

IB CS(SL)Year End Project – Group formation

1. Identify Strengths and Weaknesses

Create a chart that lists each group members strengths and weaknesses

Team Member	Strengths	Weaknesses
Mira L	-Likes to stay organized -Has creative ideas	-Procrastinates -Not a good presenter
Arnav M	-Likes to get tasks done on time -Good at project management	-Is not organized

2. Establish Group Communication

- How will you communicate if someone is absent?

We have each others contact information so we can communicate online.

- How can you share files electronically?

Through sharing Google Docs

3. Establish Team Norms – Group contract

Principles of right action, binding upon the members of a group and serving to guide, control, or regulate proper and acceptable behavior.

Everyone in the group must agree to the norms

You must develop a consequence in case a norm is broken

You need at least 3 norms

1. Stay on task during class
2. Respect each others ideas
3. Complete tasks on time

We, Mira Lee and Arnav M. as group members of the Software dev. We agree to follow the above team norms along with class norms to stay committed to completing the tasks on time and as required.