

MD. HASIBUR RAHAMAN

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LinkedIn: <https://www.linkedin.com/in/mdhasiburrahaman/>

Date of Birth: 18/11/1994

National ID: 4616966364

Blood Group: B+

Marital Status: Married.

Father's Name: Md. Abdul Momin.

Mother's Name: Shajeda Begum.

Present Address: Tetul Tola, Kawlar, Dakshin Khan-1230, Dhaka.

Permanent Address: A-21, Bayezid Bostami Road, Dapa, Idrakpur, Fatullah-1421, Narayanganj.



Career Objective:

To succeed in an environment of growth and excellence and to use my knowledge, skills and attitudes in the best possible way for achieving the company's goals.

Core Competency:

- Finance & Accounts
- Human Psychology
- HR & Admin
- Communication
- Mental Health Counseling
- Training/Life Coaching
- Project management
- Business Analysis
- Social Media Marketing
- Leadership
- Teaching
- MS Office & Internet

Personal Attributes:

- Excellent in presenting and make people understand,
- Committed to providing total quality work,
- Responsible, efficient, hardworking, flexible, & self-motivated
- Talented in problem solving,
- Excellent analytical skills.

Job Experiences:

Total Year of Experience: 3.5+ Years

1. Admin Officer, Maintenance Service- Saudi Arabian Airlines (DAC Station)

Duration: 3rd April, 2019 to Now

Location: Hazrat Shahjalal International Airport (HSIA)

Leadership Experiences:

Total Year of Experience: 5+ Years

1. Founder Director & Trainer, Bangladesh Youth Organization for Skills Development - BYOSD (Skill Development Organization)

Duration: 25th November, 2016 to Now

Location: Dhaka, Bangladesh.

2. Executive Director, Career Care.Com (Online Portal & Consultancy Service)

Duration: 1st March, 2018 to 30th June 2021 (3 Years 4 Months)

Location: Online/ Whole Bangladesh

Language Proficiency:

Bengali: Native proficiency.

English: Professional working proficiency.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
MBA (Professional)	Professional Master of Business Administration	Dhaka City College (Under NU)	CGPA: 3.81 out of 4	2022	1 Year (2 Semesters)
BBA (Professional)	Finance.	College of Technology (Under NU).	CGPA: 3.25 out of 4	2018	4 years (8 Semesters)

HSC	Business Studies.	Dhaka College, Dhaka	CGPA:4.60 out of 5	2011	2 years
SSC	Business Studies.	Adarsha School, Narayanganj.	CGPA:5 out of 5	2009	2 years

Professional Certification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
PGDHRM	Human Resource Management	BIHRM	CGPA: 3.66 out of 4	2018	9 months

Training Summary:

Training Title	Topic	Institute	Location	Year	Duration
Child Psychology Certification	Total 22 Modules Course on Child Psychology	New Skills Academy, USA	Online Training Course	2020	12 Hours
The Complete Mental Health Awareness Certification	Mental Health Awareness Certification, Anxiety Awareness Certification, Depression Awareness Certification, CBT Certification, Advanced CBT Certification	New Skills Academy, USA	Online Training Course	2020	62 Hours
Professional Customer Service	Customer Service, Inbound, Outbound, OSH, Presentation, Corporate Behavior, Communicative English etc.	Times ASL Call Center (BACCO-SEIP Project)	New Paltan, Dhaka.	2018	3 Months
Employability Skills	Presentation, Team work, English Skills, Personal Skills, Job Skills, Self Development Skills, etc.	BSDI (DIIT)	Shukrabad, Dhaka.	2017- 2018	2.5 months
Graphics Design	Adobe Illustrator, Adobe Photoshop	UNITED IT BANGLADESH	Narayanganj	2016- 2017	2.5 months
SEO and Digital Marketing	SEO tools, Keyword Research, On page Optimization, Off Page Optimization, Email Marketing, Social Media Marketing.	Talha Training	Dhanmondi, Dhaka.	2016	3 months

Extra Curricular Activities:

- 1) President, Leo Club of Dhaka Paradise Gold (July 1, 2017 – June 30, 2019)
- 2) General Secretary, UCT Language Club (July 1, 2014 to June 30, 2016)
- 3) General Secretary, Sonar Bangla Cricket Club (March 1, 2013 to February 28, 2015)
- 4) Member of e-CAB Youth Forum (2016 to Now),
- 5) Organized more than 10 programs in the different places of Bangladesh.
- 6) Attended more than 30 Seminars, Workshops, and Motivational & Educational events, etc.

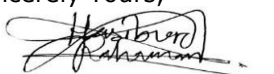
References:

Name: Md. Kabir Hossain. Designation: Assistant Professor. Organization: University College of Technology. Address: Chanmari, Fatullah, Narayanganj. Mobile: 01618-887702 E-mail: kabirucbt@yahoo.com Relation: Academic.	Name: Mushtaq Ahmad. Designation: Manager–Maintenance Service (DAC Station) Organization: Saudi Arabian Airlines. Address: HSIA, Dhaka. Mobile: 01711-544741 E-mail: mushtaqsv@gmail.com Relation: Professional.
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Declaration & Authenticity:

I do hereby declare that the information given above is true of my knowledge.

Sincerely Yours,



(Md. Hasibur Rahaman)

Date: 01/11/2022