

TASK 1

Microsoft Azure

Upgrade

Search resources, services, and docs (G+I)

Copilot

Home > Default Directory | Users > Users >

Create new user

Create a new internal user in your organization

Basics Properties Assignments Review + create

Create a new user in your organization. This user will have a user name like `alice@contoso.com`. [Learn more](#)

Identity

User principal name *
az104-user1 b5ae2280148szabist.on...
Domain not listed? [Learn more](#)

Mail nickname *
az104-user1
☒ Derive from user principal name

Display name *
az104-user1

Password *

☒ Auto-generate password

Account enabled ☒

Review + create

< Previous

Next: Properties >

Give feedback

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Basics

User principal name
az104-user1@b5ae2280148szabist.onmicrosoft.com

Display name
az104-user1

Mail nickname
az104-user1

Password

Account enabled
Yes

Properties

User type
Member

Job title
IT Lab Administrator

Department
IT

Usage location
United States

Assignments

Administrative units

Groups

Roles

Create

< Previous

Next >

Give feedback

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Copilot

Home > Default Directory | Users > Users >

Invite external user

Invite an external user to collaborate with your organization

Basics Properties Assignments Review + invite

Invite a new guest user to collaborate with your organization. The user will be emailed an invitation they can accept in order to begin collaborating. [Learn more](#)

Identity

Email *
usmanbaig305@gmail.com

Display name
Mirza Usman Baig

Invitation message

Send invite message
☒

Message
Welcome to Azure and our group project

Cc recipient

Invite redirect URL *
https://myapplications.microsoft.com/?tenantid=64738ef8-00ae-4791-8813-d6c62afa94c3

Review + invite

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Next: Properties >

Give feedback

TASK 2

Microsoft Azure

Upgrade

Search resources, services, and docs (D+)

Copilot

Home > Default Directory > Groups > Groups | All groups > IT Lab Administrators

IT Lab Administrators | Owners

Group

Overview

Diagnose and solve problems

Manage

Properties

Members

Owners

Roles and administrators

Administrative units

Group memberships

Applications


Licenses

Azure role assignments

Activity

Troubleshooting + Support

1 group owner found

	Name 1	Type	Email	User type	Object id
<input type="checkbox"/>	 Mirza Usman Belg	User		Member	fe3526a5-32b0-4b27-a2b2-ec1ce9aa1b9d

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Home > Default Directory > Groups > Groups | All groups > IT Lab Administrators

IT Lab Administrators | Members

Group

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
Activity

Troubleshooting + Support

Direct members

All members

1 group member found

	Name 1	Type	Email	User type	Object id	Device id
<input type="checkbox"/>	 az104-user1	User		Member	bd3c88dc-246a-4460-8901-cb4a125ed8	

20°C Sunny

Search

4:36 pm 09/12/2025

Delete

Got feedback?

Overview

Basic information

IL

IT Lab Administrators

Administrators that manage the IT lab

Membership type	Assigned	Total direct members	1
Source	Cloud	User(s)	1
Type	Security	Group(s)	0
Object ID	42f85fb2-c817-4645-b75f-88e57637609e	Device(s)	0
Created on	12/9/2025, 4:32 PM	Other(s)	0

Feed

Group memberships

0

View group memberships

Owners

1

View group owners

Total members

1

View group members