

# Flowchart Logic: Regular Rounds (CCMT)

## ☐ Flow Transitions

- **A1:** Wait for next round (Slide/Float)
- **B1:** Seat is frozen (no further rounds)
- **C1:** Withdrawn from the process
- A2: Go to Round 3 (next regular round)

## Start Of the process

1. **Candidate Activities (Online):**
  - Register online and pay the fee (as per Table 3)
  - Fill choices online (as per schedule)
  - Lock choices online (as per schedule)
  - If not manually locked, system will automatically lock the choices
2. **Round 1 Seat Allotment happens** (as per schedule)

---

## Is a seat allotted in round 1?

- **If No:**
  - Candidate waits for **Round II seat allotment** (as per schedule)  
then *Go to Step A1 ..*
- **If Yes:**
  - Candidate must complete the following **online actions**:
    1. Pay **Seat Acceptance Fee**
    2. Specify **Willingness (Float/Freeze/Slide)**
    3. Upload **required documents** for online verification

---

## ☐ Document Verification (Online)

- **If the documents are not verified:**
  - Status of verification is marked as "**Not Verified**"
  - Candidate must:
    - Upload revised documents

- Respond to the raised query  
➡ ☐ (Back to document verification step)

- **If the documents are verified:**
    - Status is updated to "**Verified**"
    - Candidate has the option to **change willingness or withdraw** (as per the schedule)
- 

#### ☐ **Based on Candidate's Decision:**

- **Withdraw:**  
➡ ☐ Candidate exits the counselling process  
(Go to Step C1)
  - **Freeze:**  
➡ ☐ Candidate keeps the allotted seat  
(Go to Step B1)
  - **Float/Slide:**  
➡ ☐ Candidate will participate in the next round for better seat allotment  
(Go to Step A1)
- 

## CCMT Regular Rounds – Round II

---

#### ☐ **After Round I (Step A1):**

1. **Round II Seat Allotment** is done (as per the schedule).
- 

#### ☐ **Is a seat allotted?**

- **If No:**
  - Candidate is **not allotted a seat**, proceeds to **next round** (if eligible).  
→ (Go to Step A2)
- **If Yes:** Check if documents are already verified

- **If Yes:**
    - Check if newly allotted seat **requires special eligibility**.
      - **If No:** skip verification → proceed to willingness/withdrawal.
      - **If Yes:** upload documents & verify again.
  - **If No:**
    - Candidate must complete the following online steps:
1. Pay **Seat Acceptance Fee**
  2. Specify **Willingness (Float/Freeze/Surrender)**
  3. Upload **required documents** for online verification
- 

☐ **Online Document Verification (includes any special eligibility):**

- If documents are **not verified**:
    - A **query is raised**.
    - Candidate must **upload revised documents** and **respond**.
    - Then verification is reattempted.
  - If documents are **verified**:
    - Candidate may optionally **change willingness or withdraw** (as per the schedule)
- 

☐ **Candidate's Decision:**

- **Withdraw:**
    - Candidate exits counselling
    - *(Go to Step C1)*
  - **Freeze:**
    - Candidate retains the allotted seat
    - *(Go to Step B1)*
  - **Float/Slide/Surrender:**
    - Candidate participates in **next round**
    - *(Go to Step A2)*
- 

☐ **If not verified and candidate is not eligible for next round:**

→ Candidate is **removed** from counselling  
→ *(Go to Step C1)*

---

## After Round II (Step A2):

1. **Round III Seat Allotment** is done (as per schedule).
- 

in round 3 , Is a seat allotted?

- **If No:**
  - Candidate exits process
  - *(End of counselling)*
- **If Yes:**

*Check if documents are already verified:*

- **If Yes:**
    - Check if newly allotted seat requires **special eligibility**.
      - **If Yes:** Upload documents again and re-verify.
      - **If No:** Proceed directly to payment step.
  - **If No:**
    - Candidate must complete the following online steps:
1. Pay **Seat Acceptance Fee**
  2. Specify **Willingness (Freeze only)** — no float/slide now
  3. Upload **required documents** for online verification
- 

## ☐ **Online Document Verification (includes special eligibility):**

- **If Not Verified:**
    - A **query is raised**.
    - Candidate must **upload revised documents** and **respond**.
    - Then verification is reattempted.
  - **If Verified:**
    - Candidate must now **deposit the partial admission fee online** (as per schedule)
-

## ☐ Candidate's Final Option:

- **Withdraw (optional)**
  - Can be done online
  - *(Go to Step C1)*
- **Else:**
  - Admission confirmed
  - *(Go to Step B1)*

---

## Final Outcome

- **B1** → Admission Confirmed (Partial Fee Paid)
- **C1** → Withdrawn
- **Finish** → Candidate exits system after Round III

Important Note: After the Regular Rounds the candidate may participate in the SR or/and NSR with new registration & new choice list or physically report at FAI as per the schedule.

## CCMT Special Rounds

---

### ☐ Start

1. Candidate completes the following steps as per the schedule:
  - Online Registration and Fee Payment
  - Online Choice Filling
  - Online Choice Locking
  - Automatic Choice Locking (if needed)

---

### ☐ Special Round I Seat Allotment takes place.

## Outcomes

- **A3** – Candidate proceeds to Special Round II

- **B2** – Candidate freezes the seat (admission proceeds)
  - **C2** – Candidate exits the counselling process
- 

#### ☐ Was a seat allotted in special round 1 ?

- **If No:**
    - Is the candidate still eligible for the next Special Round?
      - **If Yes** → Proceed to Special Round II (A3)
      - **If No** → Exit (Go to C2)
  - **If Yes:** Continue below.
- 

#### ☐ Has the candidate's document already been verified?

- **If Yes:**
    - Check if newly allotted seat needs **special eligibility**.
      - **If Yes:** Candidate must upload supporting documents again for that.
      - **If No:** Skip to **Willingness/Withdrawal**
  - **If No:**
    - Candidate logs in and completes the following:
      1. Specify **Willingness** (Freeze, Float, Slide)
      2. Upload documents for verification
- 

#### ☐ Online Document Verification

- If seat requires **special eligibility**, it is also checked during verification.
  - If any document is **missing or invalid**, a **query is raised** and the candidate must:
    - Upload the required document(s) again
    - Respond to the query raised
- 

#### ☐ Check Verification Result

- **If Not Verified:**

- Is the candidate eligible for the next Special Round?
    - **If Yes** → Go to Special Round II (A3)
    - **If No** → Exit (C2)
- **If Verified:**
  - Candidate may (optionally) change **Willingness** or choose to **Withdraw** online (as per schedule)

---

## ☐ Final Options

- **If Withdrawn** → Go to C2
- **If Willingness = Freeze** → Go to B2
- **If Willingness = Float/Slide/Surrender** → Go to A3 (next round participation)

---

## Special Round II (CCMT)

### Outcomes

- **B2** – Seat is accepted, documents verified
- **C2** – Candidate withdraws or ineligible
- **Finish** – No seat allotted or verification failed

---

## ☐ Step 1: Special Round II Seat Allotment happens

(as per the official schedule)

---

## ☐ Was a seat allotted in special round 2 ?

- **No** → The candidate exits the process → **Finish**
- **Yes** → Proceed to document verification logic

## ☐ Step 2: Document Verification Check

*Are documents already verified?*

- **If Yes** → Check if the allotted seat needs **special eligibility**
  - **If Yes** → Candidate must upload supporting documents
  - **If No** → Go to **Withdrawal/Finish Options** (later step)
- **If No** → Candidate must:
  1. Log in to the portal
  2. Upload required documents for verification

## ☐ Step 3: Online Document Verification

- If special eligibility applies, it's verified here.
- If documents are incomplete or unclear → **Query is raised**
  - Candidate must upload or fix documents as per query

## ☐ Step 4: Verification Result

- **Not Verified** → Candidate exits → **Finish**
- **Verified** → Continue to next step

## ☐ Step 5: Final Options

- Candidate may choose (online):
  - **Withdrawal** → Exit process → **C2**
  - **Freeze (Accept seat)** → Final admission → **B2**

## ☐ Finish

Process concludes here.



**Important Note: After the Special Rounds the candidate may participate in the NSR with new registration & new choice list or physically report at FAI as per the schedule.**

## **National Spot Round (NSR)**

### ☐ **Start of national spot round**

Candidate completes the following steps online (as per the official schedule):

1. Registers and pays the fee(registration fee)
2. Fills in choices
3. Locks choices (or automatic locking happens)

### ☐ **NSR Seat Allotment happens**

(as per the schedule)

### ☐ **Is a seat allotted in national spot round ?**

- **No** → Process ends here → **Finish**
- **Yes** → Move to document verification step

### ☐ **Check if Documents are Already Verified**

- **Yes** → Check if the **new seat requires special eligibility**
  - If **No** → Finish
  - If **Yes** → Candidate must **upload relevant documents**
- **No** → Candidate must log in and:

1. Upload required documents for verification

---

## ☐ **Online Document Verification (including special eligibility if needed)**

- If any document issues → **Query is raised**
  - Candidate must respond and re-upload as needed

---

## ☐ **Document Verification Result**

- **Verified** → Candidate finishes process → **Finish**
- **Query Raised** → Candidate must respond
- **Not Verified** → Process ends → **Finish**

---

## ☐ **Finish**

No further action is required from the candidate once the document verification step ends — whether successful or not.

Important Note: After the NSR, the candidate is required to physically report at FAI as per the schedule.

Disclaimer:

The above flowcharts are merely a pictorial representation of different activities. Candidates are requested to refer the information brochure thoroughly.