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Adding a Promotion to an Order by Scanning

Nick Platania

2 years ago · Updated
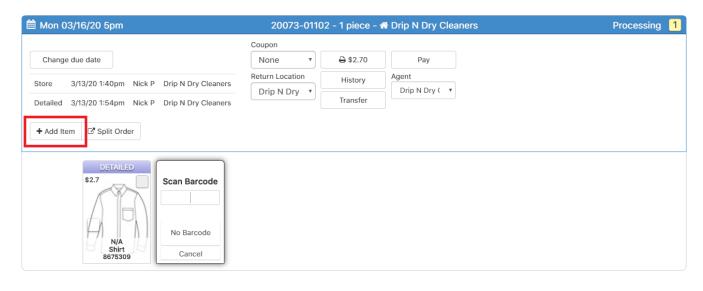
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A promotion can be added while detailing items on an order, BEFORE the order is closed. While at a screen similar to the one below, at the same time you would scan a barcode on an item, scan the barcode for the promotion:

Help

Tony Stark

No Card on File

Drip N Dry Cleaners

| Clothes Tracker | Wardrobe | Payment | Rewards | History |

New Order

Listing 1 orders

🖨 Bag Tag

📅 **Mon 03/16/20 5pm**   20073-01102 - 3 pieces - 🏠 Drip N Dry Cleaners   Undetailed **1**

Change due date

Coupon
None ▾   Drop ticket

Agent
Drip N Dry (▾

Store   3/13/20 1:40pm   Nick P   Drip N Dry Cleaners

Return Location
Drip N Dry ▾   Transfer

➕ Add Item

DETAILED
$2.7

N/A
Shirt
8675309

Scan Barcode

No Barcode

Cancel

🏷 Close Order   ↗ Split Order

This will apply the promotion to the order, and you can continue detailing the remaining items or Close the order if you are done!

If you want to add the promotion to an order that is already closed but still in processing, you can select Add Item and then scan the promotion:

📅 **Mon 03/16/20 5pm**   20073-01102 - 1 piece - 🏠 Drip N Dry Cleaners   Processing **1**

Change due date

Coupon
None ▾   🖨 $2.70   Pay

Store   3/13/20 1:40pm   Nick P   Drip N Dry Cleaners

Return Location
Drip N Dry ▾

History

Agent
Drip N Dry (▾

Detailed   3/13/20 1:54pm   Nick P   Drip N Dry Cleaners

Transfer

➕ Add Item   ↗ Split Order

DETAILED
$2.7

N/A
Shirt
8675309

Scan Barcode

No Barcode

Cancel

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