

CHANGE IN PAYCHECK DISTRIBUTION

(NAME, PLEASE PRINT)

(SOCIAL SECURITY NUMBER - FIRST 4 DIGITS)

CURRENTLY RECEIVING CHECK : MAILED DIRECT DEPOSIT - MAILED
PICK-UP DIRECT DEPOSIT - PICK UP

CHANGE TO : MAILED
MAILED TO DIFFERENT ADDRESS
PICK-UP
DIRECT DEPOSIT - MAILED
DIRECT DEPOSIT - MAILED TO DIFFERENT ADDRESS
DIRECT DEPOSIT - PICK UP

ADDRESS IF APPLICABLE:

PHONE # _____

EFFECTIVE DATE _____