Ministry of Information Technology & Telecom
Government of Pakistan

DigiSkills.pk
Sara Jahan Hamara

Ignite
NATIONAL TECHNOLOGY FUND

Executed by
VU
Virtual University

Hands-on Exercise No. 1 **Batch-09** **Freelancing**	**Total Marks: 10** **Due Date: 25/02/2021**

Instructions:

Please read the following instructions carefully before submitting this Hands-on Exercise:

- Use Microsoft Word to prepare exercise solution.

- You may consult tutorials and videos if the concept is not clear.

- Your submitted exercise will not be considered/counted if:
  - ✦ It is submitted after due date.
  - ✦ It is not in the required format (.doc or .docx)
  - ✦ It does not open, or file is corrupt.
  - ✦ It is copied (partial or full) from any source (websites, forums, groups, students, etc.)

Learning Outcome:

After completing this exercise, you shall be able to:

- Understand the major sections of the profile creation.
- Write profile description at freelance marketplaces.
- Estimate the price of the service.

Tasks:

1. Select skill of your interest. (Mention the name of your skill)
2. You have to search for a project/job on given freelance marketplace, related to your skill and choose one project/job. (Provide screenshot of the search result)
3. Mention reasons for choosing this project/job? (Mention 5 reasons to choose this project)

Note: To complete this Hands-on Exercise, you are not required to register yourself on any freelance platform.

Requirements:

Microsoft Word file with following item(s):

- Content of task 1 and 3
- Screenshots of task 2

Guideline:

- If you haven't chosen a skill yet, then opt any skill and perform the Task-02 and 03 accordingly.
- You can choose any of the given freelancing platform:

    a. Upwork
    b. Guru
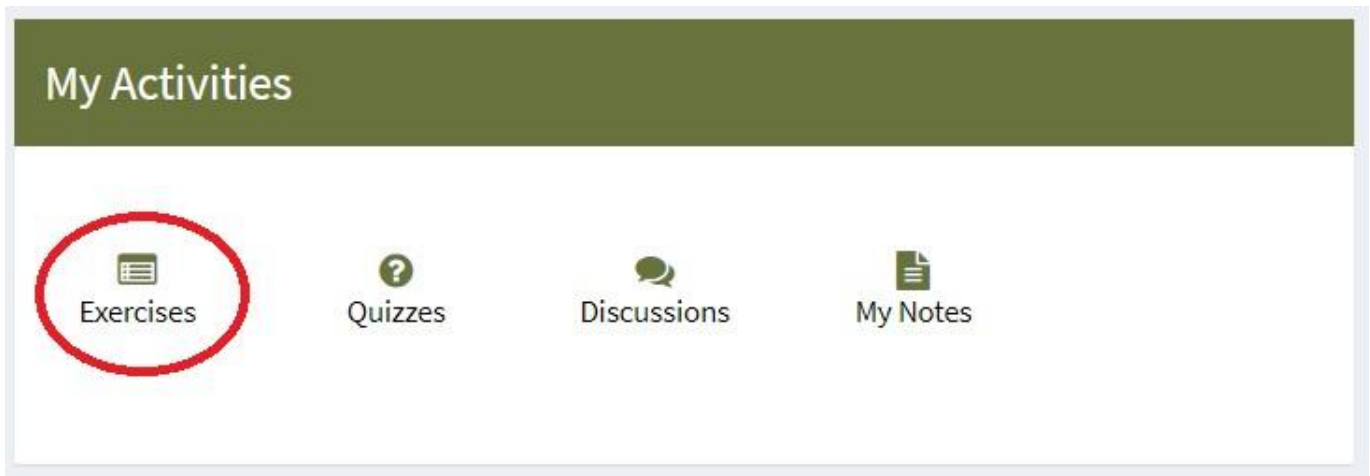   c. PeoplePerHour
    d. Freelancer

Note: If you have any query related to Hands-on Exercise, then you can contact us via LMS using the "Online Support" feature available on the "Home" page or you can call us at: 0304-111-1570.
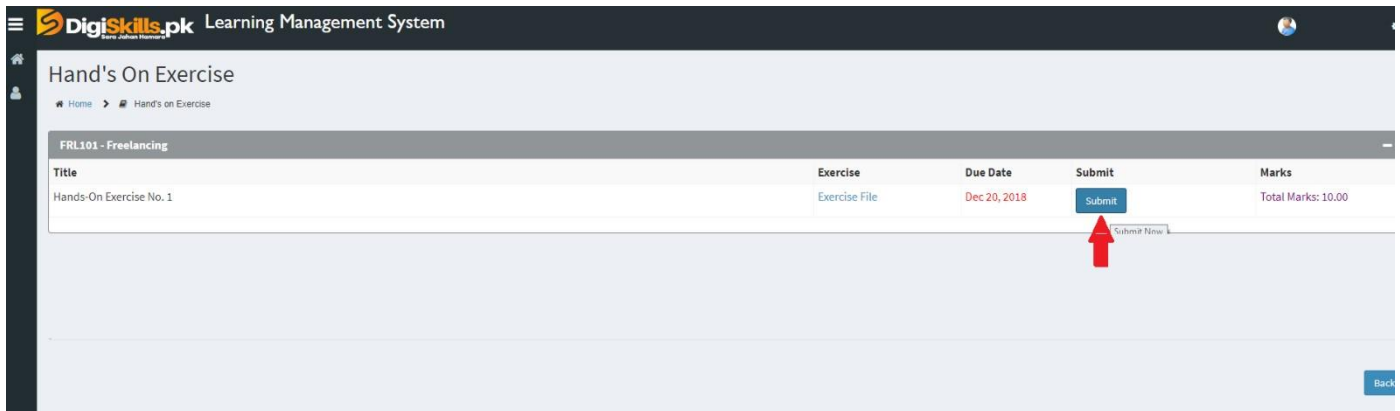
BEST OF LUCK!

How to submit solution file on LMS?

Please perform the following steps for submitting your solution using LMS:

1) Login to the LMS

2) Click on the **Exercises** button within the **My Activities** section

3) Click on the submit button to upload your Solution.

4) Keep in mind to upload your Solution in .doc or .docx format.