

# AL-SHIFA TRUST EYE HOSPITAL

Jhelum Road Rawalpindi  
EXECUTIVE MODULE

## Purchase Order (Local) MEDICAL CONS/SUB



TEL: (DIRECT) 051 5487831. EXCH-051 5487821-5 EXT 216. FAX: 051-8356264. MAIL: gm-proc@alshifaeye.org

### Supplier Information :

<b>Supplier:</b>	<b>AA ENTERPRIZES</b>	<b>P.O No :</b>	<b>03</b>
<b>Address:</b>	MOBI PLAZA HAIDER ROAD,SADDAR , RWP	<b>P.O Date :</b>	<b>16-07-2020</b>
<b>TelePhone:</b>	000	<b>S.R.D /PR No :</b>	<b>5</b>
<b>Mobile:</b>	0333-5133028	<b>S.R.D /PR Date :</b>	<b>15-07-2020</b>

S.#	Part No	Item Description	Unit	Order Qty	Rcvd Qty	Bal Qty	Price	Total
1	769	VFI CANNULA WITH 7MM THIN WALL POLYIMIDE TIP 23GAUGE/0.6MM	BOX	2.0000	2.0000	0.0000	23,474.0000	46,948.00
FORTY-SIX THOUSAND NINE HUNDRED FORTY-EIGHT ONLY(PKR)							<b>Total:</b>	<b>46948.00</b>

**Note:** Under Section 52-A of 6th schedule of the Sales Tax Act,1990,this hospital is exempt from levy of Sales Tax.

**Authority :** Commissioner Inland Revenue Zone-II Letter No. CIR-Zone-II (73)/1247date 29 Aug 2012.

- (i)Intimate your GST,NTN and NIC on your invoice please.  
(ii)Please intimate your Bank Account No along with the name of Bank on your invoice.  
(iii) PO is valid for fifteen days from the date

**Note:**

1. Kindly Submit following documents along with supply: -  
a. Invoice with Warranty of supplied Batch/Lot.  
b. DTL Report of supplied Batch/Lot (If Applicable).  
c. Quality Assurance Report of supplied Batch/Lot.  
d. DRAP Registration Documents of Supplied Item.  
e. Sole Proprietor/Distribution Authority Letter.  
f. Drug Sales/Manufacturing License for drugs/Surgical Items.  
g. Import Documents for imported drugs/Surgical Items.

**At the time of Delivery, every Supplier will give Original Delivery Challan in the Store Department and Copy in Procurement Department.**

### Distribution List :

Supplier copy  
Finance Copy  
Office copy

### Prepared by:

**Name:** Hafiz Muhammad Shoi

**Date:** 07-12-2020

**Approved by:** General Manager Logistics

**Name:** RAJA ANWAR UL HAQ JAVED

**Date:** 07-12-2020

Signature \_\_\_\_\_

Signature \_\_\_\_\_

(See Terms & Conditions overleaf)

AL-SHIFA TRUST EYE HOSPITAL RAWALPINDI

TERMS AND CONDITIONS

PURCHASE ORDER (LOCAL)

1. **Packing and Marking**

- (i) Packing of stores should be transit-worthy.
- (ii) The Contract/PO number should be distinctly marked on each package.
- (iii) A packing note giving description and quantity of items packed should be enclosed in each package.

2. **DISPATCH INSTRUCTION**

Every consignment will be dispatched on following address: -

**General Manager Logistics, Al-Shifa Trust Eye hospital, Jhelum road Rawalpindi.**  
**(Ph: 051-5487820-25)**

3. **PAYMENT**

You will be entitled for 100% payment within a period of one month (or balance outstanding in case some advance was made) on submission of following document: -

- (i) Invoice/Bill in triplicate (Supplier will give **two** copies in Procurement department and one copy directly in Finance Department)
- (ii) Sales tax invoice in original, if application.
- (iii) Signed copy of purchase order.
- (iv) Two copies of signed Delivery Chalan

4. **Failure & Termination**

If you failed to deliver the goods or any consignment within the specified period, Al-Shifa Trust shall be entitled at its own option, either:-

- (i) To recover, not by way of penalty, the liquidated damages 2 % (per month) of the value of undelivered goods.
- (ii) To procure the goods not delivered/supplied by you within the specified time, from elsewhere without notice to you but at your risk and cost
- (iii) To cancel the order at your risk and cost.

5. **Special Conditions**

- (i) Delivery must be made strictly in accordance with the order. All goods delivered must correspond to the given specification / sample.
- (ii) Payment will not be made for any excess delivery without written authority obtained from us before hand.
- (iii) Goods delivered in damaged condition and/or not in accordance with the specification are liable to be rejected by us at your risk and cost
- (iv) Time of delivery is the essence of this order and will not be extended without our written approval.
- (v) If any item supplied by you is rejected, it will be lifted back by you at your own cost and risk within a maximum of 10 days. The replacement will be provided without delay
- (vi) You will furnish us warranty/guarantee of the equipment for at least twelve month after its receipt. You must also give surety of back up support and after sale service.
- (vii) Supplier will be bound to deliver the stores at quoted/agreed rates.
- (viii) Stores will be accepted only after necessary inspection.
- (ix) Partial delivery and partial payment will be allowed in exceptional cases only