

Save the Children

House- CWN (A) 35, Road- 43, Gulshan-2,
Dhaka-1212



24-Mar-24

PR NO.PR439195

To

Subject: Request for Consultant (Firm/Individual) Hiring of Baseline Survey for ECE Project

"Save the Children is hereby inviting Proposal for supplying following item (s)/Services. The proposal should meet the requirement given in RFP. Please enclose this letter with your offer in organization's/ company's letter head pad. Proposal should be specified with your terms and conditions. Acceptance of proposal is subject to fulfillment of the following terms and conditions:"

Sl	Description	Specification	Unit	Req. Quantity	Unit Price	Amount (Tk)
1	Consultant (Firm/Individual) Hiring of Baseline Survey for ECE Project	As per TOR	Each	1		
2	Others					
Total Amount (Including VAT & Others)						
1	Anti-Bribery & Corruption: Save the Children suppliers/consultants must immediately report any suspicions of fraud or dishonesty in confidence to Risk and Compliance Director (abdullah.faruque@savethechildren.org) / Country Director through email.					
2	All suppliers/vendors must accept the child safeguarding policy of Save the Children.					
3	Evaluation Criteria : As per Attached. Vendor must be submitted the supporting document as per the requirement of evaluation criteria.					
4	Valid Legal Documents [Copy of Trade License/Registration Certificate, TIN, BIN/VAT, Certificate of Incorporation (for Limited Company only)]; National ID of Proprietor/ Managing Director/CEO/Key Person;					
5	Delivery & place: As per TOR.					
6	Last date of proposal submission: 01st April, 2024 within 12.00 PM. Vendors/firms should be submitted their proposal through mail as below address rabeya.ferdouse@savethechildren.org and rahad.ahemed@savethechildren.org Technical and commercial proposal must be submitted as per TOR					
7	Payment will be made through A/C Payee cheque/EFT within 45 days or as per payment terms mentioned in existing FWA/Contract, upon satisfactory goods received/completion of work and submission of invoice with necessary documents. Delivery challan or service receipt acknowledgement received by Save the Children staff or their designated representative with name & signature is a mandatory document for payment.					
8	VAT and Tax shall be deducted as per rules of GoB.					
9	SC reserves the right to accept or reject in part or full/one or all proposal without assigning any reason whatever.					
10	For technical issues supplier must contact with Nazmul Haque, MEAL, Mobile No.: 01753063933, nazmul.haque@savethechildren.org . Also design and all required documents will be provided by him. For commercial issue, Vendor can communicate with Rabeya Ferdouse; cell: 01707662922; mail: rabeya.ferdouse@savethechildren.org					

[Click here](#) to download Policy

If you have any queries feel free to ask.

Thank You

For Save the Children
Procurement & Supply Chain