
PRICE LIST

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OBJECTIVES

An organization has various options for selecting a pricing method. The intention was to help to standardize prices among locations. Here we use a pricelist to store the prices of the items and keep it in the software. There are two methods for keeping pricelist in software.

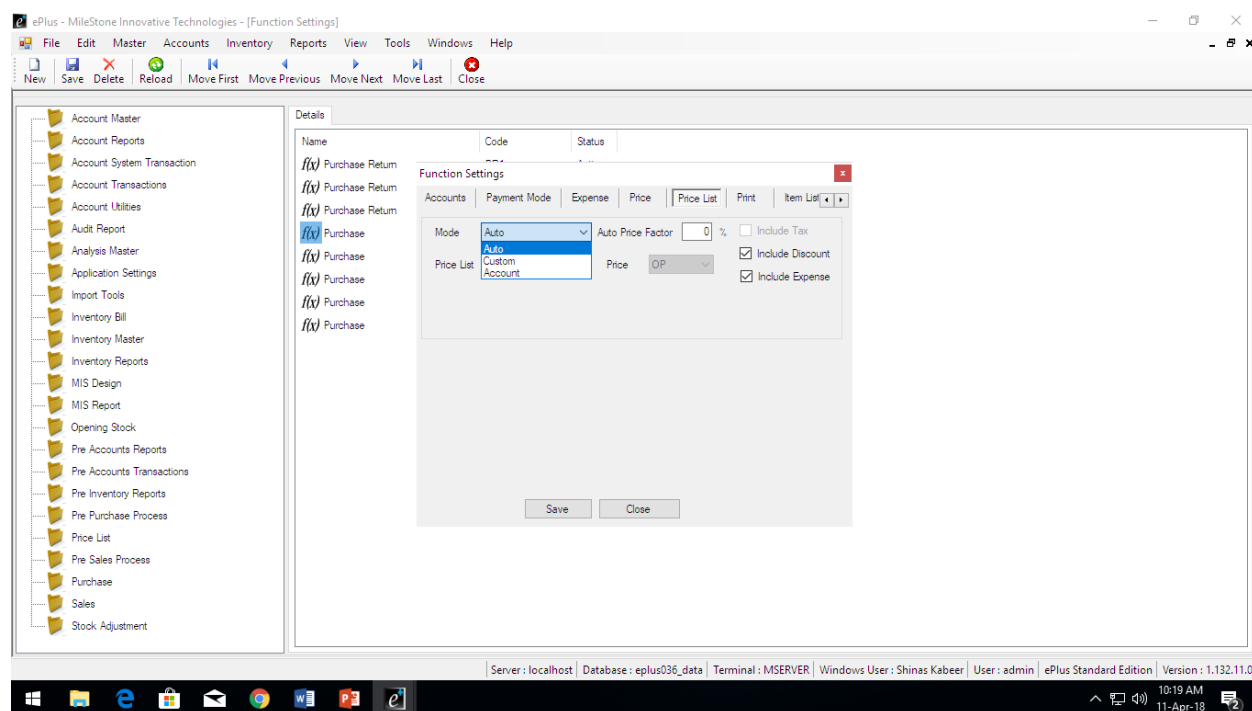
- Auto-pricelist
- Custom-pricelist

AUTO-PRICELIST

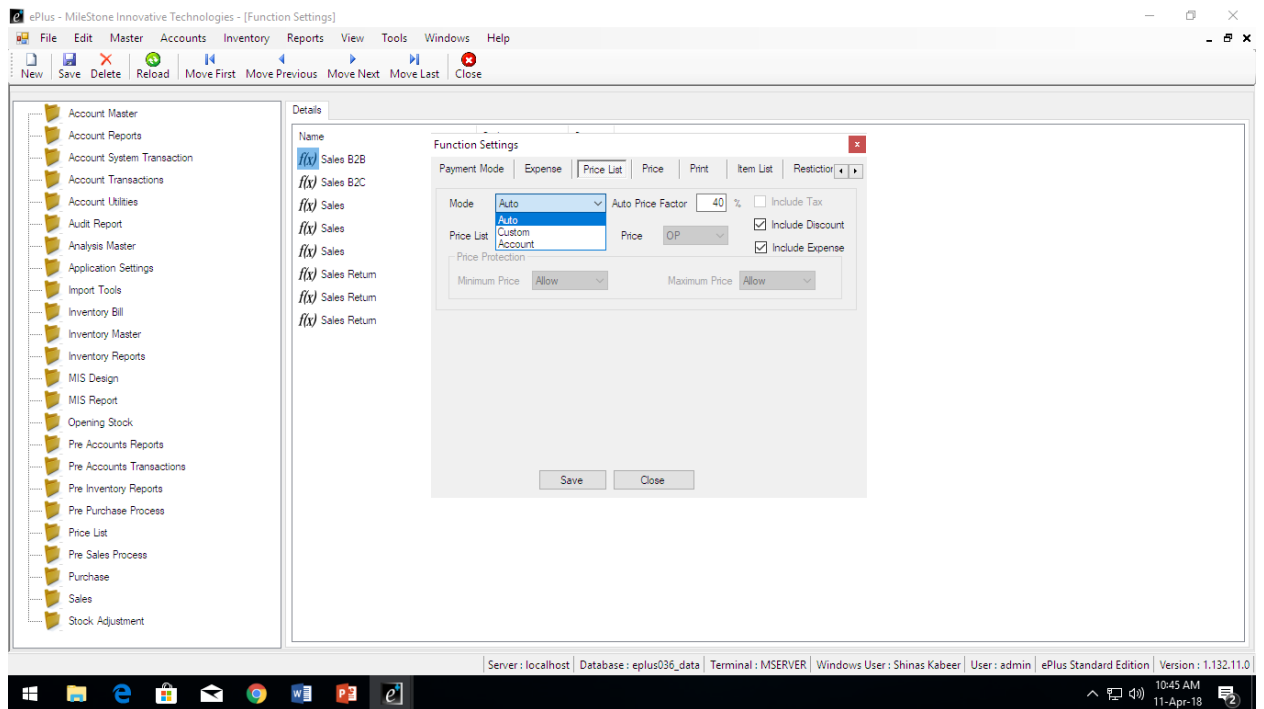
It is a simple type of pricelist. We can set percentage of profit to every selling products. Then final amount will add with the percentage. Once we set a particular price percentage, it will affect all the items.

Steps:-

1. Select tools-> settings-> function settings-> select purchase-> purchase(active)->right click-> edit-> select price list:-change **mode: Auto** and save it.

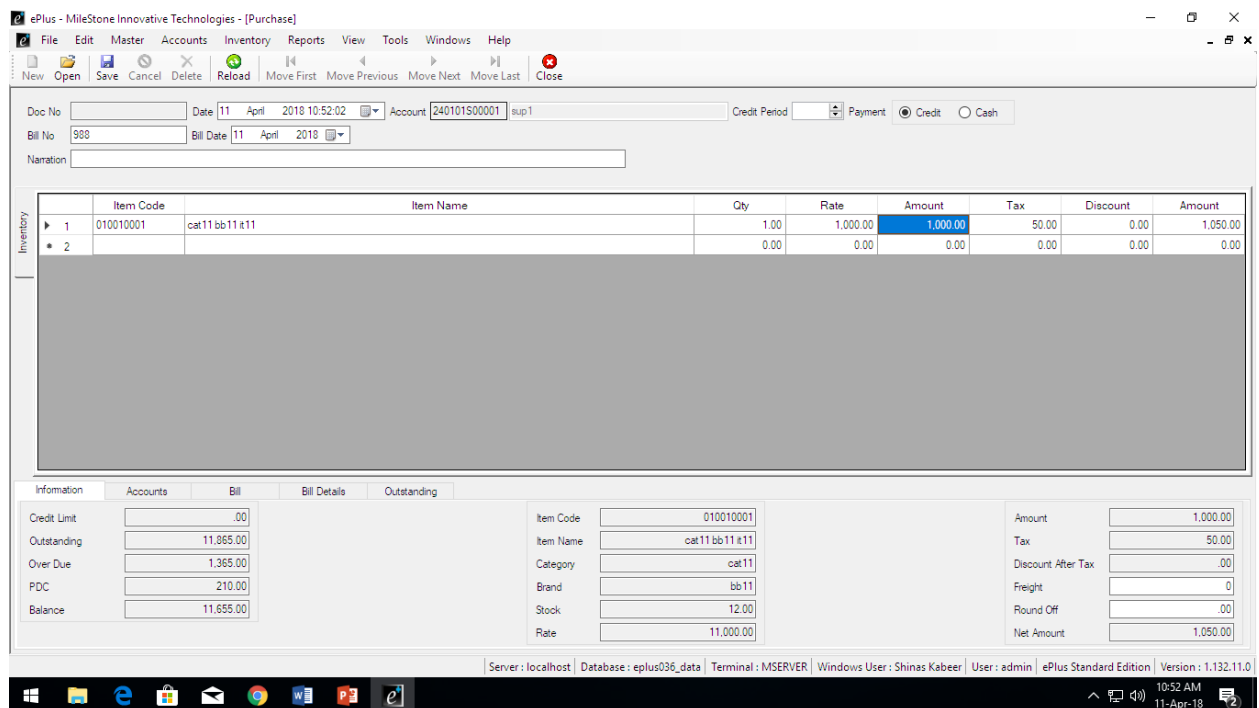


2. Select sales from the function settings-> select sales (active) -> select **mode: - Auto** and add a profit percentage to the **Auto price factor** and save.



PURCHASE

3. Select inventory-> purchase-> enter a product and its price and save it.



SALES

4. Select inventory-> sales-> select the product.
Now price of the product will appear with profit percentage to the base price.

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New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Print Print Preview Close

Doc No: Date: 11 April 2018 11:04:02 Account: 120201A00001 Credit Period: Payment: ☒ Credit ☐ Cash

Salesman: Sales Executive

Namtion:

	Item Code	Item Name	Qty	Rate	Amount	Tax	Discount	Amount
1	010010001	cat11 bb11 r11	1.00	1400.00	1,400.00	70.00	0.00	1,470.00
2			0.00	0.00	0.00	0.00	0.00	0.00

Information Accounts Bill Bill Details Outstanding

Credit Limit	00	Item Code	010010001	Amount	1,400.00
Outstanding	147.00	Item Name	cat11 bb11 r11	Tax	70.00
Over Due	147.00	Category	cat11	Discount After Tax	0.00
PDC	00	Brand	bb11	Freight	0
Balance	147.00	Stock	13.00	Round Off	0.00
		Rate	1,400.00	Net Amount	1,470.00

Server: localhost Database: eplus036_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.132.11.0

11:04 AM 11-Apr-18

CUSTOM-PRICELIST

Custom-pricelist is used in some industries where profit percentage cannot set for all items. Here we can give manually prices to every items and keep in software as pricelist. While storing software, we can add prices as three types. They are:-

- ✓ STC - standard cost
- ✓ MOP - minimum operating price
- ✓ OP - operating price
- ✓ MRP - maximum operating price

During sales, Seller can use any of them. Selling item with price more than of MRP is offense and also selling item with price less than MOP makes loss to the seller. For that we can use price protection, it helps to give warning to the accountant or we can block such types of sales.

TO INSERT PRICELIST

There are three ways to enter price of the items to the pricelist. They are:-

- ✓ Manually add price to the software
- ✓ Add during purchase
- ✓ Export and import the pricelist

MANUALLY ADD PRICE TO THE SOFTWARE

We can add or change prices to the existing items.

Steps:-

1. Select inventory-> pricelist

	Category	Item Code	Item Name	Unit	Standard Cost	Minimum Price	Operating Price	Maximum Price
1	cat11	010010001	cat11 bb11 k11	PCS	1.00	2.00	3.00	4.00
2	category 1	030020001	category 1 brand 1 item1	PCS	.00	110.00	120.00	140.00
3	mr	040010001	mr bb11 fvcbhvc	PCS	.00	.00	.00	.00
4	erer	050030001	erer hi kopk	PCS	.00	.00	.00	.00

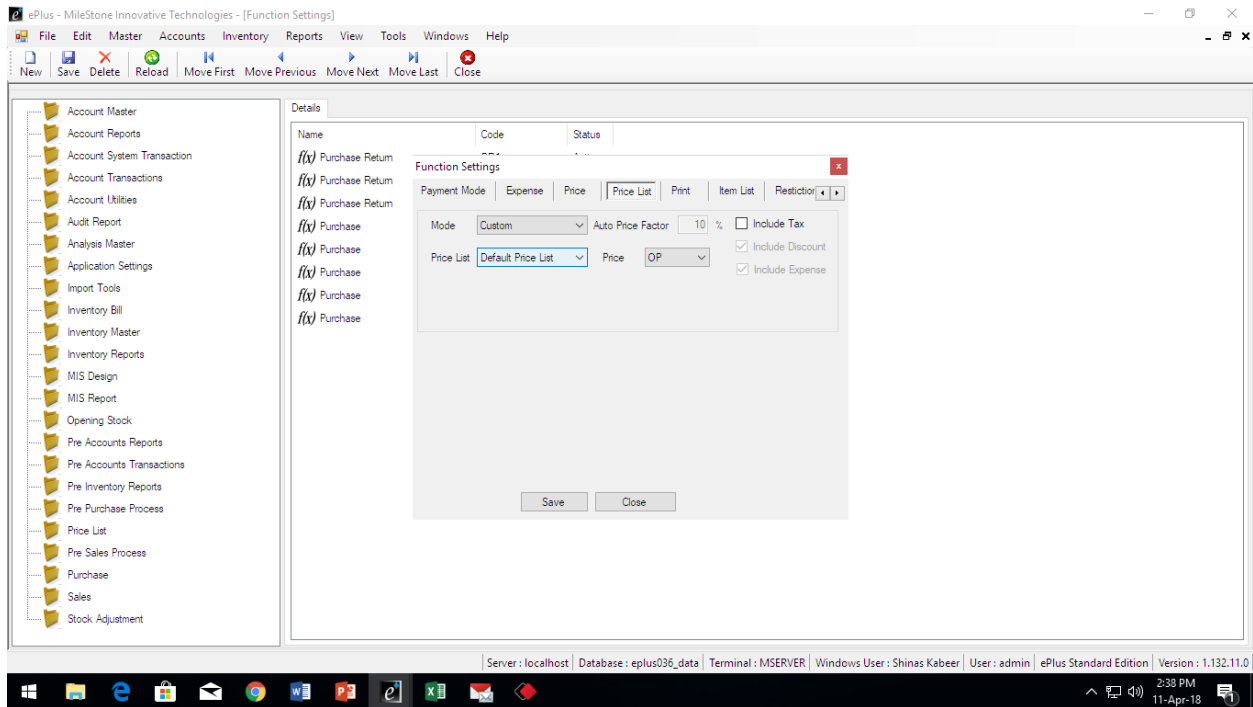
Here we have the options to add standard cost, minimum operating price, operating price, maximum operating price to the items.

DURING PURCHASE

We can add prices of items during purchase. Here we can enter MOP, OP, MRP .While entering MOP, OP, MRP we have option to set amount or percentage.

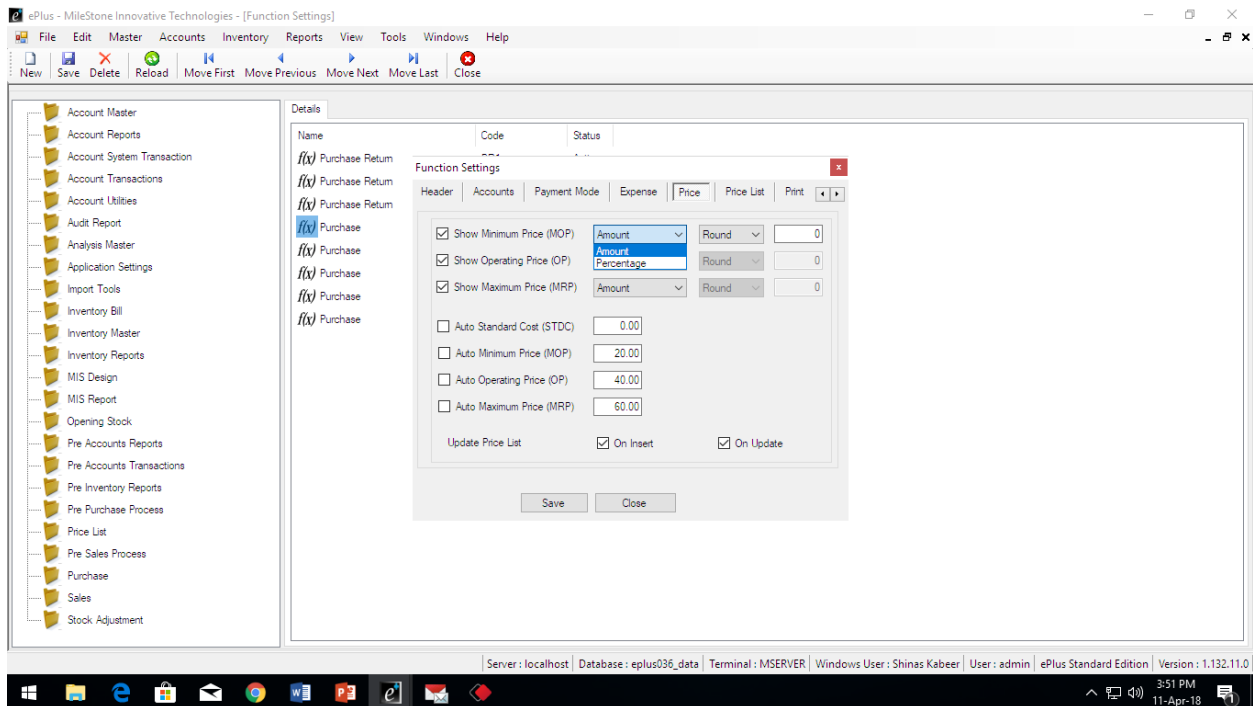
Steps:-

1. Select tools-> settings-> function settings-> purchase->select purchase (active)
 Select price list->**mode:-custom** **Price list:-Default price list**
(Price:-helps to know previous MOP, OP, MRP prices of the items while selecting this)



2. To enter MOP,OP,MRP :-

Select price from the same window->check MOP, OP, MRP according to your needs. We can also set as price types as **Amount or Percentage** and save.



3. Select inventory-> purchase->enter item and add MOP, OP, MRP

[In the case of amount]

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Doc No: [] Date: 11 April 2018 17:03:04 Account: 240101S00001 sup1 Credit Period: [] Payment: ☐ Credit ☒ Cash

Bill No: 56 Bill Date: 11 April 2018

Namtion: []

Item Code	Item Name	Qty	Rate	MOP	OP	MRP	Amount	Tax	Discount	Amount
1 060040001	Fymax gel	50.00	10.00	12.00	13.00	15.00	500.00	25.00	0.00	525.00
* 2		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Information Accounts Bill Bill Details Outstanding

Credit Limit: [] 0.00
 Outstanding: [] 14,650.00
 Over Due: [] 4,158.00
 PDC: [] 210.00
 Balance: [] 14,448.00

Item Code: [] 060040001
 Item Name: []
 Category: []
 Brand: []
 Stock: [] 0.00
 Rate: [] 0.00

Amount: [] 500.00
 Tax: [] 25.00
 Discount After Tax: [] 0.00
 Freight: [] 0.00
 Round Off: [] 0.00
 Net Amount: [] 525.00

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[In the case of percentage]

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New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Close

Doc No: [] Date: 11 April 2018 17:16:51 Account: 240101S00001 sup1 Credit Period: [] Payment: ☒ Credit ☐ Cash

Bill No: 654 Bill Date: 11 April 2018

Namtion: []

Item Code	Item Name	Qty	Rate	MOP%	MOP	OP%	OP	MRP%	MRP	Amount	Tax	Discount	Amount
1 060040001	pen rorto Fymax gel	50.00	10.00	20.00	12.00	30.00	13.00	50.00	15.00	500.00	25.00	0.00	525.00
* 2		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Information Accounts Bill Bill Details Outstanding

Credit Limit: [] 0.00
 Outstanding: [] 14,650.00
 Over Due: [] 4,158.00
 PDC: [] 210.00
 Balance: [] 14,448.00

Item Code: [] 060040001
 Item Name: []
 Category: []
 Brand: []
 Stock: [] 0.00
 Rate: [] 0.00

Amount: [] 500.00
 Tax: [] 25.00
 Discount After Tax: [] 0.00
 Freight: [] 0.00
 Round Off: [] 0.00
 Net Amount: [] 525.00

Server: localhost Database: eplus036_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.132.11.0

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EXPORT AND IMPORT THE PRICELIST

This method is using when a company starting to use the software and their previous items and its prices need to add to the software, it's difficult to enter items and it's prices manually. This method makes more easily to store the pricelist.

Steps:-

1. Export the sheet from software

Select inventory-> pricelist-> click print preview-> click Export report (left most symbol)

Item Code	Item Name	Unit	Minimum Price	Operating Price	Maximum Price
010010001	cat11 bb11 it11	PCS	2.00	3.00	4.00
030020001	category 1 brand 1 item1	PCS	110.00	120.00	140.00
040010001	rrr bb11 fvcbhvc	PCS	1,100.00	1,200.00	13,000.00
050030001	erer hi kopk	PCS	0.00	0.00	0.00
060040001	pen rorito Flymax gel	PCS	12.00	13.00	15.00
070050001	cat01 cat02 name1	PCS	0.00	0.00	0.00
070050002	cat01 cat02 name2	PCS	0.00	0.00	0.00
070050003	cat01 cat02 name3	PCS	0.00	0.00	0.00
070050004	cat01 cat02 name4	PCS	0.00	0.00	0.00
070050005	cat01 cat02 name5	PCS	0.00	0.00	0.00
070050006	cat01 cat02 name6	PCS	0.00	0.00	0.00
070050007	cat01 cat02 name7	PCS	0.00	0.00	0.00
070050008	cat01 cat02 name8	PCS	0.00	0.00	0.00
070050009	cat01 cat02 name9	PCS	0.00	0.00	0.00
070050010	cat01 cat02 name10	PCS	0.00	0.00	0.00
070050011	cat01 cat02 name11	PCS	0.00	0.00	0.00
070050012	cat01 cat02 name12	PCS	0.00	0.00	0.00
070050013	cat01 cat02 name13	PCS	0.00	0.00	0.00
070050014	cat01 cat02 name14	PCS	0.00	0.00	0.00
070050015	cat01 cat02 name15	PCS	0.00	0.00	0.00
070050016	cat01 cat02 name16	PCS	0.00	0.00	0.00

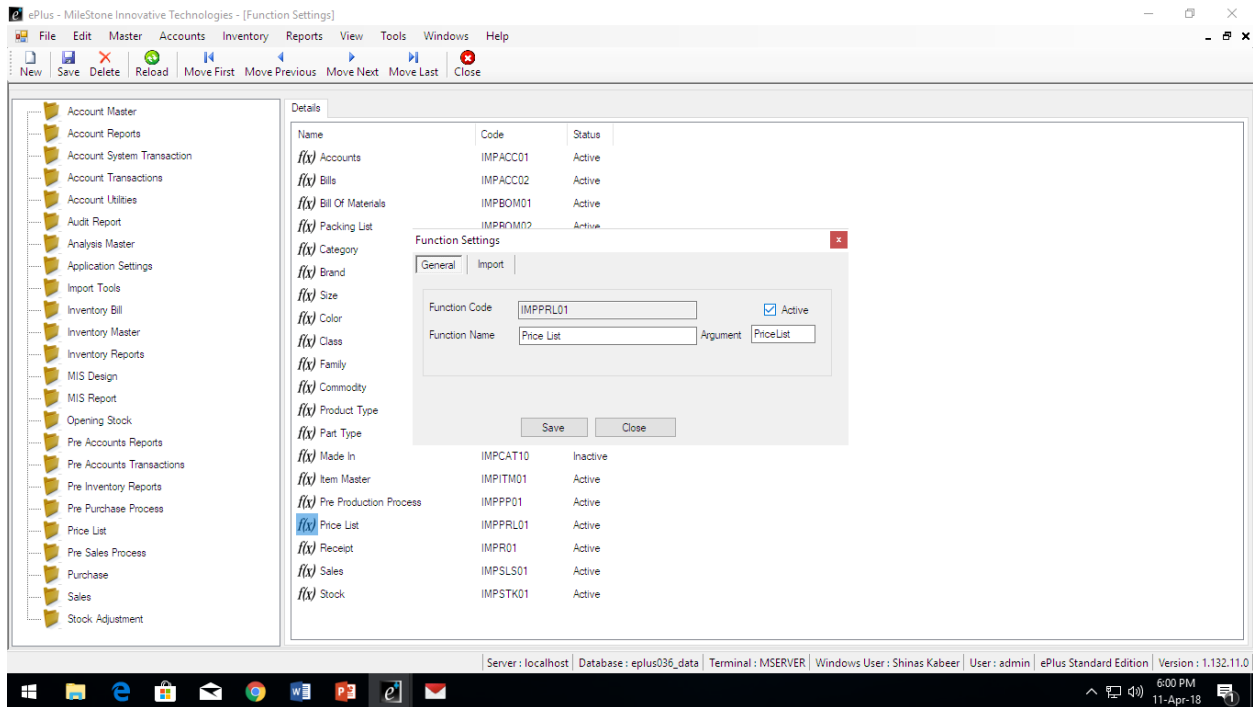
Select location and **[N.B: save as type: Microsoft excel workbook data only]** save.

The screenshot displays the Microsoft Excel application window. The title bar reads "1 - Excel (Product Activation Failed)". The ribbon is set to the "HOME" tab, showing options for Font, Paragraph, Styles, Cells, and Editing. The spreadsheet has five columns: "A" (Item Name), "B" (Unit), "C" (Minimum Price), "D" (Operating Price), and "E" (Maximum Price). The data is organized into rows, with the first row (row 1) serving as a header. The subsequent rows (rows 2-28) contain product information, including item codes, names, units, and prices. The prices are listed in numerical format, with some values appearing to be in thousands (e.g., 1,100.00, 12,000.00). The status bar at the bottom indicates the application is "READY" and the time is "12:03 PM" on "12-Apr-18".

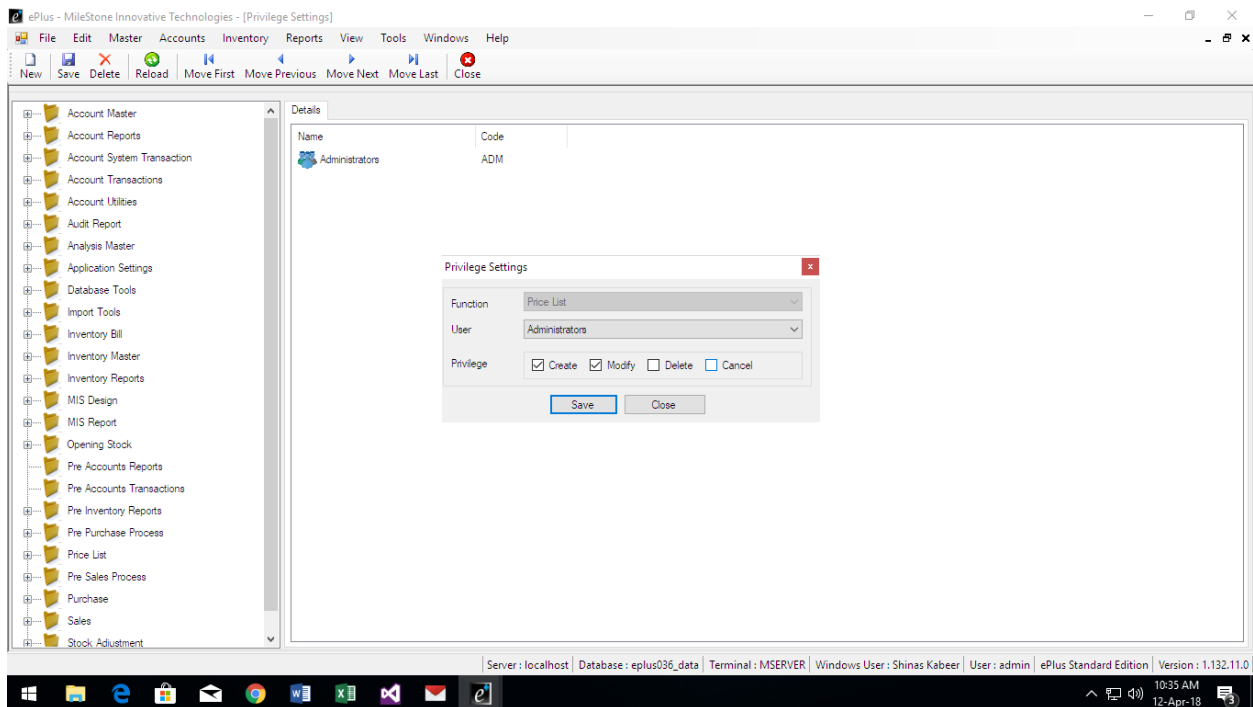
Item Name	Unit	Minimum Price	Operating Price	Maximum Price
010010(cat11 bb11 it11	PCS	2.00	3.00	4.00
030020(category 1 brand 1 item1	PCS	110.00	120.00	140.00
040010(mrr bb11 fxcbhvc	PCS	1,100.00	1,200.00	13,000.00
050030(erer hi kopk	PCS	0.00	0.00	0.00
060040(pen rorito Flymax gel	PCS	12.00	13.00	15.00
070050(cat01 cat02 name1	PCS	0.00	0.00	0.00
070050(cat01 cat02 name2	PCS	0.00	0.00	0.00
070050(cat01 cat02 name3	PCS	0.00	0.00	0.00
070050(cat01 cat02 name4	PCS	0.00	0.00	0.00
070050(cat01 cat02 name5	PCS	0.00	0.00	0.00
070050(cat01 cat02 name6	PCS	0.00	0.00	0.00
070050(cat01 cat02 name7	PCS	0.00	0.00	0.00
070050(cat01 cat02 name8	PCS	0.00	0.00	0.00
070050(cat01 cat02 name9	PCS	0.00	0.00	0.00
070050(cat01 cat02 name10	PCS	0.00	0.00	0.00
070050(cat01 cat02 name11	PCS	0.00	0.00	0.00
070050(cat01 cat02 name12	PCS	0.00	0.00	0.00
070050(cat01 cat02 name13	PCS	0.00	0.00	0.00
070050(cat01 cat02 name14	PCS	0.00	0.00	0.00
070050(cat01 cat02 name15	PCS	0.00	0.00	0.00
070050(cat01 cat02 name16	PCS	0.00	0.00	0.00
070050(cat01 cat02 name17	PCS	0.00	0.00	0.00
070050(cat01 cat02 name18	PCS	0.00	0.00	0.00
070050(cat01 cat02 name19	PCS	0.00	0.00	0.00
070050(cat01 cat02 name20	PCS	0.00	0.00	0.00
070050(cat01 cat02 name21	PCS	0.00	0.00	0.00
070050(cat01 cat02 name22	PCS	0.00	0.00	0.00

3. Import sheet to the software

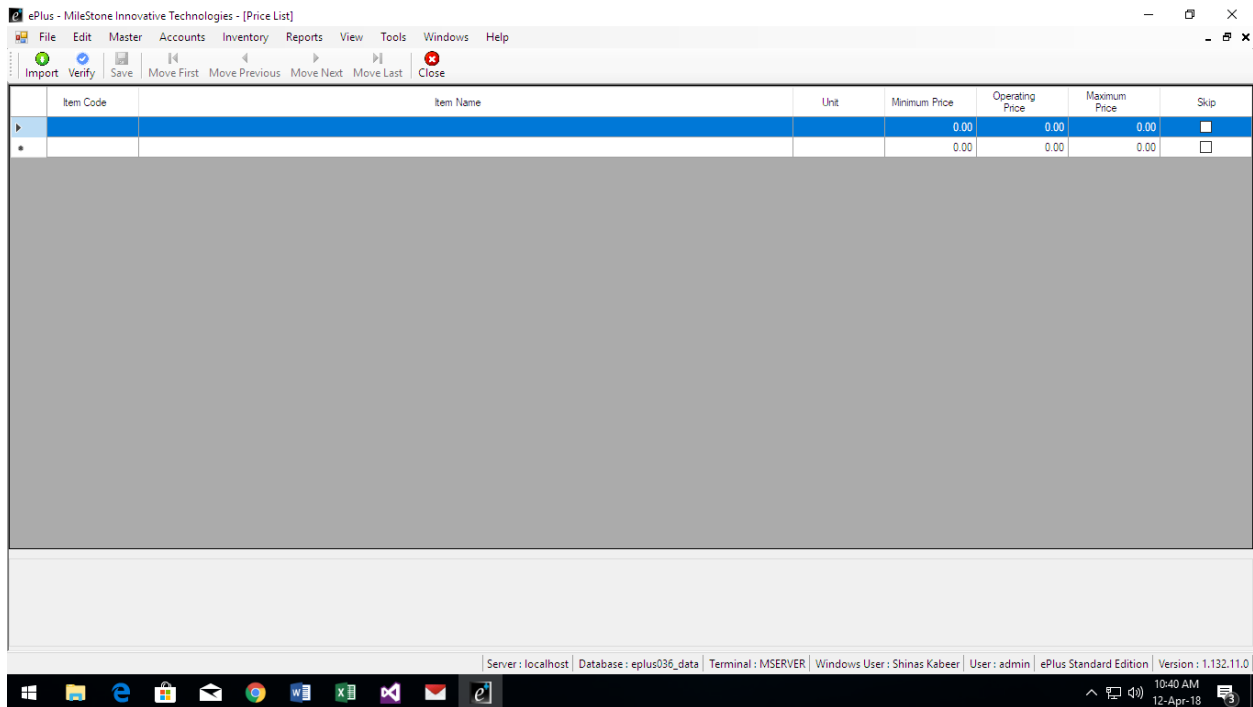
- Select tools-> tools->function settings->import tools->select pricelist->right click-> edit->check Active ->save



- Select tools-> settings-> privilege settings->select price list-> (right) right click-> new-> select user -> check create and modify-> save



- Select tools->import->pricelist



- Click import and select excel sheet from the location-> verify-> save

SALES

Steps:-

1. Select tools-> setting-> function settings-> sales-> sales(active)-> right click-> edit-> select pricelist-> **mode:-custom**
Pricelist:-default pricelist
Price:-MOP/OP/MRP/ STC/Function [final price selection option]
(Choose according to the requirement and function is used to ask prices option while selling)
2. Select price on the same window-> check any of MOP/OP/MRP-> save
(Helps to show MOP/OP/MRP prices during sales)
3. Select inventory-> sales

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File Edit Master Accounts Inventory Reports View Tools Windows Help

New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Print Print Preview Close

Doc No: [] Date: 12 April 2018 13:35:07 Account: 120201X00001 if: [] Credit Period: [] Payment: ☒ Credit ☐ Cash

Salesman: Sales Executive Narration: []

Item Code	Item Name	Batch No	Qty	Rate	MRP	Amount	Tax	Discount	Amount
1 070050004	cat01 cat02 name4	OP500004	1.00	620.00	620.00	620.00	31.00	0.00	651.00
2			0.00	0.00	0.00	0.00	0.00	0.00	0.00

Information Accounts Bill Bill Details Outstanding

Credit Limit: .00 Outstanding: .00 Over Due: .00 PDC: .00 Balance: .00

Item Code: 070050004 Item Name: cat01 cat02 name4 Category: cat01 Brand: cat02 Stock: 5.00 Rate: 610.00

Amount: 620.00 Tax: 31.00 Discount After Tax: .00 Freight: 0 Round Off: .00 Net Amount: 651.00

Server: localhost Database: eplus036_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.132.11.0

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While giving function as price selection, then an option will comes to select MOP/OP/MRP

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File Edit Master Accounts Inventory Reports View Tools Windows Help

New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Print Print Preview Close

Doc No: [] Date: 12 April 2018 14:05:02 Account: 120201A00001 account1 Credit Period: [] Payment: ☒ Credit ☐ Cash

Salesman: Sales Executive Price: [] Narration: []

Item Code	Item Name	Amount	Tax	Discount	Amount
1		0.00	0.00	0.00	0.00

Information Accounts Bill Bill Details Outstanding

Credit Limit: .00 Outstanding: 147.00 Over Due: 147.00 PDC: .00 Balance: 147.00

Item Code: [] Item Name: [] Category: [] Brand: [] Stock: .00 Rate: .00

Amount: .00 Tax: .00 Discount After Tax: .00 Freight: 0 Round Off: 0 Net Amount: .00

Server: localhost Database: eplus036_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.132.11.0

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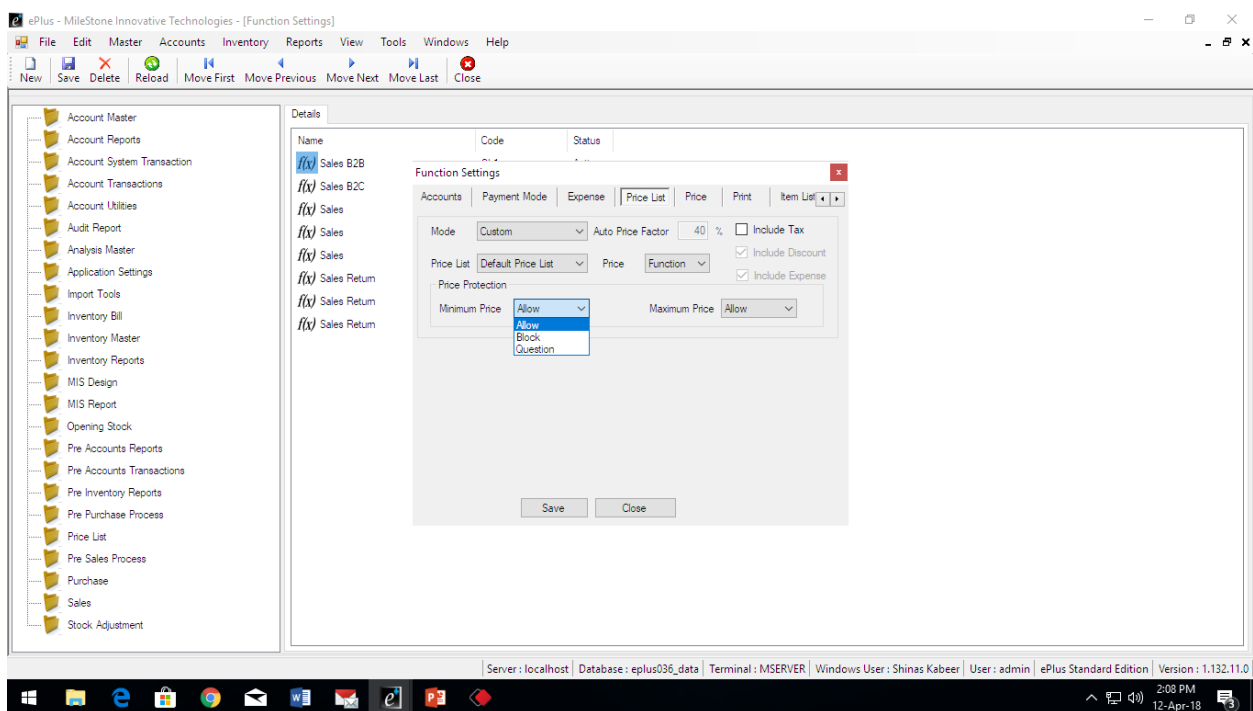
PRICE PROTECTION

If we need to block or warn the accountant from selling below the minimum price and selling above maximum price, we can use price protection. Here there three options for price protection. They are:-

- ALLOW
- BLOCK
- QUESTION

Steps:-

- Select tools-> settings-> function settings-> sales-> sales(active)-> right click-> edit-> select pricelist



[Here we can select an option according to our requirement]

BLOCK

Less than minimum price (MOP)

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File Edit Master Accounts Inventory Reports View Tools Windows Help

New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Print Print Preview Close

Doc No: [] Date: 12 April 2018 14:31:18 Account: 120201A00001 account1 Credit Period: [] Payment: ☒ Credit ☐ Cash

Salesman: Sales Executive Price: MRP Narration: []

Item Code	Item Name	Batch No	Qty	Rate	MRP	Amount	Tax	Discount	Amount
1 070050003	cat01 cat02 name3	OPS00003	1.00	490	520.00	520.00	26.00	0.00	546.00
2			0.00	0.00	0.00	0.00	0.00	0.00	0.00

Price Protection

You can't proceed with this price.
Price must be higher or equal to 500.00

OK

Information Accounts Bill Bill Details Outstanding

Credit Limit: .00 Outstanding: 147.00 Over Due: 147.00 PDC: .00 Balance: 147.00

Item Code: 070050003 Item Name: cat01 cat02 name3 Category: cat01 Brand: cat02 Stock: 5.00 Rate: 510.00

Amount: 520.00 Tax: 26.00 Discount After Tax: .00 Freight: 0 Round Off: .00 Net Amount: 546.00

Server: localhost Database: eplus036_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.132.11.0

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Greater than maximum price(MRP)

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File Edit Master Accounts Inventory Reports View Tools Windows Help

New Open Save Cancel Delete Reload Move First Move Previous Move Next Move Last Print Print Preview Close

Doc No: [] Date: 12 April 2018 14:31:18 Account: 120201A00001 account1 Credit Period: [] Payment: ☒ Credit ☐ Cash

Salesman: Sales Executive Price: MRP Narration: []

Item Code	Item Name	Batch No	Qty	Rate	MRP	Amount	Tax	Discount	Amount
1 070050003	cat01 cat02 name3	OPS00003	1.00	540	520.00	520.00	26.00	0.00	546.00
2			0.00	0.00	0.00	0.00	0.00	0.00	0.00

Price Protection

You can't proceed with this price.
Price must be less than or equal to 520.00

OK

Information Accounts Bill Bill Details Outstanding

Credit Limit: .00 Outstanding: 147.00 Over Due: 147.00 PDC: .00 Balance: 147.00

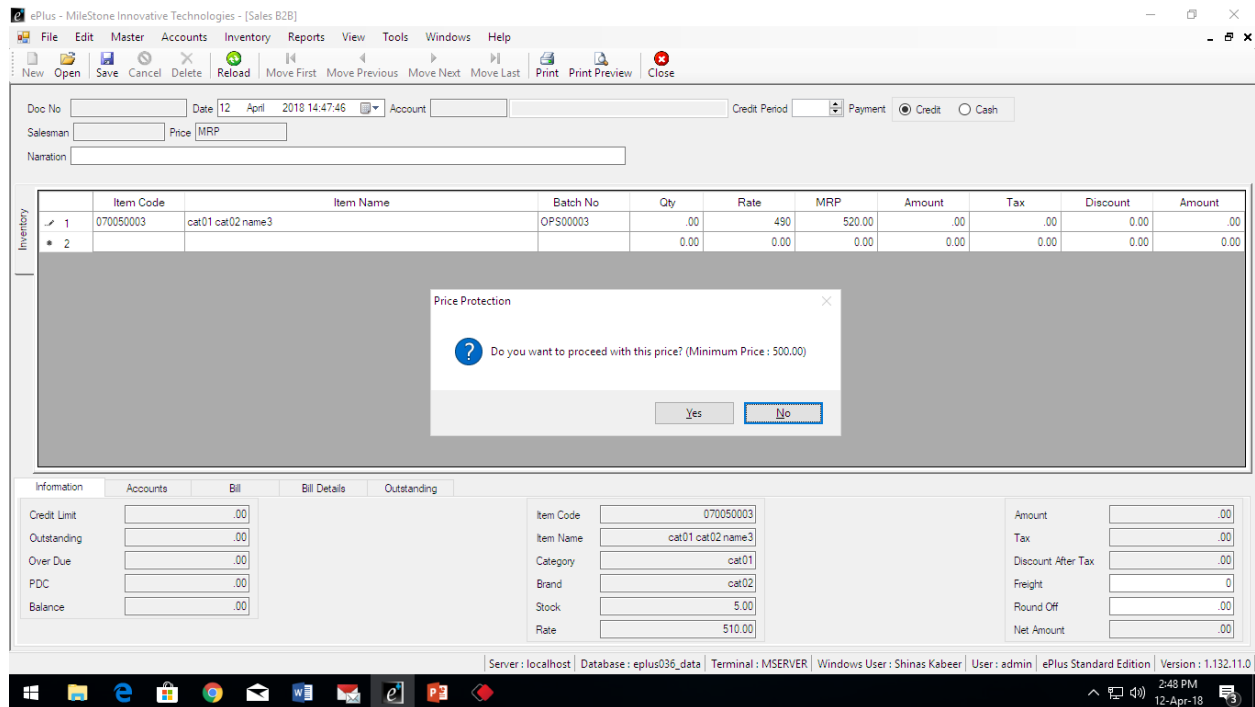
Item Code: 070050003 Item Name: cat01 cat02 name3 Category: cat01 Brand: cat02 Stock: 5.00 Rate: 510.00

Amount: 520.00 Tax: 26.00 Discount After Tax: .00 Freight: 0 Round Off: .00 Net Amount: 546.00

Server: localhost Database: eplus036_data Terminal: MSERVER Windows User: Shinas Kabeer User: admin ePlus Standard Edition Version: 1.132.11.0

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QUESTION



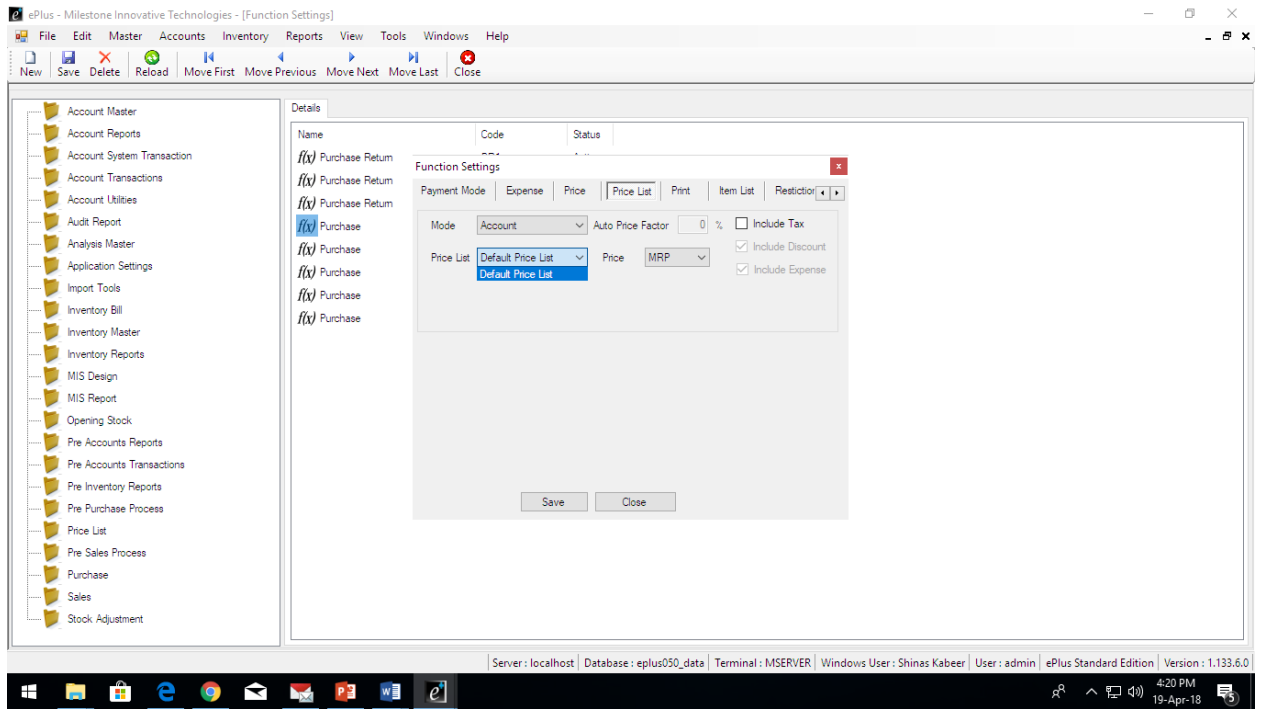
[A warning will come]

ACCOUNT-WISE PRICELIST

This feature helps to provide special pricelist to a group people. For example, if we need to give special pricelist to regular customer, we can use this feature.

Steps:-

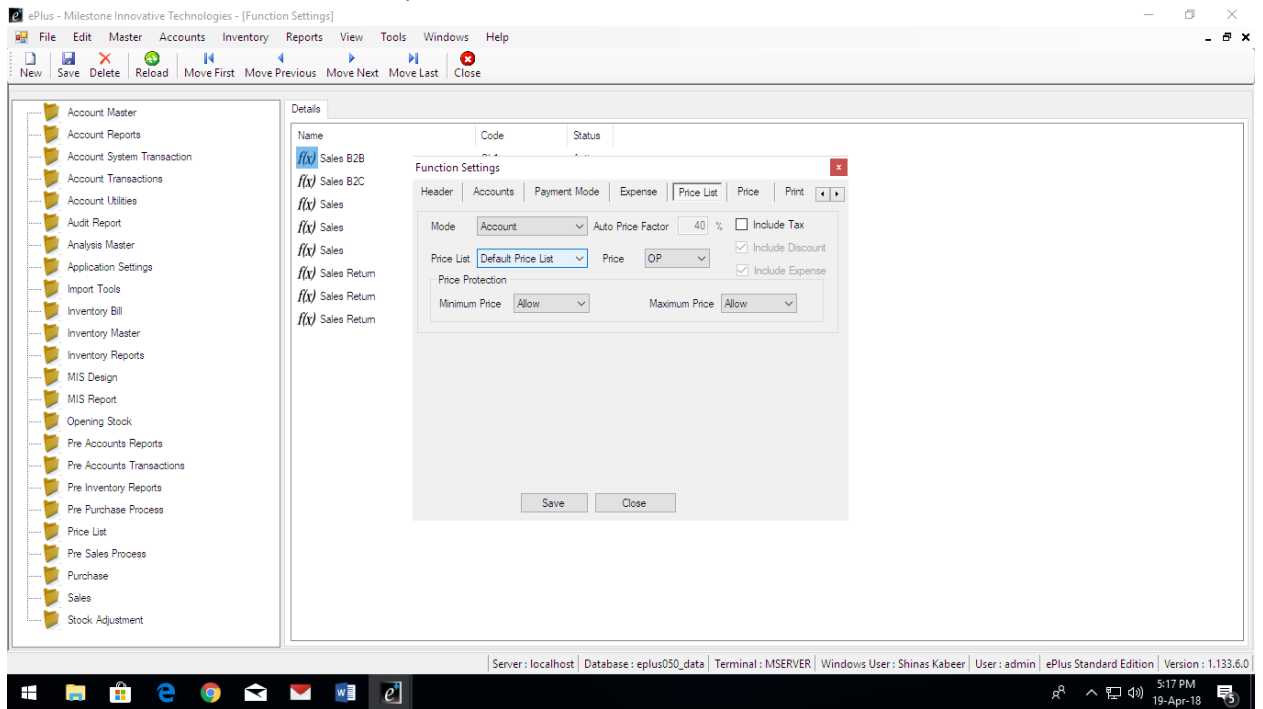
1. Select tools-> settings-> function settings-> purchase->select purchase (active)
Select price list->**mode:-account** **Price list:-Default price list**



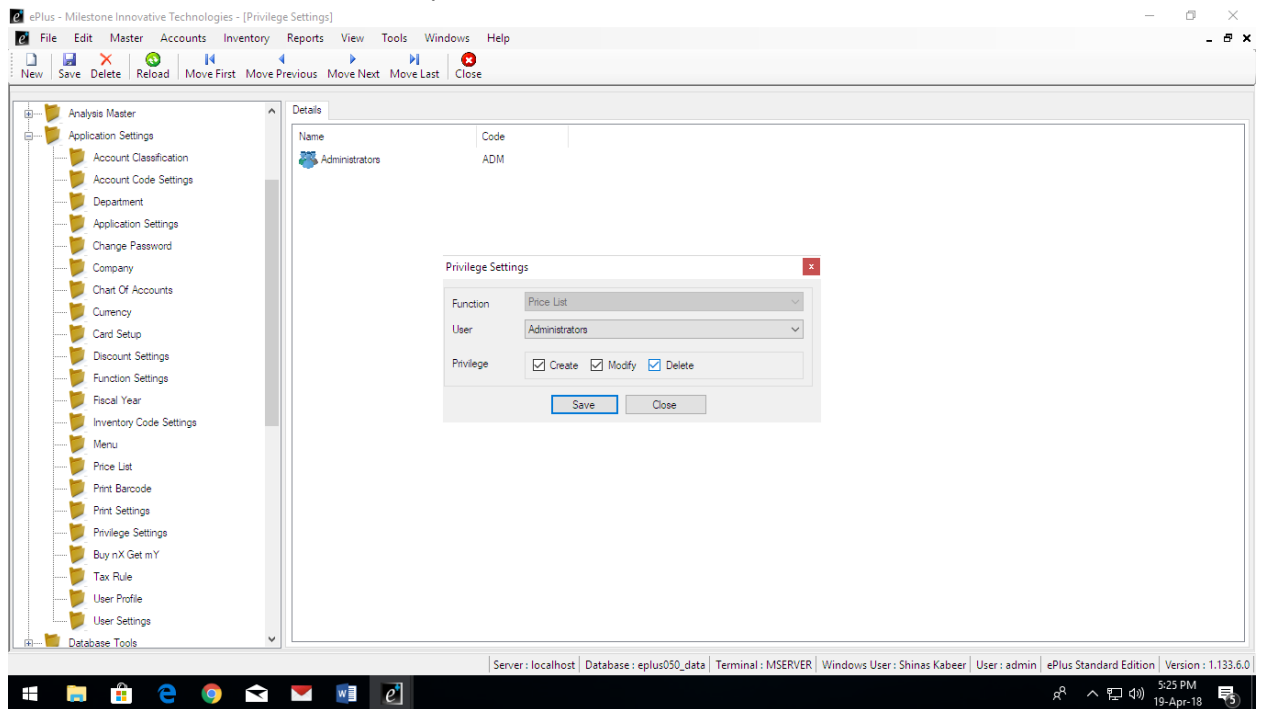
2. Select tools-> settings-> function settings-> sales-> sales(active)-> select pricelist->

mode:-account

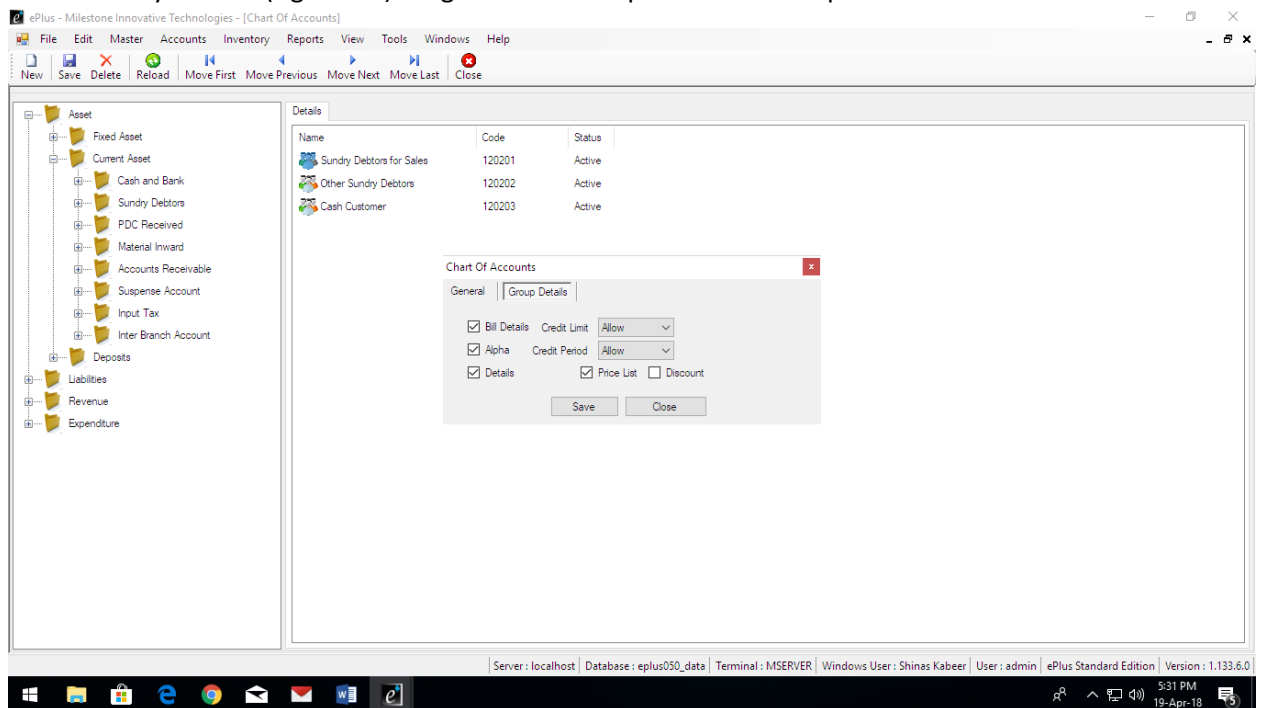
Pricelist:-default pricelist



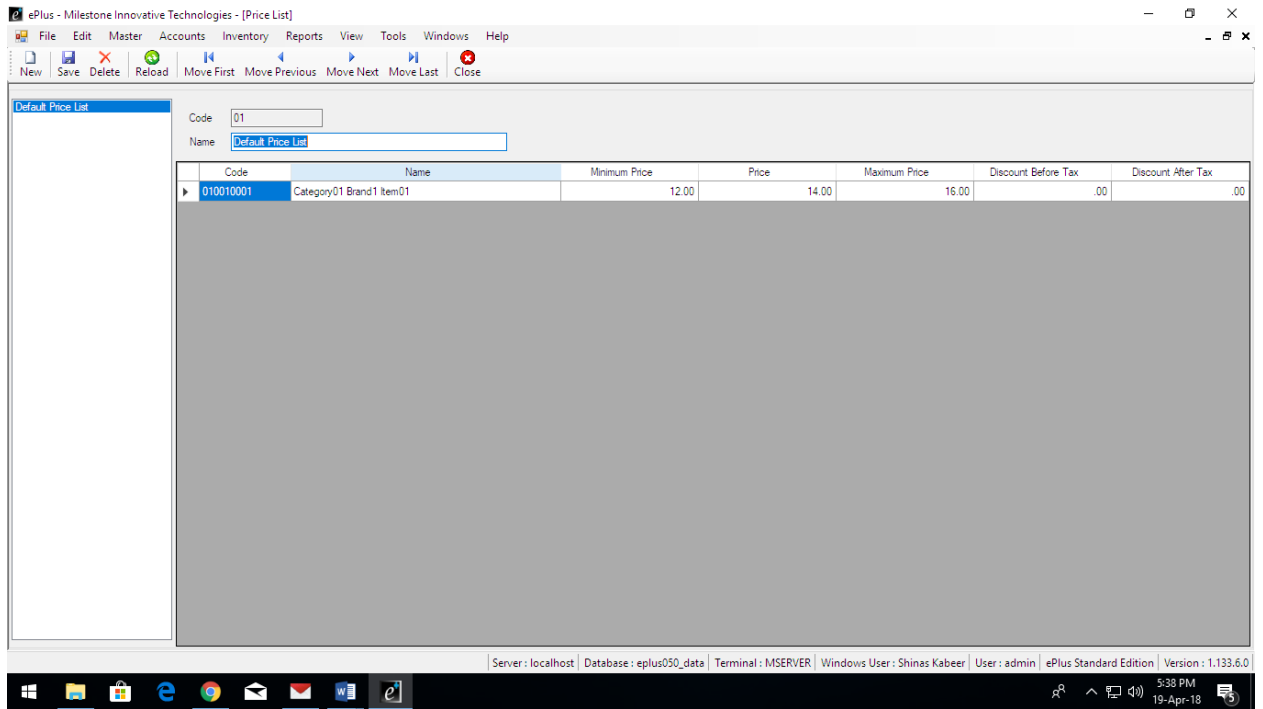
3. Select tools-> settings-> privilege settings-> application settings-> pricelist-> right click-> new-> select user, check create and modify-> save



4. Select tools-> settings-> chart of accounts-> select assets-> current assets-> sundry debtors-> select sundry debtors(right side)-> right click-> Group details->check pricelist-> save



5. Select tools-> settings-> pricelist-> add prices and save



6. Select master-> customer-> add customer to the pricelist and save.

