
JUAN MIRANDA

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PROFESSIONAL SUMMARY

I am Ambitious and self-motivated Individual with exceptional research and qualitative abilities. I have a friendly demeanor and a hard-working nature.

SKILLS

- Accurate money handling
- Payment processing
- Time management skills
- Adaptability
- Quick learner
- Computer proficiency
- Exceptional communication skills
- Microsoft Windows proficient
- Excel Windows proficient
- Power point windows proficient
- Fluent in English and Spanish

WORK HISTORY

Cashier, 01/2013 to Current

Little Caesars – 524 E Laurel Dr, Salinas, CA 93906

- Trained kitchen staff on proper use of equipment, food handling, and portion sizing.
- Assisted in maintaining preparation and service areas in a sanitary condition
- answered telephone calls and responded to inquiries.
- Managed wide variety of customer service and administrative tasks to resolve customer issues quickly and efficiently.
- Investigated and resolved customer inquiries and complaints in a timely and empathetic manner.
- Trained new cashiers on procedures, customer service and sales techniques.
- Received customer payments.
- Processed customer returns.

EDUCATION

High School Diploma: 2013

Alisal High School - 777 Williams Rd, Salinas, CA 93905

Bachelor: Currently a student working towards a bachelor degree

California State University, Monterey Bay - 100 Campus Center, Seaside, CA 93955