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- CREDIT NOTE
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CREDIT NOTE

If we need to pay external charges like installation charge, training charge etc. without purchasing items, then we can use credit note.

1. Select accounts (from toolbar) -> select credit note

Doc No: ADS1819-0002 Date: Saturday, May 19, 2018 Account: 240101M00001 Credit Period: 0

Ref No: 978498 Ref Date: Saturday, May 19, 2018

Narration: Installation charges

Account Code	Account Name	Description	Amount	Sign
1			0.00	

Information Accounts Bill

Amount: 1,000.00

Server: localhost Database: eplus015_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.139.0.0

2. Add or create account->

Doc No: Date: Saturday, May 19, 2018 Account: Credit Period: 0

Ref No: Ref Date: Saturday, May 19, 2018

Narration:

Account Code	Account Name	Description	Amount	Sign
1			0.00	

Information Accounts Bill

Amount: 1,000.00

Server: localhost Database: eplus015_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.139.0.0

Browse Window

Account Code	Account Name	Group
120201S00001	shinas	Sundry Debtors for Sales
240101F00001	frose	Sundry Creditors for Purchase
240101L00001	lg	Sundry Creditors for Purchase
240101M00001	milestone	Sundry Creditors for Purchase
240101S00001	samsung	Sundry Creditors for Purchase

Total: 5 rows

Create New Select Exit

3. Select account code or create according to your needs. Enter the amount and save.

ePlus - asd - [Credit Note]

File Edit Master Accounts Inventory Reports View Tools Windows Help

New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Close

Doc No: ADS1819-0002 Date: Saturday, May 19, 2018 Account: 240101M00001 milestone Credit Period: 0

Ref No: 978498 Ref Date: Saturday, May 19, 2018

Narration: installation charges

Account Code	Account Name	Description	Amount	Sign
320301000001	installation charges	Other Income	1,000.00	Dr

Information Accounts Bill

Amount: 1,000.00

Server: localhost Database: eplus015_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.139.0.0

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ePlus - asd - [Credit Note]

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New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Close

Doc No: ADS1819-0002 Date: Saturday, May 19, 2018 Account: 240101M00001 milestone Credit Period: 0

Ref No: 978498 Ref Date: Saturday, May 19, 2018

Narration: installation charges

Account Code	Account Name	Description	Amount	Sign
320301000001	installation charges		1,000.00	Dr
			0.00	

Information Accounts Bill

Amount: 1,000.00

Server: localhost Database: eplus015_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.139.0.0

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Now we can see in account ledger as the given amount as credit

ePlus - asd - [Report: Account Ledger]

File Edit Master Accounts Inventory Reports View Tools Windows Help

Main Report

SAP CRYSTAL REPORTS

asd

Account Ledger for the period 01-05-2018 - 31-05-2018

Document Number	Date	Function	Ref.No	Ref. Date	Debit	Credit
240101M00001	milestone					
ADS1819-0002	19/05/2018	Credit Note	978498	19/05/2018	0.00	1,000.00
					0.00	1,000.00

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 130% Duration : 0.19 sec (0 sec)

Server : localhost Database : eplus015_data Terminal : MSERVER Windows User : Shinas Kabeer User : admin ePlus Standard Edition Version : 1.139.0.0

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DEBIT NOTE

If you need to charge for the non-sale events from the customer (like training about product), then we can use debit note

Select accounts-> debit note-> select account code-> add price and save

Doc No: ADS1819-0004 Date: Saturday, May 19, 2018 Account: 120201500001 shinas Credit Period: 0

Ref Date: Saturday, May 19, 2018

Narration: training charge

Account Code: 320301000002 Account Name: training charge Group: Other Income

Amount: 1,000.00

NetExtender Status: Disconnected NeExtender GUI client

Server: localhost | Database: eplus015_data | Terminal: MSERVER | Windows User: Shinas Kabeer | User: admin | ePlus Standard Edition | Version: 1.139.0.0

Now we can see the given amount as debit in amount ledger

asd

Account Ledger for the period 01-05-2018 - 31-05-2018

Document Number	Date	Function	Ref.No	Ref. Date	Debit	Credit
120201800001						
ADS1819-0005	19/05/2018	Debit Note	ADS1819-0005	19/05/2018	1,000.00	0.00
					1,000.00	0.00
					Closing Balance	1,000.00 Dr

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 130% Duration: 0.15 sec (0 sec)

Server: localhost | Database: eplus015_data | Terminal: MSERVER | Windows User: Shinas Kabeer | User: admin | ePlus Standard Edition | Version: 1.139.0.0

DISCOUNT AFTER PURCHASE

It uses when the discount is received after the purchase.

1. purchase

ePlus - asd - [Purchase]

File Edit Master Accounts Inventory Reports View Tools Windows Help

New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Close

Doc No: ADS1819-000003 Date: May 2018 12:15:53 Account: 240101F00001 Credit Period: 0 Payment: ☒ Credit ☐ Cash

Bill No: 6523 Bill Date: 19 May 2018

Narration:

Item Code	Item Name	Qty	Rate	Amount	Tax	Discount	Amount
1 030030001	mobiles Nokia N7	5	20,000.00	1,00,000.00	18,000.00	.00	1,18,000.00
* 2		0	0.00	0.00	0.00	0.00	0.00

Information Accounts Bill Bill Details Outstanding

Credit Limit: .00
Outstanding: 1,06,200.00
Over Due: 1,06,200.00
PDC: .00
Balance: 1,06,200.00

Item Code: 030030001
Item Name: mobiles Nokia N7
Category: mobiles
Brand: Nokia
Stock: 5.00
Rate: 20,000.00

Amount: 1,00,000.00
Tax: 18,000.00
Discount After Tax: .00
Freight: .00
Round Off: .00
Net Amount: 1,18,000.00

Server: localhost Database: eplus015_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.139.0.0

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2. Providing discount after purchase, then we can enter discount through debit note.

Accounts-> debit note->

ePlus - asd - [Debit Note]

File Edit Master Accounts Inventory Reports View Tools Windows Help

New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Close

Doc No: ADS1819-0006 Date: Saturday May 19, 2018 Account: 240101M00001 Credit Period: 0

Ref Date: Saturday May 19, 2018

Narration: Discount Received

Account Code	Account Name	Description	Amount	Sign
1 320102000001	Discount Received		10,000.00	Cr
* 2			0.00	

Information Accounts Bill

Amount: 10,000.00

Server: localhost Database: eplus015_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.139.0.0

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Now we can enter the discount

3. If there is tax for discount, it can also enter through the debit note

ePlus - asd - [Debit Note]

File Edit Master Accounts Inventory Reports View Tools Windows Help

New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Close

Doc No: ADS1819-0003 Date: Saturday, May 19, 2018 Account: 240101F00001 rose Credit Period: 0

Ref Date: Saturday, May 19, 2018

Narration: Discount Received

	Account Code	Account Name	Description	Amount	Sign
1	320102000001	Discount Received		10,000.00	Cr
2	240501000005	Output Tax - GST 18% (CGST 9%)		900.00	Cr
3	240501000006	Output Tax - GST 18% (SGST 9%)		900.00	Cr
4				0.00	

Information Accounts Bill

Amount: 11,800.00

Server: localhost Database: eplus015_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.139.0.0

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4. Account ledger

ePlus - asd - [Report : Account Ledger]

File Edit Master Accounts Inventory Reports View Tools Windows Help

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SAP CRYSTAL REPORTS

Main Report

asd

Account Ledger for the period 01-05-2018 - 31-05-2018

Document Number	Date	Function	Ref.No	Ref. Date	Debit	Credit
240101M00001	milestone					
ADS1819-0002	19/05/2018	Credit Note	978498	19/05/2018	0.00	1,000.00
ADS1819-000004	19/05/2018	Purchase	6541	19/05/2018	0.00	118,000.00
ADS1819-0006	19/05/2018	Debit Note	ADS1819-0006	19/05/2018	11,800.00	0.00
					11,800.00	119,000.00
					Closing Balance	107,200.00 Cr

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 130% Duration: 0.19 sec (0 sec)

Server: localhost Database: eplus015_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.139.0.0

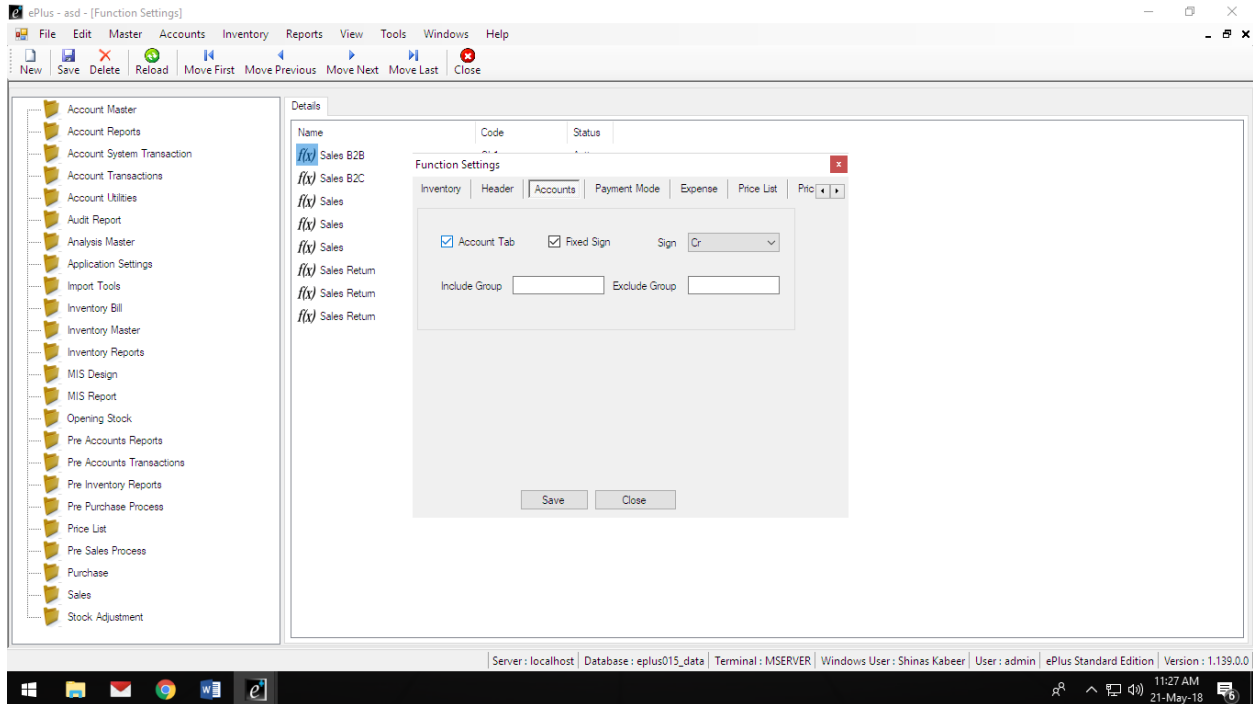
10:41 AM 21-May-18

SALES WITH SERVICE

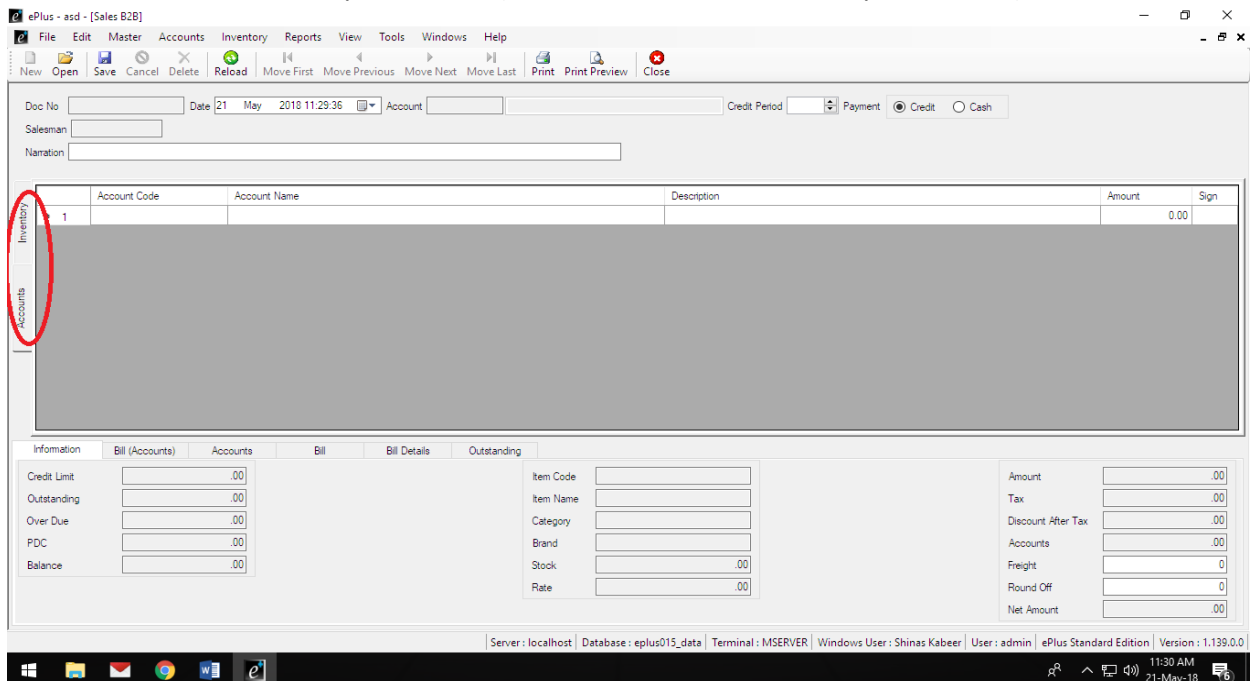
If we need to include service charges with product while sales, we can use this method.

1. To enable the method:-

Tools-> settings-> function settings-> sales-> salesB2B-> right click-> edit->select accounts-> enable accounts tab and save.



2. Now select inventory-> salesB2B (use can see two tabs inventory & accounts).



ePlus - asd - [Sales B2B]

File Edit Master Accounts Inventory Reports View Tools Windows Help

New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Print Print Preview Close

Doc No: ADS1819-A00001 Date: 19 May 2018 12:09:01 Account: 120201S00001 shinas Credit Period: 0 Payment: ☒ Credit ☐ Cash

Salesman: Sales Executive

Narration:

Account Code	Account Name	Description	Amount	Sign
1 320301000001	Installation charges		1,000.00	Cr
2 120701000005	Input Tax - GST 18% (CGST 9%)		90.00	Cr
3 120701000005	Input Tax - GST 18% (SGST 9%)		90.00	Cr
4			0.00	

Information Bill (Accounts) Accounts Bill Bill Details Outstanding

Credit Limit: .00
Outstanding: 12,980.00
Over Due: 12,980.00
PDC: .00
Balance: 12,980.00

Item Code: 020020001
Item Name: Computer LG LG1
Category: Computer
Brand: LG
Stock: 4.00
Rate: 28,000.00

Amount: 10,000.00
Tax: 1,800.00

NetExtender
Status: Connected
Server: forumho.dyndns.org:4433
IP: 192.168.1.1
Sent: 10.23 KB
NetExtender GUI client

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21-May-18

(We can also enter taxes for the extra services)

3. While printing bill it comes in one bill

ePlus - asd - [Form1]

File Edit Master Accounts Inventory Reports View Tools Windows Help

Main Report

SAP CRYSTAL REPORTS

Invoice No: ADS1819-A00001
Invoice Date: 12018
Customer No: 120201S00001
PO No:
PO Date:
Delivery Term:
Docket No:
Terms of Payment: 0
Ch. No:
Due Date: 19-05-2018
Date:

Shipped From:
asd
as
das
Phone: das
TIN: CST
PAN:

Bill To:
shinas
TIN: CST

Ship To:
shinas
TIN:

Sr No.	Item Description	Quantity	Unit Price(Rs.)	Tax Rate	Amount(Rs.)
1	020020001 Computer LG LG1	1	10,000.00	18.00 %	10,000.00
2	320301000001 Installation charges	1	1,000.00	%	1,000.00
3	120701000005 Input Tax - GST 18% (CGST 9%)	1	90.00	%	90.00
4	120701000005 Input Tax - GST 18% (SGST 9%)	1	90.00	%	90.00

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100% Duration: 0.5 sec

Server: localhost | Database: eplus015_data | Terminal: MSERVER | Windows User: Shinas Kabeer | User: admin | ePlus Standard Edition | Version: 1.139.0.0

11:42 AM
21-May-18