SBI
Student Owned Services

STUDENT MEDICAL INSURANCE OFFICE
University at Buffalo • 223 Student Union, Buffalo, NY 14260
Tel: (716)645-3036 • Fax: (716)645-3465 • Web: www.healthinsurance.buffalo.edu

LATE WAIVER PETITION – FALL 2011

Student Name: _____

UB Person Number: _____

UB-IT E-mail Address: _____

The online waiver deadline for the mandatory UB insurance assessment was **October 4, 2011**. If you carry private health insurance that meets or exceeds the requirements for waiver of the mandatory UB-AETNA program, you may still be eligible for waiver of premium and participation. In order to continue with this process, please verify that your private insurance policy was effective on or before **September 1, 2011**—if it was not, you cannot be considered for waiver for the 2011-2012 academic year.

Step One: Print and complete this form.

Step Two: Send the attached verification form to your health insurance company. This form must be signed by a Representative at your insurance company with a telephone number provided for contact and verification purposes.

Step Three**:** Return to the Student Medical Insurance Office (address in header) *before November 8, 2011*:

1.) This form completed and signed below.
2.) The attached verification form completed and certified By an insurance company representative.
3.) Late Waiver Processing Fee of $50.00 for each month that the waiver is late, exact cash, check or money order payable to "Sub-Board I, Inc"
4) Written explanation of circumstances for petition request.
5.) Signed HIPAA release for enrollment/benefit information.

—Student Acknowledgement and Certification—

I, the above named student, hereby petition for late waiver of the mandatory UB-AETNA policy. I agree to pay the appropriate late processing fee to "Sub-Board I, Inc" as a processing fee due to my waiver being submitted after the October 4, 2011 deadline. I agree to submit all paperwork requested above and realize that my coverage will be verified by the UB Student Medical Insurance Office (SMI) to determine my eligibility for waiver as per the health insurance requirements for attendance at UB. If my waiver cannot be granted, I may not be refunded the processing fee from SMI at 223 Student Union or Sub Board One, Inc. I understand and agree that all communication pursuant to this process will be e-mailed to my UB-IT e-mail address provided above. Furthermore, I am fully aware that this is an annual online process to be completed each academic year that I am registered as an undergraduate carrying 12+ credit hours or a graduate/professional student carrying 9+ credit hours.

Student Signature: _____ Date: _____ / _____ / _____

University at Buffalo
Insurance Verification Form

Copies of Insurance policies are not acceptable.

The University at Buffalo requires all full-time students to maintain health insurance providing coverage for in-patient and out-patient, mental health, as well as catastrophic illness and injury. The student may satisfy the insurance requirements through private or employer sponsored plans that meet certain minimum criteria or through enrollment in a group insurance plan.

Section I (To be completed by Student)

Student Name: Last: _____ First: _____Phone Number: _____

UB Person #: _____ Email Address : _____

Student Address: _____

City: _____ State: _____ Zip: _____

Section II (MUST be completed by an Insurance Company Representative)

Name of Insurance Company: _____

Member Name: _____

Member ID Number: _____Country:_____

Group Number: _____ Policy Number _____

Effective Date: _____(on or before September 1, 2011)

Expiration Date: _____

I hereby attest that this plan meets the following standards:

Yes / No The subscriber's plan offers coverage of at least $100,000 per medical condition

Yes / No The subscriber's plan covers Inpatient and Outpatient medical care within 25 miles of the University at Buffalo campus area. *Emergency Only coverage does not meet this requirement.*

Yes / No The subscriber's plan covers Inpatient and Outpatient mental health care within 25 miles of the University at Buffalo campus area. *Emergency Only coverage does not meet this requirement.*

Yes / No The subscriber's plan provides prescription drug coverage (either as part of this medical plan or as a separate prescription plan). If prescription drug coverage is through a separate plan administrator, a copy of this form must also be completed by that provider.

Yes / No The subscriber's plan is currently active and has been/will be effective from 9-1-2011 through 8-21-2012. (Please check here ____ if this plan requires periodic recertification for continuation.)

_____

REQUIRED: Insurance Carrier Signature

_____

Insurance Carrier Phone Number

Please Return To:
UB Student Medical Insurance Office
Suite 223 Student Union
Buffalo, NY 14260
Fax: (716) 645-3465
E-mail: asksmi@buffalo.edu

Sub-Board I, Inc.

AUTHORIZATION for HEALTH CARE / HEALTH INSURANCE ADVOCACY

Information about you and your health is personal and Sub-Board I, Inc. (SBI) is committed to protecting the privacy of such information. In addition, your personal health information (PHI) is, in many cases, protected from use and disclosure by both State and Federal law. As a result, SBI will not use your PHI to advocate on your behalf with respect to health care or health insurance matters unless you sign this form permitting SBI to use your PHI for this purpose. Please carefully read this form and the information set forth below before signing.

Patient Name: _____ UB Person Number _____-_____

Address: _____

_____

DOB: _____ Telephone #: _____(day) _____(eve)

I herby authorize representatives of SBI to release/request information related to my medical care for the specified date(s) or type(s) of service to the specified insurer(s) and/or provider(s):

Date(s) and/or Type(s) of Service:

☐ Name of Insurance Company _____

☐

☐ Verification of health insurance enrollment and general policy benefits: _____

Insurers:

☐ The specified health care insurers and/or HMOs: _____

Please specify individual insurer(s) and/or HMO(s)

By providing this authorization, I give permission for representatives of SBI to discuss the medical care that I received from the above named providers, during the time period listed, as well as the actual or requested payment for such care, with both the providers and insurers listed above. I understand that I can rescind this authorization at any time thereby affecting future (but not past) communications. If not earlier rescinded by me, this authorization shall expire on _____.

(specify expiration date)

_____ _____

Print Name of Patient (or Personal Representative[1]) Signature of Patient (or Personal Representative[1])

_____

Date

[1] As defined in 45 CRF §164.502(g)