



Personnel and Appointments
Committee
Sub Board I, Inc.
341 Student Union
Amherst, NY 14260
716-645-2954
date: *time:*

Employment Application

(TYPE OR PRINT CLEARLY)

DATE _____

Name: _____

Address (local) _____

Address (perm): _____

Phone (local): _____ (perm): _____

E-mail: _____ Cell or pager (opt.): _____

I am interested in the position of: _____

I found out about the position from: _____

Are you 18 years of age or older?: _____yes_____no Expected year of graduation _____

Academic program (school year, major): _____

ARE YOU WORK STUDY STUDENT _____yes_____no

To help determine your qualifications for the position for which you are applying, please attach:

- A cover letter describing: **(We will not accept the application without a letter)**
- What you hope to accomplish over the next year in this position
- A brief description of your interest in this position
- A list of the skills and credentials that qualify you for this position
- Resume if available
- Time availability for this position (school year and summer)

**Return all materials to the address at the top of this form.
Applications that do not meet the above requirements may not be considered.**