



CURRICULUM VITAE

MICHELLE VAN DER WESTHUIZEN

Garsfontein, Pretoria
michellevdw2021@gmail.com

Portfolio Website

<https://mimzvdw.github.io/>

Language

Home language: Afrikaans
Other language: English

Education

- Matriculated in 2013
- Nature Management NQF5
- Systems Development NQF4 & NQF5

Soft Skills

- Good communication skills
- Teamwork
- Self-management
- Problem-solving
- Learning and adaptability

Hobbies

- Exercising
- Hiking
- Reading

Introduction

I am a dedicated, motivated, and passionate individual with a strong foundation in software development and a diverse background in administration and technical skills. I successfully led a team in developing a web application, showcasing my collaboration and deadline management abilities. Eager to transition into a full-time developer role, I am committed to continuous learning and effective contribution to a dynamic team.

I hold NQF Level 4 and 5 certifications in Systems Development from CTU and am currently pursuing a part-time Bachelor of Science in Information Technology (BSc IT) degree at Richfield.

Please visit my personal [website](#) to view my projects, download my certifications, and learn more about me.

Certifications

- DP – 900 Microsoft Azure Data Fundamentals **2022**
- 98 – 381 Introduction to Programming Using Python **2022**
- 98 – 382 Introduction to Programming Using JavaScript **2023**
- 98 – 383 Introduction to Programming Using HTML & CSS **2023**
- AZ-204 Developing Solutions for Microsoft Azure **2023**
- AZ-400 Designing and Implementing Microsoft DevOps Solutions **2024**

Technical Skills

- **Programming Languages:**
Python, Java, C#, HTML, CSS, JavaScript
- **Frameworks & Tools:**
PyCharm, ASP.Net (MVC and WebForm), NetBeans, Visual Studio
- **Cloud Platforms:**
Microsoft Azure
- **Databases:**
Oracle, SQL Lite, SSMS, ASP.NET
- **Version Control:**
GitHub
- **Collaboration Tools:**
Microsoft Teams

Experience

- 2019 - **current** ICO - Accounting Solutions – **Administrator / Clerk**
- 2018 - 2019 Uni-Vision – **Personal assistant / Administrator**
- 2016 - 2017 Ray Cammack Shows – **Game attendant**
- 2015 Letsatsi la Africa – **Animal caretaker**



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SECONDARY QUALIFICATIONS

Grade 12	Matriculated in 2013 at the Montana High School, in Pretoria.
<u>Major subjects:</u>	Afrikaans English Mathematics Life Orientation Tourism Hospitality studies CAT (All basic MS Office packages as per NQF level 3.

TERTIARY QUALIFICATIONS

Institute:	CTU Training Solutions
Year of study completion:	2022 - 2024
Qualification level:	Systems Development NQF4 & NQF5
Major Subjects NQF4:	Principles of Program Design Computer Architecture Digital Literacy & Proficiency Programming with Python Core Web Development Robotics Development Ethics & Network Architecture Cloud Fundamentals
Major Subjects NQF5:	Beginner Java Programming with C# Solutions Development Developers and Operations Engineering Advanced Java Business Programming

Institute:	Centurion Academy, Pretoria
Year of study completion:	2014
Qualification level:	Nature management NQF5
Major Subjects:	Wildlife Diseases, Soil Science, Ecology, Game Ranch Management, Conservation Communication, Animal Science, Field Management, Conservation Development



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EMPLOYMENT HISTORY

February 2018 - current

ICO-Accounting Solutions (Pty) Ltd – Administrator / Clerk

- Managed CIPC, SARS, and Pastel tasks.
- Handled legal administrative work, including share transfers and certificates.
- Worked with trusts.
- **Reason for leaving:** Seeking growth in the software development field.

February 2018 - 2019

Uni-Vision – Personal Assistant / Administrator

- Conducted research and captured data on Oracle.
- Arranged payments, stock orders, and created data sheets.
- Managed office systems and scheduled meetings.
- **Reason for leaving:** ICO-Accounting Solutions is part of the Uni-Vision group.

February 2016 - November 2017

Ray Cammack Shows (USA) – Game Attendant

- Set up and tore down games, cleaned, and interacted with guests.
- Managed stock, data capturing, and trained temporary workers.
- **Reason for leaving:** Returned to South Africa to build a career.

February 2015 - end June 2015

Letsatsi la Africa – Animal Caretaker

- Cared for animals, guided tours, coordinated volunteers, and assisted with animal darting.
- Reason for leaving: Transitioned from volunteering to full-time work, realized it wasn't a suitable fit.

Temporary / Volunteer work (2013 - 2014)

- Moholoholo Wild Animal Rehabilitation
- Ujiji Wildlife Sanctuary
- Mbidi Wildlife Sanctuary
- Lion and Rhino Sanctuary
- Botswana
- Brazen Wildlife



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References:

Owner of Letsatsi la Africa: Ronell van der Westhuizen
Cell: 072 386 8948

ICO Accounting Director: Marten Berkenbosch
Cell: 082 940 3991
Email: Martenb@ico-accounting.co.za

CTU Lecture: Faith Muwishi
Cell: 084 414 0834

Certificates: Available upon request or visit my [website](#) to download them.