

## Memo

To

: Finance/Accounts

**Human Resource** 

From

Chief Executive /Secretary

Date

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9th August, 2024

Ref

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PCPB/CEO/2024/VOL.5/62

SUBJECT:

 $175^{\text{TH}}$  BOM MEETING BOARD RESOLUTIONS ON

STAFF MATTERS

The Board of Management at its'  $175^{th}$  meeting held on  $9^{th}$  August, 2024 deliberated on staff matters as presented.

The Board approved the request to change terms of engagement of staff serving as casuals to temporary status.

You are hereby directed to implement the conversion of staff currently serving as casuals to temporary terms as provided for in the approved PCPB Human Resource Policy instruments for a period not exceeding twelve months or until the positions are filled substantively, whichever comes earlier.

Fredrick N. Muchiri

CHIEF EXECUTIVE/SECRETARY