2442 Rebecca Road

Manhattan, KS, 66502

620-430-8514

Mills.christian92@gmail.com

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| Objective |  | To obtain an Assistant Store Manager position after completing the LE1 program through Kroger company owned stores. |
| Education |  | **Kansas State University** August 2013 – May 2017  **Bachelor of Science in Management**  **Dodge City Community College** August 2011 – May 2013  **Associate of Arts Degree** |
| Experience |  | DILLON’S Manhattan, KansasASSISTANT Produce Manager January 2018 – Present  * Oversaw pricing and merchandising of all products in the produce department * Supervised development of an effective produce team creating an efficient, friendly environment * Directly managed inventory, limiting potential shrink and successfully maintained the needs of the customer * Adaptively solved potential problems within the department by actively communicating with store management and peers * Used professionalism and integrity as a team leader to foster trust and consistent motivation among my employees  CUSTOMER SERVICE & Front End supervisor September 2014 - December 2017Oversaw the front end employees, ensuring that tasks were being completed  * Monitored and counted till reserves accurately * Maintained floors and customer queues in a timely manner * Created a friendly relationship with customers by assisting them with any issues * Maintained a friendly relationship with coworkers while also providing them with any necessary help  the bad habit sports bar and grill Dodge City, KansasSERVER Summer Seasons Only 2011 - 2016  * Recorded and delivered customer orders in an accurate and timely manner * Handled customer questions and complaints in a courteous and professional manner * Actively worked to maintain a clean and safe work environment * Provided assistance in food preparation activities as required |
| Skills & Abilities |  | * Proficient in Excel, Word, and other computer programs * Ability to work in a team and communicate well with others * Capable of handling pressure and adapting to any situation * Experience in working in a team to reach goals * Effective time management skills |