Values	1.Response to customer within day. 2.Documents and project review with 3 days when customer ask. 3. Reviewing of project is valid every 15 days 4. Follow good manners. 5. Commit to deliver high quality project. 6. No plagiarism and give proper credit to teammates.
Communication Guidelines	1.From 8 AM to 5 PM response should be within 3 hours. 2.Informal communication through WhatsApp. 3.Formal communication through emails or slack. 4.Online meetings through Webex.
Fun Events	1.Outing at least once every two weeks 2.Having gaming activities when free and available 3.Consider team members birthday parties.
Norms	1.Dues should be delivered on time 2.If there is a personal issue that would lead to work delay it should be reported to give support. 3.If there is any personal conflict it should be resolved within team members. 4. Attack the problem not the person.
Meeting Guidelines	1.Should respect meeting starting time. 2.Conversation should be organized. 3.Define meeting goals. 4.Meeting outlines should be clear.
Decision-Making Process	1.Having technical discussions. 2.Evaluate alternate solutions and decisions. 3.Descisions should serve the project objectives.
Conflict Resolution Process	1.Having a wise mindset. 2.Staying calm. 3.Be professional. 4.Project accomplishments is in higher priority than being in conflict.