Mini Jain - B Tech, MBA(Finance), FLMI (LOMA), ARA, CBAP

Tata Consultancy Services

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Experience Summary

- Associated with Tata Consultancy Services with 13 years 7 months of experience supporting global insurance and reinsurance clients like Friends Life, Superpartners, Indiafirst Life Insurance, Swiss Re and Gen Re.

- Business Analyst (Insurance domain) with experience in Life Insurance, Pension and Annuities, Superannuation and Reinsurance business.

- Domain Solution support for Large Proposals, PoC, RFIs and RFPs for UK and Europe Insurers customers

- Hands-on experience in Agile Methodology using hybrid Scrum and Stream approach and SDLC for elicitation of requirements.

- Experience in creation of User story in agile, Use case and User Journey maps specific to Portal (Customer, Distributor and Employer).

- Transition and BaNCS (TCS product) Transformation and support for digital initiatives specific to Portal Development

- Have worked closely with clients for Requirement Gathering and Elicitation, Specification and Requirements Management.

- Fellow Member of Life Management Institute, LOMA,US.

Professional Membership/ Certifications

Professional Certification	Institute/ Organisation	Member Since / Date Certified
Certified Business Analysis Professional-CBAP	IIBA	August 2016
Associate, Reinsurance Administration – ARA 440	Life Office Management Association, USA	August 2010
Fellow, Life Management Institute	Life Office Management Association, USA	October 2009
INS 21	AICPCU , Program in General Insurance (INS)	August 2009

Publications

N. Ajmeri , M. Jain , P. Rose, V.S. Sivakumar, S. Ghaisas , **Knowledge-assisted Requirements Reuse in Large Insurance Projects ,** In Proceedings of the 8th Annual World TCS Technical Architects' Conference (TACTiCS) 2012, New Delhi, 2012.

Project Summary

Project Name	L&H Reinsurance Release Management
Duration	June 2016 – till Date
Client	**A Large Reinsurer , US**
Domain	Reinsurance Life & Health
Role	Lead Business Analyst for Life and Health applications
Description & Responsibilities	Requirement Management and Data Analysis for Policy and Scheme Management, Treaty Management, Technical Accounting (Payments and Finances). Claims Management Application for a Reinsurance Landscape. Provided Value Additions to existing reinsurance functionalities like Life Index consolidation Currently working on development of Authority Database Application for L&H and P&C application that will be used to set up users and their authority limits for applications like – Underwriting, Claims, Costing and Accounting
Location	Bangalore, India

Project Name	Insurance Practice –Presales Team
Duration	Feb 2015 –June 2016
Client	**Pre-Sales**
Domain	Life Insurance , Pensions and Annuities specific to UK and Europe Geography
Role	Business Analyst
Description & Responsibilities	Solution support for Large Proposals, Bids, RFIs and RFPs (TCS) for UK and Europe Insurers. Supporting Domain activities and market research on UK Secondary Annuity Market, Current regulatory changes impacting Pensions and Annuity Market, Trend Analysis on Distribution Strategies, Product Innovation and Digitization, Various European geographies market research (Including Trends, Products and regulatory changes), UK Public and Private Healthcare
Location	Bangalore, India

Project Name	Business Rules Extraction – R2 BRE
Duration	January 2014 – May 2014
Client	**A Large Superannuation Administrator, Australia**
Domain	Superannuation
Role	Business Analyst
Description & Responsibilities	Business Rules Extraction • Transformation, Analysis, Mapping and Classification of Business Rules to perform gap analysis of functionalities on two platforms. • Partnered with the technical analyst to analyze the business logic in the R2 code base (legacy system) and transform the extracted logic into the Business Requirement Specification. • Involved in the Gap analysis of the transformed business rules with the industry benchmark to help the customer develop a new platform to administer Superannuation Funds. • Coordinating with Onshore BA team to resolves the issues regarding code analysis and coming up exact business rules.
Location	Bangalore, India

Project Name	Insurance Practice-Presales Team
Duration	November 2013 – January 2014
Client	**Pre-Sales**
Domain	Life and Pensions in Europe Geography
Role	Business Analyst
Description & Responsibilities	• Worked on Functional Solution and Prototype Portal Development for Norwegian Social Welfare Organization for Parental Benefit based on Sample User Stories provided by Customer. • RFI for Netherlands based large Banc assurance company for Application Rationalization • RFI for Italy based Large Auto Rental Company • RFP for Netherland Based Large Insurer for Transformation program for their Closed Book of Business • PoC for Application Rationalization for a Large Netherland based Insurance and Asset management customer for their products supported on five Legacy Policy admin systems. Involved in their System-Product-Process study .
Location	Bangalore, India

Project Name	Process Requirement Repository
Duration	August 2013 –October 2013

Client	A Large Superannuation Administrator, Australia
Domain	Superannuation
Role	Business Analyst
Description & Responsibilities	Responsible for the activities of collation, referencing and classification of key inputs required during the preparation of the Requirements Document. Activities performed during this phase for the preparation of Process Requirements Repository were: - Collate all information related to the process activity being elaborated and reference the key input to that activity. - Segregate Requirements and Business Rules. - Validate References made to Process Activities. - Peer & Quality Review of the collation, referencing and classification tasks.
Location	Bangalore, India

Project Name	BaNCS Transformation and Service Improvement Programme (SIP)
Duration	June 2012 – August 2013
Client	A Large Insurer, UK
Domain	Life & Pensions
Role	Business Analyst
Description & Responsibilities	- Closely involved with all stakeholders team for the SIP to migrate the core Client's platforms to the TCS BaNCS platform. - Preparation of High-Level Design Document for each system, application or tool that is in scope for the SIP. - Detailed solution design for the business application in-scope for Re-platform and Decommission in collaboration with Friends Life/Diligenta SMEs - Worked on several functional solution frameworks for the proposals submitted by TCS to the client.
Location	Dorking , United Kingdom

Project Name	Application Transition
Duration	November 2011 – May 2012
Client	A Large Insurer, UK
Domain	Life & Pensions
Role	Business Analyst
Description & Responsibilities	**Transition Phase** - Due Diligence Discovery Pre-Transition. - Functional Transition from Wipro for Various Friends Life applications. - Functional Playbacks of the applications to SMEs for Knowledge Acquisition Signoff. - Enhancing Domain competency of the team in UK Insurance and Pensions Domain. - Prepared overall Functional Landscape of the client applications including Inputs/ Outputs, Interfaces , Users and mapping to Business functions
Location	Pune , India

Project Name	Tata Research Development and Design Centre , TCS
Duration	December 2010 – October 2011
Client	Pension Administrator , UK
Domain	Pensions - Product Development

Role	Business Analyst
Description & Responsibilities	Worked on functional enhancement of a requirements gathering TCS Product - **SynquanOnto** developed by **Tata Research Development and Design Centre.** Synquanonto is a business process centric, semantically assisted collaborative domain knowledge framework.
	Created **UK State Pensions Repository** based on Prior domain Experience, consisting of Process Maps, System Use cases and Business Rules for Synquanonto tool for requirements gatherings which can be extended to any State Pensions projects of Europe.
Location	Pune , India

Project Name	Capital X Development
Duration	March 2010 – November 2010
Client	**A Large Superannuation Administrator, Australia**
Domain	Superannuation
Role	Scrum Business Analyst
Description & Responsibilities	Development of Core Registry application for its various fund management as part of nextGEN program by adopting agile development methodology based on Scrum teams.
	Scrum Team- Business Analyst
	• Gap Analysis of the Core registry
	• Study of Level 5 Process Models created by ARIS BPM tool.
	• User Story Prioritization and identification of user stories for subsequent Sprints.
	• Acted as a proxy for Product Owner for the scrum team
	• Worked closely with clients for requirements gathering.
	• Delivery story enhancements and changes
	• Performing interim user stories demo to Product Owner to get a feel of the functionalities being developed based on user stories before the sprint review.
	• Prepared Superannuation functional training material and conducting training sessions for new associates.
Location	Bangalore, India

Project Name	Portal Development
Duration	October 2009 – January 2010
Client	**A Start up Indian Insurance Company**
Domain	Life Insurance
Role	Business Analyst
Description & Responsibilities	**Requirements Gathering for Portal** Requirements gathering of insurance portal for a start up private sector life insurer in India (a joint venture for life insurance between Bank of Baroda, Legal & General and Andhra Bank).The portal was mandated to be the common point of interface between the insurer and its employees, distributors& customers.
	• Hands-on experience for elicitation of requirements for Portal development and Digitation initiatives by facilitating the workshops.
	• Preparation of user journeys maps for user experience and use cases for functionalities within portal solution
	• Built the generic business solution for the portal (Customer, Distributor and Employee) which can be extended to any Life Insurance Company.
	• Designing a solution to incorporate various products – life/health, individual/group, traditional/market linked pension/annuity.
	• Designing a solution to incorporate various users – customers, employees, channel partners

Location	Mumbai , India

Project Name	**Business Analyst Services**
Duration	January 2009 - September 2009
Client	**A Large Reinsurer, US**
Domain	Reinsurance
Role	Business Analyst
Description & Responsibilities	**Analyst Activities** • Created Process Vs Application Mapping to get an end to end view of the process and LOB's in Gen Re • Created Business Architecture of all the LOB's in Primary Insurance, Reinsurance applications supported by Gen Re • Created functional overview document for Reinsurance and Primary insurance for both Life and P&C insurance for North America and International business • Enhancing Domain Competency Level in the Project by identifying the gaps. • Supported to identify the gaps in the existing systems and to provide proactive proposals to the Customer **Pre Sales Activities** • Prepared Deck for various Third Party PAS products • Identified alliance feasibility with various Third Party products for TCS Third-Party Vendor Strategic alliance Initiative.
Location	Chennai, India

Educational Details

Degree	Institute/ Organisation	Member Since / Date Certified
MBA (Finance)	Christ University Bangalore	2008
B Tech (Electronics & Instrumentation)	Anand Engineering College, Agra (UP Technical University)	2006
ISCE (XII)	St. Mary's Convent High School, Kanpur-Uttar Pradesh	2002
ICSE (X)	St. Mary's Convent High School, Kanpur-Uttar Pradesh	2000

Personal Details

Date of Birth	08-September-1984
Nationality	Indian
Marital Status	Married