

RENZ NORMAN R. PALMA

Sampalok St. Balogo, Oas, Albay 4505

09910602958 | renzranoco12@gmail.com | <https://github.com/MioukiSan>

Summary

An entry-level IT enthusiast with deep passion in various areas of technology, including networking, multimedia, web development, and hardware technical support. Eager to apply foundational knowledge and continuously learn new tools and techniques to contribute to innovative projects and support organizational goals.

Work Experience

Government Employee, Casual

Local Government Unit, Municipality of Oas

July, 2025 - Present

- Provides IT support for every departments.
- Handles the implementation of digitalization of the municipality.
- Provides support to the procurement of supply and equipments.

IT Support

Private Employer, Municipality of Oas

August, 2024 - June, 2025

- Provided support for multimedia projects including video editing, image optimization, and presentation design.
- Assisted with setting up audio-visual equipment and troubleshooting peripherals.
- Delivered technical support including PC repairs and system optimization.
- Maintained and upgraded computer hardware for home and small office setups.

Intern

Department of Science and Technology V

February 2024 - June 2024

- Creating multimedia tasks.
- Published a job hiring webapp for Department of Science and Technology region 5.
- Doing troubleshooting and network security-related stuff.

Freelancing

2022-Present

- Building e-commerce site for thesis project.
- Creating Arduino project using C++ and Python machine learning.
- Designing prototype or mock up for web application.
- Thesis project revision and integrating new feature.
- Creating web application frontend to backend.
- Creating multimedia related projects, videography to editing.
- PC troubleshooting, printer and cp repair.
- Document related projects

Skills

Programming Languages

HTML, CSS, Vanilla JS, PHP, SQL, C++

Libraries & Framework

Bootstrap, Tailwind, JQuery, PHP Laravel v10, AdminLTE3, ReactJS

Tools and Platform

Git, GitHub, Netlify, Visual Studio Code, Arduino IDE, PyCharm, Embarcadero, Figma, WordPress

Educational Background

BICOL UNIVERSITY POLANGUI

Bachelor of Science in Information Technology

Cum Laude

2020 - 2024

Multimedia

Photoshop, Canva, CapCut, Affinity Suite 2

Peripheral devices / PC Troubleshooting

Soft Skills

Adaptability and Flexibility, Multitasking, Attention to Details, Creativity and Innovation

Reference

Marianne Sheena Loria

09301160329

msheena.aragonloria@gmail.com

Reymar A. Llagas

rllag00@safeway.com

09985518206