Minutes of Meeting Form

Team #:8
Date: 01.03.2014

	Student Name (Initials)	Present?	Late > 5 mins?	Informed about absence?	Scribe?
1	Amangeldiyev Amantur	yes	no		no
2	Batarayev Rassim	yes	no		no
3	Khassanov Daniel	yes	no		yes
4	Koktalov Dastan	yes	no		no

	Student Name (Initials)	Old Action Item	Status
1	Amangeldiyev Amantur	Assignment 4. 2 features	finished
2	Batarayev Rassim	Assignment 4. 2 features	finished
3	Khassanov Daniel	Assignment 4. 2 features	finished
4	Koktalov Dastan	Assignment 4. 2 features	finished

Agenda / Discussion Summary

At team meeting we discussed all features that we can write. Then we started making our assignment, and in 8 hours we completed it. Then we continued our work on beta version of our app.

	Student Name (Initials)	New Action Item	Due Date
1	Amangeldiyev Amantur	Server and "draft" version of DB	25.03.2014
		Draft of interconnection of all parts	
2	Batarayev Rassim	Desktop app's "draft" version	25.03.2014
3	Khassanov Daniel	Web site's "draft" version	25.03.2014
4	Koktalov Dastan	Makeup and design	25.03.2014