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## MR. MIN THU HEIN

### PROFESSIONAL SUMMARY

- I am M&E Engineer with more than 6 years' hands-on experience in site installation and management.

### TARGETED JOB

**JOB TITLE**  
**EXPECTED SALARY**  
**AVAILABILITY**

M&E Engineer  
Negotiable  
Immediate

### PERSONAL DETAILS

**GENDER**  
**DATE OF BIRTH**  
**NATIONALITY**  
**MARITAL STATUS**  
**DRIVING LICENCE**

Male  
25.4.1991  
Myanmar  
Single  
B/37294/22

### CAREER OBJECTIVE

- To be integrated part of the company to utilize the experience and education for benefit of the organization and to work for satisfaction.

### EDUCATIONAL BACKGROUND

#### QUALIFICATIONS

- ❖ **Bachelor of Engineering: Mechanical Engineering**  
Yangon Technological University (Thanlyin), Myanmar  
November 2015
- ❖ **Bachelor of Technology: Mechanical Engineering**  
Yangon Technological University (Thanlyin), Myanmar  
December 2012
- ❖ **Diploma: Mechanical Power Engineering**  
Associateship of Government Technical Institute (Thanlyin), Myanmar  
September 2009

### OTHER QUALIFICATIONS

- ❖ **Certificate in Mechanical and Electrical Services Installation and Estimation Course**
  - Air-conditioning & Mechanical Ventilation
  - Plumbing
  - Sanitary
  - Fire Protection
  - Rain Water
  - Electrical
- ❖ **Certificate in BIM-Revit MEP Modeling Course**
- ❖ **Certificate in Strategic Management Course for Executives**
- ❖ **Certificate in Microsoft Project (2013) Course**
- ❖ **AutoCAD 2D/ Isometric**
- ❖ **Microsoft Office (Word, Excel, PowerPoint)**

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**WORKING  
EXPERIENCES**

**Company Name: Excel Power Engineering Group Co. Ltd.**

**Position: Junior Engineer (M&E)**

**Project Name: Novotel Hotel Yangon, Max Project**

**Employment Period: October 2013 – November 2014**

**Role and Responsibilities:**

- Handling & solving daily reports from work.
- Leading and supervise the technicians and general workers.
- Checking the whole inspection and instruments drawing.
- Coordinate with main-contractor, consultant & client.
- Arrange all the drawing transmittal forms, material request forms and Inspection forms for the main-contractor.
- Prepare shop drawings and working drawings for plumbing sanitary and firefighting installation and electrical cable laying using AutoCAD.
- Preparing the whole operation & maintenance manual, testing and commissioning and As-Built drawing.
- Inspection, testing and maintenance of the fitted pipes.
- Prepare M&E Installation works plan for monthly, weekly schedule and for the installation team.
- Planning & scheduling for the next working day.

**Reason For Leaving – To get new experience and knowledge in bigger project and company.**

**Company Name: Asia World Co. Ltd.**

**Position: Senior Engineer (M&E)**

**Project Name: Yangon International Airport Development Project (YACL)**

**Employment Period: December 2014 – October 2017**

**Role and Responsibilities:**

- Handling & solving daily reports from work.
  - Site inspection for ACMV, Firefighting and Airport Specialist System.
  - Coordinate with subcontractor, consultant & client (YACL).
  - Arrange all the drawing transmittal form, material request form and Inspection form.
  - Troubleshooting on site problem.
  - Allocating work to subcontractors.
  - Valuing and inspection for completed work to arranging payments.
  - Manage and assign the maintenance team (Day Shift/Night Shift) to inspect the ACMV system.
  - Provide daily and weekly check lists to manager.
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- Co-operate with ACMV specialist technicians to repair and maintain ACMV equipment such as, Pumps, AHU, FCU, VRV, Chiller (Air Cooled and Water Cooled) and Cooling Tower.

**Reason For Leaving – To gain a challenging and responsible career position in M&E Field.**

**Company Name: Delight Engineering Co. Ltd.**

**Position: Project Engineer (M&E)**

**Employment Period: December 2017 – January 2022**

**Role and Responsibilities:**

- Handling & solving daily reports from site operation teams.
- Preparations, Designs and Estimates quotation for Tender submission (Firefighting, Plumbing & Sanitary System).
- Assisted the project manager to prepare MEP design, estimates quotation, assign site operation teams, safety teams, procurement & logistic teams.
- Sourcing of quotations from suppliers and sub-contractors and evaluate it and report to project manager.
- Manage the whole site operation team budgetary.
- Provide and report project schedule, manpower, site progress and financial claimable invoice.
- Coordinate with main-contractor, consultant & client.
- Preparing the whole operation & maintenance manual, testing and commissioning and As-Built drawing of the completed project.
- Prepare M&E Installation works plan for monthly, weekly schedule and for the installation teams.

**Reason For Leaving – To get new experience and knowledge in a progressive in well developed countries and/or to gain oversea experiences in M&E Field.**

KEY COMPETENCIES	Language Skills	Computer Skills
	<ul style="list-style-type: none"> <li>• English (Good in 4 Skills)</li> <li>• Myanmar (Native Language)</li> </ul>	<ul style="list-style-type: none"> <li>• Email &amp; Internet</li> <li>• Digital Painting</li> <li>• Adobe Illustrator basic</li> <li>• Adobe Photoshop basic</li> </ul>
	<b>Personal Skills</b> <ul style="list-style-type: none"> <li>• Ability to work under pressure</li> <li>• Able to work along hours or irregular's hours</li> <li>• Quick learner</li> <li>• Flexible &amp; adaptable</li> <li>• Always want to learn new experiences</li> </ul>	