## **Resume Summary**

Henrietta Mitchell is a motivated Business School graduate specializing in business management and analysis, currently seeking a position as a Business Analyst or Project Manager. She has a solid foundation in business strategy, data analysis, and project management, demonstrated through her recent internships where she improved project delivery time by 15% and enhanced reporting frameworks at Arowwai Industries. Previously, as a Project Management Assistant at Hanover and Tyke, she effectively supported project execution and financial reporting. Henrietta holds a Bachelor of Business Administration with majors in Analytics and Project Management, along with a Graduate Project Management Certification and a short course in Impact Evaluation Methods.

## **List of Questions**

1. Given your background in business management and analysis, how do you approach translating complex data insights into actionable recommendations that can influence business strategy? Can you provide an example where you successfully bridged the gap between data analytics and business decision-making? 2. In your previous roles, you've implemented process improvements that significantly enhanced project delivery. Can you describe a specific project where you utilized data analysis to identify inefficiencies, the methods you employed, and the outcomes of your interventions? How would you apply similar analytical skills in the context of data science?