

DEPARTMENT OF HEALTH SERVICES

CLEARANCE CERTIFICATE

PART ONE : TO BE COMPLETED BY DEPARTMENTAL HEAD

1. Name of officer leaving the service : KIBUKU KEVIN MBITU
2. Personal Number : 20220341779
3. Designation : PHYSIOTHERAPIST III
4. Date of first appointment: 23rd MARCH 2022
5. Terms of service : THREE YEAR CONTRACT
6. Termination of appointment effective from : 2nd/08/2024
7. Authority No:
8. Number of days of leaves taken in the last three month: 14 days
9. Outstanding house /Furniture rent: NIL
10. Outstanding amount of imprest : NIL
11. Telephone and other outstanding bills: NIL
12. Personal Particulars: TEL 0107 030854
13. Contact address: 0707030854
14. This officer was under my immediate supervision and I confirm that he / she has on other liabilities except what is stated above.

Signed:

Designation: H.A.

Date: 05/08/2024



PART TWO : TO BE COMPLETED BY H.E.L.B HEADQUARTERS

The officer was sponsored/not sponsored by H.E.L.B. NOT SPONSORED

Outstanding H.E.L.B Loan/ Ksh.....

Signature: J. D.

Designation: C.D.

Date: 30/8/2024



PART THREE: TO BE COMPLETED BY SALARIES HQS SECTION

1. Outstanding Salary advanced Ksh.....*NIL*.....
2. Outstanding car loan and insurance advance Ksh.....*NIL*.....
3. Other Outstanding Liabilities.....*NIL*.....
4. Salary has been stop with effective*1-8-2024*.....According to P.C.A
No..... date.....

5. Salary overpayment amount to Ksh.....*NIL*.....

Signed:.....*[Signature]*.....

Designation:.....*P/O.*.....

Date:.....*29/8/2024*.....

COUNTY HUMAN RESOURCES
PAYROLL MANAGER
NAKURU COUNTY

PART FOUR: TO BE COMPLETED BY HUMAN RESOURCE MANAGEMENT OFFICE

The officer is bonded /not bonded.....*Not Bonded*.....

The Officer's registration / exit is in order/not in order according to the current regulations he/she has cleared Liabilities.

Signed:.....*[Signature]*.....

Designation:.....*C.O.*.....

Date:.....*5/8/2024*.....

COUNTY DIRECTOR OF
HEALTH
NAKURU COUNTY
P.O. Box 2060-20100, NAKURU

PART FIVE: CERTIFIED BY HUMAN RESOURCE MANAGEMENT OFFICER

The officer has complied with all requirements and is hereby cleared from this Department

.....*[Signature]*.....

29/08/24
HUMAN RESOURCE
MANAGEMENT OFFICER

HUMAN RESOURCE
MANAGEMENT OFFICER
NAKURU COUNTY

HUMAN RESOURCE MANAGEMENT OFFICER