advanced frontend. The online program is both intensive and rewarding, offering a comprehensive learning experience in various technology domains and languages.

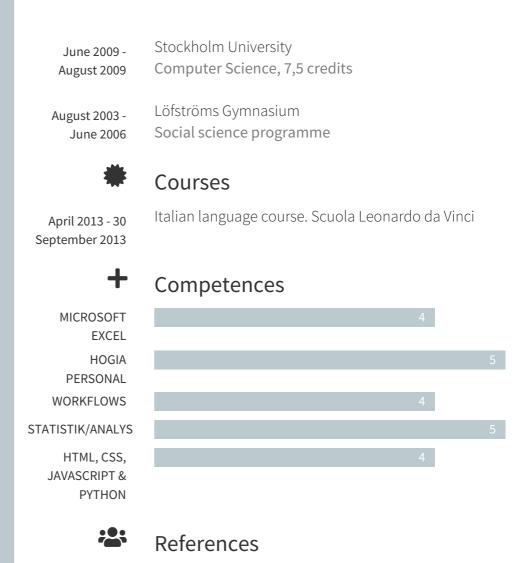
November 2014 -February 2015 Ersta Sköndal högskola

Social law for supervisors 7,5 credits

January 2008 -January 2011 Karolinska Institutet

Occupational Therapy Programme, 180 credits

Thesis: The relationship between daily activities and health, at the Department of Neurobiology, Health Sciences, and Society.



Available on request.