
MINH ROSS

93 CLAYHALL ROAD, Gosport, Hampshire PO122AH ♦ 07925747180 ♦ minhross00@hotmail.com

Web: <https://minhleross.github.io/MinhRossPort.github.io/>

♦ **LinkedIn:** <https://www.linkedin.com/in/minh-ross-27318a1a3/>

ACCOMPLISHMENTS

- **Completed a project in exploring Covid-19 deaths by utilising Microsoft SQL server for data cleaning and data processing.**
- **Visualised the data gathered onto a Tableau dashboard, making it easier to understand.**
- **Analysed how different variable affect movies gross revenues, using Python (correlation, matrix)**

Personal website dedicated to portfolio:

<https://minhleross.github.io/MinhRossPort.github.io/>

PROFESSIONAL SUMMARY

A self-motivated university graduate, passionate in data analytics and enjoys using analytical thinking to solve a real life problem, especially data related.

A good collaborator and appreciates a good team. I am a clear communicator and would be able to rise up to stakeholder's needs.

I am well versed in SQL, Tableau and Python, and have undergone rigorous training and practices via various personal projects. Currently, I am nearing the completion of a job-ready, Google Data Analyst Certificate, which will further consolidates my skills within this field.

Lastly, I persevere through hardship and will attack a problem from every angle until it has been solved - I believe this will benefit me greatly in the role of a data analyst.

CERTIFICATIONS

Certified SQL developer: <https://verify.w3schools.com/1MT35PIFX0>

Introduction to Python: https://app.dataquest.io/view_cert/4KZU70SDMFNSJPTWIF8E

Undergoing 6-months job ready Google Data Analytics certificate

Data exploration: <https://www.coursera.org/account/accomplishments/certificate/QQ2QLDDCKG4X>

Data cleaning:

<https://www.coursera.org/account/accomplishments/certificate/WCLDEN57AFSA>

SKILLS

- | | |
|--|--|
| • Strong analytical skill | • SQL |
| • Perseverance | • R |
| • Good collaborator and teamwork ability | • Good foundational knowledge in: |
| • Detail oriented | • Python |
| • Excellent pattern recognition | • Excellent knowledge in Excel |
| • Problem solving mindset | • Clear communicator |
| • Data cleaning and processing | • Excellent knowledge in visualisation tools such as: |
| • Proficient in programming language such as: | • Tableau |

WORK HISTORY

Finance Assistant, 08/2021 – 10/2021

Autism Hampshire – Winchester, Hampshire

- Applied various codes to invoices, files and receipts per day to keep records organised and easily searchable.
- Communicated with suppliers to reconcile invoice payments.
- Investigated daily variances uncovered in cashbook and corrected errors to resolve discrepancies.
- Managed payroll by tracking employee hours and entitlements.
- Monitored accounts payable and receivable statuses, keeping financial records up-to-date.
- Reviewed general ledger entries and assessed accuracy.
- Reconciled all company accounts, including credit cards and expenses.
- Tracked organisation's expenses and income with SAGE software, diligently reconciling accounts to maintain high accuracy.

EDUCATION

Bachelor of Arts: Accounting and Finance, 06/2022

University of Lincoln - Lincoln, LIN

- Grade - 2.2

Strong skills in management accounting and financial statements analysis

A-Levels: Maths, Psychology, Biology, 08/2018

The Portsmouth Grammar School - Portsmouth, POR

- Awarded B, B, B

GCSEs: Maths, Science, IT, Geography, English, Etc., 08/2016

Bayhouse School - Gosport

- Awarded 11 GCSEs including A's in IT, English Language, Maths, Biology, Chemistry

ADDITIONAL INFORMATION

One of passion is gym and nutrition as I believe that mental health is directly correlated to physical activities, hence one of my next projects which I am starting comprise of using SQL, R and Tableau to visualise a guide to nutrition and exercise, and the correlation between nutrition and Covid-19.