

# Prison System User Guide

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**3. Semester**  
**02/06/2022**

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# Warden

## Prison overview

After logging in with a warden account, default page displayed is a current overview of the prison.

PRISONERS

GUARDS

VISITS

ALERTS

WHOLE PRISON

Guard Metrics

Total Number of Guards in the Whole Prison: 15

Total Number of Guards in Sector 1: 2

Total Number of Guards in Sector 2: 0

Total Number of Guards in Sector 3: 5

GO TO GUARDS OVERVIEW

Working Today

The overview contains data about all the aspects of the prison and shortcuts to different pages.

PRISONERS

GUARDS

VISITS

ALERTS

WHOLE PRISON

Prisoner Metrics

Prisoner Count Overall: 3

Prisoners in Sector 1: 1

Prisoners in Sector 2: 1

Prisoners in Sector 3: 1

Prisoners with a Low Behavioural Score (less than 5) : 3

FIRST NAME	LAST NAME	SSN	CRIME COMMITTED	SECTOR	STATUS
Cruella	DeVillee	659986542	killing puppies	2	Imprisoned
Gargamel	Evil	131351654	smurf kidnapping	3	Imprisoned
Amerigo	Vespucci	456789123	jaywalking	1	Imprisoned

Go to Prisoners Overview

## Searching and filtering data

Most of the pages in the system feature filtering based on relevant criteria and/or an option to view the displayed data as a grid instead of default list.

### Guards




- 1) Pick between table or a grid view.

Table

Table

Grid


Filter...

Guards Overview						
FIRST NAME	LAST NAME	USERNAME	EMAIL	SECTOR	STATUS	ACTIONS
 Jozko	Mrkvicka	Joz_Mrk35	email@email.com	1	Not Working Today	<a href="#">EDIT</a>
 Servac	Hrnko	Ser_Hrn27	email@email.com	1	Not Working Today	<a href="#">EDIT</a>
 Bonifac	Vyskocil	Bon_Vys66	email@email.com	3	Not Working Today	<a href="#">EDIT</a>

Grid

Filter...

Jozko Mrkvicka



Username: Joz\_Mrk35


Email: email@email.com

Status: Not Working Today

1

EDIT

Servac Hrsko



Username: Ser\_Hrn27

Email: email@email.com

Status: Not Working Today


1

EDIT

2) Search the list using the text field on the top.

Table

**Guards Overview**



FIRST NAME	LAST NAME	USERNAME	EMAIL	SECTOR	STATUS	ACTIONS
 Jozko	Mrkvicka	Joz_Mrk35	email@email.com	1	Not Working Today	<a href="#">EDIT</a>

## Inmates

1) Pick between table or a grid and search using the text field.

Table  All


**Inmates Overview**

FIRST NAME	LAST NAME	SSN	CRIME COMMITTED	SECTOR	STATUS	NOTES	POINTS	ACTIONS
 Cruella	DeVillee	659986542	killing puppies	2	Imprisoned	<a href="#">NOTES</a>	+ 2 -	<a href="#">EDIT</a>
 Gargamel	Evil	131351654	smurf kidnapping	3	Imprisoned	<a href="#">NOTES</a>	+ 0 -	<a href="#">EDIT</a>

2) Filter the inmates based on a sector.

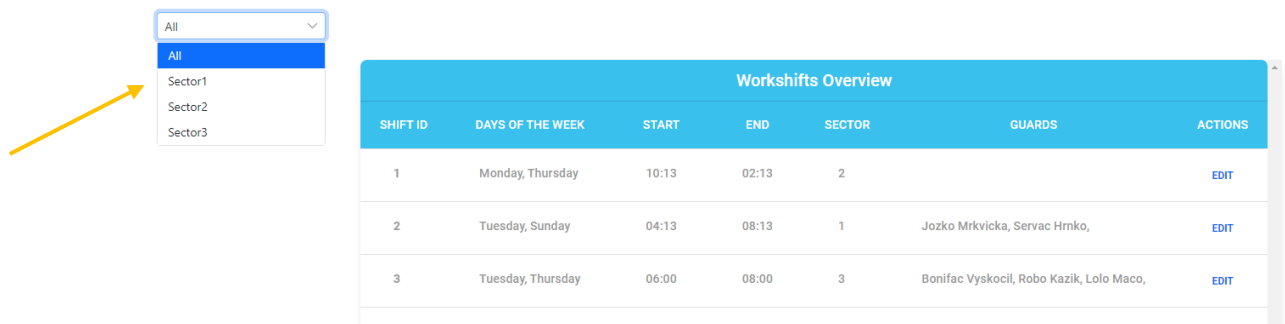
Table  All

**Inmates Overview**

FIRST NAME	LAST NAME	SSN	CRIME COMMITTED	SECTOR	STATUS	NOTES	POINTS	ACTIONS
 Cruella	DeVillee	659986542	killing puppies	2	Imprisoned	<a href="#">NOTES</a>	+ 2 -	<a href="#">EDIT</a>

## Work shifts

- 1) Filter work shifts based on the sector.

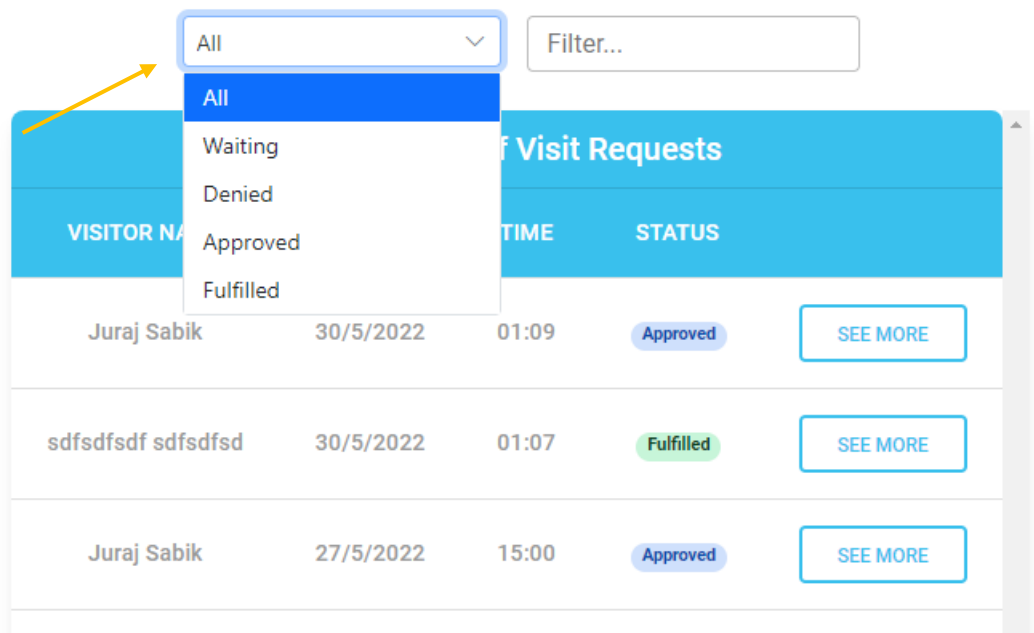


A screenshot of a web application interface for 'Workshifts Overview'. On the left, a dropdown menu is open, showing options: 'All', 'Sector1', 'Sector2', and 'Sector3'. A yellow arrow points to the 'All' option. To the right is a table with the following data:

SHIFT ID	DAYS OF THE WEEK	START	END	SECTOR	GUARDS	ACTIONS
1	Monday, Thursday	10:13	02:13	2		<a href="#">EDIT</a>
2	Tuesday, Sunday	04:13	08:13	1	Jozko Mrkvicka, Servac Hmko,	<a href="#">EDIT</a>
3	Tuesday, Thursday	06:00	08:00	3	Bonifac Vyskocil, Robo Kazik, Lolo Maco,	<a href="#">EDIT</a>

## Visits

- 1) Search in the visits using the text field or filter visits by their status.

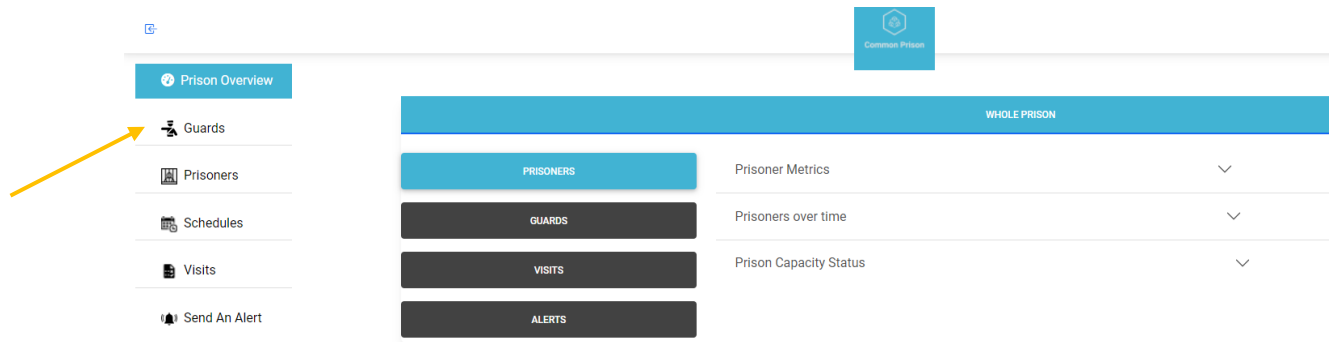


A screenshot of a web application interface for 'Visit Requests'. At the top, there is a dropdown menu for filtering by status, showing options: 'All', 'Waiting', 'Denied', 'Approved', and 'Fulfilled'. A yellow arrow points to the 'All' option. To the right of the dropdown is a text input field labeled 'Filter...'. Below these is a table with the following data:

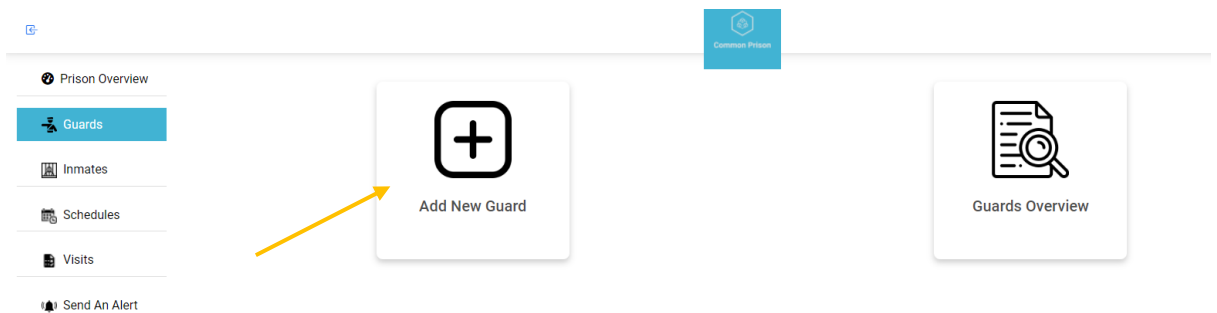
VISITOR NAME	DATE	TIME	STATUS	ACTIONS
Juraj Sabik	30/5/2022	01:09	Approved	<a href="#">SEE MORE</a>
sdfdsdfsdf sdfdsfsd	30/5/2022	01:07	Fulfilled	<a href="#">SEE MORE</a>
Juraj Sabik	27/5/2022	15:00	Approved	<a href="#">SEE MORE</a>

## Add a new guard

1. After logging in with a warden account, select 'Guards' button in the left panel.

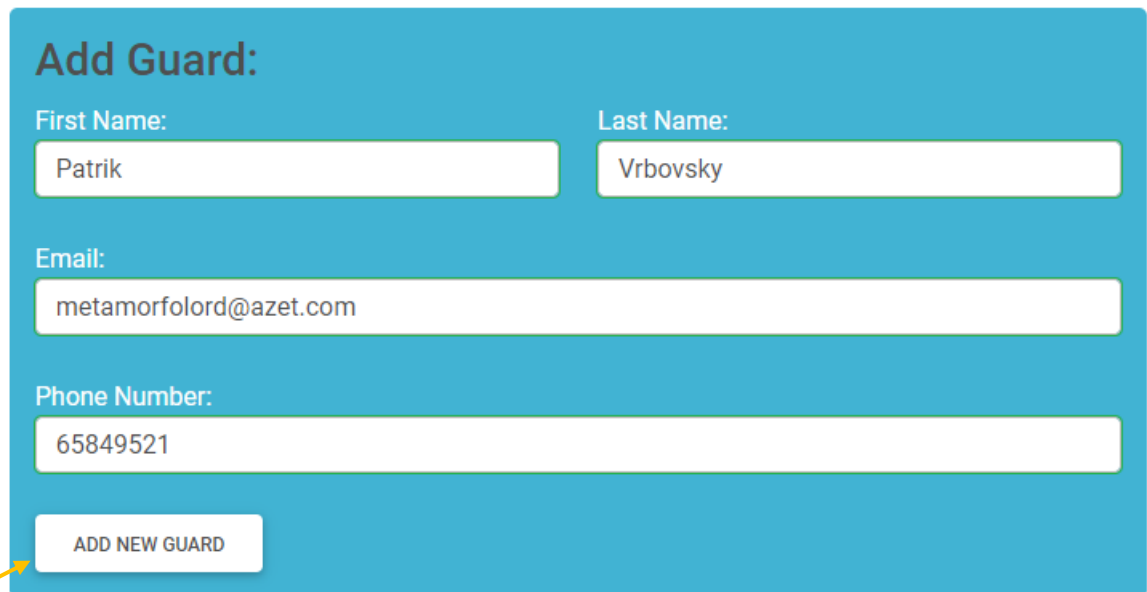


2. Select 'Add New Guard' button from the shown options.



3. Fill all the necessary fields in the form and click 'ADD NEW GUARD' button.

**NOTE:** make sure that the guard's email is correct, as his login credentials will be sent to that address.



**Add Guard:**

First Name: Patrik

Last Name: Vrbovsky

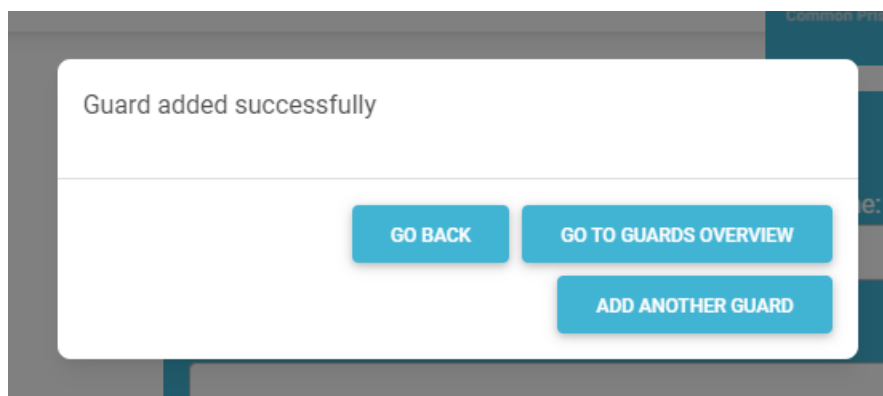
Email: metamorfolord@azet.com

Phone Number: 65849521

ADD NEW GUARD

A yellow arrow points to the 'ADD NEW GUARD' button.

4. After a guard has been successfully created, a message is shown.



Guard added successfully

GO BACK

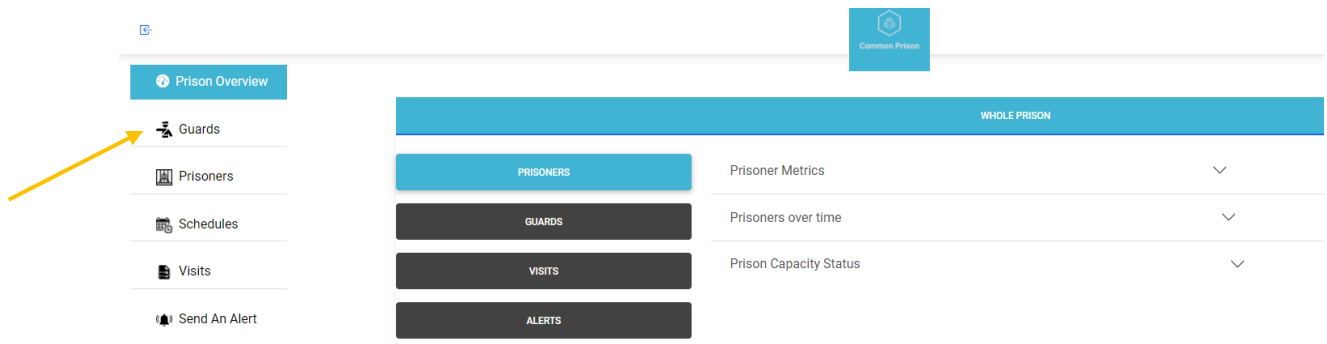
GO TO GUARDS OVERVIEW

ADD ANOTHER GUARD

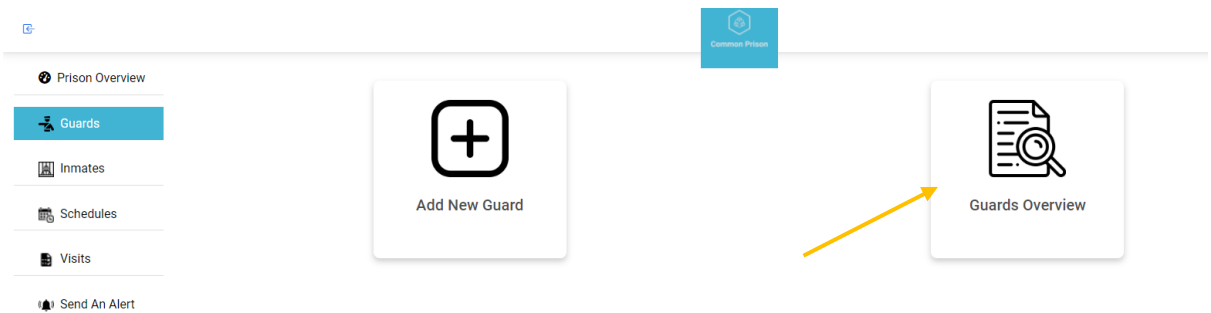


## Remove a guard

1. After logging in with a warden account, select 'Guards' button in the left panel.








2. Select 'Guards Overview' button from the shown options.

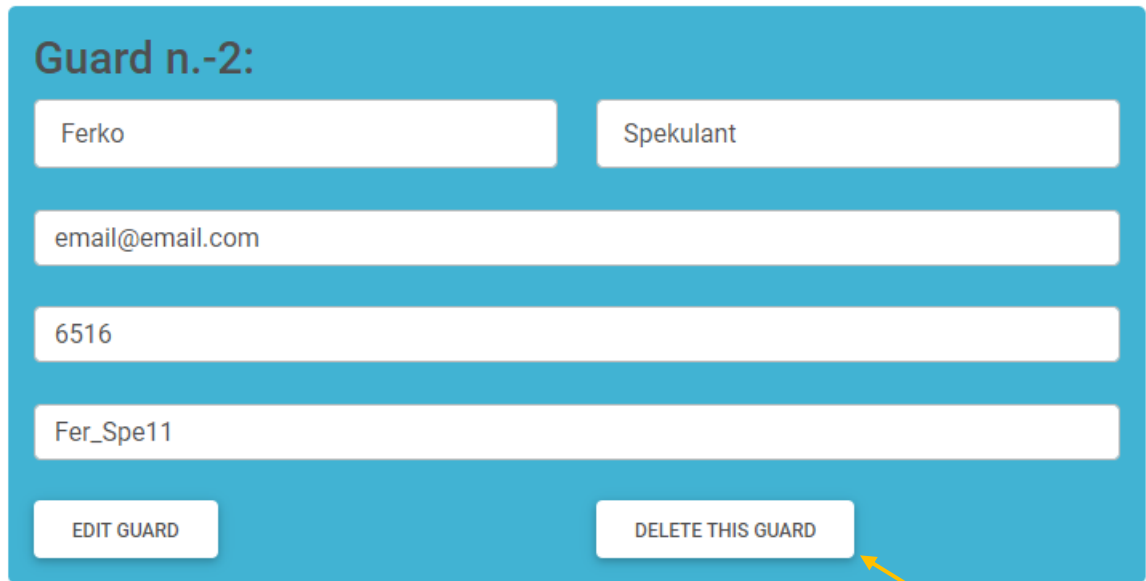


3. A list of all guards is displayed. Click on 'EDIT' button next to the guard to be deleted.

Table

Guards Overview						
FIRST NAME	LAST NAME	USERNAME	EMAIL	SECTOR	STATUS	ACTIONS
 Ferko	Spekulant	Fer_Spe11	email@email.com	3	Working	<a href="#">EDIT</a>
 Jozko	Mrkvicka	Joz_Mrk35	email@email.com	1	Working	<a href="#">EDIT</a>
 Servac	Hrnko	Ser_Hrn27	email@email.com	1	Working	<a href="#">EDIT</a>
 Bonifac	Vyskocil	Bon_Vys66	email@email.com	2	Working	<a href="#">EDIT</a>
 Robo	Kazik	Rob_Kaz22	email@hotmail.com	2	Working	<a href="#">EDIT</a>

4. A form with guard's current information is displayed. Click 'DELETE THIS GUARD' button to remove the guard.



Guard n.-2:

Ferko	Spekulant
-------	-----------

email@email.com

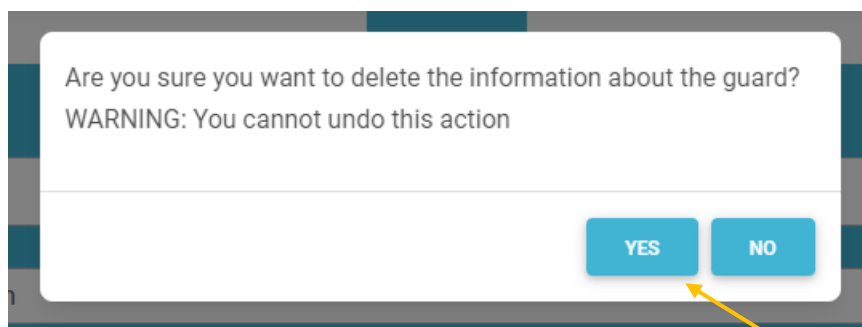
6516

Fer\_Spe11

EDIT GUARD DELETE THIS GUARD

A yellow arrow points to the 'DELETE THIS GUARD' button.

5. Confirm the action.



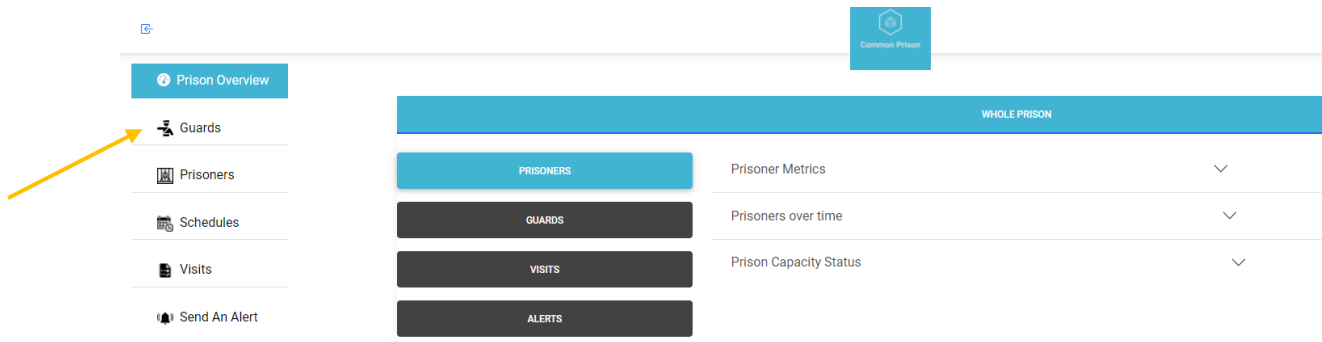
Are you sure you want to delete the information about the guard?  
WARNING: You cannot undo this action

YES NO

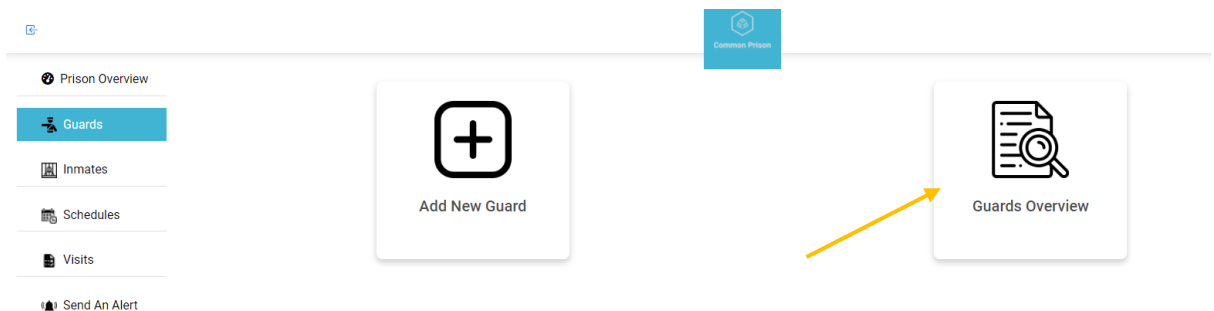
A yellow arrow points to the 'YES' button.

## Update a guard's information

1. After logging in with a warden account, select 'Guards' button in the left panel.








2. Select 'Guards Overview' button from the shown options.



3. A list of all guards is displayed. Click on 'EDIT' button next to the guard to be updated.

Table

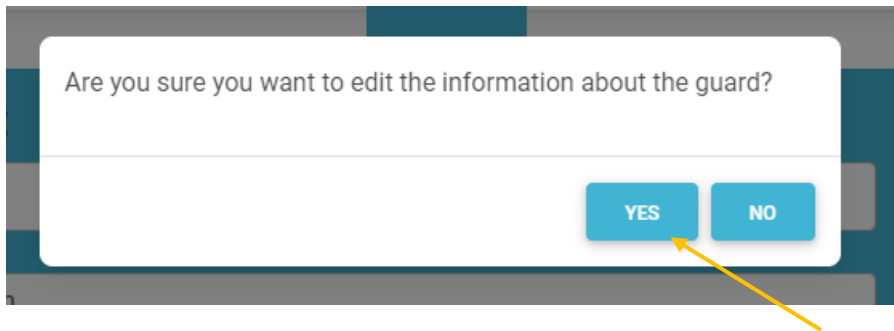
Filter...

FIRST NAME	LAST NAME	USERNAME	EMAIL	SECTOR	STATUS	ACTIONS
 Ferko	Spekulant	Fer_Spe11	email@email.com	3	Working	<a href="#">EDIT</a>
 Jozko	Mrkvicka	Joz_Mrk35	email@email.com	1	Working	<a href="#">EDIT</a>
 Servac	Hrnko	Ser_Hrn27	email@email.com	1	Working	<a href="#">EDIT</a>
 Bonifac	Vyskocil	Bon_Vys66	email@email.com	2	Working	<a href="#">EDIT</a>
 Robo	Kazik	Rob_Kaz22	email@hotmail.com	2	Working	<a href="#">EDIT</a>

4. A form with guard's current information is displayed. Change the necessary information and click 'EDIT GUARD' button to confirm.

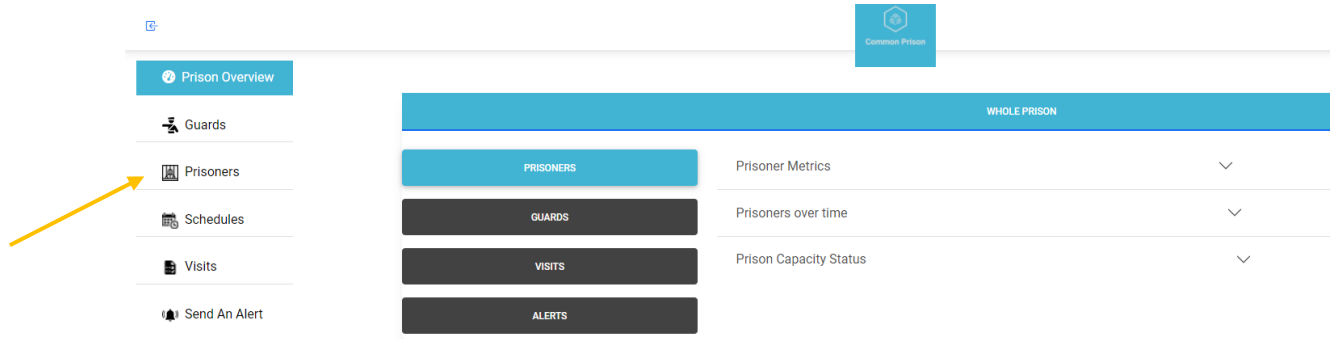
### Guard n.-2:

5. Confirm the action.

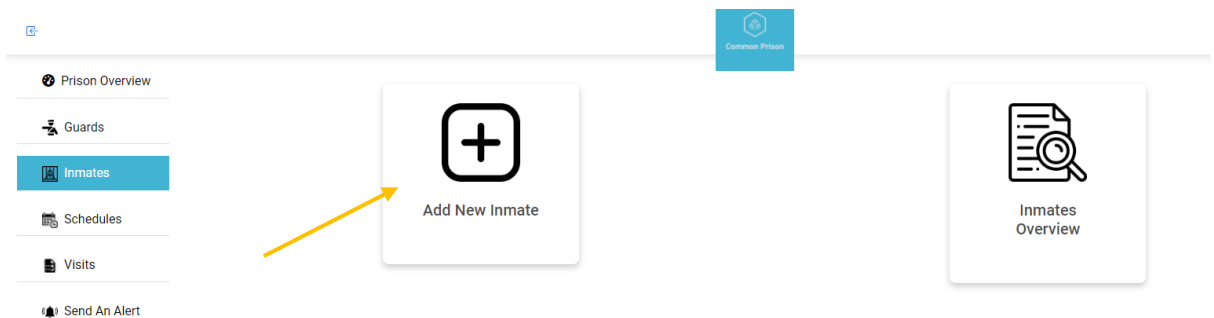


## Create a new inmate




1. After logging in with a warden account, select 'Prisoners' button in the left panel.



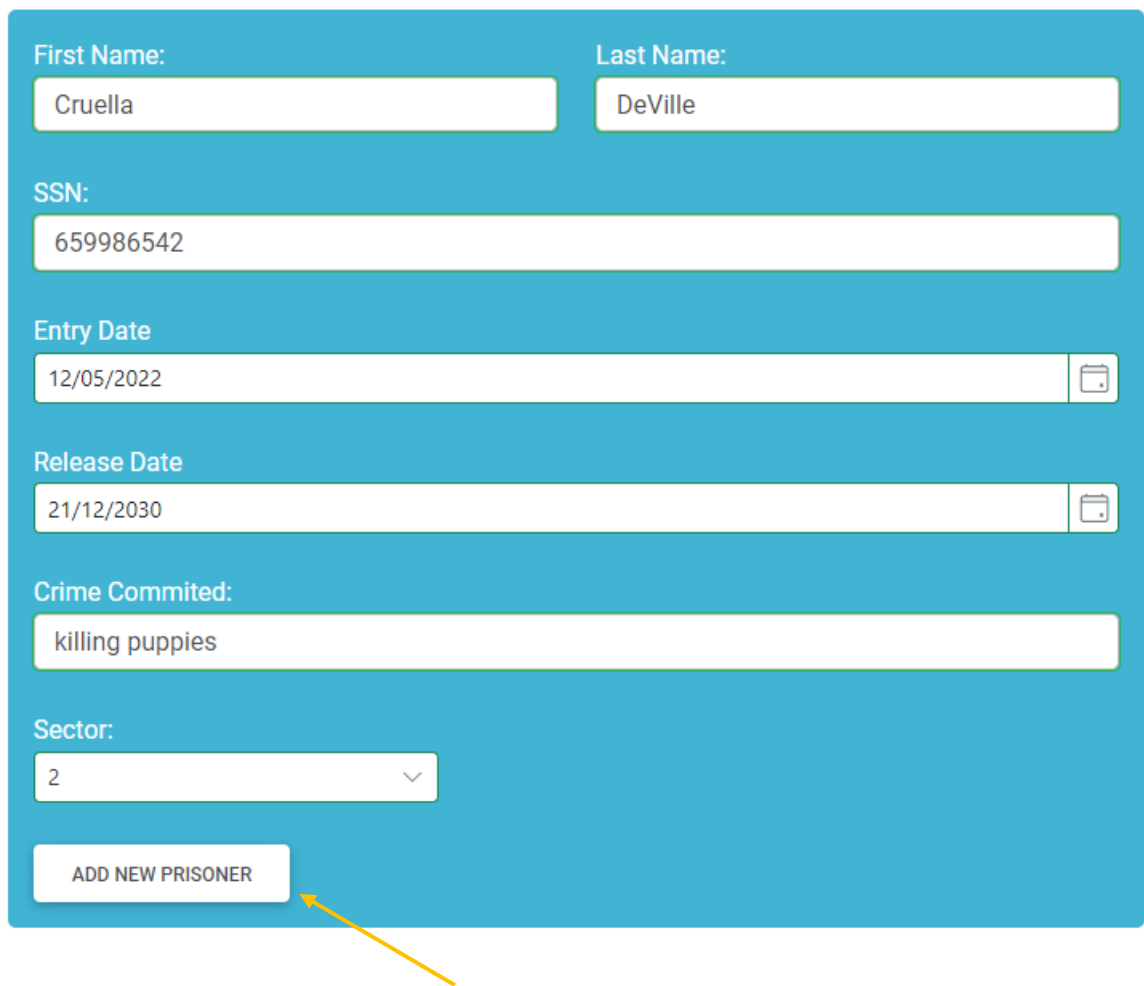
6. Select 'Add New Inmate' button from the shown options.



7. An empty form is shown. Fill in all the necessary information about the inmate.

First Name:	<input type="text"/>	Last Name:	<input type="text"/>
SSN:	<input type="text" value="0"/>		
Entry Date	<input type="text" value="29/05/2022"/> 		
Release Date	<input type="text" value="29/05/2022"/> 		
Crime Committed:	<input type="text"/>		
Sector:	<input type="text" value="Select a sector:"/> 		
<input type="button" value="ADD NEW PRISONER"/>			

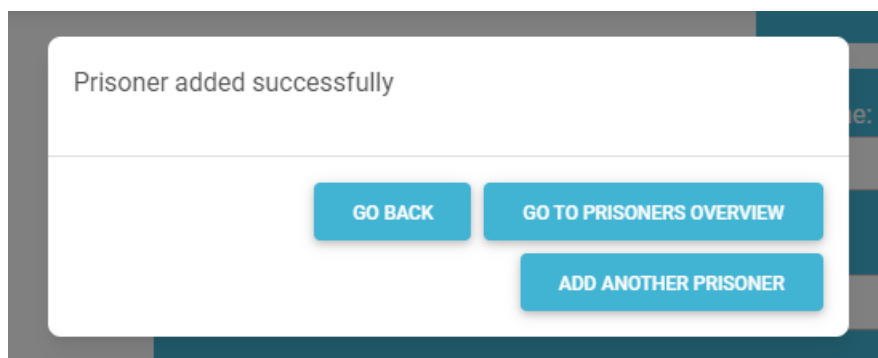
8. After filling all the information, select 'ADD NEW PRISONER' button.



The form is set against a blue background and contains the following fields:

- First Name:** Cruella
- Last Name:** DeVille
- SSN:** 659986542
- Entry Date:** 12/05/2022 (with a calendar icon)
- Release Date:** 21/12/2030 (with a calendar icon)
- Crime Committed:** killing puppies
- Sector:** 2 (with a dropdown arrow)
- ADD NEW PRISONER** button (highlighted with a yellow arrow)

9. After successfully adding a new inmate, a message is shown.



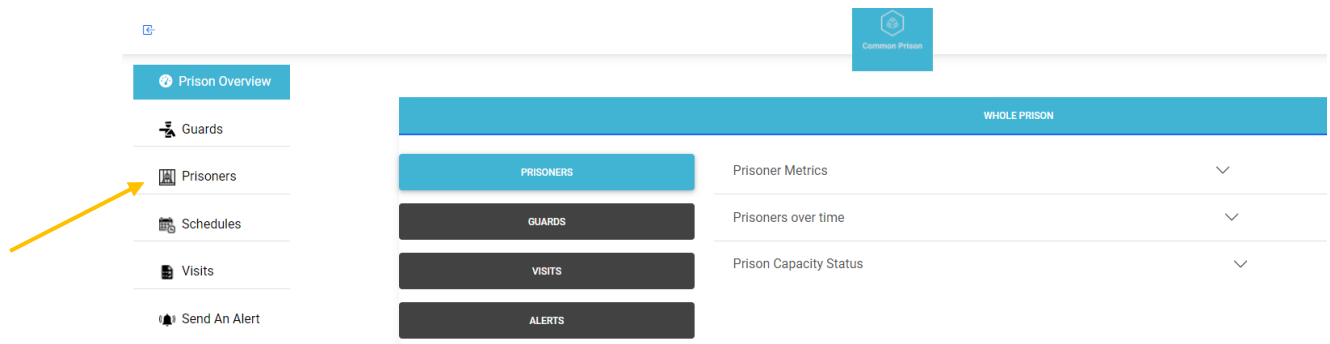
The message box is white with a grey border and contains the following elements:

- Prisoner added successfully**
- GO BACK** button
- GO TO PRISONERS OVERVIEW** button
- ADD ANOTHER PRISONER** button

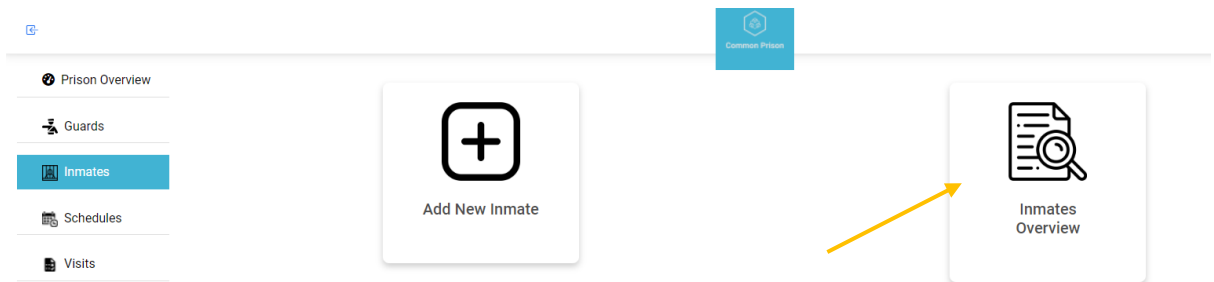


## Update an inmate (change points)

- 1) After logging in with a warden account, select 'Prisoners' button in the left panel.



- 2) Select 'Inmates Overview' button from the shown options.





- 3) A list of all inmates is shown. Click 'EDIT' button to update the selected prisoner.
- a) To change the number of points, click on + and – button to add and subtract by one.

Table

Filter...

All

Inmates Overview								
FIRST NAME	LAST NAME	SSN	CRIME COMMITED	SECTOR	STATUS	NOTES	POINTS	ACTIONS
 Cruella	DeVille	659986542	killing puppies	2	Imprisoned	NOTES	+ 2 -	EDIT
 Gargamel	Evil	131351654	smurf kidnapping	3	Imprisoned	NOTES	+ 0 -	EDIT

ROWS/PAGE: 10

- 4) Update the necessary information and click 'EDIT PRISONER' button.

Prisoner n.-2:

Cruella

DeVille

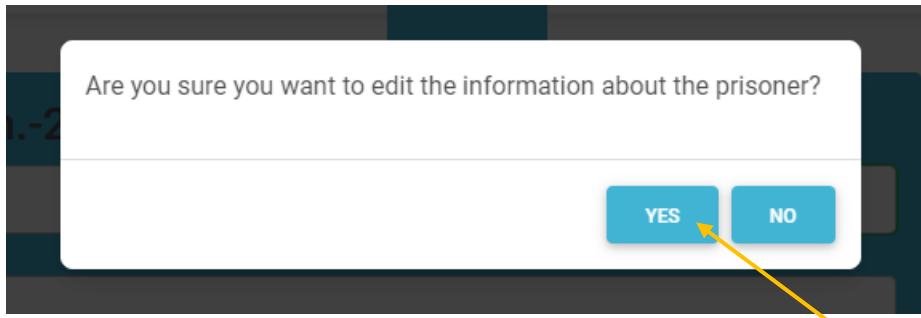
659986542

killing puppies

EDIT PRISONER

DELETE PRISONER

5) Confirm the action.





Add a note to an inmate

a) To add a note, click the 'NOTES' button on 'Inmate's overview' page.

Table

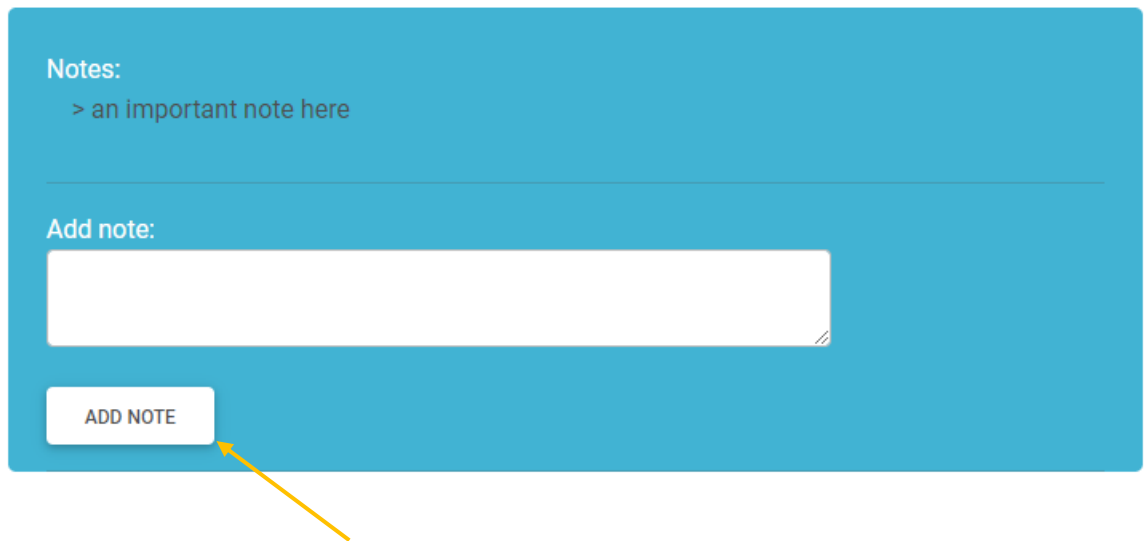
Filter...

All

Inmates Overview								
FIRST NAME	LAST NAME	SSN	CRIME COMMITTED	SECTOR	STATUS	NOTES	POINTS	ACTIONS
 Cruella	DeVille	659986542	killing puppies	2	Imprisoned	NOTES	+ 2 -	EDIT
 Gargamel	Evil	131351654	smurf kidnapping	3	Imprisoned	NOTES	+ 0 -	EDIT

ROWS/PAGE: 10

- b) Write a new note in the text field and press 'ADD NOTE' to create it. List of previous notes is shown on the top.



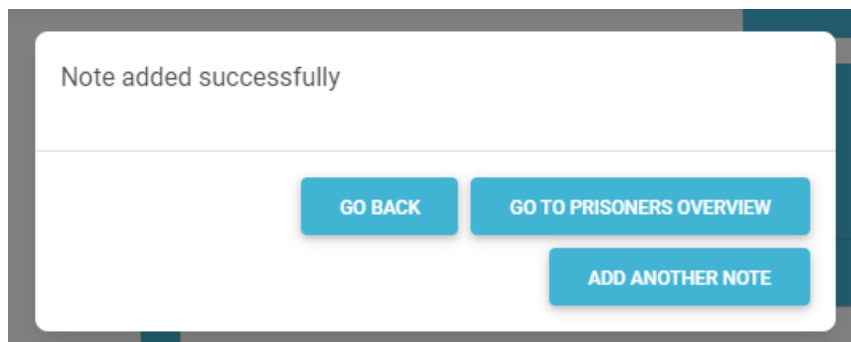
Notes:

> an important note here

Add note:

ADD NOTE

- c) A confirmation is displayed after a note has been successfully added.



Note added successfully

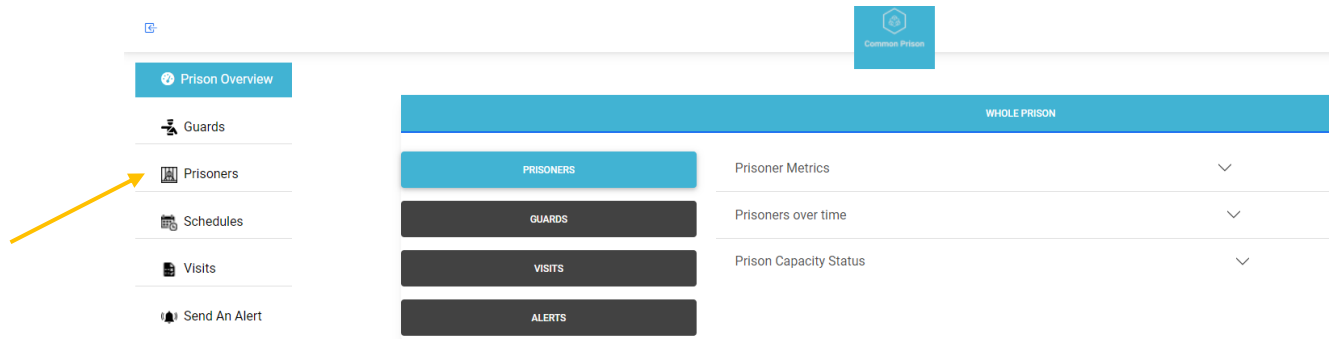
GO BACK

GO TO PRISONERS OVERVIEW

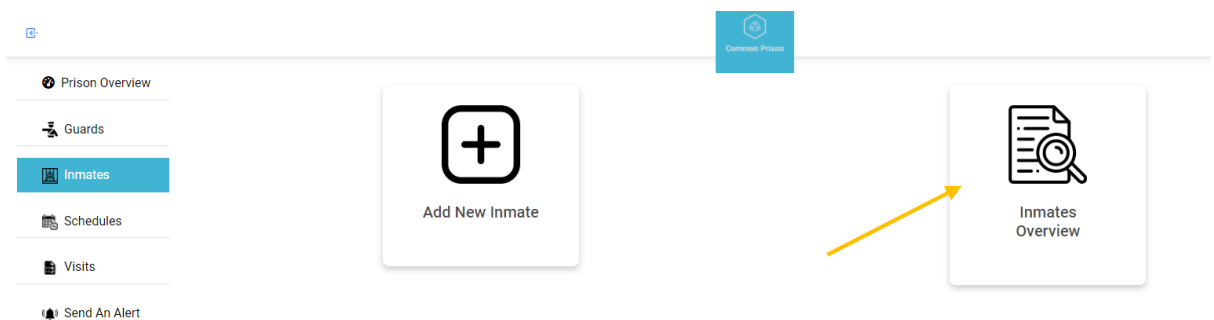
ADD ANOTHER NOTE

## Remove an inmate

- 1) After logging in with a warden account, select 'Prisoners' button in the left panel.



- 2) Select 'Inmates Overview' button from the shown options.





3) A list of all inmates is shown. Click 'EDIT' button to update the selected prisoner.

Table

Filter...

All

FIRST NAME	LAST NAME	SSN	CRIME COMMITTED	SECTOR	STATUS	NOTES	POINTS	ACTIONS
 Cruella	DeVille	659986542	killing puppies	2	Imprisoned	NOTES	+ 2 -	EDIT
 Gargamel	Evil	131351654	smurf kidnapping	3	Imprisoned	NOTES	+ 0 -	EDIT

ROWS/PAGE: 10 -

4) Click on 'DELETE PRISONER' button to remove the inmate from the system.

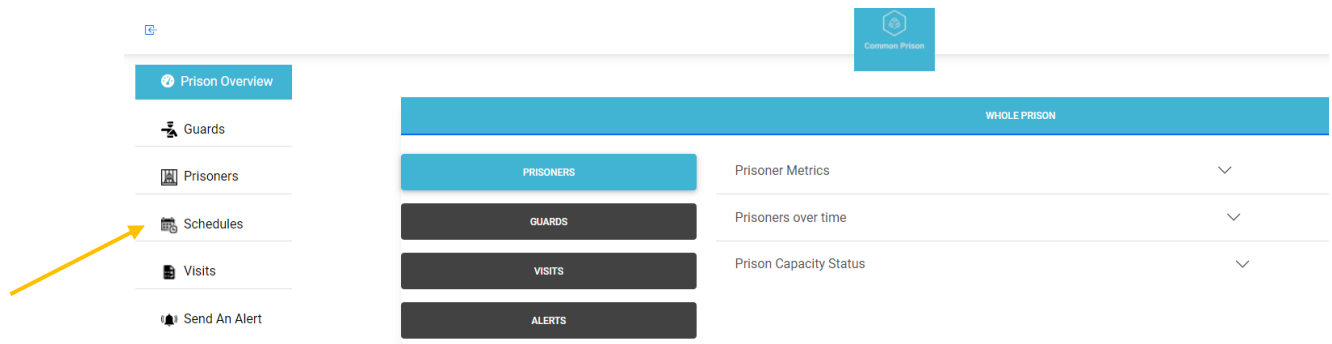
### Prisoner n.-2:

5) Confirm the action.

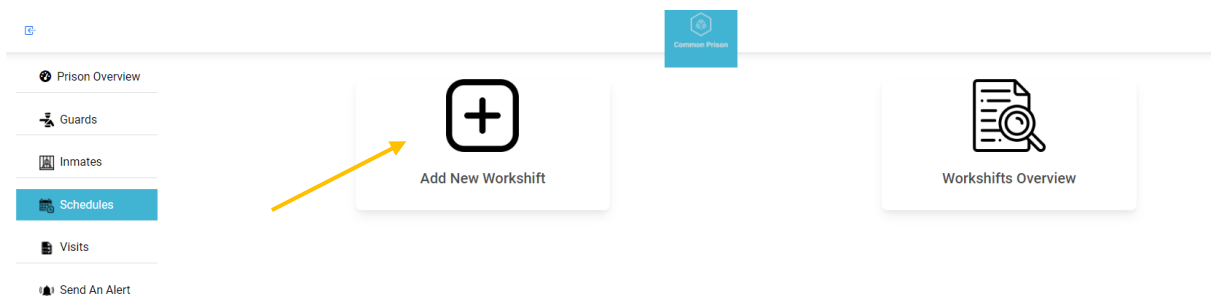
Are you sure you want to delete the information about the prisoner? WARNING: You cannot undo this action

## Create a work shift

- 1) After logging in with a warden account, select 'Schedules' button in the left panel.



- 2) Click on 'Add New Workshift' button.



3) An empty form is displayed.

The screenshot shows a form titled "Create a workshift:" on a blue background. It includes the following fields:

- Day of the week:** A text input field.
- Start time:** A text input field with "14.00" and a clock icon.
- End time:** A text input field with "16.00" and a clock icon.
- Sector:** A dropdown menu.
- Guards to be added:** A large empty text area.
- Available guards:** A list of names: Bonifac, Robo, Patrik, and Branislav.
- Navigation buttons:** Four buttons between the guard lists: ">>", ">", "<", and "<<".
- ADD NEW WORKSHIFT:** A button at the bottom.

A work shift is created for the whole week with set days and a time duration. Therefore, multiple days can be selected.

This screenshot shows the "Day of the week:" selection interface. It features a search bar with "Tuesday" and "Thursday" selected, each with a close button (X). Below the search bar is a list of days: Monday, Wednesday, Friday, Saturday, and Sunday. The "Monday" option is highlighted.



- 4) After choosing days, start and end time, and a sector for the work shifts, select guards to be added into the work shift. 'Available guards' list on the right shows guards that are not currently in a work shift and can be added.

Select a guard by clicking on his name and move him between the list using the '<' and '>' buttons.

To move all the guards at the same time from one list to the other, use the '>>' and '<<' buttons.

Guards to be added	Available guards
	Bonifac
	Robo
	Patrik
	Branislav

Guards to be added	Available guards
	Bonifac
	Robo
	Patrik
	Branislav



Guards to be added	Available guards
Patrik	Bonifac
	Robo
	Branislav


Guards to be added	Available guards
Patrik	
Bonifac	
Robo	
Branislav	

- 5) After adding all the necessary information, select 'ADD NEW WORKSHIFT' to create the work shift.

## Create a workshift:

Day of the week:  
Tuesday, Thursday

Start time: 08.00  End time: 16.00 

Sector:  
3 

### Guards to be added

Patrik

Branislav

>>

>

<

<<

### Available guards

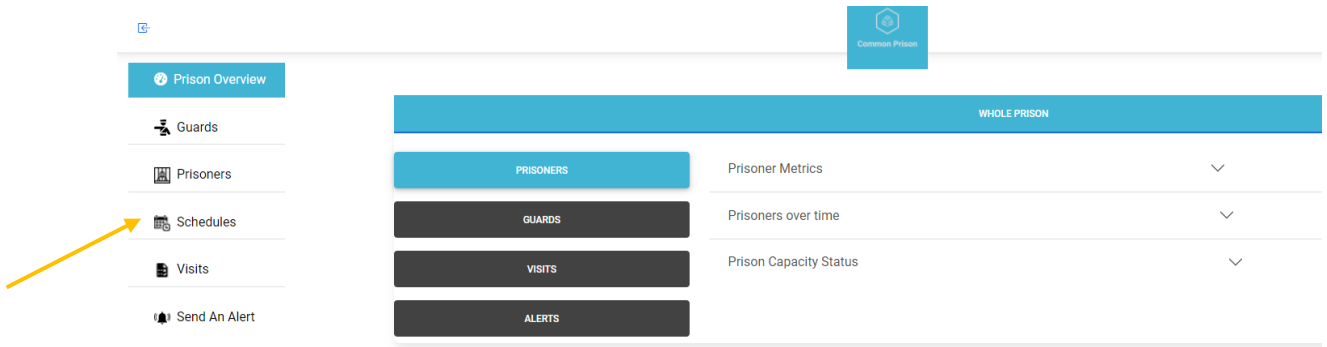
Robo

Bonifac

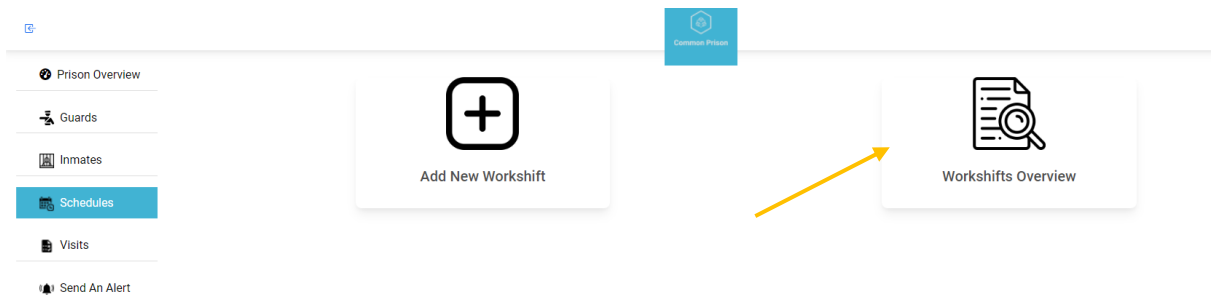
ADD NEW WORKSHIFT

## Update a work shift

- 1) After logging in with a warden account, select 'Schedules' button in the left panel.



- 2) Click on 'Workshifts Overview' button.



- 3) A list of work shifts is displayed. Click on 'EDIT' button to update the selected work shift.

All

Workshifts Overview						
Shift ID	Days of the Week	Start	End	Sector	Guards	Actions
1	Monday, Thursday	10:13	02:13	2		<a href="#">Edit</a>
2	Tuesday, Sunday	04:13	08:13	1	Jozko Mrkvicka, Servac Hrnko,	<a href="#">Edit</a>
3	Tuesday, Thursday	06:00	08:00	3		<a href="#">Edit</a>
4	Tuesday, Thursday	08:00	04:00	3	Patrik Vrbovsky, Branislav Kovac,	<a href="#">Edit</a>

- 4) The selected work shift with all its information is displayed. Update the necessary fields. To remove a guard from the work shift, simply move him from the 'Guards to be added' list into the 'Available guards' list using the buttons. Click on 'UPDATE WORKSHIFT' button to update the information.

**Edit a workshift n(4)**

Day of the week:  
Tuesday, Thursday

Start time: 08.00 End time: 16.00

Sector: 3

**Guards to be added**

- Patrik
- Branislav

**Available guards**

- Bonifac
- Robo

>> > < <<

UPDATE WORKSHIFT DELETE THIS WORKSHIFT

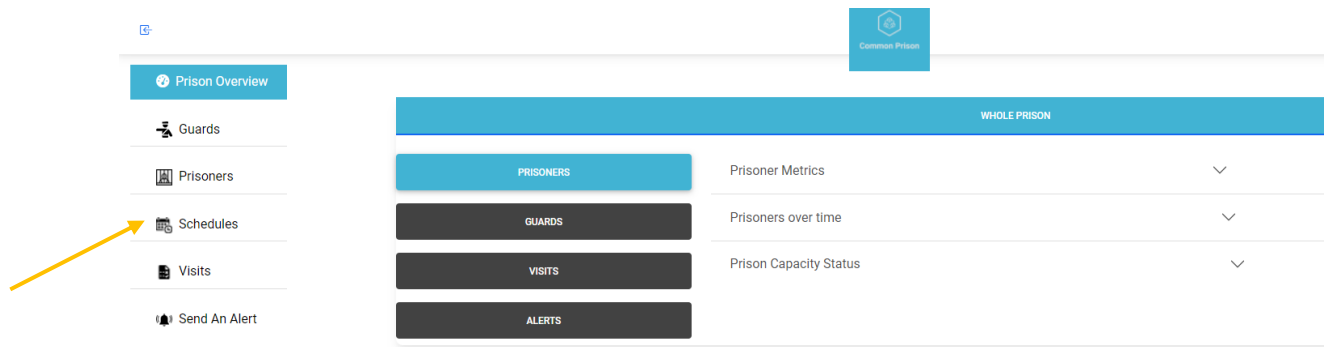
- 5) Confirm the selection.

Are you sure you want to update the workshift?

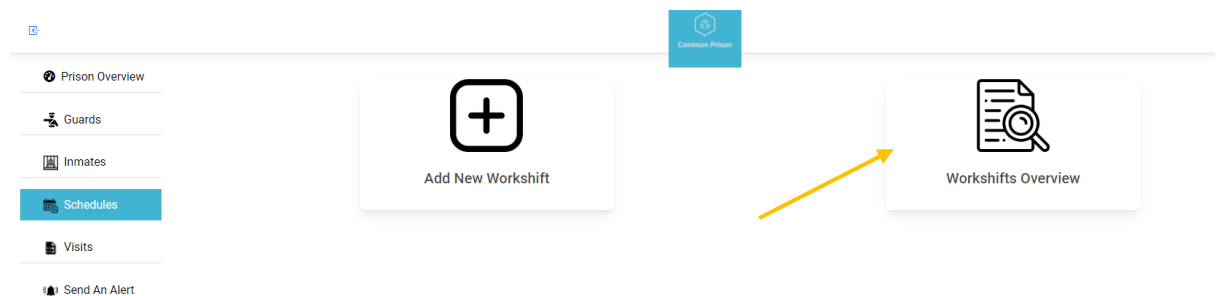
YES NO

## Remove a work shift

- 1) After logging in with a warden account, select 'Schedules' button in the left panel.



2) Click on 'Workshifts Overview' button.



3) A list of work shifts is displayed. Click on 'EDIT' button to update the selected work shift.

All

Workshifts Overview

Shift ID	Days of the Week	Start	End	Sector	Guards	Actions
1	Monday, Thursday	10:13	02:13	2		<a href="#">Edit</a>
2	Tuesday, Sunday	04:13	08:13	1	Jozko Mrkvicka, Servac Hrnko,	<a href="#">Edit</a>
3	Tuesday, Thursday	06:00	08:00	3		<a href="#">Edit</a>
4	Tuesday, Thursday	08:00	04:00	3	Patrik Vrbovsky, Branislav Kovac,	<a href="#">Edit</a>

- 4) The selected work shift with all its information is displayed. Click on 'DELETE THIS WORKSHIFT' button to remove the work shift from the system.

### Edit a workshift n(4)


Day of the week:  
Tuesday, Thursday

Start time: 08.00 End time: 16.00

Sector: 3

Guards to be added		Available guards
Patrik	>>	Bonifac
Branislav	>	Robo
	<	
	<<	


UPDATE WORKSHIFT DELETE THIS WORKSHIFT



- 5) Confirm the selection.

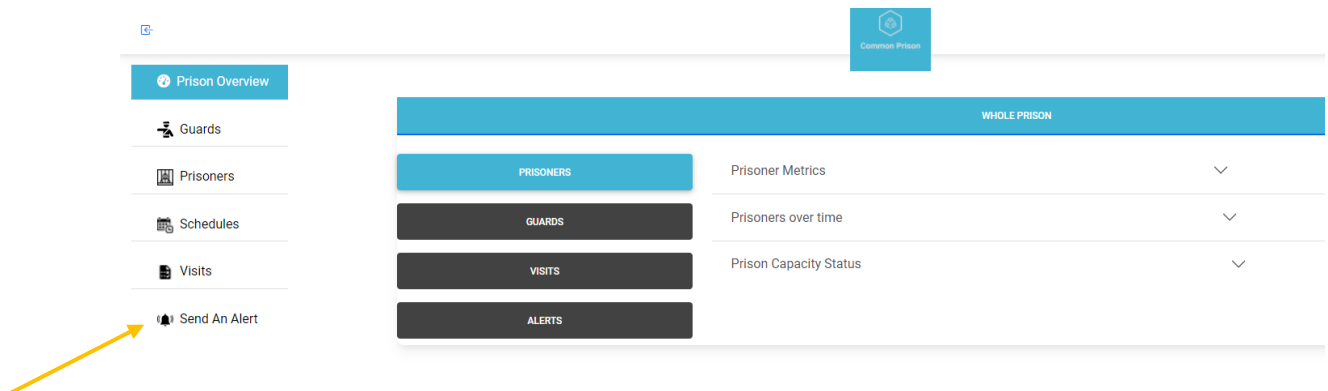
Are you sure you want to delete the workshift?

YES NO

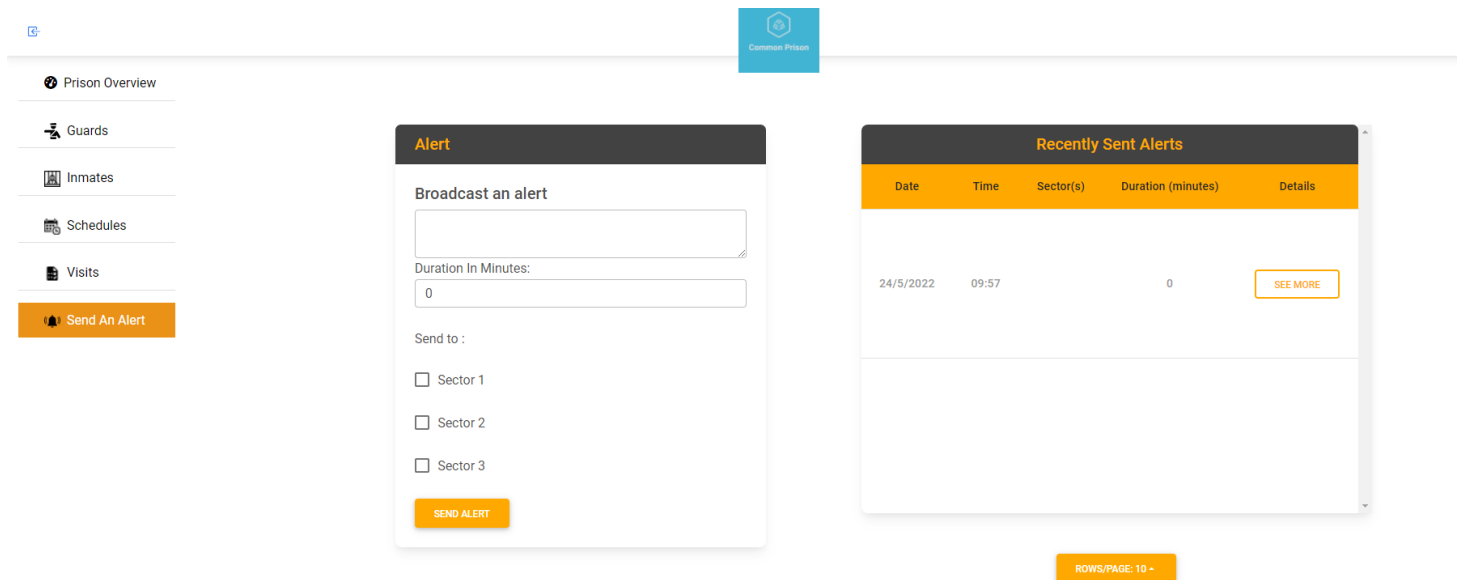


## Send an alert

- 1) After logging in with a warden account, select 'Send An Alert' button in the left panel.



- 2) The displayed page shows a window to create a new alert on the left side and a list of recent alerts on the right side.



- 3) Write a message to broadcast, duration of time and sectors (only guards in selected sectors will receive the alert).

**Alert**

**Broadcast an alert**

Dangerous inmate escaped from sector 1!! Heading towards sector 2 facilities!

Duration In Minutes:

100

Send to :

☒ Sector 1

☒ Sector 2

☐ Sector 3

SEND ALERT

- 4) A success message is displayed, and the alert is added to the list on the right.

Alert sent successfully!

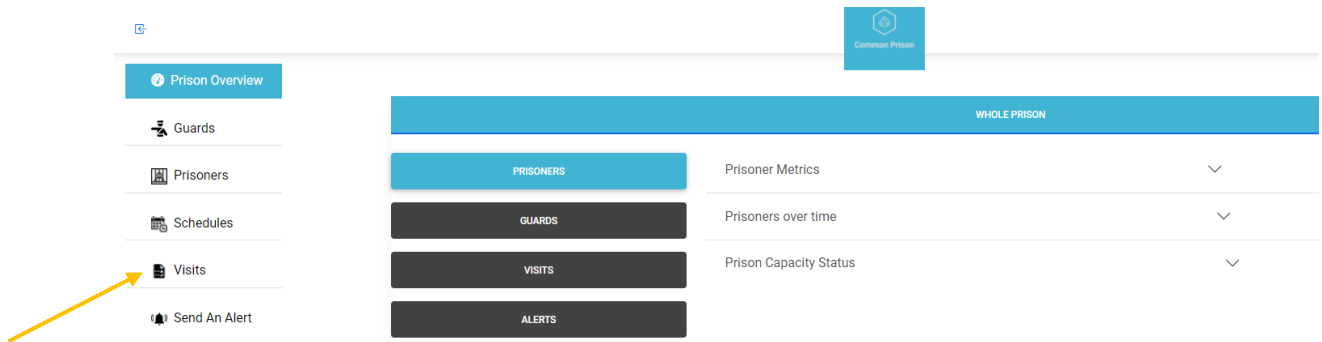
OK

Broadcast an alert



## Validate a visit request

- 5) After logging in with a warden account, select 'Visits' button in the left panel.



- 6) A list of visit requests is displayed. Click the 'SEE MORE' button to approve or deny a visit request.

An Overview of Visit Requests				
VISITOR NAME	DATE	TIME	STATUS	
Juraj Sabik	30/5/2022	01:09	Waiting	SEE MORE
sdfsdfsdf sdfsdfsdf	30/5/2022	01:07	Fulfilled	SEE MORE
Juraj Sabik	27/5/2022	15:00	Approved	SEE MORE

ROWS/PAGE: 10 ▾

7) A window with the selected visit is displayed. The inmate's name redirects to details page.

The screenshot displays two side-by-side panels. The left panel, titled "An Overview of Visit Requests", contains a table with the following data:

VISITOR NAME	DATE	TIME	STATUS	
Juraj Sabik	27/5/2022	15:00	Waiting	<a href="#">SEE MORE</a>

The right panel, titled "Selected Visit", displays the details for the selected visit:

- Visitor's Name: Juraj Sabik
- Email: notmymail@gmail.com
- Desired date for visit: 27/5/2022
- Desired time for visit: 15:00
- Prisoner to be visited: [Amerigo Vespucci](#)

At the bottom of the "Selected Visit" panel are two buttons: "APPROVE VISIT" (blue) and "DENY VISIT" (red). Two yellow arrows point to the "SEE MORE" button in the table and the "APPROVE VISIT" button.

8) Choose if the visit should be approved or denied and click the respective button.

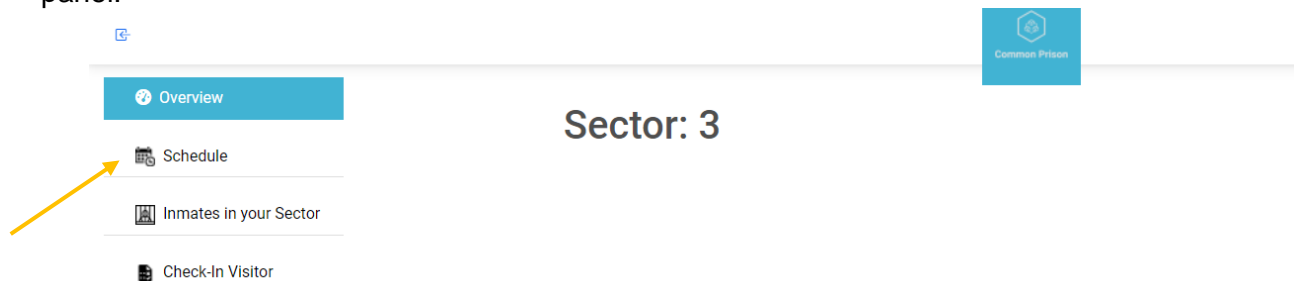
9) Confirm the selection. If the visit was approved, an email with an access code has been sent to the visitor.

A confirmation dialog box with the text "Are you sure that you want to approve this visit?". At the bottom right, there are two buttons: "YES" (blue) and "NO" (blue).

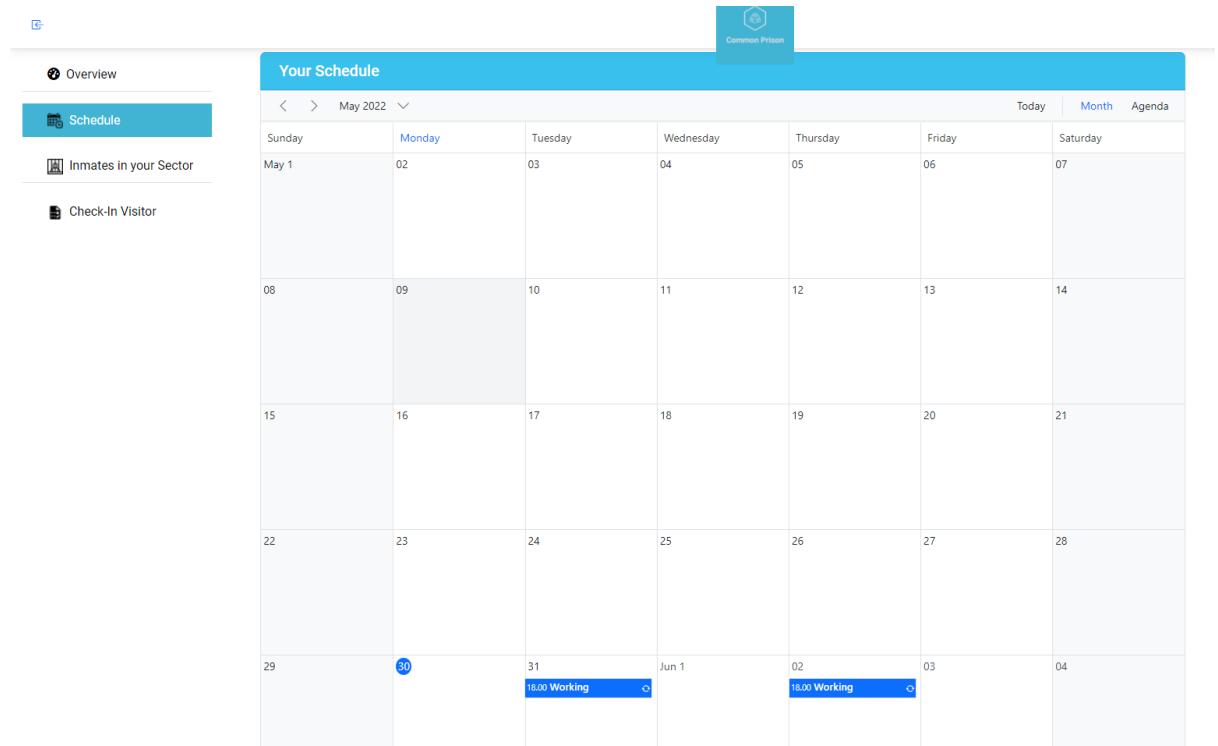
# Guard

## View work shifts schedule

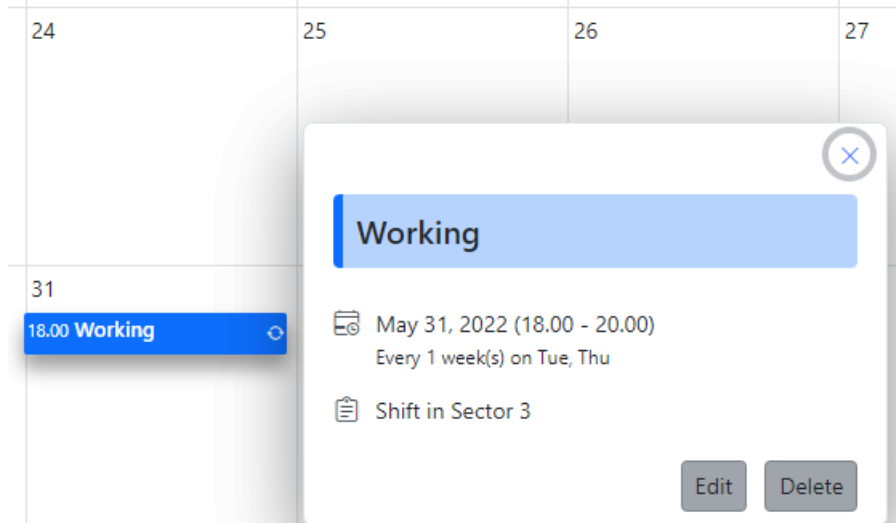
- 1) After logging in with a guard account, an overview page is displayed that shows the currently assigned sector to this guard account. Click on 'Schedule' button in the left panel.



- 2) A calendar with planned work shifts is displayed.

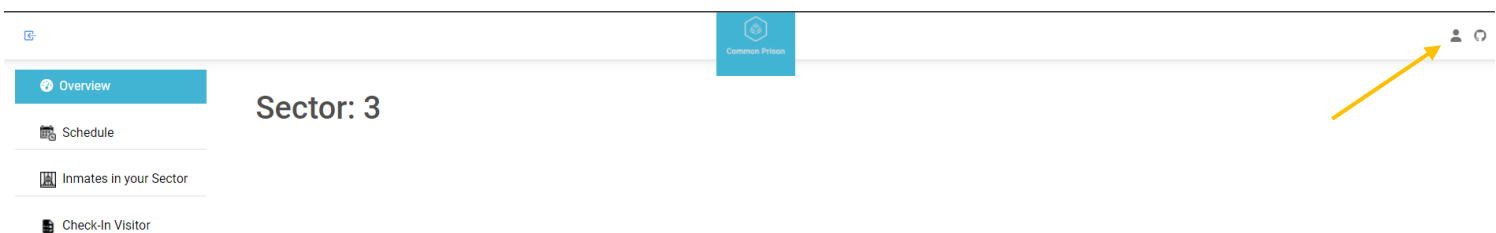


- 3) Clicking on a specific work shift to display more details, such as sector and duration.

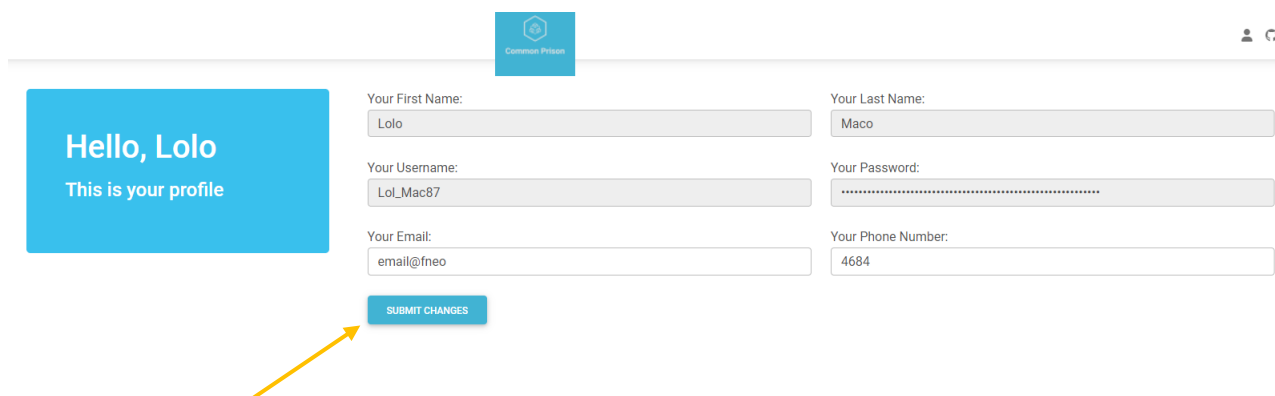


### View and modify account information

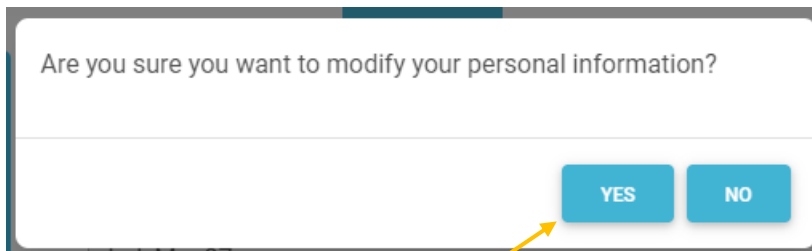
- 1) After logging in with a guard account, click on the account button in the top right corner.



- 2) The displayed page shows an overview of the current profile. Email and phone number can be changed, anything else must be done by warden. If necessary, change these fields and press 'SUBMIT CHANGES' button.



3) Confirm the selection.

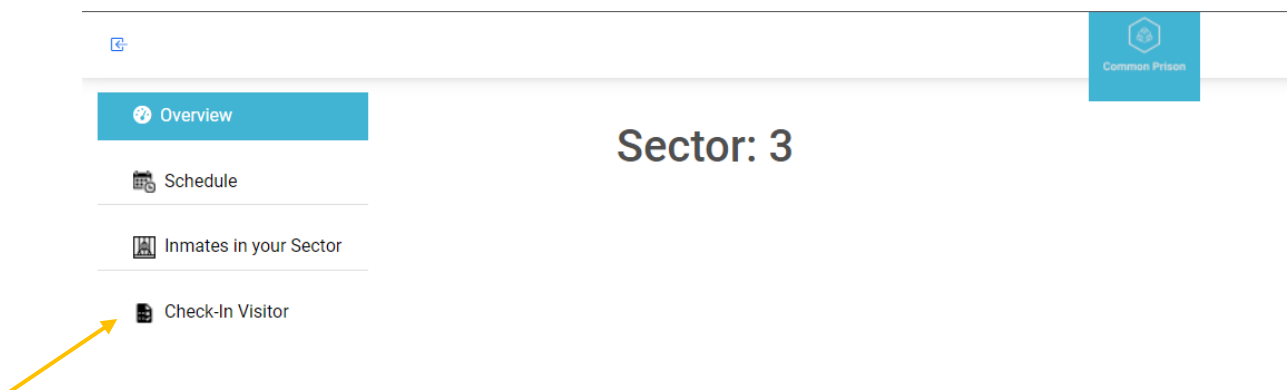
A confirmation dialog box with a light gray border and a white background. It contains the text "Are you sure you want to modify your personal information?" in a dark gray font. Below the text is a horizontal line, and at the bottom right are two blue buttons with white text: "YES" and "NO". A yellow arrow points from the bottom left towards the "YES" button.

Are you sure you want to modify your personal information?

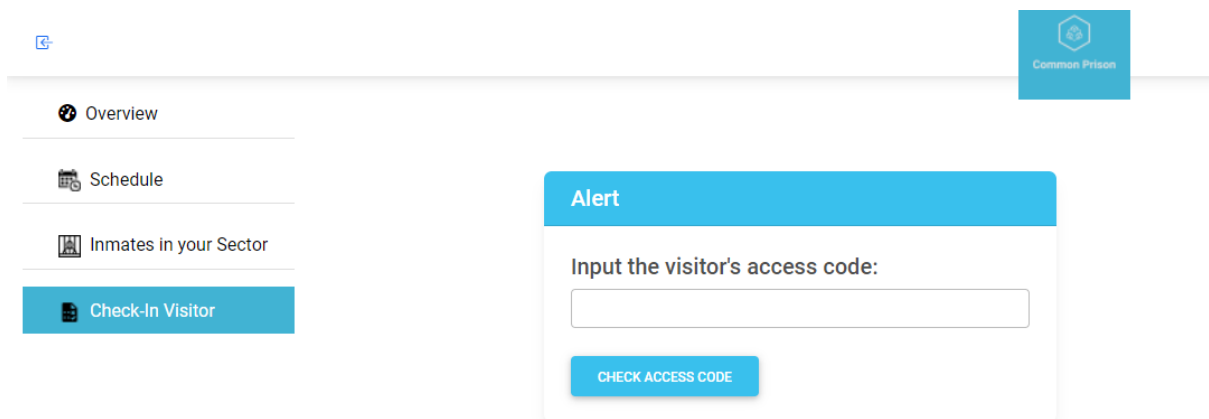
YES NO

## Check visitors

- 1) After logging in with a guard account, select 'Check-In Visitor' in the left panel.



- 2) Input the access code from the visitor in the displayed text field and press 'CHECK ACCESS CODE' button.



- 3) If the access code is valid and in a correct time frame, visitor's name is shown along with an inmate to be visited. The identity of the visitor must be checked. Click on 'CONFIRM IDENTITY CHECK' to validate the visitor.

Alert

Input the visitor's access code:

rfS0bebPzE

CHECK ACCESS CODE

Visitor First Name: Juraj

Visitor Last Name: Sabik

Prisoner to be visited: Amerigo Vespucci

REMEMBER:

Check the visitor's identity before letting them in.

Click the confirm button after doing so.

CONFIRM IDENTITY CHECK

- 4) A list of visitors is shown on the right.
- 5) To check a visitor out of the prison, press 'CHECK VISITOR OUT' button.

Alert

Input the visitor's access code:

CHECK ACCESS CODE

An Overview of Visit Requests


VISITOR NAME	TIME	
Juraj Sabik	01:09	CHECK VISITOR OUT

## Visitor

### Request a visit

- 1) As a visitor, navigate to the login page of the Prison system and select the button 'VISITORS'.

## Prison System



LOGIN

VISITORS

Username

Password

☒ Remember me

[Forgot password?](#)

SIGN IN



- 2) A form is displayed. Fill all the necessary information.

**NOTE:** Make sure that the email is correct, as a unique code used for entering the prison will be sent there.


---


First Name

Last Name

Email

Inmate Social Security Number:





- 3) When selecting a date, remember that only specific days are reserved for visitors during the week.


First Name

Last Name


Email

Inmate Social Security Number:

Choose a Date



15.00



May 2022

M T W T F S S

25 26 27 28 29 30 1

2 3 4 5 6 7 8

9 10 11 12 13 14 15



16 17 18 19 20 21 22

23 24 25 26 27 28 29


30 31 1 2 3 4 5

Today

27/05/2022

15.00



- 4) After all the necessary information has been filled, select the 'REQUEST VISIT' button.

456789123

Inmate Social Security Number:

27/05/2022



15.00



☒ I have read and agree to the terms

REQUEST VISIT



- 5) A confirmation message is displayed.

Visit requested successfully. You will receive an e-mail confirmation within 48hs

OK