

Milan Kha

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Objective

To get a job as a Graphic Designer in an important company, to use my expertise and creativity to make positive contributions to the company. To promote the company's growth.

Technical Skills

- Four-Color Desktop Publishing
- Computer Hardware, Software, Troubleshooting & maintenance.
- Web Site Development.
- Lan (Local Network) Optimization

Software Skills

- Adobe Photoshop
- Adobe Illustrator
- Adobe In Design
- CorelDRAW Graphics Suite X5
- Adobe Flash
- Adobe Dream Weaver
- Quark XPress
- Four-Color Desktop Publishing
- MS office
- MS Excel
- MS PowerPoint

Experience: total 15 years experience in computer field.

Professional Experiences (Kingdom of Saudi Arabia)

Company Name : **Al-Essa Printing Press**
Riyadh, Cross Washim St. with Dabab
Opposite Civilian Affairs Center
P.O. Box : 2091, KSA.

Designation : Graphics Designer

Length of Service : Since 1 January 2012 to till now.

Responsibilities

- Best in creating and preparing the Offset Press
- Created web sites.
- Sketching the logos and the characters for advertisements
- Interacts with the clients to resolve several queries
- Conducts meeting with the clients Responsible for painting
- Listing the target viewers

Areas of Interests

Graphics Design, Document Controller, Telecommunication, Networking, Admin, Web Designing, I.T. Coordinator, Secretary. Data Entry.

Personal Details

Name : Milan Kha

Gender : Male

Marital Status : Married

Nationality : Indian

Language : Indian Bangla (Mothers Language), Hindi, English & Arabic.

Religion : Islam

Education : BSS (Bachelors of social science)

Signature

(Milon Kha)