

Sub-Board I, Inc  
Board of Directors Meeting  
January 20, 2010  
6:00 PM, Room 250 Student Union

**Present:** Caldwell, Jamie (SBA); Baxter, Nick (SA); Chaffee, Cragg (GMA); Harrigan, Charles (SA); Jowsey, Nicole (GSA); Knights, Jon (GSA); Aitken, Sam (SPSA); Abou-Jaoude, Eliane (SA); Zhao, Tommy (Weiyu)(Proxy for Jordan Fried - SA); Roman, Antonio (SA); Dor, Chris (SA); Kluger, Blake (Med. Polity)

**Guests:** Hooley, Bill; Apa, Mike; LaForme, Ren; Shonn, Don; Lippes, Joshua

- I. Call to Order
  - Meeting called to order at 6:05 p.m. by C. Chaffee.
- II. Approval for Minutes
  - N. Jowsey motions to approve the minutes from the October 22, 2009 meeting. C. Harrigan seconds. Passed by acclamation.
- III. Reports
  - A. Executive Committee
    - a. Treasurer
      - N. Baxter discusses contacting UBSFA. There is no seat for Sub-Board there.
      - He is in process of formulating the accounting contract meeting. C. Chaffee says anyone can sit on the meeting.
      - N. Baxter discusses how he was approached by clubs and asked to have stipulations of their programming grants tweaked and he has declined. He says that there will be no hirer or lower limit, but the terms of what it can be used for can be changed within the guidelines of the grants.
      - He discusses how SBI is suffering a loss for the year. The pharmacy is not doing as well as it normally does. He wants to try and market the pharmacy to get it more exposed to the community.
      - Looking into searching for advertising, specifically radio
      - N. Baxter opens the floor to suggestions on where we can get the money. Says to email him with any.
    - b. Secretary
      - J. Caldwell says she will go over the Generations charter and the Editor in Chief hiring.
    - c. Vice President
      - C. Harrigan says there is one open position.
      - Discusses how the SBI E-Board took a tour of south campus to meet the staff.
      - Discusses that the Insurance committee is beginning the process of re-evaluating the student health insurance.
      - The calendar of Sub-Board events board members should be attending is up. Board members are reminded they must attend at least two events per year.

d. President

- C. Chaffee passes around photos of clocks for staff who have been working for 25 + years and asks board which one they prefer.
- Discusses that the Holiday Party is December 11 and everyone is invited and can bring a guest for \$20. Officers of the student governments will be getting a free ticket. ARTF will be providing transportation from North Campus to the restaurant.
- December 18 is the SBI office party. There will be a pot luck lunch and all are invited.
- The SBI office will be closed December 22 1 p.m. through January 3.
- WRUB Statistics for November there was only 15 days. C. Chaffee discusses how the e-board is considering taking it down to three paid positions to save some money. Also a new soundboard was donated.
- Discusses the meeting with Rose to expand the pharmacy. Starting in the Spring, over the counter drugs will be sold at the ticket office. Also the e-board is looking into having a refill prescription pick up on north campus. The details have not been figured out. S. Aitken says there may be issues if picked up in person the person delivering it will have to offer counsel so would need to be a pharmacist.
- C. Chaffee asks the governments to use their List-Servs in order to send out marketing campaign emails to each constituency about the pharmacy and the new service. Stress that copays are cheaper on campus.
- Discusses that the medical insurance committee will be Wed. Dec. 2<sup>nd</sup> but haven't gotten final time from the Aetna.

B. Executive Director

- W. Hooley discusses the process for bidding and the committee's role. Bill – discusses the process.
- D. Shonn discusses the finance situation. Explains there was a change last summer that affected a lot of students. It would still count credits of students who withdrew from classes where as before it did not count against their total credit hours if there was a withdrawal. He met with the financial aid people. They gave everybody another year of probation. Few people fall in between and have extended ability to get federal aid.
- Biggest problem is 180 hours. People resigned from classes because of things out of their control like a death in the family, military or illness.
- Litigation aspects of this could entail state and federal remedies. Cost of litigation would be \$3K – \$4 K.
- M. Apa says the exit Audit will be the week of December 7<sup>th</sup>. The auditors will need to meet with all treasurers.

J. Caldwell motions to move into executive session allowing W. Hooley, M. Apa and legal council to remain. A. Roman seconds.

- Passed by acclamation at 6: 34 p.m.
- Out of session at 6:44 p.m.

#### IV. Old Business

##### A. Generation Magazine committee

###### 1. Editor in Chief hire

- J. Caldwell introduces Ren LaForme as the Generation hiring committee's recommendation for editor in chief.
- J. Caldwell discusses the interview process and how they had three call backs who were asked to bring a mock-issue. LaForme surpassed the committee's expectations. She then showed the board his mock-issue.
- The committee members (J. Caldwell, N. Baxter, and S. Aitken) each spoke of their reasons why they selected LaForme to be recommended. The committee was unanimous with their recommendation.
- J. Caldwell then opens the floor to the Board to ask LaForme questions.
- J. Caldwell motions for the board to approve Ren LaForme as the Generation Editor in Chief. E. Alvarado seconds. Vote: 13-0-0. Motion passes and Ren LaForme is the new Editor in Chief of the Generation Magazine.

###### 2. Charter

- J. Caldwell presents the newly revised Generation Magazine Charter to the Board.
- She discusses each paragraph individually and explains the checks and balances added.
- Sub-Board will hire the Editor in Chief, however, cannot fire the EIC unless they violate a NYS Penal Law. Only the EIC's Board of Editors can come together to fire the Editor in Chief.
- J. Caldwell opens up the floor to the Board to ask her questions about the charter and see if there is anything else they want to add or change.
- N. Jowsey motions to approve the Generation Magazine Charter. C. Harrigan seconds. Vote: 13-0-0. Motion passed.

##### B. Anti-Rape Task Force Safety Shuttle Service

- C. Chaffee discusses the progression of the ARTF shuttle into the Spring semester. The service will end December 21, 2009. He asks the Board if the governments would want to fund again.
- E. Alvarado says that if the statistics are good, then the administrators will take over the 24 hour busing and SA will have the money to support the ARTF shuttle.
- W. Hooley discusses the ARTF shuttle statistics with the Board.
- SBI does not have the money to fund the shuttle, but everyone agrees that this is one of our most valuable services.
- C. Chaffee discusses possibly taking into account the cost of living into the future fees collected from students in order to keep up with inflation. He discusses a possible by-law amendment.

##### C. Other

- None

V. New Business

- None

VI. Adjournment

- N. Jowsey motions for adjournment. E. Alvarado seconds. Passed by acclamation at 7:22 p.m.

Respectfully Submitted

Jamie Caldwell  
Secretary  
Sub-Board I