

HARLEY INNOVATION HUB SIWES/IT TRAINING PROGRAM AGREEMENT FORM

STUDENT ACCEPTANCE FORM

This agreement is made between **Harley Innovation Hub** (hereinafter referred to as "The Hub") and _____ with matric number _____ from the institution _____ (hereinafter referred to as "The Student") regarding participation in the **6-month SIWES/IT Training Program**.

Program Structure and Commitments

1. **Training Duration:** 6 months
2. **Training Schedule:**
 1. **Month 1:** General technical writing skills leveraging Generative AI, use of MS Word/WPS for writing, introduction to various tech career paths. (*Classes on Mondays and Wednesdays*)
 2. **Months 2-4:** Intensive 3-month training in a specific field chosen by the student.
 3. **Month 5:** Completion of a project required for certification.
 4. **Month 6:** Working with the organization on real-life projects (subject to completion and excellence of class training projects).

Available Training Fields

Students can choose from the following fields for their specialized training:

- ❖ Web Development Basics (HTML, CSS, and Bootstrap)
- ❖ Frontend Development (JavaScript and React)
- ❖ Backend Development (Node.js and MongoDB)
- ❖ Graphics Design
- ❖ Data Analysis
- ❖ Data Science
- ❖ Product Design (UI/UX)
- ❖ Cyber Security
- ❖ Quality Assurance
- ❖ Procurement

Attendance and Logbook Policy

- **Logbook Submission:** The logbook will be signed weekly by an industry-based supervisor.
- **Class Attendance:** Absence from any class without a **written notice** or **emergency notification** will result in the logbook not being signed.
- **Logbook Entries:** The student must correctly fill in what they learned during the week.

- **Consequences of Absence:** If a student is unavailable on specified training days **without notice**, they will bear any consequences that arise.

Financial Provisions

The Hub normally provides training for individuals at costs ranging from ₦35,000 to ₦120,000 for 3 months, depending on the chosen field of study.

However, SIWES students will only be required to pay a fixed stipend of ₦30,000 for the entire 6-month program, regardless of their chosen field, to cover light, Wi-Fi, and facilitator expenses.

Code of Conduct

- The Student agrees to maintain professionalism and adhere to all rules and regulations set by The Hub.
- Any misconduct or failure to meet the program requirements may result in dismissal from the training.

Acknowledgment and Acceptance

By signing this agreement, I confirm that I have read and understood the terms and conditions of the SIWES/IT Training Program at Harley Innovation Hub. I agree to comply with all requirements and policies outlined in this document.

Student Name: _____

Chosen Training Field: _____

Phone Number: _____

Email Address: _____

Emergency Contact Name & Phone: _____

Student Signature: _____

Date: _____

Hub Representative Name: _____

Position: _____

Signature: _____

Date: _____