# APPEAL OF CHILD PROTECTION DECISION

Date: {{current\_date}}

To:

Minister of Community Services

{{appeal\_authority\_address}}

{{appeal\_authority\_city}}, {{appeal\_authority\_province}} {{appeal\_authority\_postal\_code}}

Copy to:

Department of Community Services

{{agency\_address}}

{{agency\_city}}, {{agency\_province}} {{agency\_postal\_code}}

From:

{{parent\_name}}

{{parent\_address}}

{{parent\_city}}, {{parent\_province}} {{parent\_postal\_code}}

Reference: {{case\_reference}}

Regarding: {{child\_name}}, born {{child\_dob}}

Date of decision being appealed: {{decision\_date}}

Dear Sir/Madam,

I am writing to formally appeal the decision made by the Department of Community Services on {decision\_date} regarding my child {child\_name}, pursuant to the Children and Family Services Act and the appeal rights provided therein.

## DECISION BEING APPEALED:

{{decision\_details}}

## GROUNDS FOR APPEAL:

I am appealing this decision on the following grounds:

{{appeal\_grounds}}

## LEGAL BASIS:

This appeal is based on the following provisions of the Children and Family Services Act:

{{legal\_basis}}

## SUPPORTING EVIDENCE:

I am attaching the following documents in support of this appeal:

{{supporting\_evidence}}

## REQUESTED OUTCOME:

I respectfully request that:

{{requested\_outcome}}

I understand that the statutory timeframe for filing this appeal is 30 days from the date of the decision, and this appeal is being submitted within that timeframe.

I request a hearing to present my arguments in person. I am available on the following dates:

{{available\_dates}}

Thank you for your attention to this appeal. I am available to provide any additional information that may be required.

Sincerely,

{{parent\_name}}

Phone: {{parent\_phone}}

Email: {{parent\_email}}