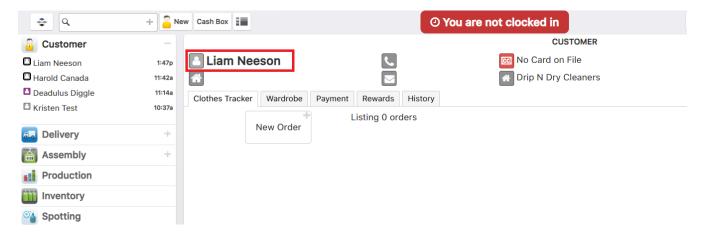


Tax Exempt Customer

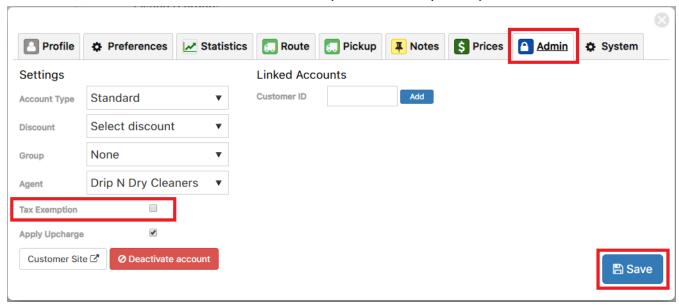


Follow these steps to designate a customer exempt from taxes:

1. Search the customer and bring up their account. Click on their name to open the account settings:



2. In the account settings select the Admin tab, then check the box next to "Tax Exemption."



3. Lastly, just make sure to click Save!







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