



EXECUTIVE OFFICE OF THE PRESIDENT
CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

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When replying please quote

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Ref. No.
and date

STATE HOUSE
P.O. Box 40530-00100
Nairobi, Kenya

4th January, 2025

Mr. Moses Kipchumba Barteng

APPOINTMENT ON LOCAL AGREEMENT TERMS

I am pleased to convey the decision of the Public Service Commission, that you be appointed to the post of **Principal Documentation/Research Officer CSG 8** on Local Agreement Terms for a period of Three (3) with effect from the date you assume duties of the post.

The Salary Scale attached to this post in CSG 8 viz: Ksh. **52,330 X 2,350 – 54,680 X 2,550 – 57,230 X 2,850 – 60,080 X 2,850 – 62,930 X 2,930 – 65,860 X 3,080 – 68,940 X 3,540 – 72,480 X 3,690 – 76,170 X 3,890 – 80,060 X 3,900 – 83,960 X 4,010 – 87,970 X 4,060 – 92,030 X 4,100 – 96,130** per month. You will enter the scale at **Ksh. 68,940 p.m.**

You will be entitled to the following allowances: -

- | | | |
|---------------------------------|---|--|
| House allowance | - | Ksh. 35,000 p.m. |
| Commuter Allowance | - | Ksh. 8,000 p.m. |
| Leave Entitlement and allowance | - | You will be entitled to 30 days annual leave and leave allowance of Ksh. 6,000 per year |
| Medical Benefits | - | You will be provided with medical insurance cover for self, spouse and four children aged 25 years and below under the SHIF medical scheme |

I take this opportunity to congratulate you on this appointment and wish you the best in your duties.

Signify your acceptance of this appointment as per the attached acceptance letter.

A handwritten signature in black ink, appearing to be 'R. Wanjohi', with a stylized flourish at the end.

R. WANJOHI (Mrs.), OGW
For: PRINCIPAL ADMINISTRATIVE SECRETARY

Copy to: **Mr. Amos N. Gathecha, EBS, ndc, (K)**
Principal Secretary
Ministry of Public Service, and
Human Capital Development
NAIROBI