



MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND COOPERATIVES

STATE DEPARTMENT FOR LIVESTOCK

Ref. No.....

Station.....

Address

Date:





CLEARANCE OF LIABILITY CERTIFICATE

Name of the officer IRENE MUMO KAYITA

Grade LIVESTOCK PRODUCTION ASSISTANT 2 JOB GROUP G.

Personal Number 2011013731

To be submitted by the officer in charge of the station after completing section I (i) to (iv).
This is to certify that the liability of the officer named above is as follows:-

NO.	ADDRESS	SUBJECT REMARKS	SIGNATURE	DATE
1.	OFFICER IN CHARGE SCMS	(i) Loss of stores (ii) Loss of computer, printer e.t.c. (iii) Any other Liability	 DIRECTOR OF LIVESTOCK PRODUCTION MINISTRY OF AGRICULTURE, LIVESTOCK AND FISHERIES STATE DEPARTMENT OF LIVESTOCK P.O. Box 34188 - 00100, NAIROBI	17/4/2023
2.	Officer In Charge IPPD/SALARIES	(i) Salary Advance (ii) Motor Car Advance (iii) Bicycle Advance (iv) Income Tax dues (v) Rental recoveries	 MINISTRY OF AGRICULTURE, LIVESTOCK AND FISHERIES STATE DEPARTMENT OF LIVESTOCK P.O. Box 34188 - 00100, NAIROBI 17 APR 2023 PRINCIPAL SECRETARY	17/4/2023
3.	Accounts	(i) Revenue Accounts (ii) Imprest. (iii) Loss of cash	 DIRECTOR OF LIVESTOCK PRODUCTION MINISTRY OF AGRICULTURE, LIVESTOCK AND FISHERIES STATE DEPARTMENT OF LIVESTOCK P.O. Box 34188 - 00100, NAIROBI	17/4/2023
4.	Transport	(i) Accident Liability (ii) Motor Vehicle records and accessories	 DIRECTOR OF LIVESTOCK PRODUCTION MINISTRY OF AGRICULTURE, LIVESTOCK AND FISHERIES STATE DEPARTMENT OF LIVESTOCK P.O. Box 34188 - 00100, NAIROBI	17/4/2023
5.	Library	(i) Books etc. <u>NIL liability</u>	 DIRECTOR OF LIVESTOCK PRODUCTION MINISTRY OF AGRICULTURE, LIVESTOCK AND FISHERIES STATE DEPARTMENT OF LIVESTOCK P.O. Box 34188 - 00100, NAIROBI	17/4/2023

PO/A POB/POC (i) Final Clearance

GRADE CSG 7 NAME A. Kinyua
P/NO: 1999002570
17 APR 2023
PRINCIPAL SECRETARY
P.O. Box 34188 - 00100, NAIROBI