

DEPARTMENT OF HEALTH SERVICES

CLEARANCE CERTIFICATE

PART ONE : TO BE COMPLETED BY DEPARTMENTAL HEAD

1. Name of officer leaving the service MOSES NUNGUWA NGIGI
2. Personal Number : 20200474641
3. Designation: REGISTERED NURSE III
4. Date of First Appointment: 24 AUGUST 2020
5. Terms of Service : CONTRACT
6. Termination of appointment effective: 19TH AUGUST 2024
7. Authority No: 1990107062
8. Number of days of leave taken in the last three months: 30 days
9. Outstanding house /furniture rent: N/A
10. Outstanding amount of imprest : N/A
11. Telephone and other outstanding bills: N/A
12. Personal particulars:
13. Contact address:
14. This officer was under my immediate supervision and i confirm that
he /she has no other liabilities except what is stated above .

Signature: [Signature]

Designation: SUB-COUNTY PUBLIC HEALTH NURSE

Date: 16-08-2024



PART TWO: TO BE COMPLETED BY H.E.L.B HEADQUARTERS

The officer was sponsored /not sponsored by H.E.L.B.....

Not sponsored

Outstanding H.E.L.B Loan /Kshs.....

NULL - Certificate Serial no 683107

Signature.....

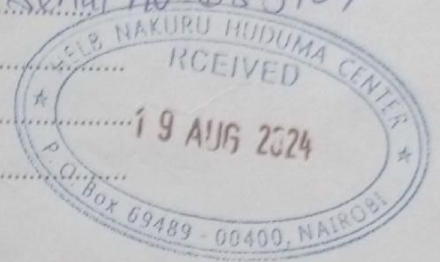
RN

Designation.....

CEFO

Date.....

19/08/2024



PART THREE: TO BE COMPLETED BY SALARIES HQS SECTION

1. Outstanding salary advance Kshs:.....

NIL

2. Outstanding car loan and insurance advance Kshs:.....

NIL

3. Other outstanding Liabilities :.....

NIL

4. Salary has been stopped with effectiveaccording

To P.C.A Nodated.....

5. Salary overpayment amounts to Kshs:.....

NIL

Signature.....

[Signature]

Designation.....

P/O

Date.....

20/8/2024

COUNTY HUMAN RESOURCES/
PAYROLL MANAGER
NAKURU COUNTY

PART FOUR: TO BE COMPLETED BY HUMAN RESOURCE MANAGEMENT OFFICER

The officer is bonded/not bonded.....

Not bonded

The officer's resignation /exit is in order / not in order according to the current regulations
he/she has cleared all liabilities.

Signature.....

[Signature]

Designation.....

CHRO

Date.....

19/08/2024

COUNTY DIRECTOR
HEALTH
NAKURU COUNTY
P.O. Box 2060-20100, NAKURU

PART FIVE: CERTIFIED BY HUMAN RESOURCE MANAGEMENT OFFICER

The officer has complied with all requirements and is hereby cleared from this Department

[Signature]

HUMAN RESOURCE MANAGEMENT OFFICER

20.08
HUMAN RESOURCE
MANAGEMENT OFFICER
NAKURU COUNTY