IITBombayX Blended Course Manager User Guide



MOOCs Content Team

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https://mis.iitbombayx.in

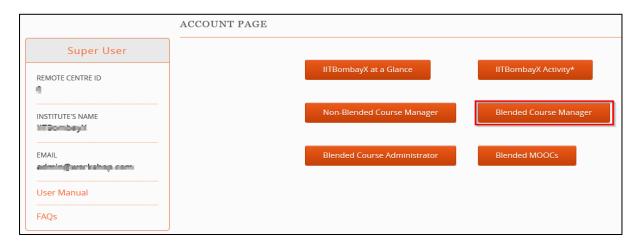
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Blended Course Manager

Blended Course Manager comprises information access of online course / courses, where details are categorized into five main categories i.e. Enrollment Information, Students' Information, Assignment Information, Course Information and Activity Report.

As a Blended Course Manager, to view the Current Courses and Archived Courses list click on **Blended Course Manager** tab. The Current Courses List contains the running course at that point of time, along with their Course ID, Course Start Date and Course End Date. Archived Courses are the courses that have been conducted in the past and are not open for enrolment now.



After clicking on Blended Course Manager tab, the Current Courses and Archived Courses List will appear on your dashboard as shown by the image below.

IITBOMBAYX SUPERUSE	R - BLENDED		
CURRENT COURSES LIST	r		
Number	Name	Start Date	End Date
IITBombayX/DC101/2015_25	Demo Course	26-01-2015	31-12-2025
llTBombayX/CS101.1xS16 /2016_T1	Introduction to Computer Programming	04-01-2016	10-05-2016
IITBombayX/ME209xS16 /2016_T1	Thermodynamics	04-01-2016	10-05-2016
IITBombayX/HS791xS16 /2016_T1	Technical Communication for Scientists and Engineers	11-01-2016	02-05-2016
IITBombayX/EE210xS16 /2016_T1	Signals & Systems	07-01-2016	30-04-2016
ARCHIVED COURSES LIS	<u>ST</u>		
Number	Name	Start Date	End Date
IITBombayX/CS101.1xA15/2015	_T1 Introduction to Computer Programming	16-07-2015	21-12-2015
IITBombayX/ME209xA15/2015_	T1 Thermodynamics	16-07-2015	21-12-2015
IITBombayX/EE210.1xA15/2015	_T1 Signals & Systems	16-07-2015	18-12-2015

To know about Enrollment Information, Students' Information, Assignment Information (Assignment Summary, Problem wise Details), Course Information (Course Details, Institute-wise:Teachers' Participation Report, Institute-wise:Student's Participation Summary Report, Teachers' Student Association) and Activity Report (Activity Report - Number of Days Access, Activity Report Date Wise, Students' Activity - Weekwise), click on particular Course ID.

Number	Name	Start Date	End Date
IITBombayX/DC101/2015_25	Demo Course	26-01-2015	31-12-2025
ITBombayX/CS101.1xS16 /2016 T1	Introduction to Computer Programming	04-01-2016	10-05-2016
IITBombayX/ME209xS16 /2016_T1	Thermodynamics	04-01-2016	10-05-2016
IITBombayX/HS791xS16 /2016_T1	Technical Communication for Scientists and Engineers	11-01-2016	02-05-2016
IITBombayX/EE210xS16 /2016_T1	Signals & Systems	07-01-2016	30-04-2016

Whenever you will click on any particular course ID, your dashboard will look like this. If you wish to go back on the home page then click on **Home**.

COURSE LIST Course Id: IITBombayX/CS101.1xS16/2016_T1 Course Name: Introduction to Computer Programming Classes Start: Jan. 4, 2016 Classes End: May 10, 2016 ENROLLMENT INFORMATION Course Enrollment -Summary Course Enrollment -Day Wise Course Enrollment -Week Wise Course Enrollment -Month Wise STUDENTS INFORMATION Students' List Students' Profile with Location Details Students' Demography Summary ASSIGNMENT INFORMATION Assignment Summary * Problem wise Details COURSE INFORMATION Course Details Institute-wise:Teachers' Participation Report Institute-wise:Student's Participation Summary Report Teachers' Student Association ACTIVITY REPORT

Activity Report - Number of Days Access *

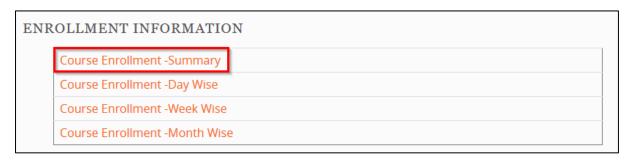
Activity Report Date Wise *
Students' Activity - Weekwise *

1. Enrollment Information

Enrollment Information includes details such as Course Enrollment - Summary, Course Enrollment - Day Wise, Course Enrollment - Week Wise and Course Enrollment - Month Wise.

1.1. Course Enrollment - Summary

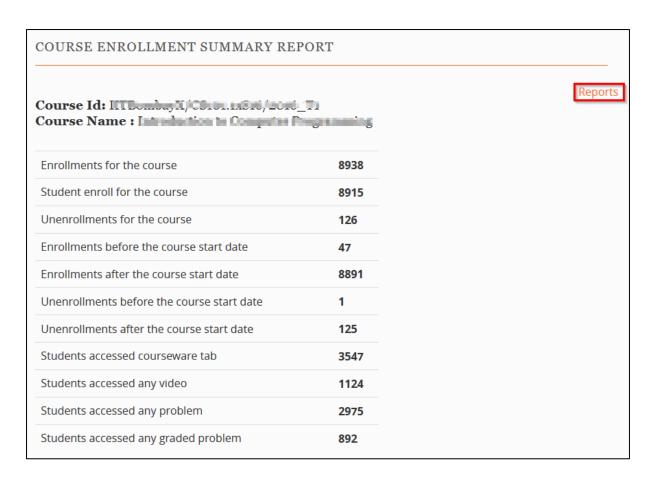
To know that how many participants have enrolled for the course, number of enrollments / unenrollments before the course start date, number of enrollments / unenrollments after the course start date, how many participants are accessing any course etc., click on Course Enrollment – Summary tab.



After clicking on Course Enrollment – Summary tab, the report will be generated with the following information:

- Enrollments for the course
- Students enrolled for the course
- Unenrollments from the course
- Enrollments before the course start date
- Enrollments after the course start date
- Unenrollments before the course start date
- Unenrollments after the course start date
- Students accessing any course
- Students accessing any video
- Students accessing any problem
- Students accessing any graded problem

User Guide - Blended MOOCs Manager / Blended Course Manager



To go back on the previous page, you can click on **Reports** tab.

1.2. Course Enrollment - Day Wise

To get a Day wise report that how many participants have enrolled / unenrolled on a particular day / date, click on **Course Enrollment - Day wise** tab.



After clicking on the Course Enrollment - Day wise tab, you can get the number of enrolled users, unenrolled users, total users and cumulative data on a particular date.

User Guide - Blended MOOCs Manager / Blended Course Manager

Course Id: IITBombayX/CS101.1xS16/2016_T1 Course Name: Introduction to Computer Programming Download CSV Reports							
Date	Enrolled Users	Unenrolled Users	Total Users	Cumulative			
02-03-2016	97	2	99	9064			
01-03-2016	60	0	60	8965			
29-02-2016	34	4	38	8905			
28-02-2016	17	1	18	8867			
27-02-2016	18	0	18	8849			
26-02-2016	35	0	35	8831			
25-02-2016	58	2	60	8796			
24-02-2016	58	0	58	8736			

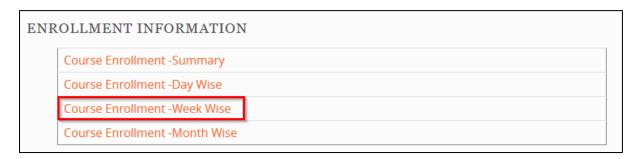
You can download CSV file by clicking on Download CSV. To go back on the previous page, click on the Reports.

If you wish to know the number of students and staffs who have enrolled on a particular date, click on **Enrolled Users** link.

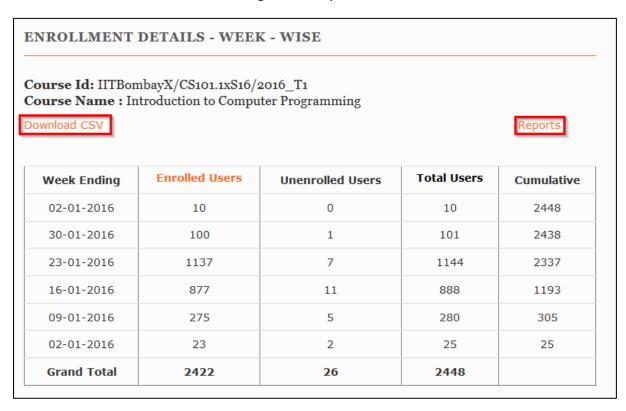
Date Constant Confe				Total Users	
Date	Students	Staff	Unenrolled Users	lotal Osers	Cumulative
02-03-2016	97	0	2	99	9064
01-03-2016	60	0	0	60	8965
29-02-2016	34	0	4	38	8905
28-02-2016	17	0	1	18	8867
27-02-2016	18	0	0	18	8849
26-02-2016	35	0	0	35	8831
25-02-2016	58	0	2	60	8796

1.3. Course Enrollment – Week Wise

To get a Week wise report, click on Course Enrollment - Week Wise link.



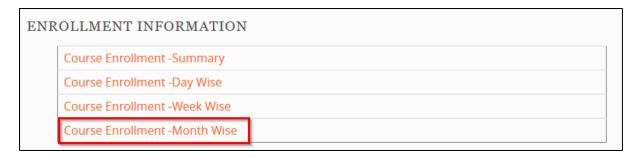
After clicking on the Course Enrollment - Week Wise tab, you can find number of enrolled users, unenrolled users, total users and cumulative data for the whole week ending on the prescribed date.



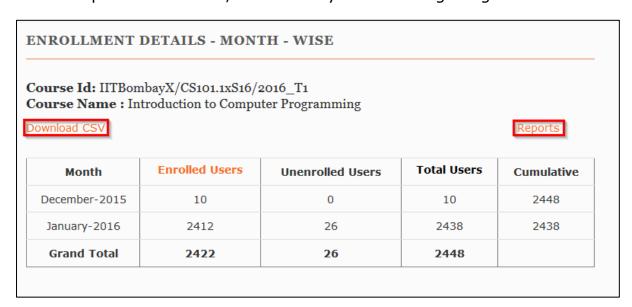
You can download CSV file by clicking on **Download CSV**. You can also view that how many students and how many staffs have enrolled by clicking on **Enrolled Users** link.

1.4. Course Enrollment - Month Wise

For viewing Month Wise enrolment report, click on Course Enrollment - Month Wise.



After clicking on the Course Enrollment - Month Wise tab, you will find the number of enrolled users, unenrolled users, total users and cumulative data in a particular month, as shown by the following image.



For going back to the previous page, click on Reports.

2. Students' Information

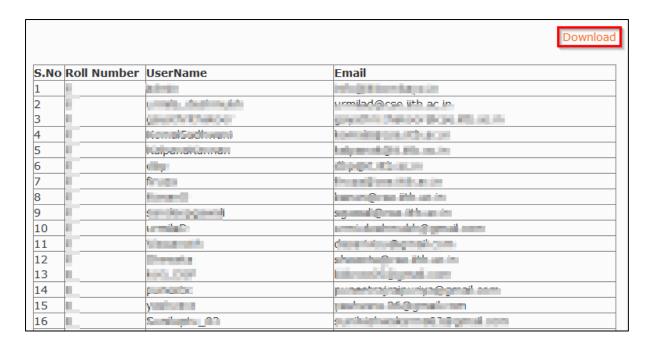
Students' Information includes details related to Students' List, Students' Profile with Location Details and Student Demography Summary.

2.1. Students' List

To view the list of students, click on the **Students' List** tab.



Whenever you will click on the Students' List, the generated list will be displayed on your dashboard as shown in the following image. You can download the students' list by clicking on **Download.**

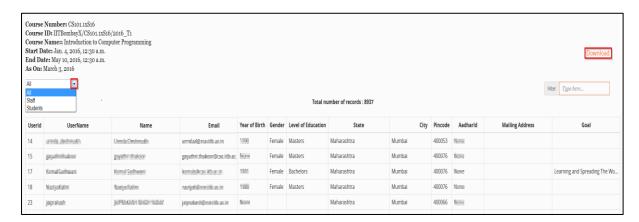


2.2. Students' Profile with Location Details

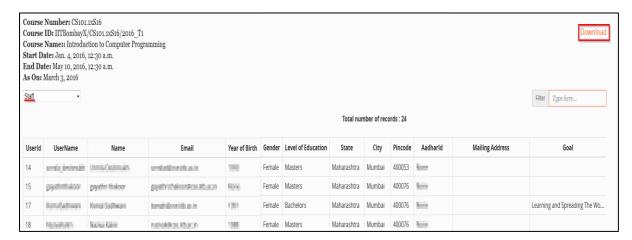
To get detailed information (UserId, UserName, Email-Id, Year of Birth, Gender, Level of Education, Mailing Address, State, City, Pincode, AadharId) about participants in a particular course, click on **Students' Profile with Location Details**.



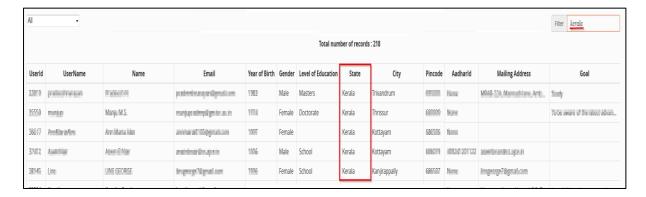
Here, you will get the complete details as shown in the following screenshot.



You can short these data on the basis of staff and students. For example, if you select staff from the dropdown menu, then you will get detailed information about staff only.



If you want to short the participants on the basis of given criteria, i.e. state, city etc., then you have to type your keyword in the prescribed tab **Filter**. For example, if you type 'Kerala' in the Filter tab then you will get details of those participants who belong to Kerala only.



2.3. Students' Demography Summary

To get a report based on Rural Urban Distribution, Male Female Distribution, Highest Level of Education Completed and Age of the enrolled participants, click on Students' Demography Summary link.



After clicking on the Students' Demography Summary link, a report will appear on your dashboard with prescribed categories in terms of numbers and percentage, as shown in the following image.

STUDENTS' DEMOGRAPHY REPORT (SELF-REPORTED) Course Id:IITBombayX/CS101.1xS16/2016_T1 Course Name: Introduction to Computer Programming As On: March 3, 2016 Reports 32 States and 1251 Cities Pincode Classification Rural Urban Distribution (Using Uncertified Data) Rural Semi-urban Urban 2480 1323 5072 No. % 27.36% 14.60% 55.96% **Male Female Distribution** Male **Female** No. 5846 3005 66.05% % 33.95% **Highest Level of Education Completed** School **Bachelors** Masters **Doctorate** Others No. 6175 1039 513 28 556 74.30% 12.50% 6.17% 0.34% 6.69% Age Under18 18-25 25-40 40-50 50-60 Above 60 0 2 No. 6700 518 63 10 0.0% 0.86% 0.03% % 91.87% 7.1% 0.14%

If you want to just go back to the previous page, click on Reports. For viewing pin code area distribution, click on **Pincode Classification** link.

	PINC				
		Download			
	То				
S.No.	Header Postal Index Number	#RuralOffices	#Section Offices	#Head Offices	Deduced Distritbution
1	110001	0	19	2	Urban
2	110002	0	6	1	Urban
3	110003	0	9	1	Urban
4	110004	0	1	0	Urban
5	110005	0	8	0	Urban

3. Assignment Information

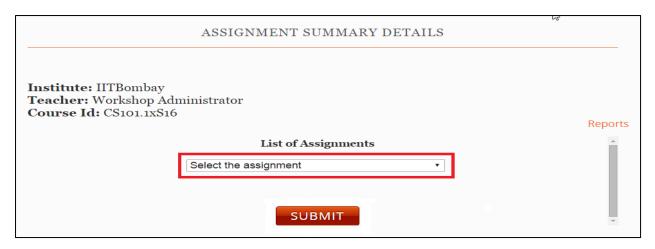
Assignment Information provides complete details about Assignment Summary and Problem wise Details.

3.1. Assignment Summary

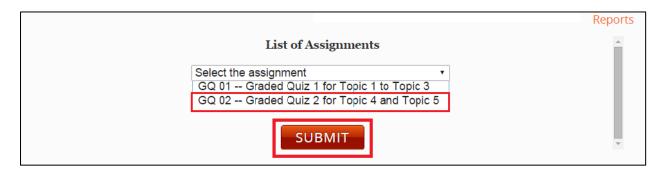
Assignment Summary gives the summary about the assignments of learners. After clicking on Assignment Summary link you will be transferred to the page Assignment Summary Details.



Assignment Summary Details page contains a dropdown list for list of assignments.



Select the required assignment from the dropdown menu and click on **Submit** tab.



After clicking on Submit button, you will be redirected to Assignment Status Summary page. Status Summary page will provide you information about Problem name, maximum points for that particular

problem, total number of students, and total number of students who have submitted the answer and who have not submitted the answer for a particular problem.

ASSIGNMENT STATUS SUMMARY							
Institute: IITBombay Teacher: Workshop Administrator Course Id: CS101.1xS16 (Introduction to Computer Programming) Assignment: GQ 01 Graded Quiz 1 for Topic 1 to Topic 3							
Percentage View							
Download CSV			Select another assignment				
Problem	Max Points	Total	Submitted	Not Submitted			
Q1	2.0	3716	646	3070			
Q2	1.0	3716	522	3194			
Q3	1.0	3716	566	3150			
Q4	1.0	3716	504	3212			

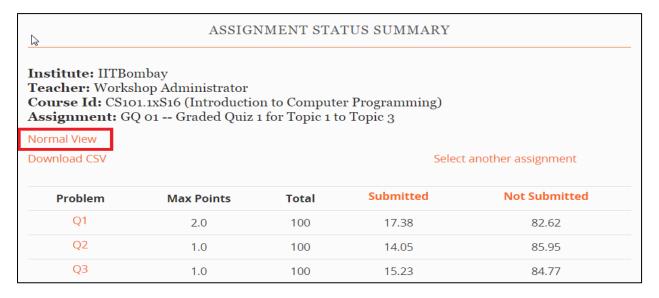
To view the details in terms of percentage, click on **Percentage View** link.

ASSIGNMENT STATUS SUMMARY							
Institute: IITBombay Teacher: Workshop Administrator Course Id: CS101.1xS16 (Introduction to Computer Programming) Assignment: GQ 01 Graded Quiz 1 for Topic 1 to Topic 3 Percentage View Download CSV Select another assignment							
Problem	Max Points	Total	Submitted	Not Submitted			
Q1	2.0	3716	646	3070			
Q2	1.0	3716	522	3194			
Q3	1.0	3716	566	3150			
Q4	1.0	3716	504	3212			

After clicking on percentage view link, you will get that the data in the Submitted and Not Submitted column is showing into percentage format.

ASSIGNMENT STATUS SUMMARY							
Institute: IITBombay Teacher: Workshop Administrator Course Id: CS101.1xS16 (Introduction to Computer Programming) Assignment: GQ 01 Graded Quiz 1 for Topic 1 to Topic 3							
Normal View							
Download CSV			Sel	ect another assignment			
Problem Max Points		Total	Submitted	Not Submitted			
Q1	2.0	100	17.38	82.62			
Q2	1.0	100	14.05	85.95			
Q3	1.0	100	15.23	84.77			

To get normal view of details, you have to click on **Normal View** link.



After clicking on normal view link, you will get generated details as shown in the following image.

ASSIGNMENT STATUS SUMMARY								
stitute: IITBombay eacher: Workshop Administrator ourse Id: CS101.1xS16 (Introduction to Computer Programming) esignment: GQ 01 Graded Quiz 1 for Topic 1 to Topic 3								
ercentage View ownload CSV Select another assignment								
Problem Max Points Total			Submitted	Not Submitted				
Q1	2.0	3716	646	3070				
		2746	F22	2404				
Q2	1.0	3716	522	3194				
Q2 Q3	1.0	3716	566	3194				

Click on **Submitted** link to see the total number of students who have submitted the answers for a particular problem.

ASSIGNMENT STATUS SUMMARY							
Institute: IITBombay Teacher: Workshop Administrator Course Id: CS101.1xS16 (Introduction to Computer Programming) Assignment: GQ 01 Graded Quiz 1 for Topic 1 to Topic 3							
Percentage View							
Download CSV		Select another assignment					
Problem	Max Points	Total	Submitted	Not Submitted			
Q1	2.0	3716	646	3070			
Q2	1.0	3716	522	3194			
Q3	1.0	3716	566	3150			
Q4	1.0	3716	504	3212			

After clicking on Submitted link, you will be redirected to the page which shows the answer submission details in terms of correct, incorrect and partially correct answers.

	ASSIGNMENT STATUS SUMMARY							
Course Id:	TBombay orkshop Admin CS101.1xS16 (In t: GQ 01 Grad	troduction			ng)			
Percentage Vie								
Download CSV					Select another			
						Summary		
			Su	ıbmission Detai	ils			
Problem	Max Points	Total	Correct	Incorrect	Partially Correct	Not Submitted		
Q1	2.0	3716	449	111	86	3070		
Q2	1.0	3716	210	312	0	3194		
Q3	1.0	3716	345	221	0	3150		
Q4	1.0	3716	303	201	0	3212		

Click on **Not submitted** link to see the total number of students who have not submitted the answers for a particular problem.

ASSIGNMENT STATUS SUMMARY									
Institute: IITBombay Teacher: Workshop Administrator Course Id: CS101.1xS16 (Introduction to Computer Programming) Assignment: GQ 01 Graded Quiz 1 for Topic 1 to Topic 3									
Percentage View									
Download CSV Select another assignment									
Problem	Max Points	Total	Submitted	Not Submitted					
Q1	2.0	3716	646	3070					
Q2	1.0	3716	522	3194					
Q3	1.0	3716	566	3150					
Q4	1.0	3716	504	3212					

After clicking on Not Submitted link, you will get to view that how many participants have viewed and how many participants have not viewed the problem.

Percentage Vie	:W								
Download CSV Select another assignment									
						Sumi	mary		
			Su	bmission Deta	ils	Not Sub Deta			
Problem	Max Points	Total	Correct	Incorrect	Partially Correct	Viewed	Not Viewed		
Q1	2.0	3716	449	111	86	1735	1335		
Q2	1.0	3716	210	312	0	1859	1335		
Q3	1.0	3716	345	221	0	1815	1335		
Q4	1.0	3716	303	201	0	1877	1335		
Q5	1.0	3716	424	91	0	1866	1335		

If you wish to know about how many participants have saved their answers and how many participants have not saved their answers for a particular problem, click on **Viewed** link.

User Guide - Blended MOOCs Manager / Blended Course Manager

ercentage Vie	2W						
Download CSV	•				Select anot	her assignme	ent
						Sum	mary
			Su	bmission Deta	ils	Not Sub Deta	
Problem	Max Points	Total	Correct	Incorrect	Partially Correct	Viewed	Not Viewed
Q1	2.0	3716	449	111	86	1735	1335
Q2	1.0	3716	210	312	0	1859	1335
Q3	1.0	3716	345	221	0	1815	1335
Q4	1.0	3716	303	201	0	1877	1335
Q5	1.0	3716	424	91	0	1866	1335

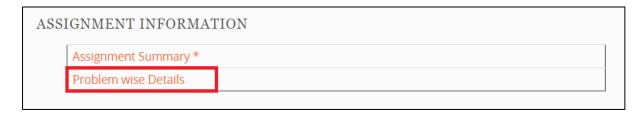
Now, you can view the number of participants who have answered and saved, who have answered and not saved, who have viewed only as shown in the following image.

ASSIGNMENT STATUS SUMMARY										
Institute: IITBombay Teacher: Workshop Administrator Course Id: CS101.1xS16 (Introduction to Computer Programming) Assignment: GQ 01 Graded Quiz 1 for Topic 1 to Topic 3										
Percentage	Percentage View									
Download (CSV					Sele	ct another assign			
							<u>Su</u>	<u>ımmary</u>		
	Submission Details Not Submitted Details									
						s	aved	Not Saved		
Problem	Max Points	Total	Correct	Incorrect	Partially Correct	Answered and Saved	Answered and not Saved	Viewed only		
Q1	2.0	3716	449	111	86	26	0	1709		
Q2	1.0	3716	210	312	0	18	2	1839		
Q3	1.0	3716	345	221	0	29	0	1786		
Q4	1.0	3716	303	201	0	16	0	1861		

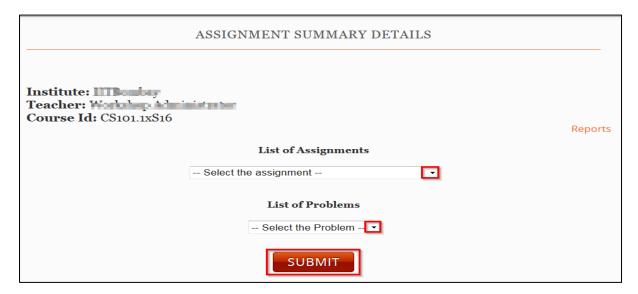
You can download CSV file by clicking on **Download CSV** link. To select another assignment from the list of assignments, click on **Select another assignment** link.

3.2. Problem wise Details

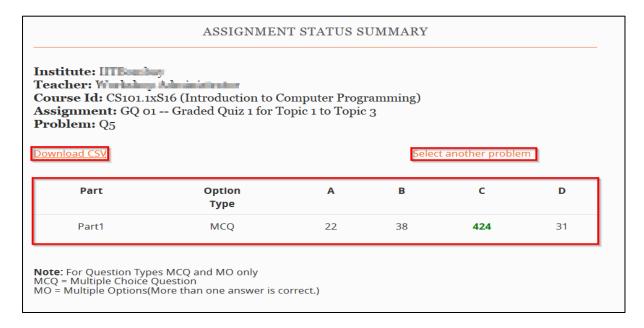
To get details with respect to problem for a given assignment, click on **Problem wise Details** link.



After clicking on Problem wise Details link, you will be redirected to Assignment Summary Details page. Now, you have to select the assignment and problem from the dropdown menus and click on **Submit** tab.



After clicking on Submit tab, your dashboard will look like this.



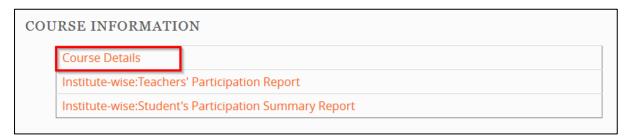
Here, you can get the number of participants who have selected Option A, Option B, Option C and Option D for a particular problem of given assignment. You can download CSV file by clicking on **Download CSV**. To select another problem, click on **Select another problem** link.

4. Course Information

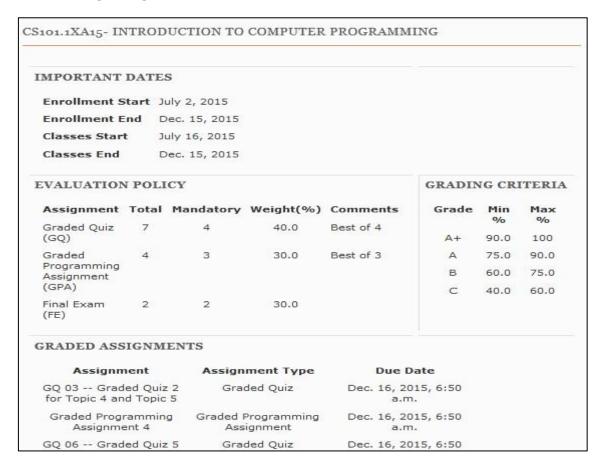
Course Information provides Course Details, Institute-wise:Teachers' Participation Report and Institute-wise:Student's Participation Summary Report.

4.1. Course Details

To know about the details of the course, click on Course Details tab.



After clicking on the Course Details tab you can see important dates, evaluation policy, grading criteria and graded assignments, as shown in the following image.

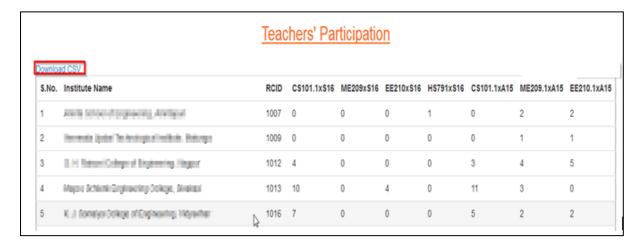


4.2. Institute-wise: Teachers' Participation Report

To get the number of teachers participating in respective courses institute-wise, click on **Institute-wise: Teachers' Participation Report** link.



You can now view the number of teachers who are participating in a particular course of a respective Institute. You can download the CSV file by clicking on **Download CSV**.



4.3. Institute-wise: Student's Participation Summary Report

Click on Institute-wise: **Students' Participation Summary Report** link which displays a list of institutes with the number of students participating in the Blended MOOCs program per course.



Here, you can see that how many students of a particular Institute are participating in a respective course.

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Students' Participation									
Download CSV									
Institute Name	RCID	CS101.1xS16	ME209x\$16	EE210.1x\$16	HS791xS16	C\$101.1xA15	ME209xA15	EE210.1xA15	
Anti-conecuty rangeme	1318	0	0	0	0	123	0	22	
mile Stoor/Yingholing	1070	0	0	0	32	0	209	459	
And now recomme	1071	0	0	0	0	0	230	190	
Audioantora College Of Engineering & Technology	1345	0	0	0	0	103	45	47	
Sener-Americable Chamology	1073	0	0	0	0	77	0	69	
	Institute Name /ediposessily suppose And a March School Of Engineering & Technology And and and accompany And and and accompany	Institute Name RCID 1318 1070 1071 Audianalises Callage Of Engineering & Technology 1345	Institute Name	Institute Name	Institute Name RCID CS101.1xS16 ME209xS16 EE210.1xS16	Institute Name RCID CS101.1xS16 ME209xS16 EE210.1xS16 HS791xS16	Institute Name RCID CS101.1xS16 ME209xS16 EE210.1xS16 HS791xS16 CS101.1xA15	Institute Name RCID CS101.1xS16 ME209xS16 EE210.1xS16 HS791xS16 CS101.1xA15 ME209xA15	

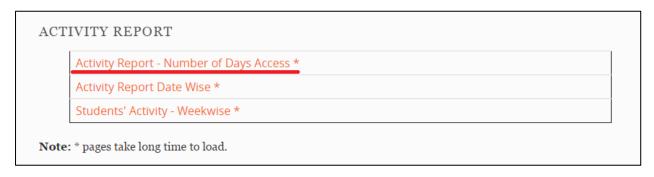
5. Activity Report

Activity Report consists of Activity Report – Number of Days Access, Activity Report Date Wise and Students' Activity – Week wise.

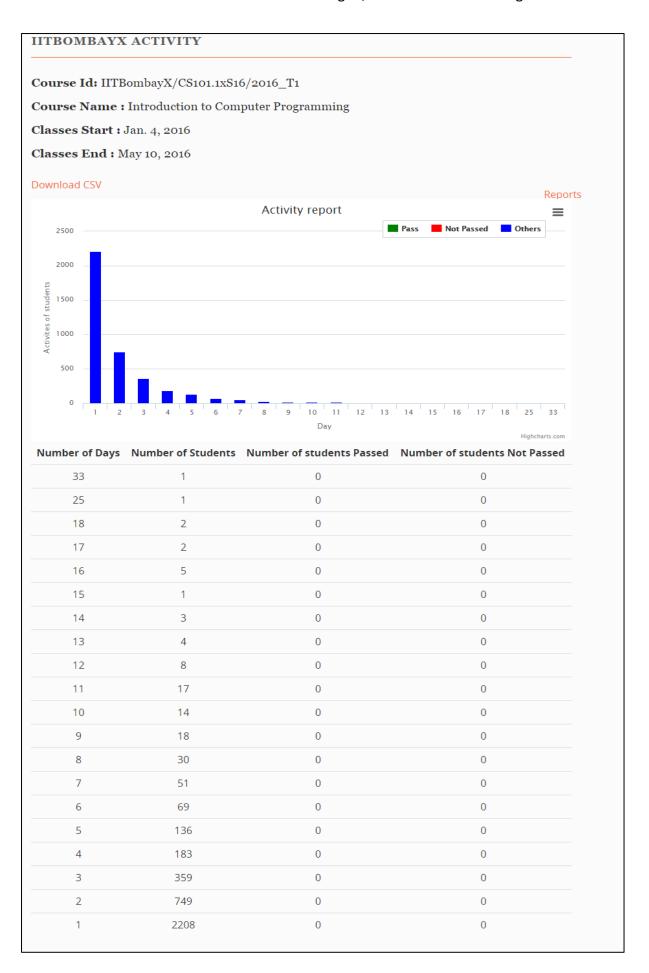


5.1. Activity Report – Number of Days Access

Click on the **Activity Report – Number of Days Access** link to get a day wise report that how many participants have accessed, how many of them are passed or not passed.



After clicking on Activity Report – Number of Days Access link, you will get detailed information along with chart as shown in the following image.



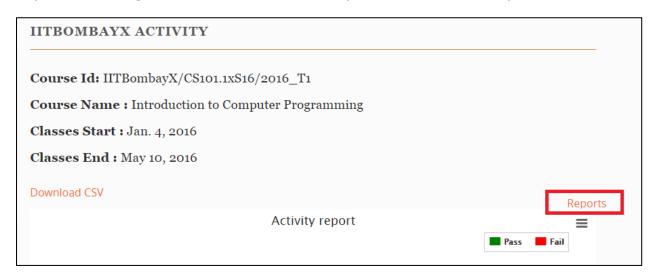
You can download the CSV file for the same data by clicking on **Download CSV** link.



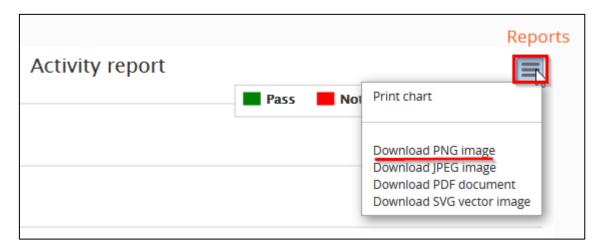
The downloaded CSV will appear in the following format.

	Α	В	С	D
1	Number of Days	Number of Students	Number of students Passed	Number of students Not Passed
2	29	1	0	0
3	22	1	0	0
4	16	3	0	0
5	15	3	0	0
6	13	5	0	0
7	12	4	0	0
8	11	12	0	0
9	10	16	0	0
10	9	13	0	0
11	8	23	0	0
12	7	44	0	0
13	6	53	0	0

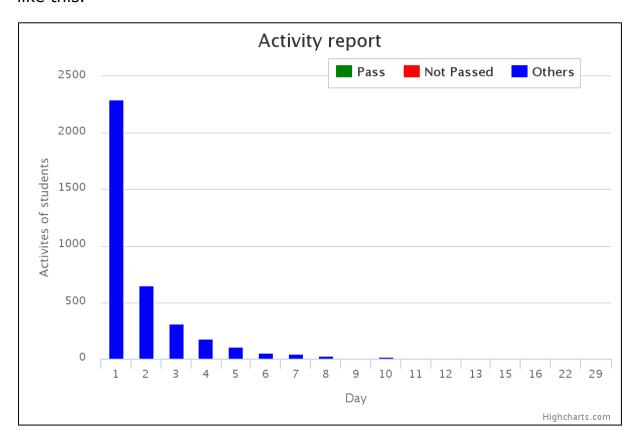
If you want to go back to all the menus, you can click the Reports link.



If you want to download the activity report, you can click on the three small horizontal lines just below the reports link. It will give you options to print chart or download the activity report in image formats such as JPEG, PNG, PDF document and SVG vector.



For example, if you click on **Download PNG image**, you will get report like this.

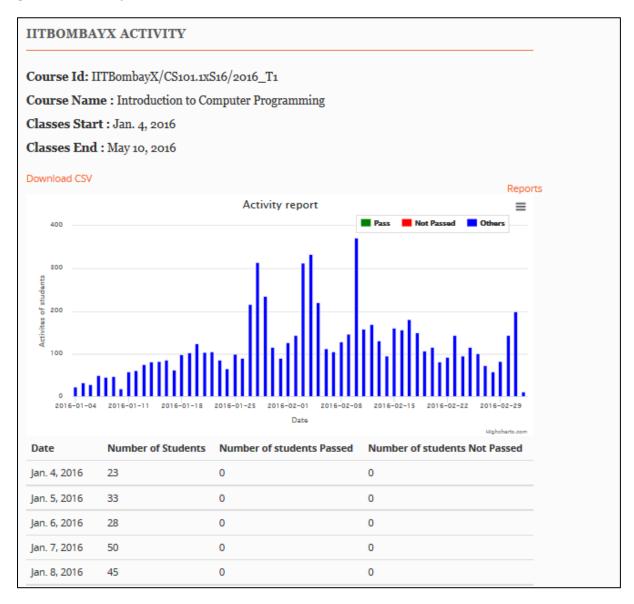


5.2. Activity Report Date Wise

Click on the **Activity Report Date Wise** link to get date wise report that how many participants have accessed, how many of them are passed or not passed on a particular date.



Whenever you will click on Activity Report Date Wise link, you will get a generated report like this.

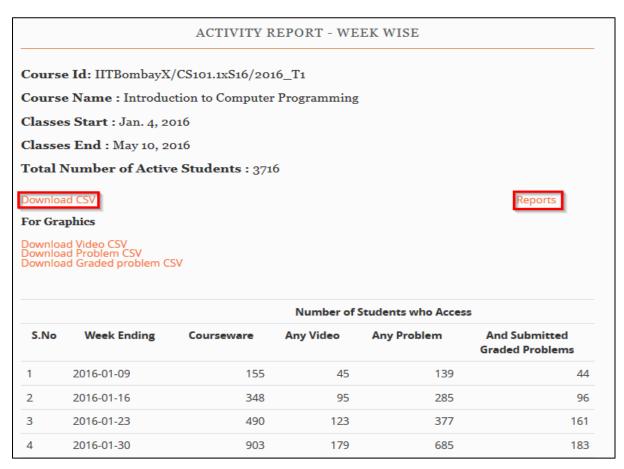


5.3. Students' Activity - Weekwise

To get a Week wise report, click on **Students' Activity – Weekwise** link.



After clicking on the Students' Activity – Weekwise link, you can find number of students who have accessed courseware, any video, any problem and submitted graded problems for the whole week ending on the prescribed date.



You can download CSV file by clicking on **Download CSV** link.

If you wish to identify the participants who have accessed videos, problems and graded problems, you can click on concerned CSV link (Download Video CSV, Download Problem CSV, Download Graded problem CSV).

Course Id: IITBombayX/CS101.1xS16/2016_T1

Course Name: Introduction to Computer Programming

Classes Start : Jan. 4, 2016 Classes End : May 10, 2016

Total Number of Active Students: 3716

Download CSV

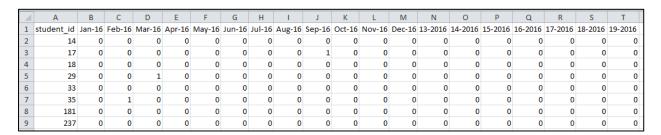
Reports

For Graphics

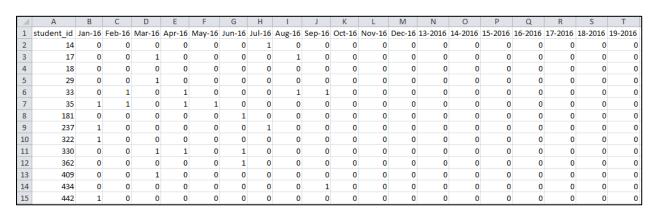
Download Video CSV Download Problem CSV Download Graded problem CSV

The downloaded CSV will appear in the following format.

Video CSV



Problem CSV



Graded Problem CSV

