# Uploading a dataset to data.CDC.gov

Step- by- step guide on how to select, prepare, and import your data into Data.CDC.gov. For more information or support, send an email to data@cdc.gov.

Upload the dataset

1. Navigate to data.cdc.gov and log into your Socrata account by clicking **Sign In** and then **Sign in with your CDC account**
2. At the top of the banner click the **Create** dropdown and then **Dataset**
3. Click **Import a Data File**
4. Click **On my computer**
5. Click **Upload a file.** Choose your file and **Open**
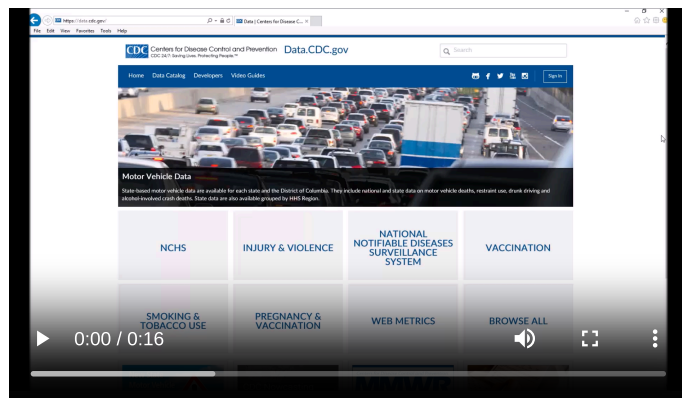
Review the data file columns

This stage allows you to review the columns including the column ordering, column datatype, and the number of rows which are headers.

1. Check data type is correct for each column
2. If applicable, check your geographic column has been correctly identified. If your dataset includes a location (state, city, county, etc.), Socrata will try to automatically identify the column and attribute longitude and latitude. Your geographic column will be replaced with column labeled **Location 1.**
3. Click **Next**

> (i) **Pro Tip:**
> The **Location 1** column will be geocoded in the system for mapping. Add a second location column that can be used in filters and visualizations (include it as *plain text*).
>
>

Update Metadata Page

Metadata is descriptive data about the dataset. Here are the different kinds of information you can provide about your platform dataset.

1. Add dataset title and brief description
2. Select the category from dropdown

3. Enter tag and keywords. You can add in words which will help make your dataset more searchable on the data portal. The individual tags/keywords should be separated by commas.
4. Enter mandatory common core metadata
   a. Program Code: 009:020
   b. Bureau Code: 009:20
5. Click **Next**
6. Click **Finish**

ⓘ **Pro Tip:**
Metadata is descriptive data about the dataset and helps make your dataset more searchable.

Tag and keywords: Add keywords that describe your data, including words that describe disease topic, demographic, and geographic information. For example: obesity, age, county

Under common core metadata, consider adding information on Geographic Coverage, e.g. United States and Temporal Applicability, e.g.2001-2016.

Add descriptions to columns

Once upload add description to data

1. Click on Menu icon in column header
2. Click **Edit column properties**
3. Type description
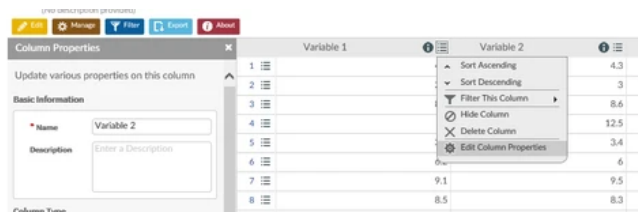
Final step

1. Click **Publish Dataset**

For more information visit the Socrata Support page:

How to upload a dataset via the Web User Interface

Related articles

📄 Uploading a dataset to data.CDC.gov
📄 Creating a visualization with your uploaded dataset