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# Rewards Program Setup



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2 years ago · Updated

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This is where the Reward settings are within the Admin Panel under Business -> System Settings -> Rewards Program:

**Business Global** Brand selection: If multiple brands exists allows different Rewards setup for each

**Rewards Program**

☐ Rewards On/Off

Rewards Program  
Enable or disable the reward program.

Reward Points to Dollar Value  
The number of rewards points each dollar of spending creates.  
If set to 1 every dollar of a payment correlates to 1 reward point.

Reward Points-Reward Conversion Value  
The dollar value of each reward point when a reward is redeemed.  
If the value is 0.1, redeeming 100 reward points will create a \$10 reward credit.

Reward Conversion Amount  
This setting defines the required number of reward points for a reward to be created.  
This is checked directly after a payment is made, and after reward points has been added for that payment.

Example:  
Customer has 230.  
Payment adds 30 reward points.  
Customer has 260 reward points.  
Conversion requirement is 250.  
250 reward points gets converted into credits.  
Customer has 10 reward points.

Redeem Rewards Automatically  
Enable to make the reward redeem itself automatically upon conversion.  
This will make the system send a notification email rather than the redeem request email.

Example with this configuration:  
Customer accumulates points as they spend. They spend \$250 or more to break 250 points. As soon as they reach 250 points, they'll receive the email to redeem their rewards. Requiring 250 points at a 0.1 conversion value will award them \$25 in store credit!  
Excess points will go towards the next 250 break point.

☐ Like the description says, normally an Email is sent with an account link that the customer must click to redeem their rewards. Checking this makes redeeming automatic.

Help

Here, you can set up a program globally or by BRAND (drop down in the top left corner). If no drop down is visible there, this means only a single brand exists and you may disregard this step! The image above explains how an example scenario work with these settings. Also, you can set up rewards for a specific group by going to the Settings tab of the master account's profile:

**Profile** **Preferences** **Statistics** **Route** **Delivery** **Notes** **Prices** **Admin** **Settings**

Contact Settings  
Company Settings  
Production Settings  
Receipt Settings  
Invoice Settings  
**Rewards Program**

**Rewards Program** ☐  
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This is checked directly after a payment is made. and after*

If you'd like help setting up rewards, don't hesitate to click Support to get in touch with us or give us a call at 415-612-1177!



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