**{{name}}**

{{address}}

{{email}}

{{date}}

{{recipient\_name}}

{{recipient\_address}}

**RE: Formal Credit Dispute Notice**

Dear {{recipient\_name}},

I am writing to dispute information on my credit report. Under the Consumer Reporting Act, I have the right to dispute inaccurate information.

{{description}}

Under the Consumer Reporting Act, you are required to investigate this matter and respond within 30 days. Please provide written confirmation that the disputed information has been corrected.

Sincerely,

{{name}}