

Mindy Huynh

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JOB OBJECTIVE: JUNIOR WEB DEVELOPER

SUMMARY OF QUALIFICATIONS

- Obtained Computer Programmer Diploma with high honors from a well- reputed Ontario community college
- Knowledge of different programming languages (Java, JavaScript, Python) and web development frameworks (React, Bootstrap, Angular, Django, Express, jQuery)
- A quick learner with the ability to adapt well to changes and feedbacks
- Detail- oriented professional with proven experience in working under strictly confidential environments

TECHNICAL SKILLS AND COMPETENCIES

- JavaScript, Python, HTML5, CSS3, Bootstrap, NodeJS, ExpressJS, jQuery, ReactJS,
- AngularJS, Django
- C, C++, Java, JavaFX
- SQL & NoSQL (Oracle, Postgres, MongoDB), Git & GitHub, Linux/Unix
- IDE's: Visual Studio, Visual Studio Code, Eclipse, IntelliJ IDEA

COMPLETED PROJECTS

- Built a music website using Angular fetching live data from Spotify API and deployed it on Netlify (<https://silly-chandrasekhar-9aad68.netlify.app>)
- Built a WEB API using a sample restaurant database from MongoDB and deployed it on Heroku. Worked on the front-end to build the user interface using React, React-Bootstrap, fetching data from the API in JSON format (<https://zealous-kirchf52ef2.netlify.app>)
- Built a website for booking rooms from scratch following MCV design pattern using NodeJS, ExpressJS, MongoDB (<https://sheltered-coast-66827.herokuapp.com>)

PROFESSIONAL EXPERIENCE AND EMPLOYMENT HISTORY

Administrative Assistant
Precise Solutions, Toronto, Ontario

May 2021 - Present

- Coordinate with team to effectively support the operation of the International English Language Test System (IELTS) test in accordance with the operating policies and procedures
- Organize test materials, test venue, and database

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CONTINUATION OF PROFESSIONAL EXPERIENCE & EMPLOYMENT HISTORY

- Communicate with customers to assist them with their queries and to perform test- taker registration
- Plan, operate the test day as a test supervisor

Test day Invigilators (Part-Time)
Precise Solutions, Toronto, Ontario

July 2020 – May 2021

- Executed test- day procedure to smoothly run the International English Language Test System (IELTS) test
- Oversaw details to make sure all test-takers follow the rules and ensure the integrity of the test

Medical Representative, Healthcare Nutrition Specialist
Merck Sharp & Dohme, Nestle Health Science - Nestlé Viet Nam, GlaxoSmithKline
Ho Chi Minh, Vietnam

Aug 2012 – Nov 2017

- Communicated with Healthcare Professionals to provide appropriate information on medical treatment for patients, ensuring to follow code of conduct in every conversation
- Collaborated with team to organize over 50 medical conferences to launch a new product in Vietnam achieving 90% awareness internally and 100% sales target externally in 3 months

EDUCATION

- Diploma in Computer Programmer (graduated with High Honors) Seneca College, Ontario, 2021
- Bachelor of Pharmacy, University of Medicine and Pharmacy, Ho Chi Minh City, Vietnam