

Republic of the Philippines Office of the President
COMMISSION ON HIGHER EDUCATION
Expanded Tertiary Education Equivalency and Accreditation Program (ETEEAP)

ETEEAP APPLICATION FORM

*1x1 ID Picture
(Scanned Picture
not allowed)*

INSTRUCTION:

Please type or print clearly, provide complete and detailed information required. Do not leave blank unanswered; write "Not Applicable" as the case may be. All declarations that you make herewith are under oath. Discovery of any false claim in this application form will disqualify you from participating in the program. Use additional sheets if necessary.

I. PERSONAL INFORMATION

1. **NAME** (Last Name, First Name, Middle Name)

2. **Address:**

Zip Code: _____
3. **Telephone No(s):** _____
4. **Birth Date:** _____
5. **Birthplace:** _____
6. **Civil Status:** _____
7. **Sex:** _____ **Nationality:** _____
8. **Languages and Dialects Spoken:** _____
9. **Degree Program or field being applied for:**
First Priority : _____
Second Priority : _____
Third Priority : _____
10. **Statement of your goals/objectives/purposes in applying for the degree.**

11. **Indicate how much time you plan to devote for personal learning activities so that you can finish the requirements in the prescribed program. Be specific.**

12. **For overseas applicants, describe how you plan to obtain accreditation/equivalency. (e.g. when you plan to come to the Philippines)**

13. **How soon do you need to complete equivalency/accreditation?**
_____ less than one (1) year _____ 1 year
_____ 2 years _____ 3 years

II. EDUCATION:

This section will require you to provide information on your past formal, non-formal and informal learning experiences.

1. Formal Education

Course/Degree Program	Name of School/Address	Inclusive Dates of Attendance

Note : All entries should be supported by authenticated photocopy of appropriate certificates/documents obtained from the institution through the program.

2. Non-Formal Education

Non-formal education refers to structured and short-term training programs conducted for a particular purpose such as skills development, values orientation, and the like.

Title of Training Program	Title of Certificate Obtained	Inclusive Dates of Attendance

Note : All entries should be supported by authenticated photocopy of appropriate certificates/documents obtained from the institution through the program.

3. Other Certification Examinations

Please give detailed information on certification examinations taken for vocational and other skills.

Title of Certification Examination	Name/Address of Certifying Agency	Date Certified	Rating

Note : All entries should be supported by authenticated photocopy of appropriate certificates/documents obtained from the institution through the program.

III. PAID WORK AND OTHER EXPERIENCES

1. Post/Designation

2. Inclusive Dates of Employment

From : _____ to _____

3. Name and Address of Company

4. Terms/Status of Employment

5. Name and Designation of Immediate Supervisor

6. Reason(s) for moving on to the next job.

7. Describe actual functions and responsibilities in position occupied:

8. In case of self-employment, name three (3) reference persons:

Note : Use another sheet if necessary, following the above format.

IV. HONORS, AWARDS, AND CITATIONS RECEIVED

In this section, please describe all the awards you have received from schools, community and civic organizations, as well as citations for work excellence, outstanding accomplishments, community service, etc.

1. Academic Award

Award Conferred	Name and Address of Conferring Organization	Date Awarded

2. Community and Civic Organization Award/Citation

Award Conferred	Name and Address of Conferring Organization	Date Awarded

3. Work Related Award/Citation

Award Conferred	Name and Address of Conferring Organization	Date Awarded

V. CREATIVE WORKS AND SPECIAL ACCOMPLISHMENTS

In this section, enumerate the various creative works you have accomplished and other special accomplishments. Examples of these are inventions, published and unpublished literary fiction and non-fiction writings, musical work, products of visual performing arts, exceptional accomplishments in sports, social, cultural and leisure activities, etc. which can lead one to conclude the level of expertise you have obtained on certain fields of interest. Include also participation in competitions and prizes obtained.

1. Description:

2. **Date Accomplished :** _____
3. **Name and Address of Publishing Agency (if written, published work), or an Association/Institution which can attest to the quality of the work.**
- _____
- _____

Note : Use additional sheet if necessary, following the same format.

VI. LIFELONG LEARNING EXPERIENCE

In this section, please indicate the various life experiences from which you must have derived some learning experience. Please include here unpaid volunteer work.

1. Hobbies/Leisure Activities

Leisure activities which involve rating of skills for competition and other purposes (e.g. "belt concept in Tae-kwon-do) may also indicate your level for ease in evaluation. On the other hand, watching Negosiyete on a regular basis can be considered a learning opportunity.

2. Special Skills

Note down those special skills you think must be related to the field of study you want to pursue.

Work-Related Activities

Some work-related activities are occasions for you to learn something new. For example, being assigned to projects beyond your usual job description where you learned new skills and knowledge. Please do not include formal training programs you already cited. However, you may include here experiences that can be classified as on-the-job training or apprenticeship.

Volunteer Activities

List only volunteer activities that demonstrate learning opportunities, and are related to the course you are applying for credit. (e.g. counseling programs, sports coaching, project organizing or coordination, organizational leadership, and the like)

Travels: Cite places visited and purpose of travel

Include a write-up of the nature of travel undertaken, whether for leisure, employment, business or other purposes. State in clear terms what new learning experience was obtained from these travels and how it helped you become a better person.

VII. *To sum up please write an essay on how your attaining a degree contribute to your personal development, your community, your workplace, society, and country.*

I declare under oath that, the foregoing claims and information I have disclosed are true and correct. Done in _____, on this _____ day of _____.

Signed :

Printed Name and Signature of Applicant

Community Tax Certificate _____

Issued on _____ at _____