Request for Expert Review of Expanded Tertiary Education Equivalency and Accreditation Program (ETEEAP) Application Tracking System for Rizal Technological University

02 APRIL 2025

NAME OF VALIDATOR: Dr. Lea S. Nisperos

Position: Director

Company: Rizal Technological University

Company Addressed**:** 704 Boni Ave., Cor Sacrepante, Mandaluyong City

Dear Mrs. Nisperos,

Greetings!

We are BS Information Technology (BSIT) students from the Institute of Computer Studies at Rizal Technological University, Mandaluyong Campus. We kindly request your assistance in reviewing the Assessment Tool entitled **"Expanded Tertiary Education Equivalency and Accreditation Program (ETEEAP) Application Tracking System for Rizal Technological University."** This tool is a crucial part of our project, which aims to develop and implement an efficient application tracking system for the Expanded Tertiary Education Equivalency and Accreditation Program (ETEEAP) at our university.

The study aims to develop a web-based application for ETEEAP at Rizal Technological University, enhancing application tracking and management for applicants and supporting IFLDE staff. This study is set to:

- To Implement an Intuitive and User-Friendly Website
- To Implement Digital Application Submission and Tracking
- To Implement Clear and Consistent Communication
- To Simplify the ETEEAP Application Process
- To Establish a Robust Data Management System

We would greatly appreciate your time and expertise in reviewing our assessment tool before its finalization and implementation. Your insights will be invaluable in enhancing its accuracy and ensuring it effectively evaluates our Application Tracking System Please consider these instructions in validating:

1) Rate each item based on the following criteria:

* **Clarity** - Evaluate if the item is clearly written and easy to understand. Check if the wording is straightforward and avoids confusion (e.g., 1 = Poor, 2 = Fair, 3 = Good, 4 = Excellent)

* **Relevance**: Assess how essential the item is to the goals of the DentaCare system. Determine

whether it directly contributes to evaluating the key objectives of the system. (e.g., 1 = Irrelevant, 2 = Somewhat Relevant, 3 = Relevant, 4 = Very Relevant)

* **Necessity** - Judge how important the item is for the assessment tool. Consider if the tool can function effectively without this item or if it is absolutely required. (e.g., 1 = Not Needed, 2 = Low Necessity, 3 = Moderate Necessity, 4 = Must-Have).

2) Please provide comments or suggestions for each item. If you have no feedback, kindly write 'No comment.

Item	Clarity (1-4)	Relevance (1-4)	Necessity (1-4)	Comments/Suggestion
EFFECTIVENESS				
Agile methodology improved efficiency and collaboration among the development team.				
The team was able to adapt to changes quickly using Agile.				
The structure of working in short, focused iterations (sprints) positively impacted team productivity and project progress.				
Agile practices significantly enhanced communication within the team, ensuring that everyone was aligned throughout the project.				
The daily stand-up meetings helped in keeping everyone informed about the project and solved problems quickly.				
Sprint reviews gave clients a chance to provide feedback that helped improve the project.				
Continuous testing and feedback improved the quality of the software.				
AVAILABILITY				
I can rely on the ETEEAP application tracking system to be available whenever I need to use it.				
I can access the system without significant delays, even during peak usage times.				
I can trust that my application data is always available and protected in the event of a system issue or failure.				
I can easily navigate the application tracking system without difficulty or confusion.				
I can access the ETEEAP application tracking system without interruptions or system outages during critical times.				

I can easily find the information I need, such as guidelines, FAQs, or help resources, within the system.				
I can trust that my application data is secure and that the system has adequate backups to prevent data loss.				
ACCURACY				
I can quickly identify and resolve application process inaccuracies (e.g., missing documents, incorrect status updates).				
I can verify that the system's application data aligns with all source document uploads.				
I can accurately track ETEEAP application documents and statuses using the new system.				
I can maintain accurate application records without frequent discrepancies.				
I can rely on real-time updates from the application tracking system to ensure accuracy.				
I can rely on the application tracking system to reduce data and application process inaccuracies.				
I can minimize errors during data entry or application status updates with the right system features.				
FUNCTIONALITY				
I can easily navigate and interact with the ETEEAP application's chat system interface.				
I can get accurate and relevant answers to my ETEEAP application inquiries from the chat system.				
I can receive quick responses from the chat system regarding my ETEEAP application status and related questions.				
I can access essential ETEEAP information (e.g., application requirements, deadlines, status updates) through the application timeline.				
I can receive applications updated from the ETEEAP application tracking system's notification tab.				
I can view the application timeline statuses anytime to check the application progress. .				
I can use the system to submit inquiries and receive responses within a designated timeframe.				
I can access accreditation results after ETEEAP Application Process completion.				

Thank you for taking the time to review and answer the questions in this assessment. All suggestions and comments you provide will be carefully reviewed and considered to improve the tool and ensure its effectiveness in evaluating the DentaCare system. Your feedback is invaluable and will greatly contribute to the success of this project. We truly appreciate your insights and support.

Respectfully yours,

Concepcion, Michelle
Dahunog, Sweet Heart
Gatongay, Aaron
Sandagan, Christian Jedh
Valenzuela, Karl Louise

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Name/IT Expert