Celia Olarte

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EDUCATION

Georgia Southern University, Statesboro, GA | GPA: 4.0 | May 2026
Bachelor of Science in Information Technology, Cybersecurity Emphasis
Bachelor of Science in Kinesiology

SKILLS

Systems: Windows 7, 10, & 11 | Kali Linux | Ubuntu
Software: Active Directory (AD) | SQL Server Management Studio (SMSS) | Visual Studio Code (VS Code) | Notepad++ | Draw.io | Microsoft Visio | Microsoft Project | Microsoft Office Suite
Programming Languages: Python | HTML | CSS | JavaScript | SQL | C#

RELEVANT EXPERIENCE

IT Systems Engineer Intern, May 2025 - August 2025
End User Computing Team, Progressive Insurance, Remote Position
- Answered calls and resolved hardware/software issues, ensuring excellent customer support.
- Coordinated with team members to complete projects efficiently and accurately.

Student Assistant, August 2024 - May 2025
Department of Information Technology, Georgia Southern University, Statesboro, GA
- Provided front-line assistance to students and faculty, answering questions in person, via Zoom, and via email.
- Maintained organized records, graded assignments, and prepared instructional materials.
- Offered one-on-one tutoring to clarify complex concepts and troubleshoot technical issues.

Software Developer Apprentice, January 2025 - May 2025
Anagen Systems Team, Software Automation Logistics and Technology (SALT), Statesboro, GA
- Collaborated with peers and mentors on meaningful projects in the field of healthcare technology.
- Met key project deliverables, maintained high-quality standards, and effectively communicated progress on team development goals.

OTHER EXPERIENCE

Writing Tutor, January 2024 - May 2024
Department of English, Georgia Southern University, Statesboro, GA
- *Conducted one-on-one interactive sessions to develop the client's skills at every stage of the writing process.*
- *Developed client confidence in communication skills through constructive feedback.*

Lab Teaching Assistant, January 2024 - May 2024
Department of Chemistry, Georgia Southern University, Statesboro, GA
- *Collaborated with other Lab TAs to prepare and conduct labs for the assigned lab sections. Answered student questions concerning the lab and ensured safe cleanup post-lab.*

Supplemental Instruction Leader, October 2023 - December 2023
Department of Chemistry, Georgia Southern University, Statesboro, GA
- *Facilitated activities outside of normal class time to help students better understand concepts discussed in their chemistry course.*

Peer Mentor, August 2023 - December 2023
Academic Success Center, Georgia Southern University, Statesboro, GA
- *Mentored first- and second-year students to ease the transition and integration into college life.*
- *Provided resources and strategies to support academic success.*

LEADERSHIP & COMMUNITY INVOLVEMENT

Society of Physics Students (SPS), President & Vice President, Fall 2022 - Fall 2024
Planned events at local schools to increase student interest in STEM.
Association of Computer Machinery (ACM), Member, Fall 2024 - Present
Completed coding projects and discussed news in the field with like-minded students.
Student Affiliates of the American Chemical Society (SAACS), Member, Fall 2022 - Spring 2023
Analyzed and discussed research projects by other students. Participated in community events.

VOLUNTEER EXPERIENCE

Feed the Boro, Statesboro, GA, November 2022 - May 2023
Statesboro Soup Kitchen, Statesboro, GA, March 2022 - April 2022
Habitat for Humanity, Statesboro, GA, February 2022 - March 2022