PROFESSIONAL SKILLS

- ✓ Guardian Faculty Member. Also Meet with parents to discuss progress and address behavior or Issues
- ✓ Develop discipline plans and work closely with at-risk students.
- ✓ Employ differentiated teaching methods, incorporating, audio and visual activities to address all learning styles
- ✓ Provide individualized instruction to keep all students at expected skill level.
- ✓ Making Admission Process.
- ✓ Time Table In charge from last 7 years.
- ✓ Head of Final Examination Result Analysis from last 6 years
- ✓ Internal Exam Coordinator.
- ✓ University of Pune Exam Coordinator.
- ✓ Strong Analytical and **Problem-Solving** skills paired with the ability to develop creative and efficient solution
- ✓ Experience working with **ASP.net, JAVA,C#, .net,PHP, VB, SQL, PLSQL,PYTHON,PHP projects** and to ensure quality throughout the project completion

MINAL PAWAR

IT Aspirant

PROFILE

A competent professional with over 8+ years of rich and extensive experience in the areas of mentoring & IT project guidance from scratch till its execution. Experienced in ASP.net, JAVA,C#, .net, VB, SQL, PLSQL coaching and mentoring. Proficient in taking guest lectures and mentorship for Advanced Microsoft Excel.

CONTACT

Phone:
+91 9673996553

Email:
 minal.jica@gmail.com

WORK EXPERIENCE

Assistant Professor woring in Dr. D.Y. Patil School of Science & Technology,Tathawade,Pune.
Responsible for effective classroom teaching, mentoring student batches.

Assistant Professor working as a HOD
Shikshan Maharshi Dr. D. Y. Patil Shikshan Santha's Dr. D. Y. Patil Center for Management and Research, Chikhali, Pune.
Responsible for effective classroom teaching, mentoring student batches, handling all responsibilities NAAC, admission process.

Lecturer
Prof. Ramkrishna More Arts, Commerce & Science College, Akurdi, Pune.
Responsible for effective classroom teaching, academic advising and counseling of students. Assisting in recruitment of students and initiatives designed to help students succeed academically

Trainer
(ITAP) Institute of Taxation and Accounting Professionals – Pune
Responsible for coaching/training student batches in Advanced Excel, WordPress and PHP

Asst. Professor
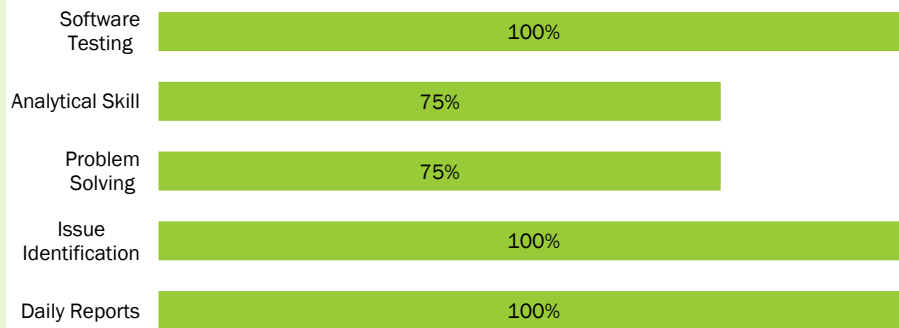JSPM Jayawant Institute of Computer Applications – MCA Dept, Pune
Responsible for effective classroom teaching, academic advising and counseling of students. Assisting in recruitment of students and initiatives designed to help students succeed academically

Trainer
Poorva Computer Institute – Tilak Road, Pune
Responsible for coaching and mentoring student batches on VB,PLSQL,ASP.net,C#.net,MS-Office

SKILLS

Skill	Level
Software Testing	100%
Analytical Skill	75%
Problem Solving	75%
Issue Identification	100%
Daily Reports	100%

EDUCATION
2003-2006

Shivaji University
Master in Computer
Applications – First Class

TECHNICAL SKILL SET
➢ OS Platforms   : MS-DOS - Windows XP
➢ Miscellaneous   : MS Office 2003/2007 (MS Access, Excel, MS Word and PowerPoint)

ORGANIZATIONAL EXPERIENCE

Shikshan Maharshi Dr. D. Y. Patil Shikshan Santha's
Dr. D. Y. Patil Center for Management and Research,Chikhali,Pune.
Assistant Professor working as a HOD
Key Responsibilities Handled
- Full time faculty teaching assignments on JAVA with mysql.   Sept 2022-till date

PDEA's, Prof. Ramkrishna More Arts, Commerce & Science College, Akurdi, Pune.
Lecturer
Key Responsibilities Handled
- Full time faculty teaching assignments on PHP, HTML, POSTGRES Database with sql .   Dec 2021-Sept 2022

(iTAP)Institute of Taxation and Accounting Professionals, Pune
Trainer   Jan 2019 –Nov.2021
Key Responsibilities Handled
- Full time faculty teaching assignments on VB, PLSQL, ASP.NET with C#,VB.net, Software Testing (Manual)
- Full time faculty teaching assignments on Advanced Excel, PHP projects and WordPress
- Developed end to end website in WordPress

JSPM Jayawant Institute of Computer Applications – MCA Dept, Pune
Asst. Professor   Jul 2008 – Apr 2017

Key Responsibilities Handled

- Full time faculty teaching assignments on VB, PLSQL, ASP.NET with C#,VB.net, Software Testing (Manual)
- Guardian faculty member, arranging Parents Teacher Association meets
- Managing, Tracking and preparation of Timetable for the entire MCA faculty and make sure its followed diligently
- Woman Grievance committee Member to understand problem & protect the female students
- Head of Final examination Result analysis
- Internal exam and Pune University exams coordinator
- Project Guide for 3rd Year Students

Poorva Computer Institute – Tilak Road, Pune

Trainer   Jan 2007 – May 2007

Key Responsibilities Handled

- Full time faculty teaching assignments on VB, PLSQL, ASP.NET with C#,VB.net, Software Testing (Manual)
- Managing, Tracking and preparation of Timetable for the entire institute

Extra Curricular Activities at Pune University Level

- Appointed for Central assessment Program (CAP) for University of Pune examination (AIT Paper).
- Appointed as Chairman of Practical/Viva at Sinhgad Technical Education society Sinhgad Institute of Business Administration and computer Application, Lonawala.