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Setting Delivery Location



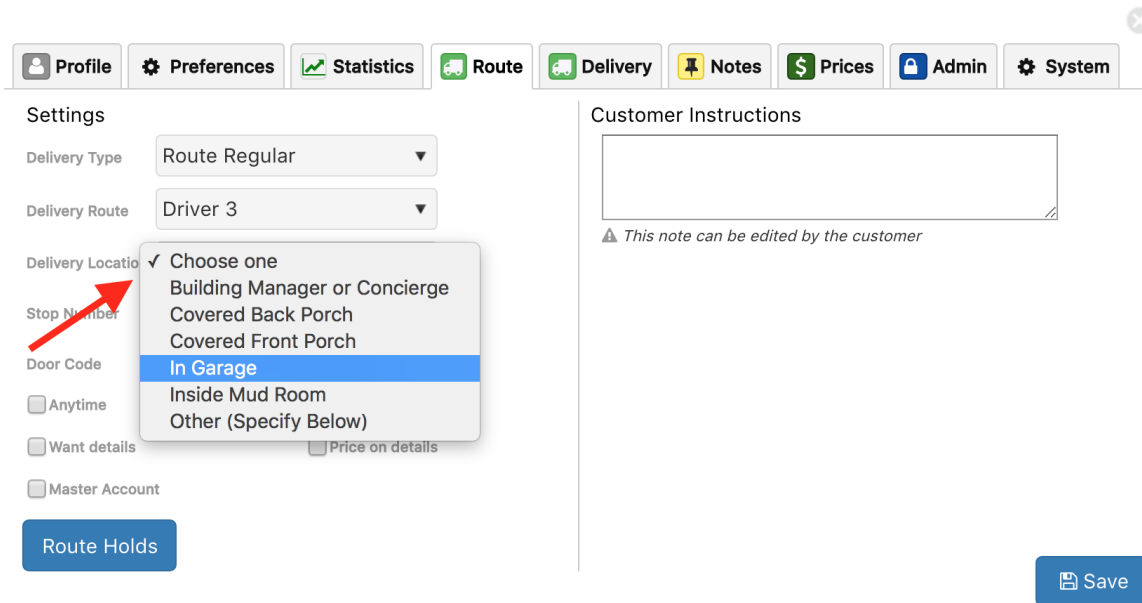
Josh Nye

2 years ago · Updated

Follow

In every customer's account, there's a setting for where to deliver and pick up their cleaning.

1. Open the customer's route settings.
2. Click the Delivery Location drop-down.



Settings

Delivery Type: Route Regular

Delivery Route: Driver 3

Delivery Location: **In Garage**

Stop Number:

Door Code:

☐ Anytime ☐ Want details ☐ Master Account

☐ Price on details

Route Holds

Customer Instructions

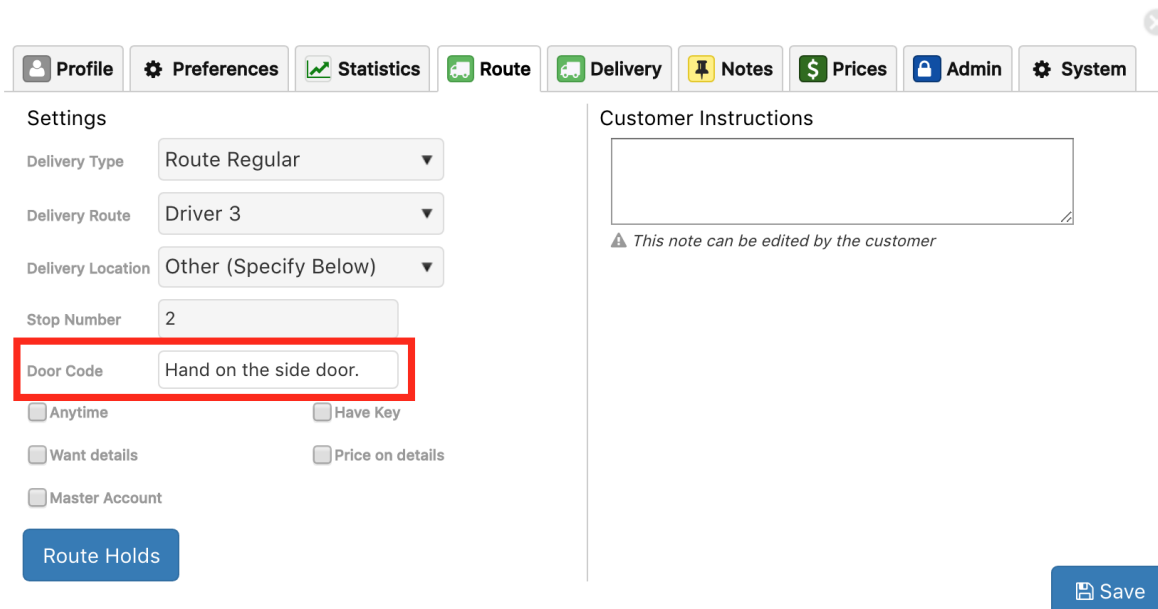
⚠ This note can be edited by the customer

Save

3. Select one of the preset options or select Other.

4. If the customer has a door code that they've provided you, you can enter it in the Door Code field.

5. If you select Other, put the instructions in the Door Code field.



Settings

Delivery Type: Route Regular

Delivery Route: Driver 3

Delivery Location: Other (Specify Below)

Stop Number: 2

Door Code: Hand on the side door.

☐ Anytime ☐ Have Key ☐ Want details ☐ Price on details

☐ Master Account

Route Holds

Customer Instructions

⚠ This note can be edited by the customer

Save



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