


MUKIBUL MINHAZ




CAREER OBJECTIVE

To secure a challenging & responsible career opportunity in a reputable organization to expand & fully utilize my learnings, knowledge, and skills for making a significant contribution towards the success & achievements.

CONTACT

 Village: Spondon, Holding # 2121,
Pahartoli, Ward#7, Rahamania
Madrasa Road, Cox's Bazar
Pourosova. Cox's Bazar.

 01830-084719

 minhazcox@gmail.com

 [LinkedIn](#)



PROFILE

A development professional equipped with an advanced university degree and years of verifiable success in the areas of monitoring and evaluation, reporting, documentation, IT, telecommunication, education, information management, research and project management in the field of corporate and emergency humanitarian context who can strongly able to utilize a wide range of transferrable skills and knowledge to consistently exceed expectations and dedicated to driving and improving operational excellence and successfully guiding organizations.

SKILLS &

CERTIFICATIONS

- NVIVO 14
- MWATER PORTAL
- OPEN DATA KIT (KOB0)
- Result Based Monitoring
- Research Methods & Design
- Qualitative & Quantitative Analysis
- Knowledge & IM
- MS Office Applications
- SPSS, POWER BI, TABLEAU



EXPERIENCE (10.1 YEARS)

Plan International Bangladesh

MEAL Coordinator

Jan 2023 – June 2023

- * Works with M&E Specialist for developing M&E matrix and tools and establishes technical standards of implementation in consultation with relevant Project Managers and specialists.
- * Ensuring the update of Output tracking sheets, tools for measuring the progress towards outcome for all activities of projects, validates data received from the field staff and measures the progress of the planned outputs.
- * Collect information from the projects/programmes and collaborates thoroughly for the monthly progress reporting and quarterly output monitoring
- * Supports Project Manager in developing monitoring plans and capturing quantitative and qualitative data.

EDUCATION

MBA in Finance and Banking

December 2017

Jahangirnagar University, Savar, Dhaka.

B.Sc. Engg. in CCE

February 2013

International Islamic University Chittagong

REFERENCES

Md. Arifuzzaman

M&E Specialist

Plan International Bangladesh

Ismail Tower-2, Khuruskul,

Cox's Bazar.

Cell: +8801718749213/+8801882052535

Email: arifuzzaman.meal@gmail.com

Aktar Hossain

Monitoring & Evaluation Officer

WorldFish

Artemia4Bangladesh Project

Rokeya Parijat(2nd Floor), New Circuit House Road,
Baharchora, Cox's Bazar.

Cell: +8801639732650

Email: aktar.ecox@gmail.com

Mohammad Jahidul Islam JOHED

Senior Data Management Assistant

IOM – UN Migration

Motel Road, Cox's Bazar.

Cell: +8801619803380

Email: johed.cse.cox@gmail.com

BRAC

Project Officer (MEAL)

August 2022 – Dec 2022

PROTTYASHI

Monitoring & Evaluation Officer

April 2022 – August 2022

COAST Foundation

Program Officer-MIS & CPIMS

May 2019 – Feb 2022

HELVETAS Swiss Intercooperation Bangladesh/ACTED

Database Assistant

March 2018 – April 2019

Pulse Bangladesh

Monitoring & Evaluation Officer

September 2017 – February 2018

Holy Hajj & Tours Ltd

Assistant IT Manager

July 2016 – May 2017

Holy Child School & College

Lecturer & Coordinator- ICT

August 2014 – June 2016

Max Automobile Products Limited

Junior Project Engineer

April 2013 – August 2014

Declaration:

I do hereby declare that the above information given in this Curriculum Vitae is true to the best of my knowledge.



MUKIBUL MINHAZ