

1. (1 pt) Has your group been able to get into contact with everyone in the group? (yes/no) • You get the point regardless of yes/no. However, if you are answering “no,” someone in your group should email Sam and Mayleen to let us know what’s going on.

Yes

2. (2 pts) List the name of the treatment and the name of the outcome your group is considering.

Treatment: Proximity of constituent

Outcome: Whether or not the legislator responds to the constituent’s request

3. Data (3 pts):

(a) If your group is using the ADD Health dataset, have you identified the variable names for the treatment and outcome for your casual question? (yes/no)

N/A

(b) If your group is not using ADD Health, have you picked a dataset (that includes your treatment and outcome variable)? (yes/no) You get points regardless of yes/no, but if you are answering “no” that should be a flag to your group that this should be fixed asap!

Yes, we have picked a dataset.

4. (4 pts) Write 1-2 sentences describing your group’s plan for Task 3 (see details in the corresponding section above). Your plan should include the following: • The “point people” in your group for this part, i.e. which members are responsible for taking charge and making sure this gets done • Since this needs to be done before you can conduct an analysis, include a tentative timeline • **EXAMPLE: In our group, Sam and Shira will be taking the lead on the data cleaning and processing. They will check in with us via our group chat by Monday, Nov 18. In our group, Ming and Jemima will take the lead on the data cleaning and processing; they will check in with us via group chat by Tuesday, Nov 19.**

5. (4 pts) Write 1-2 sentences describing your group’s plan for Task 4 (see details in the corresponding section above). Your plan should include the following: • If your group is doing matching: how will you choose which variables to match on? • If your group wants to use a method other than matching, list the method, and it is suited for your causal question and data. For example, if using regression discontinuity, you should indicate the running variable and cutoff and confirm your dataset has this information. • Regardless of which method you are doing, list the “point people” in your group for this part, i.e. which members are responsible for taking charge and making sure this gets done and a timeline for getting this done • **EXAMPLE: We will use matching. In our group, Mayleen and Filippo will work on identification (drawing the DAG and determining conditional exchangeability). They will work with Sam and Shira to make sure the variables are in the dataset to use in matching. They plan to finish this by Nov 18th. Juan and Xinran will work on conducting the matching in R, starting Nov 18th.**

We will be using matching. Daisy and Kate will be drawing the DAG and determining conditional exchangeability. Danielle and Jemima will work on making sure the variables are in the dataset to use in matching. By Tuesday, Nov 19, Julian and Ming will work on conducting the matching in R. starting Tuesday, Nov 19

6. (1 pt) Please list the next date your group is planning to check in on progress (either via a meeting or through a groupchat). You can use this internally as a deadline to ensure things are getting done, or to start drafting the final paper, etc.

Group chat: Sunday, 11/24, to ensure everything is in place, we will be conducting mini checkpoints throughout the week. We can start drafting the paper by this date as well.