

1. COMPANY OVERVIEW

1.1 INTRODUCTION

Nairobi Botanica Gardening Limited offers a complete landscaping solution consisting of a team of professionals driven by their determination and continuous search for innovation and quality in landscape design, implementation and maintenance. The Company offers a bespoke landscape solution for every client- taking time to understand the customer's vision and creating a landscape that combines form with function at an appropriate budget.

The Company has been in business in Kenya for the last 25 years. It has earned a good reputation in landscape design, implementation and maintenance services. Nairobi Botanica Gardening Limited has been focused in pursuing excellence in every area of landscaping. Our main goal is to ensure quality and professionalism in services provided.

1.2 OFFICE LOCATION

Botanica is located along Maasai West road in Karen, Nairobi. The contact information is as indicated below.

Physical Address:

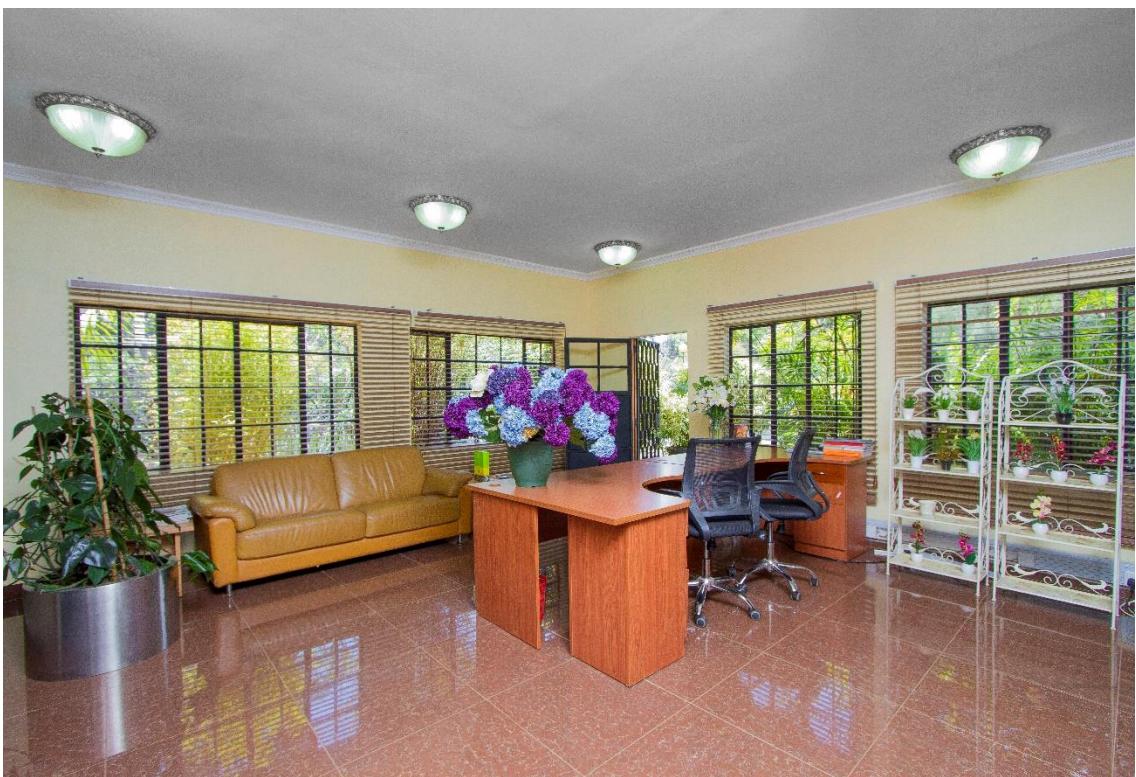
Maasai West Road, Bogani, Karen
P.O. Box 16718-00620,
Nairobi, Kenya.

Building name: Garden World

Office LR number: 1160/960

Mobile: +254716902335, +254788438994

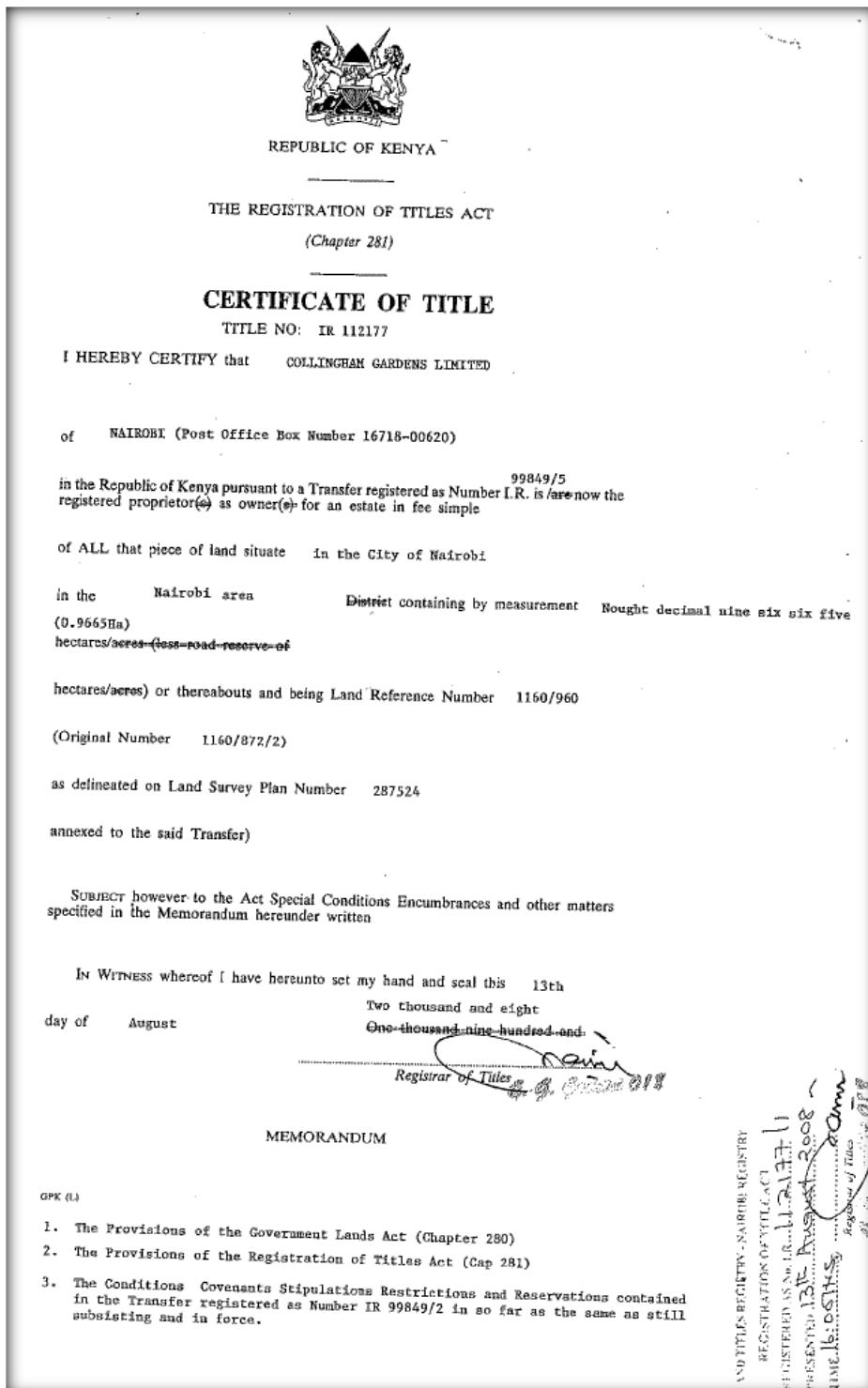
Email: info@botanica.co.ke





1.2.1 SUPPORTING DOCUMENTS

1. Title deed



1.3 COMPANY LEGAL INFORMATION

1.3.1 LEGAL STATUS

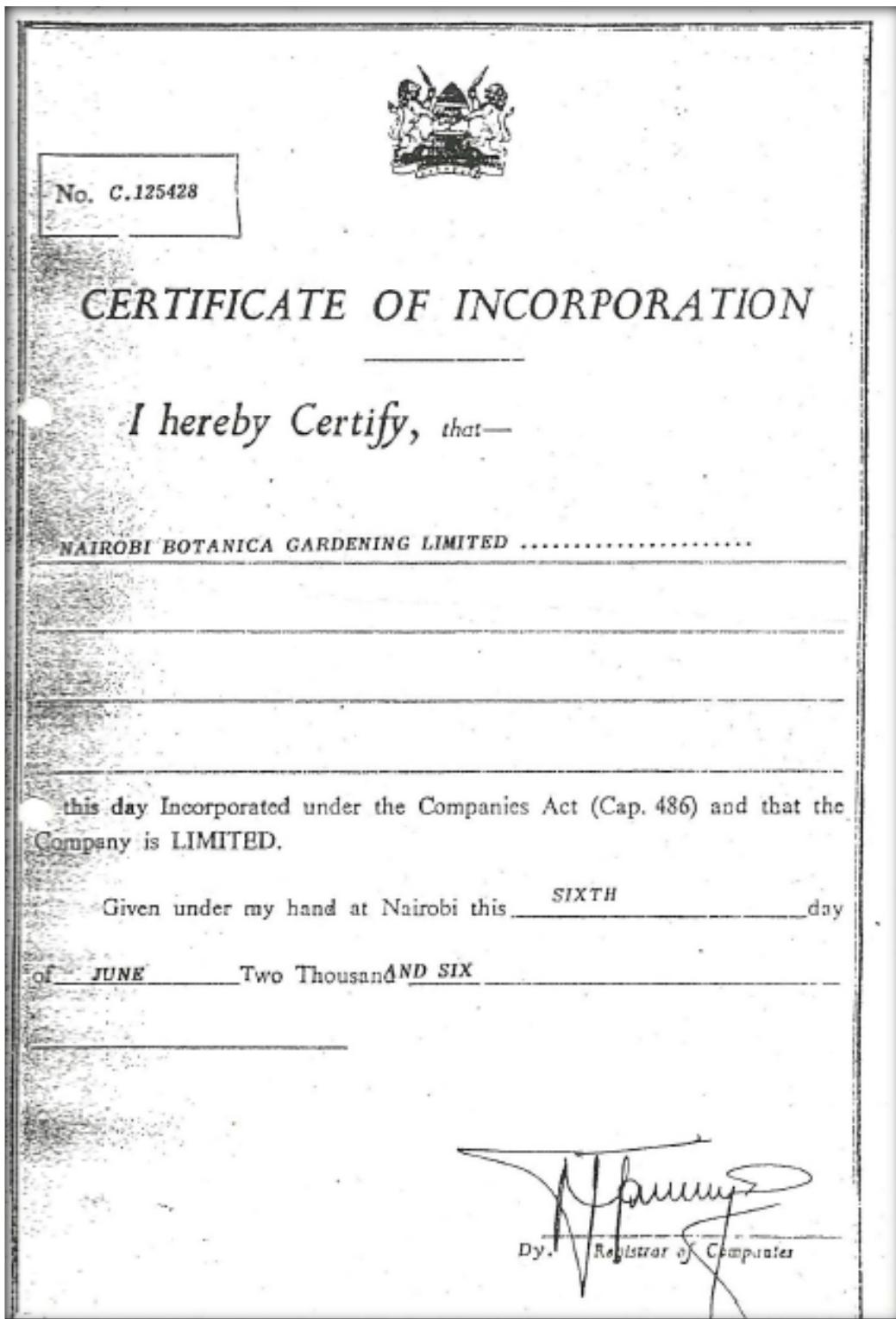
The company was established as Nairobi Botanica Limited in 1991. In 2006 the name was changed to Nairobi Botanica Gardening Limited, known simply as Botanica.

The supporting documents attached include;

1. Certificate of incorporation
2. KRA Pin certificate
3. Tax compliance certificate

1.3.2 SUPPORTING DOCUMENTS

1. Certificate of incorporation



2. KRA PIN certificate

PIN NO:		PO51188399V	NAME:	NATROBI BOTANICA GARDENING LIMITED	
DATE OF BIRTH:		//	PLACE OF BIRTH:		
PLACE OF BIRTH:			FORM PIN	Signature	
PIN NO:		PO51188399V	NAME:	NATROBI BOTANICA GARDENING LIMITED	
DATE OF BIRTH:		//	PLACE OF BIRTH:		
PLACE OF BIRTH:			FORM PIN	Signature	
PIN NO:		PO51188399V	NAME:	NATROBI BOTANICA GARDENING LIMITED	
DATE OF BIRTH:		//	PLACE OF BIRTH:		
PLACE OF BIRTH:			FORM PIN	Signature	

3. Tax compliance certificate

 KENYA REVENUE AUTHORITY www.kra.go.ke	Tax Compliance Certificate	For General Tax Questions Contact KRA Call Centre Tel: +254 (020) 4999 999 Cell: +254(071)099 999 Email: callcentre@kra.go.ke
<p>Taxpayer PIN : P051188399V Name and Address : NAIROBI BOTANICA GARDENING LIMITED Garden Center, Nairobi, Langata District, PO Box:16718, Postal Code:00619</p>		Certificate Date: 04/05/2016 Certificate Number: KRASON3203392016 
<p>This is to confirm that NAIROBI BOTANICA GARDENING LIMITED, Personal Identification Number P051188399V has filed relevant tax returns and paid taxes due as provided by Law.</p>		
<p>This Certificate will be valid for twelve (12) months up to 03/05/2017.</p>		
<p>Caveat: This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.</p>		
<p>Disclaimer : This certificate is system Generated and therefore does not require signature. You may confirm validity of this certificate on the iTax Portal by using the TCC Checker.</p>		

1.4 WHY NAIROBI BOTANICA GARDENING LIMITED.

1.4.1 Our Vision

To become a regional leader in providing the highest quality of landscaping services and customer service, with the best and most reputable team.

1.4.2 Our Mission

To help improve client's property values by providing professional landscape design, installation, and maintenance, using sound environmental practices and delivering these services at a competitive rate.

1.4.3 Our Core Values

SERVICE

You deserve a company that is responsive to you! Our landscaping service and organization allow us to deliver quality services to you. As a result, we will react quickly and efficiently to your request. Our clients and their needs comes first.

PROFESSIONALISM

'A passion for excellence'. We ensure professionalism in all that we deliver. This drives our passion for excellence.

TEAMWORK

We are a team of professionals who demand excellence and provide quality beyond expectations. Nairobi Botanica will work with you to meet your goals. Our team is committed to the idea that Together Everyone Achieves More.

CREATIVITY

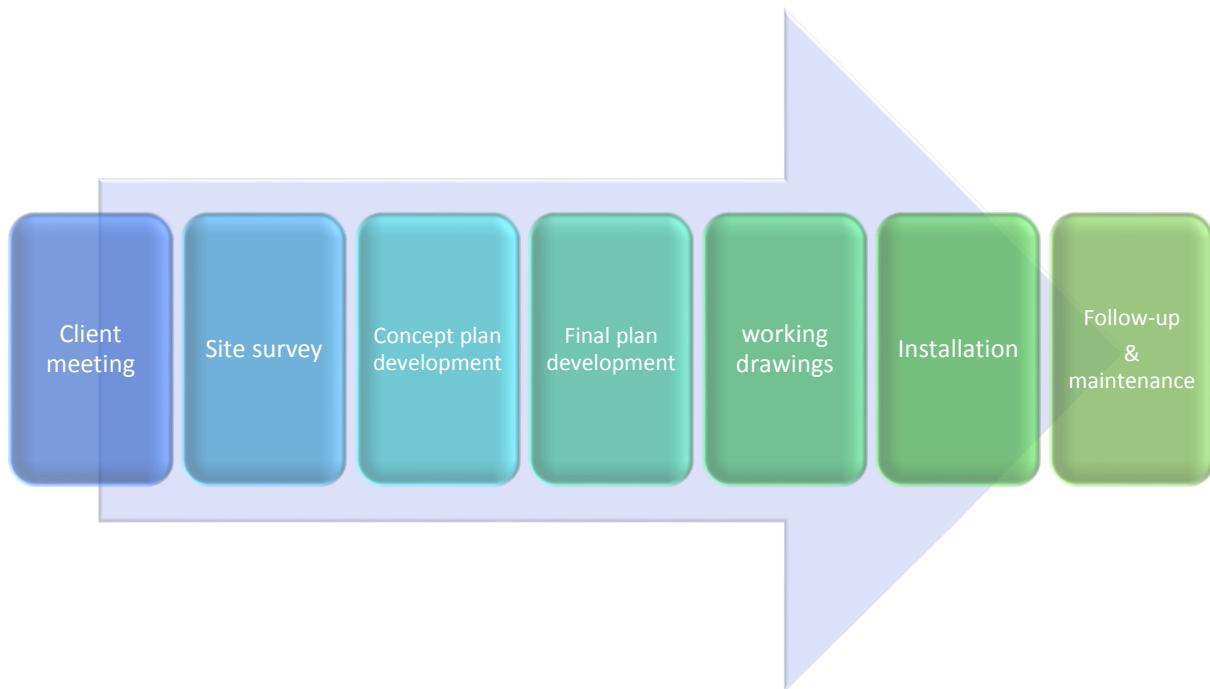
Our extensive knowledge of plant material and desire to create bespoke landscapes combined with our knowledge of individual plants guarantees creation of outstanding and quality landscapes.

1.4.4 Our service lines

Nairobi botanica provides services to a diverse set of clients, including country-wide property owners and managers, real estate developers, corporations, utilities, hotels, malls and government entities. Our service line comprises of;

1. Site analysis
2. Landscape scheme design
3. Landscape detailed design
4. Landscape installation
5. Landscape maintenance

Our service line is as outlined below;



1.5 PERSONNEL

Our personnel comprises of a wide cross-functional team that works collaboratively on projects. Our professionals are dedicated to supporting and offering the best service to clients. Botanica has a total staff of 86 in the following categories:

1. DIRECTORS

Esther Njeri Kirathe

Esther is the principal and founder of Nairobi Botanica Gardening Limited. She has numerous years of experience in landscaping services. She works closely with the Landscape Architects to formulate various landscape designs to client requirements. As a result she has been successful in creating well balanced combinations of conceptual and practical applications for various projects. Esther has worked regionally for many years acquiring important design knowledge in residential, commercial, retail and hospitality sectors. These landscaping skills have been adapted to provide unique solutions to projects. The Company is founded upon her passion and genuine commitment to the principals of environmental conservation. She is involved in all projects from inception to implementation.

Edward Muturi Kirathe

Edward is the non-executive director of Nairobi Botanica Gardening Limited. He has vast experience in the real estate industry and has managed the delivery of some of the most iconic and landmark buildings of the past decade such as the head office of Coca Cola East and Central Africa (Nairobi), Deloitte East Africa head office, Equity Centre, Nakawa Business Park (Kampala) and the Britam Tower. He holds a Bachelor of Architecture Degree (honors) from the Jomo Kenyatta University and is a member of the Architectural Association of Kenya and Association for Project management (UK). He is also a registered Architect with the Board of Registration of Architects and Quantity Surveyors of Kenya.

2. LANDSCAPE ARCHITECTS-2
3. ACCOUNTANT-1
4. OFFICE ADMINISTRATOR- 1
5. SENIOR SUPERVISORS-4
6. SUPERVISORS-10
7. GARDENERS-61
8. PROCUREMENT-1
9. KITCHEN STAFF- 1

10. DRIVERS-2

11. SECURITY-1

Botanica has about 90 site gardeners working in various sites.



1.5.1 PERSONNEL CV

1 NON-EXECUTIVE DIRECTOR CV

CURRICULUM VITAE

PERSONAL DETAILS

NAME : Edward Muturi Kirathe
ADDRESS : 13759-00100, Nairobi
TELEPHONE CONTACT : +254 020 2592671/2
CELL PHONE : +254 (0) 722 635253
EMAIL : kirathe@acorngroupafrica.com
NATIONALITY : Kenyan
YEAR OF BIRTH : 1971

PROFESSIONAL AND EDUCATION QUALIFICATIONS

- | | | |
|--|--------------------------|------|
| • Jomo Kenyatta University of Agriculture and Technology | Bachelor of Architecture | 1997 |
| • Board of Registration of Architects and Quantity Surveyors | Registered Architect | 1999 |
| • Architectural Association of Kenya | Corporate Member | 1999 |
| • Association for Project Management | United Kingdom | 2003 |
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RELEVANT WORK EXPERIENCE

Group Chief Executive Officer - Acorn Holdings Limited (Mauritius) – November 2015 to Date.

Acorn Holdings Limited was established by the original Shareholders of Acorn Group Limited and Helios Investment Partners to build a world class operating business that develops, owns and manages a Youth Housing Accommodation portfolio in Nairobi.

- Provide Leadership and Guidance in implementation of the Company's Business Plan
- Provide overall oversight and direction of the business Units/Functions
- Responsibility for Business Performance including P & L.
- Liaison with Key external stakeholders

Group Chief Executive Officer - Acorn Group Limited – January 2008 to October 2015.

Acorn Group Limited is an integrated Real Estate Business that brings under its umbrella some of the key delivery entities required to successfully invest in and execute Real Estate developments in a sustainable, long term manner.

- Board Administration and Support - Support operations and administration of Board by advising and keeping informed Board members, interfacing between Board and Management, and supporting Board's evaluation of Executive Directors.
- Prepare and present Quarterly Board Papers highlighting key performance indicators for the group
- Program, Product and Service Delivery - Oversee design, marketing, promotion, delivery and quality of the Groups programs, products and services
- Human Resource Management - Effectively manage the human resources of the organization and ensure compliance to current laws and regulations.
- Community and Public Relations - Ensure the organization and its mission, programs, products and services are consistently presented in strong, positive image to relevant stakeholders.
- Study, analyse and report on Industry trends, opportunities for expansion and projection of future company growth.
- Identify and establish business opportunities including partnering Strategic Business Alliances and Joint Ventures.
- Develop strategic partnerships with other organizations in order to drive the Groups growth and investment objectives
- Evaluate the performance of the business and formulate action plans for improvement of business operations of the Group Companies
- Make Group contingency and succession plans
- Perform any other tasks as assigned by the Board of Directors
- Direct Financial Strategy, Planning and Forecasts; conferring with the Finance Director and other Executive Directors

**Managing Director- Acorn Management Limited – July 2006 to December 2007
Project Management Consultancy Firm**

- Developing new business for the company, which in turn would ensure the company's growth and progress.
- Bringing new clients for the company by acting as a high-level sales person.
- Introducing the company to new potential clients and ensuring that the company is making adequate profits.
- Overseeing the process of recruiting and retaining of the employees.
- Reporting of vital information on the company's overall performance to the company's Board of Directors.
- Liaison with organisations and clients for which the company conducts work, including the involvement in design of new projects, as applicable.
- Briefing staff on all relevant aspects of the company business.

- Undertaking the role of Management System Representative ensuring that the Management System is implemented reviewed, maintained, and where possible continually improved.
- Chairing monthly meeting with other Directors and Supervisors.
- Setting the culture of the company.
- Developing strategy and direction for the company.
- Managing Financial and Physical resources.

Managing Director - Consolsia Limited – 2002 to 2006

Project Management Consultancy Firm

- Day-to-day control of the business.
- Liaise with organizations and clients for which the company conducts work.
- The keeping and presentation of true and fair company accounts and records.
- Ensure that the business is run in compliance with all statutory requirements.
- Brief staff on all relevant aspects of the company business and ensure their job descriptions are properly stated, the organisational structure is clear, performance is regularly appraised and the Company is working as a cohesive team.
- Advise the board on the financing of the Company including determining staff compensation and supplier payments
- Implement all company policies set by the board and ensure that these are communicated and understood across the Company.
- Ensure that management systems, processes, procedures and protocols required in the business are identified, implemented, reviewed, maintained and continually improved.
- Chair regular business review meetings within the company and monitoring that the company is meeting its objectives and targets at all times
- Ensure the assets of the company are protected and maintained in a responsible manner.
- Take ultimate responsibility for the profitable financial and operational performance of the company
- Any other responsibilities/ special assignments as instructed by the board from time to time

Senior Architect – Triad Architects – 1997 to 2001

- Working with consultant architects/engineers, designs and prepares plans and specifications, develops cost estimates, and coordinates implementation of capital improvement projects, oversees the work and administers consultant construction.
- Present project design to clients for review and makes recommendations to meet their needs.
- Develop construction bid proposals, reviews bid specifications, recommends contract approval and administers contracts with consultant architects and engineers.
- Participate in final inspection of improvement projects and makes recommendations regarding acceptance of construction work.

- Review building plans and site design for aesthetics, environmental acceptability, compliance with codes and standards and accessibility requirements.
- Create models and assess alternative approaches while addressing architectural challenges

PROJECT MANAGEMENT EXPERIENCE

Major Projects Undertaken

Client	Project	Project Value	Year of Completion
		US \$	
Beverage Services Kenya	New Bottling Plant	1 Million	2003
Coca-Cola East Africa	Regional Head Office	8 Million	2008
Waterfront Gardens	Residential Development	15 Million	Phase 3 Ongoing
Deloitte	Office Headquarters	5 Million	2010
Acorn House	Office Development	5 Million	2012
UAP (Nakawa)	Business Park	15 Million	2013
Mashiara Park Limited	Masterplan Development	50 Million	2014
UAP Tower	Office Development	30 Million	2015
Tiara Office Park	Office Development	10 Million	2016
Pan Africa Office Tower	Office Development	40 Million	2017

Directorships Held

- Acorn Holdings Limited
- Acorn Group Limited
- Collingham Gardens Ltd

2 EXECUTIVE DIRECTOR CV

POSITION:	MANAGING DIRECTOR
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Name of Firm:	Nairobi Botanica Gardening LTD
Name of Staff:	Esther Njeri Kirathe
Profession:	Botanist
Date of Birth:	10 th October
Years with Firm:	24 years
Nationality	Kenyan
Detailed Tasks Assigned:	Design interpretation, overseeing the implementation process and landscape construction management.
Key Qualifications	Esther Njeri has been the proprietor of Nairobi Botanica Gardening Limited for 20 years. She started the company in 1991 and has since worked for many registered and esteemed organisations successfully as indicated in our company profile. She works closely with the Landscape Architect to formulate various landscape designs to client requirements. As a result she has been successful in creating well balanced combinations of conceptual and practical applications for various projects.
Education:	1989 – 1993: University of Nairobi, BA Second class Honors (Upper division) 1987 – 1989: Aga Khan Academy, “A” Levels 1983 – 1986: Hospital Hill High School, “O” Levels 1976 – 1982: Tigoni primary School, C.P.E

EMPLOYMENT RECORD

From: Employer Position Held: Summary	<ul style="list-style-type: none"> ■ 1991-To Date: ■ Nairobi botanica Gardening Limited ■ Director
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RELEVANT EXPERIENCE

Project	Al Jamea University
Year:	■ 2013 to date
Location:	■ Karen - Nairobi
Client:	■ Al Jamea Tus Saifayah
Main Project Features:	■ University Establishment with expansive landscape set in courtyards
Activities performed:	■ Design interpretation, overseeing the implementation process and landscape construction management.
Cost of project:	■ Design- KShs. 1,500,000.00, Installation KShs. 25,000,000.00
Project	Karen Office park
Year:	■ 2011
Location:	■ Karen - Nairobi

Client:	<ul style="list-style-type: none"> ▪ Karen Office park
Main Project Features:	<ul style="list-style-type: none"> ▪ Development of an Office park.
Activities performed:	<ul style="list-style-type: none"> ▪ Design interpretation, overseeing the implementation process and landscape construction management.
Cost of project:	<ul style="list-style-type: none"> ▪ Design KShs. 750,000.00, Installation KShs. 2,400,000.00
Project:	PDM Office
Year:	<ul style="list-style-type: none"> ▪ 2011
Location:	<ul style="list-style-type: none"> ▪ General Mathenge Drive- Westlands Nairobi
Client:	<ul style="list-style-type: none"> ▪ PDM Kenya
Main Project Features:	<ul style="list-style-type: none"> ▪ Development of an Office park.
Positions held and Activities performed:	<ul style="list-style-type: none"> ▪ Design interpretation, overseeing the implementation process and landscape construction management.
Cost of project:	<ul style="list-style-type: none"> ▪ Design KShs. 350,000.00, Installation KShs 1,200,000.00
Project:	Garden City Retail Mall
Year:	<ul style="list-style-type: none"> ▪ 2015
Location:	<ul style="list-style-type: none"> ▪ Ruaraka Nairobi
Client:	<ul style="list-style-type: none"> ▪ Garden City
Main Project Features:	<ul style="list-style-type: none"> ▪ Development of landscaping for shopping mall
Activities performed:	<ul style="list-style-type: none"> ▪ Design interpretation, overseeing the implementation process and landscape construction management.
Cost of project:	<ul style="list-style-type: none"> ▪ Landscape Design KShs. 1,800,000.00 ,Landscape installation KShs. 28,000,000.00
Project:	Two Rivers Retail Mall
Year:	<ul style="list-style-type: none"> ▪ 2015
Location:	<ul style="list-style-type: none"> ▪ Ruaka
Client:	<ul style="list-style-type: none"> ▪ Two Rivers Development LTD
Main Project Features:	<ul style="list-style-type: none"> ▪ Development of landscaping for shopping mall
Activities performed:	<ul style="list-style-type: none"> ▪ Design interpretation, overseeing the implementation process and landscape construction management.
Cost of project:	<ul style="list-style-type: none"> ▪ Landscape Installation KShs. 48,000,000.00

2. LANDSCAPE ARCHITECTS CV

POSITION:	LANDSCAPE ARCHITECT	
Name of Firm:	Nairobi Botanica Gardening LTD	
Name of Staff:	Erick Agesa Milimu	
Profession:	Landscape Architect	
Date of Birth:	28-1-1986	
Years with Firm:	5 years	
Nationality	Kenyan	
Detailed Tasks Assigned:	Brief interpretation, Design from schematic to implementation stages, Construction supervision, Preparation of bill of quantities and tender documents for landscape works	
Key Qualifications	Mr. Milimu has had exposure to designing projects of different magnitude and complexity and has assisted on various projects in site investigation and analysis, program preparation, schematic design, preparation of working drawings	
Education:	2005 – 2010: Jomo Kenyatta University of Agriculture and Technology Bachelor of Landscape Architecture (2nd Class Honors) 2000 – 2003: Musingu High School, Kakamega. Kenya Certificate of Secondary Education (B+ Grade)	

EMPLOYMENT RECORD

From: Employer Position Held: Summary	<ul style="list-style-type: none"> ▪ March, 2011-To Date: ▪ Nairobi botanica Gardening Limited ▪ Landscape Architect
From: Employer Position Held: Summary	<ul style="list-style-type: none"> ▪ March. 2010- Feb.2011 ▪ Lariak Landscapes Ltd. ▪ Assistant Landscape architect
From: Employer Position Held: Summary	<ul style="list-style-type: none"> ▪ June. 2008- July 2008 ▪ Nairobi City Council – Urban planning department. ▪ Attachee
From: Employer Position Held: Summary	<ul style="list-style-type: none"> ▪ June. 2007- July 2007 ▪ Nairobi City Council – Urban planning department. ▪ Attachee

RELEVANT EXPERIENCE

Project	Al Jamea University
Year:	<ul style="list-style-type: none"> ▪ 2013 to date
Location:	<ul style="list-style-type: none"> ▪ Karen - Nairobi

Client:	▪ Al Jamea Tus Saifayah
Main Project Features:	▪ University Establishment with expansive landscape set in courtyards
Activities performed:	▪ Project Local Landscape architect in charge of landscape design and installation supervision
Cost of project:	▪ Design- KShs. 1,500,000.00, Installation KShs. 25,000,000.00
Project:	Karen Office park
Year:	▪ 2011
Location:	▪ Karen - Nairobi
Client:	▪ Karen Office park
Main Project Features:	▪ Development of an Office park.
Activities performed:	▪ Landscape architect Responsible for landscape design, Installation supervision and maintenance overseeing
Cost of project:	▪ Design KShs. 750,000.00, Installation KShs. 2,400,000.00
Project:	PDM Office
Year:	▪ 2011
Location:	▪ General Mathenge Drive- Westlands Nairobi
Client:	▪ PDM Kenya
Main Project Features:	▪ Development of an Office park.
Activities performed:	▪ Landscape architect Responsible for landscape design, Installation supervision and maintenance overseeing
Cost of project:	▪ Design KShs. 350,000.00, Installation KShs 1,200,000.00
Project:	Garden City Retail Mall
Year:	▪ 2015
Location:	▪ Ruaraka Nairobi
Client:	▪ Garden City
Main Project Features:	▪ Development of landscaping for shopping mall
Activities performed:	▪ Landscape architect Responsible for landscape design, Installation supervision and maintenance overseeing
Cost of project:	▪ Landscape Design KShs. 1,800,000.00 ,Landscape installation KShs. 28,000,000.00
Project:	Two Rivers Retail Mall
Year:	▪ 2015
Location:	▪ Ruaka
Client:	▪ Two Rivers Development LTD
Main Project Features:	▪ Development of landscaping for shopping mall
Activities performed:	▪ Landscape Consultation and Landscape installation supervision
Cost of project:	▪ Landscape Installation KShs. 48,000,000.00

POSITION:	LANDSCAPE ARCHITECT	
Name of Firm:	Nairobi Botanica Gardening LTD	
Name of Staff:	Flora Oloo	
Profession:	Landscape Architect	
Date of Birth:	1991	
Years with Firm:	1 years	
Nationality	Kenyan	
Detailed Tasks Assigned:	Brief interpretation, Design from schematic to implementation stages, Construction supervision, Preparation of bill of quantities and tender documents for landscape works	
Key Qualifications	Mrs Flora Oloo has had exposure to designing projects of different magnitude and complexity and has assisted on various projects in site investigation and analysis, program preparation, schematic design, preparation of working drawings	
Education:	2011 – 2015: Jomo Kenyatta University of Agriculture and Technology Bachelor of Landscape Architecture (1st Class Honors) 2006 – 2009: The Kenya High School, Nairobi. Kenya Certificate of Secondary Education (A- Grade)	

EMPLOYMENT RECORD

From:	▪ March, 2015-To Date:
Employer	▪ Nairobi botanica Gardening Limited
Position Held:	▪ Landscape Architect

RELEVANT EXPERIENCE

Project	Rose Avenue Apartments
Year:	▪ 2016
Location:	▪ Hurlingham - Nairobi
Client:	▪ Rose Avenue Development
Main Project Features:	▪ Residential apartments landscaping
Activities performed:	▪ Project Local Landscape architect in charge of landscape design and installation supervision
Cost of project:	▪ Design- KShs. 450,000.00,
Project	Karen Waterfront Shopping Mall
Year:	▪ 2016
Location:	▪ Karen - Nairobi
Client:	▪ Cross Roads development
Main Project Features:	▪ Development landscaping for shopping mall

Activities performed:	▪ Landscape architect responsible for landscape design, Installation supervision and maintenance overseeing
Cost of project:	▪ Design KShs. 1,200,000.00, Installation KShs. 86,000,000.00
Project:	Sereneki ridge
Year:	▪ 2016
Location:	▪ Thika
Client:	▪ Sereneki Ridge Development
Main Project Features:	▪ Development of gated Community.
Activities performed:	▪ Landscape architect Responsible for landscape design, Installation supervision
Cost of project:	▪ Design KShs. 1,600,000.00
Project:	Garden City Retail Mall
Year:	▪ 2015
Location:	▪ Ruaraka Nairobi
Client:	▪ Garden City
Main Project Features:	▪ Development of landscaping for shopping mall
Activities performed:	▪ Landscape architect Responsible for landscape design, Installation supervision and maintenance overseeing
Cost of project:	▪ Landscape Design KShs. 1,800,000.00 ,Landscape installation KShs. 28,000,000.00
Project:	Two Rivers Retail Mall
Year:	▪ 2015
Location:	▪ Ruaka
Client:	▪ Two Rivers Development LTD
Main Project Features:	▪ Development of landscaping for shopping mall
Activities performed:	▪ Landscape Consultation and Landscape installation supervision
Cost of project:	Landscape Installation KShs. 48,000,000.00

3. SENIOR SUPERVISORS CV

POSITION:	LANDSCAPE TECHNICIAN	
Name of Firm:	Nairobi Botanica Gardening LTD	
Name of Staff:	Nebert K. Oyando	
Profession:	Landscape Technician	
Date of Birth:		
Years with Firm:	7 years	
Nationality	Kenyan	
Detailed Tasks Assigned:	Design interpretation, overseeing the implementation process and supervision of site works.	
Key Qualifications	<p>Nebert Oyando has worked in various organizations in an administration position. He has a wide experience in Administration and Supervision.</p> <p>He has had a wide exposure in landscape design and plant detailing and has been involved on various projects in site investigation and analysis, program preparation, detailed design and plant advisory and landscape installation.</p>	
Education:	<p>1976 –1980: Mbale High Schoool, “O” Levels</p> <p>1970 – 1975: Chavakali Primary School. C.P.E</p>	

EMPLOYMENT RECORD

From: Employer Position Held: Summary	<ul style="list-style-type: none"> ■ 2009-To Date: ■ Nairobi botanica Gardening Limited ■ Landscape Technician
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RELEVANT EXPERIENCE

Project	<ul style="list-style-type: none"> ■ Al Jamea University
Year:	<ul style="list-style-type: none"> ■ 2013 to date
Location:	<ul style="list-style-type: none"> ■ Karen - Nairobi
Client:	<ul style="list-style-type: none"> ■ Al Jamea Tus Saifayah
Main Project Features:	<ul style="list-style-type: none"> ■ University Establishment with expansive landscape set in courtyards
Activities performed:	<ul style="list-style-type: none"> ■ Overseeing the implementation process and landscape maintenance management.
Cost of project:	<ul style="list-style-type: none"> ■ Design- KShs. 1,500,000.00, Installation KShs. 25,000,000.00

Project	<ul style="list-style-type: none"> ▪ Karen Office park
Year:	<ul style="list-style-type: none"> ▪ 2011
Location:	<ul style="list-style-type: none"> ▪ Karen - Nairobi
Client:	<ul style="list-style-type: none"> ▪ Karen Office park
Main Project Features:	<ul style="list-style-type: none"> ▪ Development of an Office park.
Activities performed:	<ul style="list-style-type: none"> ▪ Overseeing the implementation process and landscape maintenance management
Cost of project:	<ul style="list-style-type: none"> ▪ Design KShs. 750,000.00, Installation KShs. 2,400,000.00
Project	PDM Office
Year:	<ul style="list-style-type: none"> ▪ 2011
Location:	<ul style="list-style-type: none"> ▪ General Mathenge Drive- Westlands Nairobi
Client:	<ul style="list-style-type: none"> ▪ PDM Kenya
Main Project Features:	<ul style="list-style-type: none"> ▪ Development of an Office park.
Activities performed:	<ul style="list-style-type: none"> ▪ Overseeing the implementation process and landscape maintenance management
Cost of project:	<ul style="list-style-type: none"> ▪ Design KShs. 350,000.00, Installation KShs 1,200,000.00
Project:	Garden City Retail Mall
Year:	<ul style="list-style-type: none"> ▪ 2015
Location:	<ul style="list-style-type: none"> ▪ Ruaraka Nairobi
Client:	<ul style="list-style-type: none"> ▪ Garden City
Main Project Features:	<ul style="list-style-type: none"> ▪ Development of landscaping for shopping mall
Activities performed:	<ul style="list-style-type: none"> ▪ Overseeing the implementation process and landscape maintenance management
Cost of project:	<ul style="list-style-type: none"> ▪ Landscape Design KShs. 1,800,000.00 ,Landscape installation KShs. 28,000,000.00
Project:	Two Rivers Retail Mall
Year:	<ul style="list-style-type: none"> ▪ 2015
Location:	<ul style="list-style-type: none"> ▪ Ruaka
Client:	<ul style="list-style-type: none"> ▪ Two Rivers Development LTD
Main Project Features:	<ul style="list-style-type: none"> ▪ Development of landscaping for shopping mall
Activities performed:	<ul style="list-style-type: none"> ▪ Overseeing the implementation process and landscape maintenance management
Cost of project:	Landscape Installation KShs. 48,000,000.00

4. ASSISTANT SUPERVISORS CV

PROPOSED POSITION:	LANDSCAPE TECHNICIAN	
Name of Firm:	Nairobi Botanica Gardening LTD	
Name of Staff:	Abigael V. Muduya	
Profession:	Landscape Technician	
Date of Birth:		
Years with Firm:	1 year	
Nationality	Kenyan	
Membership of professional Societies	N/A	
Detailed Tasks Assigned:	Overseeing the implementation process and supervision of site works. Management of plants nursery and organic pest control.	
Key Qualifications	Miss. Abigael Muduya has a wide experience in managerial skills and Supervision. She has had a very good exposure in site management and plant detailing. She also ensures site consignments are delivered promptly. Miss Muduya has been involved in various projects in site investigation and analysis, program preparation, detailed design and plant advisory and landscape installation.	
Education:	2001-2003: Don Bosco Secretarial College 1995 –1998: Langata High School, “O” Levels 1987 – 1994: St. Mary’s Karen Primary School. K.C.P.E	
EMPLOYMENT RECORD		
From: Employer Position Held: Summary	<ul style="list-style-type: none"> ■ 2013- 2015 ■ The Potting Shed ■ Garden Centre Manager 	
From: Employer Position Held: Summary	<ul style="list-style-type: none"> ■ 2015 September-To Date: ■ Nairobi botanica Gardening Limited ■ Landscape Technician 	
RELEVANT EXPERIENCE		
Project:	Collingham gardens	

Year:	▪ 2015
Location:	▪ Maasai West Road
Client:	▪ Acorn Group
Main Project Features:	
Positions held and Activities performed	▪ Overseeing the implementation process and landscape maintenance management.
Project:	Bogani palms
Year:	▪ 2016
Location:	▪ Bogani Road, Karen
Client:	▪ M. Muffadal
Main Project Features:	▪ Development of a residential garden
Positions held and Activities performed:	▪ Overseeing the implementation process and landscape maintenance management
Project:	Ahmed residence
Year:	▪ 2016
Location:	▪ Simba Hill
Client:	▪ Mr. Ahmed Nasir
Main Project Features:	▪ Development of an Office park.
Positions held and Activities performed:	▪ Overseeing the upgrading of existing gardens and general maintenance
Project:	Emily Mulaya residence
Year:	▪ 2016
Location:	▪ Koitobos road
Client:	▪ Telanurse
Main Project Features:	▪ Development of landscaping for shopping mall
Positions held and Activities performed:	▪ Overseeing the implementation process and landscape maintenance management

POSITION:	LANDSCAPE TECHNICIAN	
Name of Firm:	Nairobi Botanica Gardening LTD	
Name of Staff:	Lilian Akinyi Ochieng	
Profession:	Landscape Technician	
Date of Birth:		
Years with Firm:	1 year	
Nationality	Kenyan	
Detailed Tasks Assigned:	Design interpretation, overseeing the implementation process and supervision of site works.	
Key Qualifications	<p>Lilian Ochieng has worked in various organizations in an administration position. She has a wide experience in Administration and Supervision.</p> <p>She has had a wide exposure in landscape design and plant detailing and has been involved on various projects in site investigation and analysis, program preparation, detailed design and plant advisory and landscape installation.</p>	
Education:	<p>1997 –2000: Moro High Schoool, “O” Levels</p> <p>1989 – 1996: Chavakali Primary School. C.P.E</p>	

EMPLOYMENT RECORD

From: Employer Position Held: Summary	<ul style="list-style-type: none"> ■ 2016-To Date: ■ Nairobi botanica Gardening Limited ■ Landscape Technician

5. ACCOUNTANT CV

POSITION:	ACCOUNTANT
Name of Firm:	Nairobi Botanica Gardening Limited
Name of Staff:	Yegon Ephantus
Profession:	Accountant
Date of Birth:	10/08/1986
Years with Firm:	1 year
Nationality	Kenyan
Detailed Tasks Assigned:	<ul style="list-style-type: none"> ▪ Invoicing clients ▪ Preparation of staff payroll ▪ Bank reconciliation ▪ Petty cash management ▪ Payment of suppliers ▪ Handling office related matters
Key Qualifications	Mr. Yegon is a Certified Public Accountant with working experience in various sectors including hospitality, retail, gaming, transport and now landscaping sectors.
Education:	<p>2008-2009: Kenya College of Accountancy- CPA section 6</p> <p>2006 –2007: Vision Institute of Professional Studies, KATC Final</p> <p>2001– 2004: Tebesonik Secondary School - KCSE</p>

EMPLOYMENT RECORD

From: Employer Position Held: Summary	<ul style="list-style-type: none"> ▪ 2015-To Date: ▪ Nairobi botanica Gardening Limited ▪ Accountant
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6. PROCUREMENT OFFICER CV

POSITION:	PROCUREMENT OFFICER
Name of Firm:	Garden World Trading Limited
Name of Staff:	Ng'eno Chebet Winnie
Profession:	Procurement Officer
Date of Birth:	14/03/1991
Years with Firm:	1 year
Nationality	Kenyan
Detailed Tasks Assigned:	<ul style="list-style-type: none"> ▪ Supervise labeling and packing of orders received from the customers ▪ Raise quotations for enquiries received from Garden Centre ▪ Collect payments and sales reports from various customers as they fall due ▪ Sell the whole range of company's products at the Garden World Centre ▪ Maintain the stock register and alert management when re-order level hit ▪ Have an up-to-date register for both stock and label ▪ Making deliveries to customers following on the orders documents ▪ Taking orders from various customers and following up on P.O number so as to make the deliveries ▪ Raise invoice/delivery notes for orders received from Garden Trading customers
Key Qualifications	Miss. Winnie Ng'eno has a high qualifications of leadership, high integrity, good team player, results oriented, able to work under pressure and meet deadlines and always in a position to solve customers' complains to her level best at all times.
Education:	<p>2014-To date: Jomo Kenyatta University of Agriculture and Technology</p> <p>2008 –2011: Londiani Girls Secondary School</p> <p>2000– 2007: Tegecha Girls Primary School</p>

3. BOTANICA PLANT NURSERIES

3.1 Botanica plant nursery

Botanica grows its own plants in a plant nursery that operates under the name **Garden World Limited**. Garden World was formed in 2010 to provide plants for various projects that Nairobi Botanica undertakes. Garden World grows a wide variety of plant materials and is therefore in total control of the quality of plants. In stock are indigenous trees, ornamental trees, various palms trees, a wide selection of shrubs and groundcovers, rock succulents, bromeliads and potted plants amongst others. Garden World encourages its clients to visit the nursery.







3.2 Mbagathi Ridge nursery

The Mbagathi Ridge nursery was established to provide plants for various projects undertaken by Nairobi Botanica. The nursery is 2 Acres in size and has a wide collection of annual and seasonal plants that are well propagated and maintained under the right conditions.





3.3 Naivasha nursery

We are currently in partnership with Plantech nursery. The nursery is located in the Flower Agri Zone in Naivasha. Plantech nursery specialises in production of seasonal flowers. It has been under construction for the past two years and started operations in January 2016.



CONTACTS

PO BOX 884-20117

Naivasha

Kenya

Mobile1: +254 790 408 694

Mobile2: +972 522 000 097

Email: yuval@silcontain.com



4. CLIENTS

Nairobi Botanica gardening Limited works with a diverse range of clients from commercial, retail, malls, hotels, banks and private residences. The Company guarantees the best advice and service of a landscape project from concept to completion. Some of our projects are as illustrated below;

4.1 COMMERCIAL PROJECTS

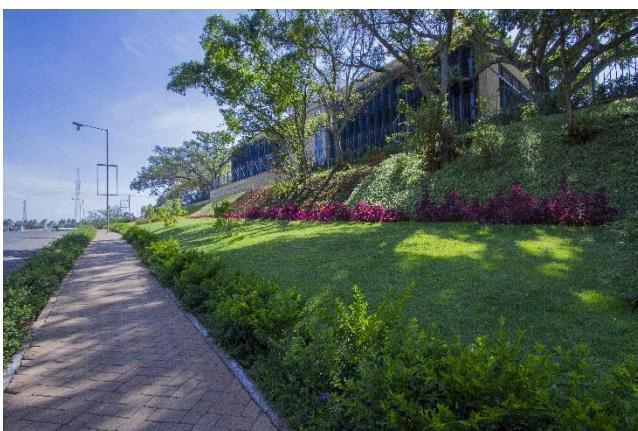
4.1.1 Mashiara office park

Project Name:	Mashiara Park
Project Location	Nairobi, Kenya.
Scope of work	Landscape Design, installation and maintenance
Contract date	2015 - present
Contract amount	KShs.2,578,453.00
CONTACT PERSON	
Name:	Mr. Mucai kunyiha
Address:	P.O. BOX 40596-00100
Email:	mkunyiha@coopers.co.ke
Phone number	+254 734 330 044

Brief description

Mashiara Park is set on 32 acres within the leafy neighbourhood of Loresho. The site is approximately 11km from Nairobi's Central Business District. Phase 1 of the Master Plan development comprises of bespoke office accommodation with an ultra-modern design. Nairobi Botanica Gardening Limited was commissioned to undertake the landscape design and installation of the office park. The landscape design creates a serene working environment within the office park.

Mashiara office park _ Project images



4.1.2 Tiara II office park

Project Name:	Tiara Office Park
Project Location	Nairobi, Kenya.
Scope of work	Landscape Design, installation and maintenance
Contract date	2015 - present
Contract amount	KShs.1,710,000.00
CONTACT PERSON	
Name:	Ken Luusa
Address:	Acorn House, 2nd Floor, 97 James Gichuru Rd
Email:	kluusa@acorn-management.com
Phone number	0722952951

Brief description

This is a premier office development located in the suburb of Lavington, Nairobi. It comprises of a 6 storey building with 2 office wings on each floor. Gross area is approximately 17,000 square meters with 205 parking bays. Nairobi Botanica Gardening Limited was commissioned to undertake the landscape design and installation of the office park.

Tiara II_Project images



4.2 HOSPITALITY PROJECTS

4.2.1 Sankara Hotel

Project Name:	Sankara Hotel
Project Location	Nairobi, Kenya.
Scope of work	Landscape installation and maintenance
Contract date	2011 - present
Contract amount	KShs.6,698,000.00
Maintenance amount per month	KShs.115,000.00

Sankara hotel_Project images



4.2.2 The Norfolk Hotel

Project Name:	The Norfolk Hotel
Project Location	Nairobi, Kenya
Scope of work	Landscape installation and maintenance
Contract date	2007 - present
Contract amount per month	KShs.92,000.00
CONTACT PERSON	
Name:	Mr. Cyrus Maina
Address:	P.O Box 58581 00200 Nairobi
Email:	Cyrus.Mwangi@fairmont.com
Phone number	+254 020 2216940

Brief description

The Fairmont Norfolk is a historic hotel in Nairobi, Kenya that is owned by the luxury hotel chain, Fairmont Hotels and Resorts. The hotel has 170 rooms, 4 restaurants, and consists of 5 main blocks, each ranging from 1 to 2 stories high. The hotel has a signature Tudor style of architecture that has been complemented by the landscape design. Nairobi Botanica gardening Limited was commissioned in the year 2007 to install and maintain the gardens.

4.3 MALLS

4.3.1 Garden City Retail Mall

Project Name:	Garden City Retail Mall
Project Location	Nairobi, Kenya
Scope of work	Landscape installation and maintenance
Contract date	2014 - present
Contract amount	Ksh. 22,984,810
Maintenance amount per month	KShs.242,150.00
CONTACT PERSON	
Name:	Mrs.Beatrice Mwangi
Address:	P.O Box 43233 – 00100 GPO
Email:	bmwangi@gardencitymall.co.ke
Phone number	+254 724 248 657

Brief description

Garden City is Kenya's first integrated residential, retail and office (mixed-use) development, offering over 400 apartments, duplexes & family villas, an international shopping mall, 60,000 square metres of office space, a modern business hotel and state-of-the-art medical centre. And at its heart, a three acre central park, with a children's play area and generous lawns and gardens. . Nairobi Botanica Gardening Limited was commissioned to undertake the landscape installation and maintenance of the Garden City mall in the year 2014.

Garden City Mall_Project images



4.3.2 Westgate Shopping Mall

Project Name:	Westgate shopping Mall
Project Location	Nairobi, Kenya
Scope of work	Landscape installation and maintenance
Contract date	2012- present
Contract amount	Ksh. 815,000
Maintenance amount per month	KShs.250,000.00
CONTACT PERSON	
Name:	Mr. Gal Geva
Address:	Box 25552-00603
Email:	galgeva25@gmail.com
Phone number	+254 715777577

Brief description

West Gate Mall is a Commercial Project located in Westlands. Nairobi Botanica Gardening Limited was in April 2007 commissioned to undertake the landscape installation works and continue to carry out the landscape maintenance. The landscape works included an interesting atrium water feature which is the centre piece of the entire mall as well as the streetscapes.

The streetscapes include Peponi road, Shanzu road and the mall entrance. The designs are characterized by golden palm trees on both ends framing views to the mall as well as annual flowers that flower all year round ensuring vibrance in this area throughout the years.

4.3.3 Two Rivers Mall

Project Name:	Two Rivers Mall
Project Location	Nairobi, Kenya
Scope of work	Landscape installation
Contract date	2015- present
Contract amount	KShs. 38,962,724.56
CONTACT PERSON	
Name:	Mr. Arthur Adeya
Address:	P.O Box 10518-00100
Email:	a.adeya@athena-properties.com
Phone number	+254 202286000

Brief description

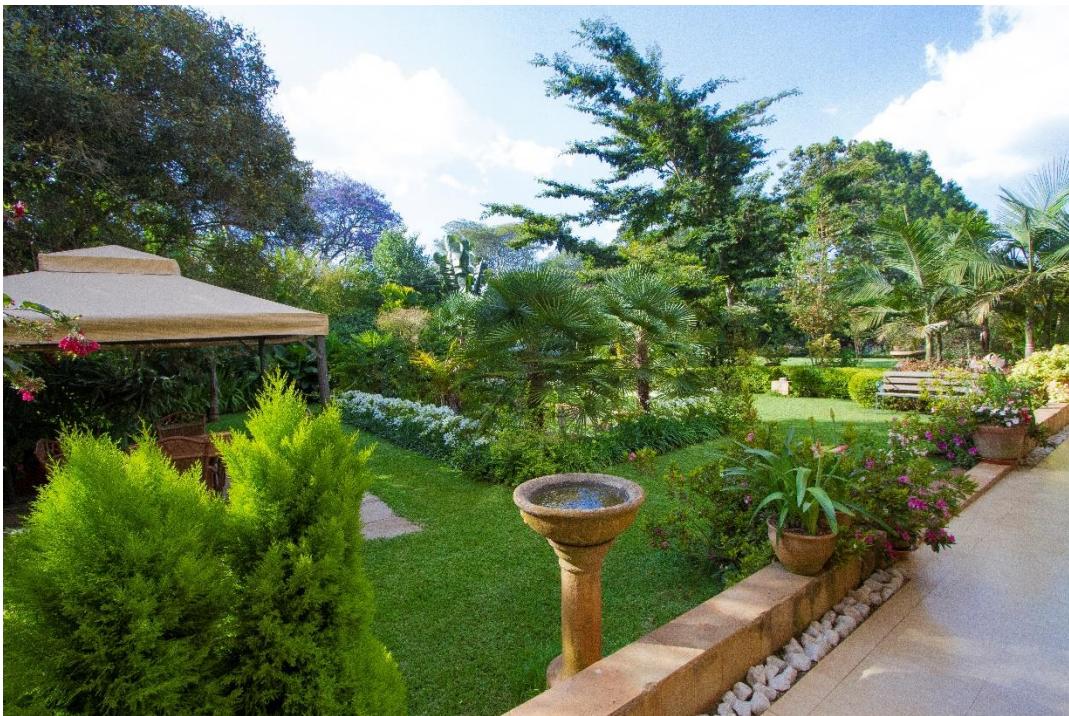
Two Rivers Development has several projects running concurrently, a city within a city. One of a kind project that will not only affect the community but the nation as a whole. Situated on a 100acre property in the affluent Runda/Gigiri area is the largest mix use development going on in sub-saharan Africa, 8.9 Million Square feet when completed. Nairobi Botanica Gardening Limited was in the year 2015 commissioned to undertake the landscape installation works and continue to carry out the landscape maintenance.

4.4 RESIDENTIAL PROJECTS

4.4.1 Mbagathi ridge residence

Mbagathi residence was designed and installed by Botanica. The planting designs portrays a typical tropical garden. This lush garden is accentuated by a fish pond with water plants that aerate it.





4.4.2 Collingham residences

Collingham residences are luxury homes located in Karen. The gardens are described as an oasis of tranquility within the suburbs of Karen.





