## Annexure 1: Policy Template

# Aga Khan University Hospital

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| **Document Title:** | Wireless Networks | | |
| **Department / Division:** | Information and Communications Technology (ICT) | | |
| **Approved By:** Chief Information Officer | | **Document Reference/Policy No.:** | ADM-P-006 |
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| | | **Number of Pages:** | 3 |

## 1.0 Policy Statement:

This policy aims to uphold the standards of wireless network service quality, ensuring security, integrity, and minimal interference within the Aga Khan University Hospital (AKUH). Only the ICT department is authorized to deploy and manage wireless networking products.

## 2.0 Terms and Definitions:

*Wireless Access Point: A wireless access point (WAP) is a networking device that allows wireless-capable devices to connect to a wired network.*

*Wireless Network: A wireless network is a computer network that uses wireless data connections between network nodes.*

*Network Monitoring: Network monitoring is a critical IT process where all key networking components like routers, switches, firewalls, wireless controller/access points etc. are monitored.*

## 3.0 Purpose:

The purpose of this policy is to provide the best possible quality of wireless network service, ensure wireless network security and integrity, and minimize the interference between the wireless network and other products deployed throughout the Aga Khan University Hospital (AKUH). Since wireless networks are less secure than wired networks, proper implementation is required to ensure appropriate security for the entire network at the University. For these reasons, only the AKUH IT department is allowed to deploy and manage wireless networking products.

## 4.0 Scope:

*This policy is applicable to all users of AKUH including all faculty, students, staff, trainees, systems & applications.*

## 5.0 Responsibility:

*ICT is responsible for maintaining, managing, and implementing wireless networking products into the AKUH network. All students, faculty members, staff and trainees need to be aware of this policy, their responsibility, and legal obligations.*

## 6.0 Process / Procedure:

### 6.1 Policy Content and Guidelines

6.1.1 AKUH's network would be maintained by authorized ICT staff to oversee its day-to-day operations and to preserve its security and integrity.

6.1.2 All wireless access points, including wireless routers, that are within AKUH must be approved and centrally managed by the ICT department.

6.1.3 The addition of new wireless access points within AKUH will be managed by IT. Independently installed network components such as personal wireless access points that are not installed and managed by IT are strictly prohibited as they are a security breach. Any such devices found are subject to removal from service without notice, and possible confiscation.

6.1.4 The use of all campus wireless networks will be subject to AKUH policy and guidelines on the use of IT Resources.

### 6.2 Disciplinary Actions

6.2.1 The failure by the users to comply with this policy may result in loss of access to some or all of IT Resources and/or loss of access privileges to IT Resources. In addition, violators of this policy may be subject to criminal and/or civil penalties and to HR disciplinary action, up to and including termination.

## 7.0 Compliance Reference:

No specific regulatory reference is provided for this policy.

## 8.0 Measures of Compliance:

No specific measure of compliance for this policy.

## 9.0 Reference:

No specific references provided.

## 10.0 Related Institutional Documents:

Acceptable Use of IT Assets Policy.

## 11.0 Annexures:

No additional documents provided.

## 12.0 Author:

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## 13.0 Key Searchable Terms:

*Wireless, WLAN, Wi-Fi, Wireless Security, Wireless Management*

## 14.0 Documents Change Record:

| **Review #** | **Review Date**<br>(dd-mm-yyyy) | **Description Of Change** | **Identification of Change** | **Approved By** |
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