

**Personal details**

Name Magdalena Jadach  
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Resume I made decision to change my career path to programming. For last few years I used to work as a journalist and online editor. I spend last year to learn how to code. After gaining some experience in online courses and workshops I am looking for junior positions or internship based in London.

**Professional experience**

Date	September 2014 – present
Employer	Onet – RASP Group Poland, Krakow
Role	Content Manager
Duties	<ul style="list-style-type: none"><li>• Coordinated project across departments and campaigns (familiar with Agile practices)</li><li>• Manage project and serve as primary liaison between users and multiple internal groups to ensure clarity of goals and adherence to deadlines</li><li>• Generate new content and manage writers</li><li>• Meeting with editing, marketing and design teams to plan and develop site content, style and appearance</li><li>• Reporting technical problems to IT support staff</li></ul>
Date	March 2013 – September 2014
Employer	Radio RMF FM
Role	Journalist
Duties	<ul style="list-style-type: none"><li>• Conducting interviews in person and over the phone</li><li>• Deciding on the content for stories</li><li>• Answering the telephone on the news desk and dealing with any enquiries</li></ul>
Date	December 2011 – March 2013
Employer	“Compendium” Education Center
Role	PR & Marketing Specialist
Duties	<ul style="list-style-type: none"><li>• Producing marketing and promotional material for the publication</li><li>• Writing reports for senior managers and clients</li><li>• Helped promote the company's online marketing strategy</li></ul>
Date	January 2010 – October 2011
Employer	Newspaper “Gazeta Krakowska”, Polskapresse Group, Krakow
Role	Lead Editor of local edition, Editor of “News” column in country wide edition
Duties	<ul style="list-style-type: none"><li>• Editing articles for the newspaper daily and weekend editions</li><li>• Cooperation with local editor offices of the newspaper</li><li>• Review and correction of the articles for the “News” column</li><li>• Contacts with local authorities</li><li>• Following up leads for potential new stories</li><li>• Deciding on the content for stores</li><li>• Handled breaking news web updates as needed</li></ul>
Date	October 2009 – March 2010
Employer	NetCenter Solution, Krakow
Role	Team Leader
Duties	<ul style="list-style-type: none"><li>• Allocating daily jobs and workloads</li><li>• Monitored online posts for content and adherence to guidelines</li><li>• Utilized creative approach to engage users and increase activities</li><li>• Animation and moderation of the internet community</li><li>• Research and analysis for new and existing customers</li><li>• Internet monitoring</li><li>• Managing the E – Commerce platforms</li><li>• Introduction and tutoring of new employees</li><li>• Managing the team of moderators and animators</li></ul>

Date	June 2008 – October 2009
Employer	Portal Onet.pl Kraków, ITI Group, Kraków
Role	Senior Moderator
Duties	<ul style="list-style-type: none"> <li>• Moderation of the content on ITI Group web portals</li> <li>• Introduction and tutoring for new employees</li> <li>• Testing and QA of new functions and portals of the ITI Group</li> </ul>
<b>Education and trainings</b>	
Date	October 2011 – October 2012
Title gained	Polish School of Reporters, III Edition
School	Reporters Institute, Warszawa, Poland
Date	October 2010 – September 2013
Title gained	Master of Cultural Studies
Thesis subject	Capitalism and gender. "Superwoman" in Polish popular cinema after 2004
School	Faculty of Management and Social Communication, Jagiellonian University, Krakow, Poland
Date	October 2005 – September 2009
Title gained	Bachelor of Journalism
Thesis subject	Analysis of feminist newspapers published in Poland after 1989 year.
School	Faculty of Journalism and Social Communication, The Malopolska Higher Vocational School of J. Dietl, Krakow, Poland
<b>Professional skills</b>	
Key competencies and skills	<ul style="list-style-type: none"> <li>• Knowledge of HTML5 and CSS3</li> <li>• Knowledge of Twitter Bootstrap framework</li> <li>• Basic knowledge of Django Python</li> <li>• Basic knowledge of Bash and Terminal command line interface</li> <li>• Understanding of W3C standards, web accessibility and best practices</li> </ul>
Languages	<ul style="list-style-type: none"> <li>• English (fluent spoken and written)</li> <li>• Polish (native)</li> </ul>
Computer skills	<ul style="list-style-type: none"> <li>• Good knowledge of MacOS X Mountain Lion/Lion, Snow Leopard/Leopard</li> <li>• Good knowledge of Windows 7, Vista, XP</li> <li>• Good knowledge of Microsoft Office Suite, Open Office/Libre Office</li> <li>• Advanced knowledge of statistical platforms Gemius and Google Analytics</li> <li>• Knowledge of Wordpress, Drupal and Joomla CMS platforms</li> <li>• Basic knowledge of Adobe Photoshop</li> </ul>
Others	<ul style="list-style-type: none"> <li>• Full clean driving license (A and B)</li> <li>• Basic knowledge of photography</li> <li>• Basic knowledge of digital Nikon cameras and gear</li> </ul>
<b>Additional information</b>	
Personal interests	<ul style="list-style-type: none"> <li>• Over three years of experience as a Fashion Designer. Founder of <a href="https://www.facebook.com/kropeczki">https://www.facebook.com/kropeczki</a></li> <li>• Feminist press</li> <li>• Off road vehicles and motorcycle riding</li> <li>• Dogs and cats lover</li> </ul>
References	Written references available upon request.
Statement	I hereby agree for processing of the following personal information strictly for the purpose of job recruitment in accordance with the regulations for protection of personal data.