

IITBombayX Blended Course Administrator

User Guide



MOOCs Content Team

February 2016

<https://mis.iitbombayx.in>

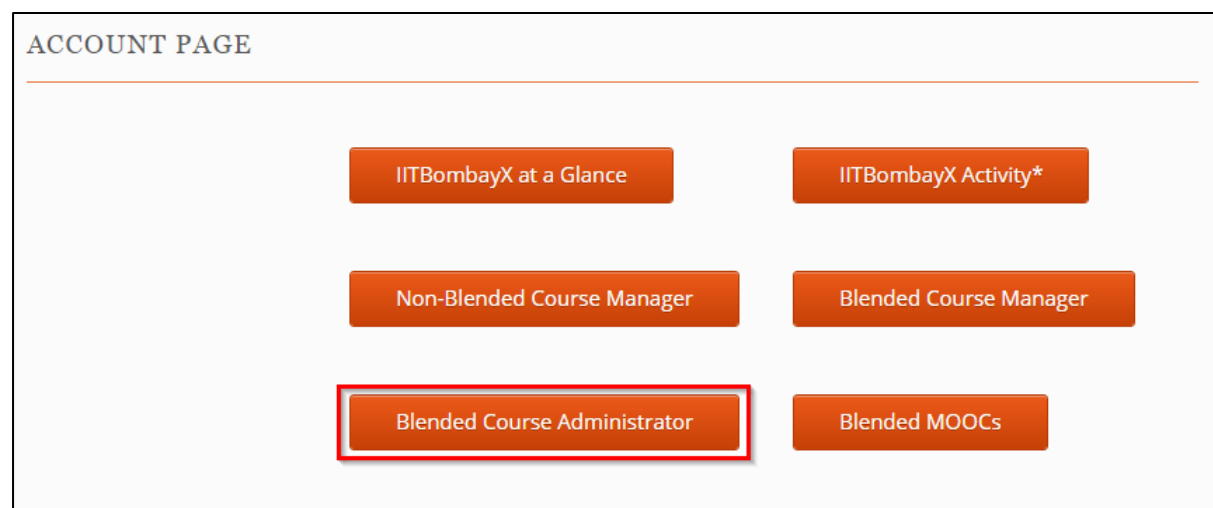
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Blended Course Administrator

Blended Course Administrator comprises information access of online course / courses along with updating, creating and maintaining records of Students, Teachers, Program Coordinators and Institutes Heads.

As a Blended Course Administrator, you can access Course Details Report, Status Report of Teachers, Status Report of Institute Heads, MOOCs Students Course Completion Report and Student Assignment Summary Report. All these details are categorized into two main categories i.e. **SUPPORT ADMINISTRATOR** and **REPORTS MANAGER**. Now, you can click on the **Blended Course Administrator** tab to get details.



After clicking on the Blended Course Administrator tab, your dashboard will look like this.

BLENDING COURSE ADMINISTRATOR

SUPPORT ADMINISTRATOR

User Registration	Registration Interface for Participating Institutes, Program Coordinators and Teachers
Remove Institute Level Users	Interface for Deactivation of Heads and Program Coordinators
Students' Information	Participating Students Information - Teachers' Point of View
Course Details	As seen by Teachers

REPORTS MANAGER

Institute-wise

Teachers' Participation	Number of teachers participating in respective courses institute-wise
Course Participation	Displays Institutes' Participation count in each Course
Students' Participation	Displays list of institutes with number of students participating in Blended MOOCs program, per course

MIS Activation Status

Teachers' Status	Displays the List of Teachers in the Blended MOOCs
Institute Heads' Status	Displays Status Report of the Heads of the Institutes
Program Coordinators' Status	Displays Status Report of Program Coordinators of Institutes
Deactivated Users' List	Displays the List of Deactivated Teachers, Heads and Program Coordinators in the Blended MOOCs

Teacher-Student Association

Teacher wise- Students' Summary	Displays the summary of students who have been tagged by the teachers
Students' Details	Displays the List of all MOOCs students tagged for the Blended MOOCs Program

Users' Profile

Teachers' Information	Displays the List of Teachers Profile in the Blended MOOCs
Institutes' Head Information	Displays Information about the Heads of Institutes in the Blended MOOCs
Institutes' Program Coordinators Information	Displays Information about Institutes Program Coordinators in Blended MOOCs
Deactivated Users' Information	Displays Information about Deactivated Teachers, Program Coordinators and Heads in the Blended MOOCs

1. Support Administrator

The Support Administrator includes functions such as User Registration, Remove Institute Level Users, Students' Information and Course Details.

1.1 User Registration

You have to first register yourself as a Blended Course Administrator in the system so that you can access all the reports / details of the respective course / courses. To create a user account, click on **User Registration** link. The User Registration is a registration interface for all the participating institutes, Program Coordinators and Teachers.

SUPPORT ADMINISTRATOR	
<u>User Registration</u>	Registration Interface for Participating Institutes, Program Coordinators and Teachers
Remove Institute Level Users	Interface for Deactivation of Heads and Program Coordinators
Students' Information	Participating Students Information - Teachers' Point of View
Course Details	As seen by Teachers

After clicking on User Registration, you will get a form wherein you have to provide detailed information - RCID, Firstname, Lastname, Email, Gender, Qualification, Department, Telephone No, Designation, Role, Course - of the new teacher, from the relevant dropdown menus in order to create a user account. After that, click on **Create User Account**.

Fill Form to create user account

RCID *

Firstname *

Lastname *

Email *

Gender *

Qualification *

Department *

Telephone *

Designation *

Role *

CREATE USER ACCOUNT

After clicking on the **CREATE USER ACCOUNT** tab, a message of **Registration Successful** will be displayed on your dashboard. For example, if you have registered yourself as a Teacher, this is what you will see.

REGISTRATION SUCCESSFUL

User account is successfully created as Teacher for IITBombayX.

In case of an already registered member, the following message will be displayed on your dashboard.

Person is an existing teacher for EE210xS16 course.

RCID *

0

Firstname *

1

1.2 Remove Institute Level Users

It may happen that the Heads or Program Coordinators of certain institutes may change or may not be in the system any longer. So, to deactivate the Heads or Program Coordinators from their roles if required, **click on Remove Institute Level Users** link.

SUPPORT ADMINISTRATOR

User Registration	Registration Interface for Participating Institutes, Program Coordinators and Teachers
<u>Remove Institute Level Users</u>	Interface for Deactivation of Heads and Program Coordinators
Students' Information	Participating Students Information - Teachers' Point of View
Course Details	As seen by Teachers

Now, select the appropriate **RCID** (Remote Centre ID) and **Email-Id** from the dropdown menus of that Head or Program Coordinator who you want to deactivate, and click on **Deactivate** Tab.



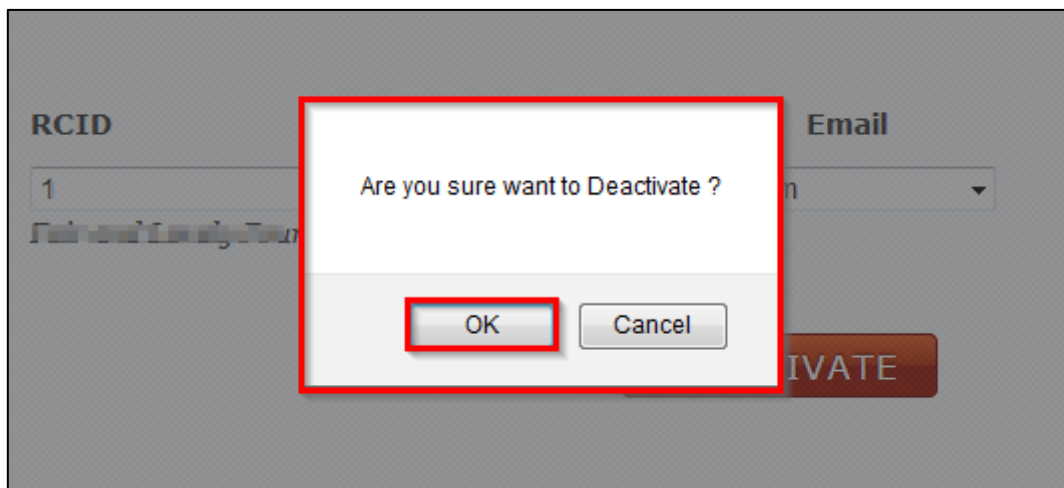
DEACTIVATION OF INSTITUTE LEVEL USERS

RCID Email

-- Select the Institute -- -- Select the Head or Pc --

DEACTIVATE

After clicking on the Deactivate Tab, a pop-up message will be generated to confirm that reads - **Are you sure want to deactivate?**. If you want to, you can click on **OK**, otherwise click on **Cancel**.



1.3 Students' Information

The **Students' Information** tab will give information about **Students' Details, Upload Students' Info, Marks per Question, Students who Attempted, Summary of Marks, Clear, Deactivate, and Bulk-move** with respect to RCID, Course and Teacher.

SUPPORT ADMINISTRATOR

User Registration	Registration Interface for Participating Institutes, Program Coordinators and Teachers
Remove Institute Level Users	Interface for Deactivation of Heads and Program Coordinators
Students' Information	Participating Students Information - Teachers' Point of View
Course Details	As seen by Teachers

After clicking on Students' Information link, your dashboard will look like this.

RCID

-- Select the Institute -- ▾

Course

-- Select the Course -- ▾

Teacher

-- Select the Teacher -- ▾

STUDENTS' DETAILS

MARKS PER PROBLEM

SUMMARY OF MARKS

DEACTIVATE

UPLOAD STUDENTS' INFO

STUDENTS WHO ATTEMPTED

CLEAR

BULK-MOVE

If you wish to see the **Students' Details** i.e. Rollno, email-id, username, total number of records associated with a particular teacher, then you have to select the required RCID, Course and Teacher information from the dropdown menu and then click on **STUDENTS' DETAILS** tab.

RCID	Course	Teacher
-- Select the Institute --	-- Select the Course --	-- Select the Teacher --
STUDENTS' DETAILS	UPLOAD STUDENTS' INFO	
MARKS PER PROBLEM	STUDENTS WHO ATTEMPTED	
SUMMARY OF MARKS	CLEAR	
DEACTIVATE	BULK-MOVE	

After clicking on the STUDENTS' DETAILS tab, you will get the total number of records / students and their Rollno, Email Id and Username. If you wish to download the CSV file, click on the **Download CSV** tab.

TEACHERS' STUDENT REPORT			
Institute:	Anna school of engineering, Annauni		
Teacher:	Prashant Kumar		
Course Id:	BCEN10401		
Total number of records : 108			
Download CSV			
S.No	Rollno	Email Id	Username
1	ANNA1000000001	an1000000001@gmail.com	an1000000001
2	ANNA1000000002	an1000000002@gmail.com	an1000000002
3	ANNA1000000003	an1000000003@gmail.com	an1000000003

To know about the marks attained by the students per question, select the required RCID, Course and Teacher information from the dropdown menu and click on the **Marks Per Problem** tab.

The screenshot shows a web interface for a Blended MOOCs Administrator. At the top, there are three selection filters: 'RCID' with a dropdown menu showing '-- Select the Institute --', 'Course' with a dropdown menu showing '-- Select the Course --', and 'Teacher' with a dropdown menu showing '-- Select the Teacher --'. Below these filters, there are two columns of red buttons. The left column contains 'STUDENTS' DETAILS', 'MARKS PER PROBLEM' (which is highlighted with a red border), 'SUMMARY OF MARKS', and 'DEACTIVATE'. The right column contains 'UPLOAD STUDENTS' INFO', 'STUDENTS WHO ATTEMPTED', 'CLEAR', and 'BULK-MOVE'.

Now, select the relevant assignment from the drop-down menu and click on **SUBMIT**. You can see this process in the following two images.

The screenshot shows a web page titled 'MARKS PER QUESTION'. Below the title, there are three lines of text: 'Institute: ITB University', 'Teacher: Workshop Administration', and 'Course: EECS 200'. Below this, there is a section titled 'List of Assignments' with a dropdown menu labeled 'Select the assignment' and a red square icon. At the bottom of the page, there is a red button labeled 'SUBMIT'.

You now get to see the marks scored by the student for the respective question in that particular Assignment. Here, the column Q01 indicates the maximum marks obtained in the Question 1 of that Assignment. In the evaluation report, NA means not attempted. As a Program Coordinator, you can download this data by clicking on the **Download** tab. If you want to see the marks scored in some other Assignment, you can change the particular Assignment type, by clicking on **View another assignment**.

MARKS PER QUESTION

Institute: ITB-Indragiri

Teacher: Workshop Administration

Course: IT210-101

Assignment: Quiz 1

Download

View another assignment

Total number of records : 4131

S.No	Rollno	Username	Email Id	Total	Q01	Q02	Q03	Q04	Q05	Q06	Q07	Q08	Q09	Q10	Q11	Q12	Q13	Q14	Q15	Q16	Q17	Q18
1	0	admin	info@itbony.ac.in	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
5	0	umda_gedmaith	umda@itbony.ac.in	5.0	0.0	0.0	0.0	1.0	0.0	1.0	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
3	0	Namada	namada@itbony.ac.in	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
4	0	stomach	stomach@itbony.ac.in	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
5	0	stomach	stomach@itbony.ac.in	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
6	0	stomach	stomach@itbony.ac.in	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

For viewing the Summary of Marks, i.e. the marks of students in graded quizzes and graded programming assignments, select the required RCID, Course and Teacher Information from the dropdown menu and click on **Summary of Marks** tab.

RCID

Course

Teacher

-- Select the Institute --

-- Select the Course --

-- Select the Teacher --

STUDENTS' DETAILS

MARKS PER PROBLEM

SUMMARY OF MARKS

DEACTIVATE

UPLOAD STUDENTS' INFO

STUDENTS WHO ATTEMPTED

CLEAR

BULK-MOVE

Then the following details will be displayed on your dashboard. You can download the CSV file by clicking on **Download CSV**.

SUMMARY OF MARKS										
Institute: UJER Teacher: Yashraj Course: EE210.1xA15										
<div>Download CSV</div>										
Total number of records : 4131										
S.No	RollNumber	Username	Email Id	Progress in %	QZ01 MM:18.0	QZ02 MM:17.0	QZ03 MM:40.0	QZ04 MM:19.0	Midterm01 MM:28.0	FinalExam01 MM:27.0
1	U	umma	info@UJER.com	0.0	NA	NA	NA	NA	NA	NA
2	B	umma_deshmukh	umma_deshmukh@UJER.com	16.4173669468	3.0	8.0	14.0	2.0	2.0	1.0
3	II	gayathibhale	gayathibhale@UJER.com	0.0	NA	NA	NA	NA	NA	NA
4	C	rajprakash	rajprakash@UJER.com	0.0	NA	NA	NA	NA	NA	NA
5	II	rajprakash	rajprakash@UJER.com	0.0	NA	NA	NA	NA	NA	NA

You can deactivate a particular Teacher from a respective course if required. If you want to allot a particular course to another Teacher, you have to select RCID, Course and Teacher information from the dropdown menu and then click on **Deactivate** tab.

RCID

Course

Teacher

-- Select the Institute --

-- Select the Course --

-- Select the Teacher --

STUDENTS' DETAILS

UPLOAD STUDENTS' INFO

MARKS PER PROBLEM

STUDENTS WHO ATTEMPTED

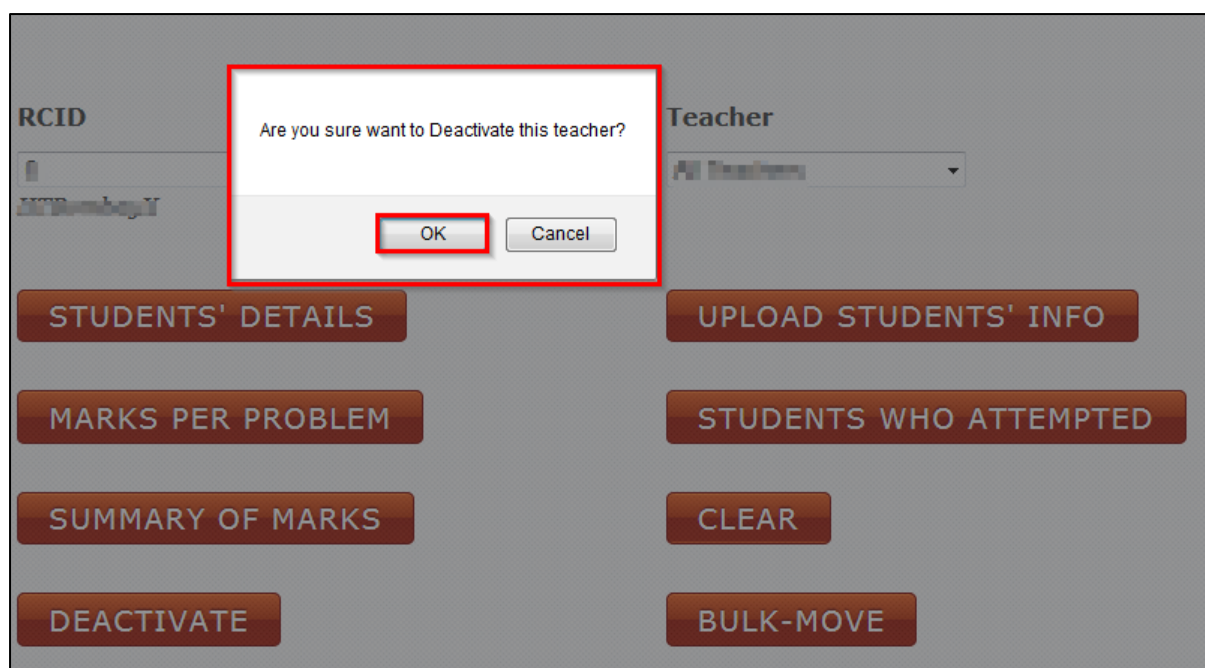
SUMMARY OF MARKS

CLEAR

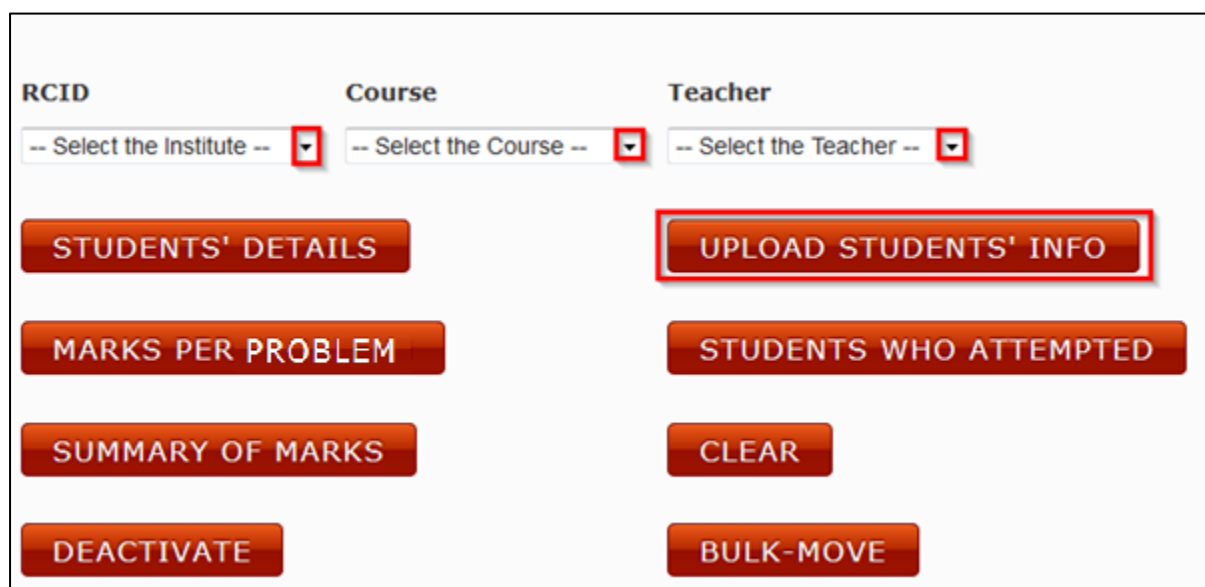
DEACTIVATE

BULK-MOVE

After clicking on the Deactivate tab, a pop-up message will be generated, asking you **Are you sure you want to Deactivate this teacher?**. If you want to deactivate the teacher, click on OK, otherwise click on Cancel.



You need to upload students' information in your database, so that it can be helpful to you to mark / grade your students in the concerned MOOC. For this purpose, click on **UPLOAD STUDENTS' INFO** tab after selecting the appropriate RCID, Course and Teacher.



The students' information needs to be saved in the form of a .CSV file in your system. So, if you would like to view, include or remove some detail from your existing students' list, then you need to use the **UPLOAD FILE** functionality. Before you browse and upload the relevant file of students'

information, you need to understand how the **Template** of Students' Information is required to be filled. The sample .CSV will give you a fair idea of this.

UPLOAD STUDENTS' INFORMATION -

Download **Template** and **Sample** .csv file

Add records in the given template as shown in Sample .csv file

Click on browse button to select the .csv file

Click Upload File to upload the details.

o Filename:

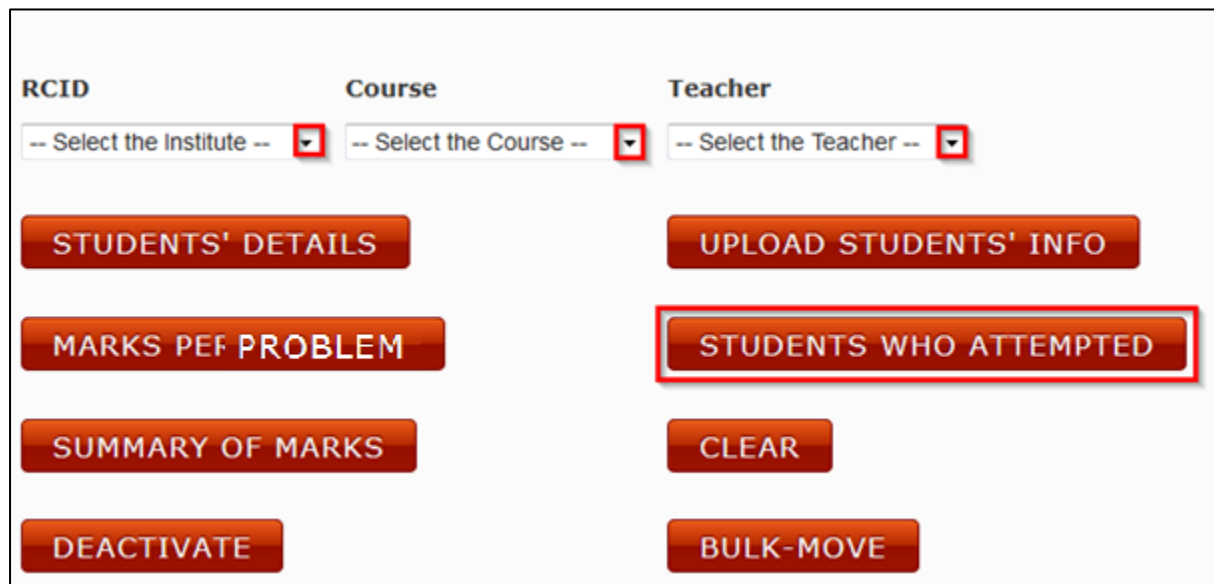
No file selected.

To see the format of a **CSV file**, you can view the **Template** and the **Sample .CSV** file. The **Template** will simply show a document that already has some of the details in place. Some more of the information you require can then be added or changed in this existing form. The image below shows how the Template looks. All the three fields - **RollNumber, UserName and Email** - are required. These headings should stay as they exist on the template.

A1	fx RollNumber	
A	B	C
RollNumber	UserName	Email

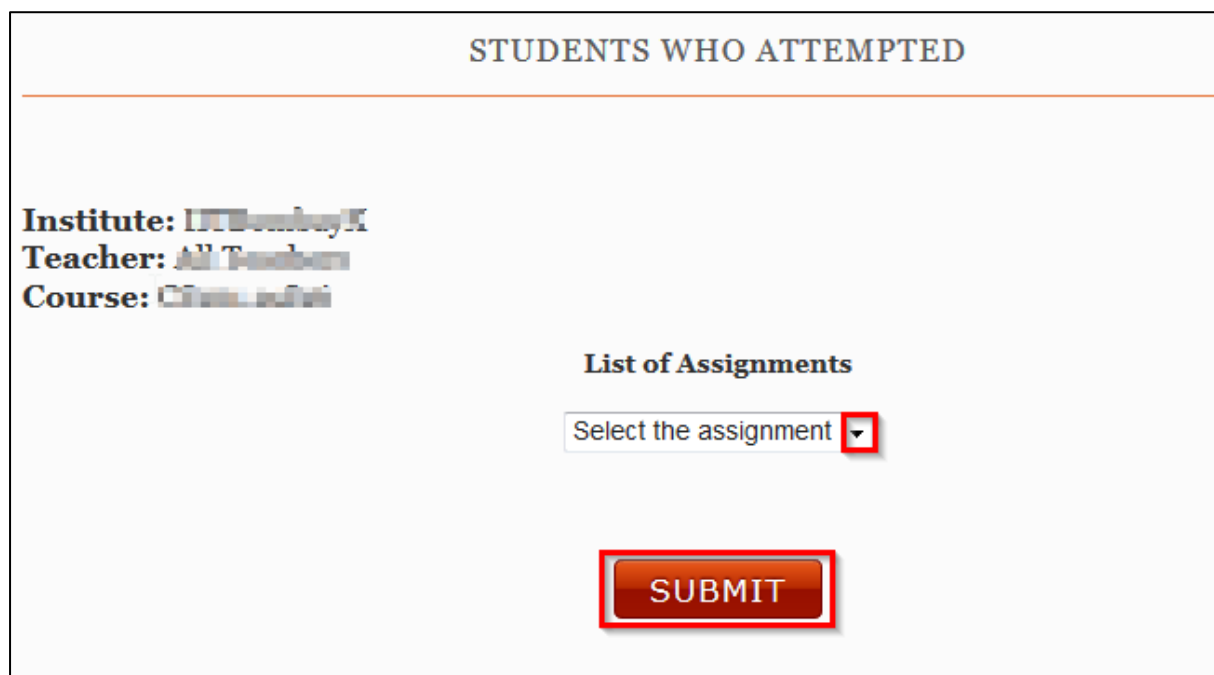
You can now view the number of students who have attempted all questions / who have not attempted even one question / who have attempted one but not all questions in a particular Assignment. For this,

click on the **Students Who Attempted** tab after selecting the RCID, Course, Teacher information from the dropdown menu.



The screenshot shows a web interface with three dropdown menus at the top labeled 'RCID', 'Course', and 'Teacher'. Each dropdown has a red box around its arrow icon. Below the dropdowns are several red buttons with white text: 'STUDENTS' DETAILS', 'MARKS PEF PROBLEM', 'SUMMARY OF MARKS', 'DEACTIVATE', 'UPLOAD STUDENTS' INFO', 'STUDENTS WHO ATTEMPTED' (which is highlighted with a red border), 'CLEAR', and 'BULK-MOVE'.

Select a particular Assignment type from the dropdown menu of the List of Assignments and click on **SUBMIT**.



The screenshot shows a page titled 'STUDENTS WHO ATTEMPTED'. Below the title, there are three lines of text: 'Institute: IIT Bombay', 'Teacher: All Teachers', and 'Course: C1000.001.001'. Below this text is a section titled 'List of Assignments' which contains a dropdown menu labeled 'Select the assignment' with a red box around its arrow icon. At the bottom of the section is a red button with white text labeled 'SUBMIT'.

Now, you get to see the STUDENTS WHO ATTEMPTED status, i.e. as shown by the following image. If you wish to change the Assignment type then click on **View another assignment**.

STUDENTS WHO ATTEMPTED

Institute: IIT Bombay

Teacher: Vinod Kumar Arora

Course: EE210.1xA15

Evaluation: Quiz 4

View another assignment

Number of students who have not attempted even one question:	3418
Number of students who have attempted at least one but not all questions:	465
Number of students who have attempted all questions:	248

To clear / reset the Data from the dropdown menus (RCID, Course and Teacher) and select another, you have to click on the **CLEAR** tab.

RCID
-- Select the Institute -- ▼

Course
-- Select the Course -- ▼

Teacher
-- Select the Teacher -- ▼

STUDENTS' DETAILS

MARKS PER PROBLEM

SUMMARY OF MARKS

DEACTIVATE

UPLOAD STUDENTS' INFO

STUDENTS WHO ATTEMPTED

CLEAR

BULK-MOVE

If you want to move the students' information from one teacher to another, all you have to do is to select RCID, Course and Teacher (whose students' information is ready to move in to the account of other teacher) from the dropdown menu and then click on **BULK-MOVE** tab.

The screenshot shows a web interface with three dropdown menus at the top labeled "RCID", "Course", and "Teacher". Each dropdown has a placeholder text "-- Select the [Institute/Course/Teacher] --" and a red square icon with a white downward arrow. Below these are several red buttons with white text: "STUDENTS' DETAILS", "MARKS PER PROBLEM", "SUMMARY OF MARKS", "DEACTIVATE", "UPLOAD STUDENTS' INFO", "STUDENTS WHO ATTEMPTED", "CLEAR", and "BULK-MOVE". The "BULK-MOVE" button is highlighted with a red border.

Now, select the teacher from the dropdown menu in whose account you are moving the students' information, and then click on **SUBMIT** tab.

The screenshot shows a form titled "BULK MOVE". It contains three pre-filled fields: "Institute:", "Teacher:", and "Course:". Below these is a "Move To" section with a dropdown menu labeled "Select the teacher" and a red square icon with a white downward arrow. At the bottom of the form is a red button with white text labeled "SUBMIT", which is highlighted with a red border.

When a particular teacher is selected from the dropdown menu and you click on **SUBMIT** and you get to see the **BULK-MOVE SUMMARY** i.e. total number of current students of the teachers, as shown by the following image.

BULK MOVE SUMMARY	
0 of Prashant Warriar Move To Aswathy Kr	
Current Status	
Total number of current student of Prashant Warriar	0
Total number of current student of Aswathy Kr	197

In the above image, the current status shows that the total students of a teacher are now moved into the account of another teacher.

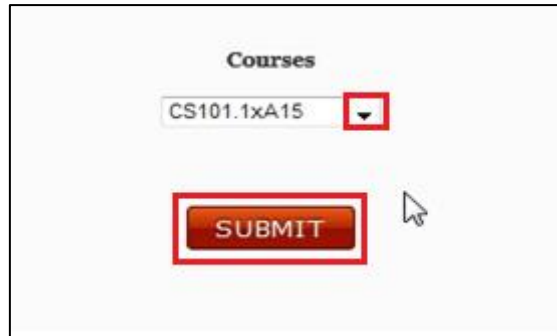
To get the Students' Teacher association report i.e. list of students who are participating in the course of a particular teacher, click on **Students' Teacher Association Report** tab.

1.4 Students' Information

To know about grading criteria, evaluation policy, enrolment start and end date, classes start and end date of a course, click on the **Course Details** link.

SUPPORT ADMINISTRATOR	
User Registration	Registration Interface for Participating Institutes, Program Coordinators and Teachers
Remove Institute Level Users	Interface for Deactivation of Heads and Program Coordinators
Students' Information	Participating Students Information - Teachers' Point of View
Course Details	As seen by Teachers

Select the particular course from the dropdown menu, and then click on the **SUBMIT** button.

A screenshot of a web interface titled "Courses". Below the title is a dropdown menu showing "CS101.1xA15" with a small downward arrow icon to its right. Below the dropdown is a red button with the word "SUBMIT" in white capital letters. A mouse cursor is pointing at the "SUBMIT" button. The entire interface is enclosed in a thin black border.

Once you have clicked on SUBMIT for that particular course, you will be directed to a page that will have important information such as enrollment dates and classes start and end dates. The evaluation policy explains the weightage given to each assignment type and the number of droppables the student is allowed; it also gives a range of the minimum to maximum marks assigned to the specific grades. A Graded assignment shows the assignment type (graded quiz, graded programming assignment etc.) and the due date for submission.

CS101.1XA15- INTRODUCTION TO COMPUTER PROGRAMMING

IMPORTANT DATES

Enrollment Start	July 2, 2015
Enrollment End	Dec. 15, 2015
Classes Start	July 16, 2015
Classes End	Dec. 15, 2015

EVALUATION POLICY

Assignment	Total	Mandatory	Weight(%)	Comments
Graded Quiz (GQ)	7	4	40.0	Best of 4
Graded Programming Assignment (GPA)	4	3	30.0	Best of 3
Final Exam (FE)	2	2	30.0	

GRADING CRITERIA

Grade	Min %	Max %
A+	90.0	100
A	75.0	90.0
B	60.0	75.0
C	40.0	60.0

GRADED ASSIGNMENTS

Assignment	Assignment Type	Due Date
GQ 03 -- Graded Quiz 2 for Topic 4 and Topic 5	Graded Quiz	Dec. 16, 2015, 6:50 a.m.
Graded Programming Assignment 4	Graded Programming Assignment	Dec. 16, 2015, 6:50 a.m.
GQ 06 -- Graded Quiz 5	Graded Quiz	Dec. 16, 2015, 6:50

2. Reports Manager

Reports Manager is linked with the Teachers' participation, course participation, and students' participation taken Institute wise, or as per the Teachers' status, Institute Heads' status, Program Coordinators' status, deactivated users' list as per the MIS activation status, and Teacher wise Students' Summary, Students' Details as per Teacher – Student association, and Teachers' Information, Institutes' Head Information, Institutes' Program Coordinators Information and Deactivated Users' Information as per the Users' profile.

2.1 Institute-wise

2.1.1 Teachers' Participation

To get the number of teachers participating in respective courses institute-wise, click on **Teachers' Participation** link.

Institute-wise	
Teachers' Participation	Number of teachers participating in respective courses institute-wise
Course Participation	Displays Institutes' Participation count in each Course
Students' Participation	Displays list of institutes with number of students participating in Blended MOOCs program, per course

You can now view the number of teachers who are participating in a particular course of a respective Institute. You can download the CSV file by clicking on **Download CSV**. To go back to the home page, click on **Admin Home**.

<u>Teachers' Participation</u>									
Download CSV		Admin Home							
S.No.	Institute Name	RCID	CS101.1xS16	ME209xS16	EE210xS16	HS791xS16	CS101.1xA15	ME209.1xA15	EE210.1xA15
1	Jawahar Institute of Engineering, Andhrajal	1007	0	0	0	1	0	2	2
2	Heremada Institute Technological Institute, Bhubaneswar	1009	0	0	0	0	0	1	1
3	B. H. Pattnayak College of Engineering, Bhubaneswar	1012	4	0	0	0	3	4	5
4	Majumdar School of Engineering College, Bhubaneswar	1013	10	0	4	0	11	3	0
5	M. J. Somaiya College of Engineering, Maharashtra	1016	7	0	0	0	5	2	2

2.1.2 Course Participation

For getting the institutes' participation count in each course, click on **Course Participation** link.

Institute-wise	
Teachers' Participation	Number of teachers participating in respective courses institute-wise
Course Participation	Displays Institutes' Participation count in each Course
Students' Participation	Displays list of institutes with number of students participating in Blended MOOCs program, per course

You can now view the number of Institutes participating in a particular course.

<u>Course Participation</u>								
Download CSV		Admin Home						
S.No.		CS101.1xS16	ME209xS16	EE210xS16	HS791xS16	CS101.1xA15	ME209xA15	EE210.1xA15
1.0	No. of Institutes	20	4	11	3	35	35	29

2.1.3 Students' Participation

Click on **Students' Participation** link which displays a list of institutes with the number of students participating in the Blended MOOCs program per course.

Institute-wise	
Teachers' Participation	Number of teachers participating in respective courses institute-wise
Course Participation	Displays Institutes' Participation count in each Course
Students' Participation	Displays list of institutes with number of students participating in Blended MOOCs program, per course

Here, you can see how many students of a particular Institute are participating in a respective course.

Students' Participation									
Download CSV		Admin Home							
S.No.	Institute Name	RCID	CS101.1xS16	ME209xS16	EE210.1xS16	HS791xS16	CS101.1xA15	ME209xA15	EE210.1xA15
1	Amity University	1318	0	0	0	0	123	0	22
2	Amity School of Engineering	1070	0	0	0	32	0	209	459
3	Amity School of Management	1071	0	0	0	0	0	230	190
4	Amity School of Engineering & Technology	1345	0	0	0	0	103	45	47
5	Amity School of IT Technology	1073	0	0	0	0	77	0	69

2.2 MIS Activation Status

2.2.1 Teachers' Status

As a Blended Course Administrator, you can get the list of active teachers of different courses in the Blended MOOCs system, by clicking on the **Teachers' Status** tab.

MIS Activation Status	
Teachers' Status	Displays the List of Teachers in the Blended MOOCs
Institute Heads' Status	Displays Status Report of the Heads of the Institutes
Program Coordinators' Status	Displays Status Report of Program Coordinators of Institutes
Deactivated Users' List	Displays the List of Deactivated Teachers, Heads and Program Coordinators in the Blended MOOCs

You can now view the list of activated teachers with valid Email Id, Full Name, Institute Name and Course Name, as shown by the following image.

Teachers' Status							
Download CSV		Admin Home					
S.No.	RCID	Institute	Email	Name	Course	IITBX Login	MIS Login
101	1013	Mepco Institute of Engineering/College	namocharan@gmail.com	Amrita Namon	CS101.1xS16	Does Not Exist	Does Not Activated
102	1016	M. J. Somaiya College Of Engineering	prakashnarayan7@gmail.com	Tushar Somaiya	CS101.1xS16	Does Not Exist	Does Not Activated
103	1012	CVR Ramesh College Of Engineering	venkateshram@gmail.com	Venkat Ramesh	CS101.1xS16	Exists	Activated
104	1013	Mepco Institute Engineering College	rajath@mepcoeng.ac.in	Rajath Marappan	CS101.1xS16	Exists	Activated
105	1013	Mepco Institute Engineering College	charanraj@gmail.com	Charanraj Chari	CS101.1xS16	Exists	Activated
106	1013	Mepco Institute Engineering College	karancharan@gmail.com	Karansharan	CS101.1xS16	Exists	Activated

You can download the CSV file by clicking on **Download CSV**. To go back to the home page, click on **Admin Home**.

2.2.2 Institute Heads' Status

Click on the **Institute Heads' Status** tab to know about the status (account is activated or not) of Institute Heads.

MIS Activation Status	
Teachers' Status	Displays the List of Teachers in the Blended MOOCs
Institute Heads' Status	Displays Status Report of the Heads of the Institutes
Program Coordinators' Status	Displays Status Report of Program Coordinators of Institutes
Deactivated Users' List	Displays the List of Deactivated Teachers, Heads and Program Coordinators in the Blended MOOCs

Here, you can view the report which indicates **Activated** or **Not Activated** accounts of the Institute Heads with their Email Id, Full Name and Institute Name.

Institute Heads' Status					
Download CSV					Admin Home
S.No.	RCID	Institute	Email	Name	MIS Login
10	1000	Vivekananda Institute of Technology	director@vijay.org.in	D. D. Kulkarni	<u>Not Activated</u>
20	1010	Indraprastha Institute of Engineering	skanmani100@yahoo.com	S. M. Suman	<u>Not Activated</u>
30	1020	G. H. Patil Institute of Engineering	principal_gpi@vsnl.net	G. H. Patil	<u>Activated</u>
40	1030	K. J. Somaiya Institute of Engineering	principal@kjsomaiya.edu	Shubham Chaudhary	<u>Activated</u>
50	1040	College of Engineering	director@coe.ac.in	Anil Kumar	<u>Activated</u>
60	1050	Indraprastha Institute of Engineering	suman@vsnl.net	Suman Suman	<u>Activated</u>

2.2.3 Program Coordinators' Status

Click on the **Program Coordinators' Status** tab to know about the status (if the account is activated or not) of Program Coordinators.

MIS Activation Status	
Teachers' Status	Displays the List of Teachers in the Blended MOOCs
Institute Heads' Status	Displays Status Report of the Heads of the Institutes
Program Coordinators' Status	Displays Status Report of Program Coordinators of Institutes
Deactivated Users' List	Displays the List of Deactivated Teachers, Heads and Program Coordinators in the Blended MOOCs

Now, you can get the report which indicates Activated or Not Activated accounts of Program Coordinators with their Email Id, Full Name and Institute Name.

Program Coordinators' Status					
Download CSV					Admin Home
S.No.	RCID	Institute	Email	Name	MIS Login
10	1000	College of Engineering	cmr.mech@coe.ac.in	C. M. Ramesh	<u>Not Activated</u>
20	1010	Indraprastha Institute of Engineering	sumandebs@gmail.com	Suman Deb	<u>Not Activated</u>
30	1020	Vivekananda Institute of Technology	vivekananda@vijay.org.in	M. V. Vivekananda	<u>Activated</u>
40	1030	G. H. Patil Institute of Engineering	suman@vsnl.net	Suman Suman	<u>Activated</u>
50	1040	College of Engineering	director@coe.ac.in	T. Revathi	<u>Activated</u>

2.2.4 Deactivated Users' List

Click on the **Deactivated Users' List** to get the list of deactivated Teachers, Heads and Program Coordinators in the Blended MOOCs System.

MIS Activation Status	
Teachers' Status	Displays the List of Teachers in the Blended MOOCs
Institute Heads' Status	Displays Status Report of the Heads of the Institutes
Program Coordinators' Status	Displays Status Report of Program Coordinators of Institutes
Deactivated Users' List	Displays the List of Deactivated Teachers, Heads and Program Coordinators in the Blended MOOCs

Now, you can get the list of deactivated users (Teachers / Institute Heads / Program Coordinators) with their valid Email Id, Full Name, Institute Name and Course Code.

<u>Deactivated Users' List</u>						
Download CSV						Admin Home
S.No.	RCID	Institute	Email	Name	Role	Course
1.0	1007	APJKTU Engineering	aditya@apjktu.edu	P. S. S. S.	<u>Head</u>	None
2.0	1007	APJKTU Engineering	ganga@apjktu.edu	Ganga Prasad	<u>Programme Coordinator</u>	None
3.0	1001	Meppan Engineering College	anand@meppan.edu	A. Anand	<u>Teacher</u>	CS101.1x15
4.0	1001	Meppan Engineering College	india@meppan.edu	Indira Anand	<u>Teacher</u>	CS101.1x15
5.0	1003	Meppan Engineering College	joshi_raj@meppan.edu	Nagendra Marappa	<u>Teacher</u>	CS101.1x15

2.3 Teacher-Student Association

2.3.1 Teacher wise- Students Summary

If you want to get the summary report of students who have been marked by the teachers, click on **Teacher wise Students' Summary** tab.

Teacher-Student Association	
Teacher wise- Students' Summary	Displays the summary of students who have been tagged by the teachers
Students' Details	Displays the List of all MOOCs students tagged for the Blended MOOCs Program

You can view the number of students who have been marked by the teachers along with the teachers' names, teachers' email-ids, course codes, remote centre IDs (RCID) and institute names, as shown by the following image.

Teacher wise- Students' Summary						
Download CSV						Admin Home
S.No.	Course	RCID	Institute	Email	Name	#Students
1.0	HS791xS16	1007	Amrita School of Engineering, Amritapuri	swaminathanj@am.amrita.edu	Swaminathan J.	32
2.0	ME209xS16	1105	Yeshwantrao Chavan College of Engineering, Nagpur	elbarker22@yahoo.co.in	SANJEEV SHANKAR	27
3.0	ME209xS16	1105	Yeshwantrao Chavan College of Engineering, Nagpur	nigradkar@yahoo.co.in	NARENDRA GIRADKAR	27
4.0	ME209xS16	1105	Yeshwantrao Chavan College of Engineering, Nagpur	ankurk@yeshwantrao.co	ANKUR KURDE	27

2.3.2 Students' Details

If you want to get the students' details tagged for the Blended MOOCs program, click on the **Students' Details** tab.

Teacher-Student Association	
Teacher wise- Students' Summary	Displays the summary of students who have been tagged by the teachers
Students' Details	Displays the List of all MOOCs students tagged for the Blended MOOCs Program

You can find the list of all MOOCs students marked for the Blended MOOCs program, as shown by the image below.

Students' Details							
Download CSV				Admin Home			
S.No.	Institute Name	Course Id	Teacher's Name	Teacher's Email	Student's Rollno	Student's Email Id	Student's Username
10	Deemed University Institute of Engineering and Technology Indore	BTMOOC01/2019	Mohd Farooq	mofofofo@gmail.com	1000001	1000001@gmail.com	1000001
20	G. H. Raisoni College of Engineering, Nagpur	BTMOOC01/2019	J. J. Shah	jagad.shah@raisoni.net	BTMOOC01	ghsahar_jshahshah@gmail.com	AshishakShah08
30	G. H. Raisoni College of Engineering, Nagpur	BTMOOC01/2019	J. J. Shah	jagad.shah@raisoni.net	BTMOOC01	suman_gauravghrara@raisoni.net	ghsahar100

2.4 Users' Profile

2.4.1 Teachers' Information

If you want to get the Teachers' list for the Blended MOOCs program, click on **Teachers' Information** link.

Users' Profile	
Teachers' Information	Displays the List of Teachers Profile in the Blended MOOCs
Institutes' Head Information	Displays Information about the Heads of Institutes in the Blended MOOCs
Institutes' Program Coordinators Information	Displays Information about Institutes Program Coordinators in Blended MOOCs
Deactivated Users' Information	Displays Information about Deactivated Teachers, Program Coordinators and Heads in the Blended MOOCs

You can now get the list of the Teachers' profile along with their names, Institute names, RCIDs, qualifications, designations etc., as shown by the image below.

Teachers' Information											
Download CSV		Admin Home									
S.No.	RCID	Institute	Course	First Name	Last Name	Email	Gender	Phone	Qualifications	Department	Designation
1	0012	G H Raisoni College Of Engineering	CS101: Java	Umesh	sathe	umesh.sathe@raisoni.net	Male	0000000000	M.E	I.T/C.S	Assistant Professor
2	1013	G H Raisoni College Of Engineering	CS101: Java	Nisha	rao	nisha.rao@raisoni.net	Female	0000000000	M.E	I.T/C.S	Assistant Professor
3	0010	G H Raisoni College Of Engineering	CS101: Java	Arshita	magdive	arshita.magdive@raisoni.net	Female	0000000000	M.E	I.T/C.S	Assistant Professor
4	1013	G H Raisoni College Of Engineering	CS101: Java	Garvit	shukla	garvit.shukla@raisoni.net	Male	0000000000	M.E	I.T/C.S	Assistant Professor

2.4.2 Institutes' Head Information

To get information about the Institutes' Head in the Blended MOOCs program, click on **Institutes' Head Information** link.

Users' Profile	
Teachers' Information	Displays the List of Teachers Profile in the Blended MOOCs
Institutes' Head Information	Displays Information about the Heads of Institutes in the Blended MOOCs
Institutes' Program Coordinators Information	Displays Information about Institutes Program Coordinators in Blended MOOCs
Deactivated Users' Information	Displays Information about Deactivated Teachers, Program Coordinators and Heads in the Blended MOOCs

Here, you can see detailed information with Names, Institutes, Email, Qualifications, Designations, etc.

Institutes' Head Information										
Download CSV		Admin Home								
S.No.	RCID	Institute	First Name	Last Name	Email	Gender	Phone	Qualifications	Department	Designation

2.4.3 Institutes' Program Coordinator Information

To get information about the Institutes' Program Coordinator in the Blended MOOCs program, click on **Institutes' Program Coordinators Information** link.

Users' Profile	
Teachers' Information	Displays the List of Teachers Profile in the Blended MOOCs
Institutes' Head Information	Displays Information about the Heads of Institutes in the Blended MOOCs
Institutes' Program Coordinators Information	Displays Information about Institutes Program Coordinators in Blended MOOCs
Deactivated Users' Information	Displays Information about Deactivated Teachers, Program Coordinators and Heads in the Blended MOOCs

Now, you can view Institutes' Program Coordinators Information along with their Names, Institute Names, RCIDs, Qualifications, Departments and Designations.

Institutes' Program Coordinators Information											
Download CSV											Admin Home
S.No.	RCID	Institute	First Name	Last Name	Email	Gender	Phone	Qualifications	Department	Designation	
1.0	1132	Ra Hathkarni University	Sudhendra	Rathkarni	sudhendra.rathkarni@gmail.com	Male	9897712296	M.Tech	M.Tech	M.Tech	
2.0	1137	Rasa College Of Technology	Latha	Rathakrishnan	sofya2000@gmail.com	Male	9884779632	M.E	M.E	M.E	
3.0	1135	RMS College Of Engineering	Diti	Sujatha	dititem@gmail.com	Female	9890100448	Ph.D	Ph.D	Ph.D	
4.0	1008	JRI College Of Engineering	SOURABH	SENA	senabrahma@gmail.com	Male	9896519088	M.Tech	M.Tech	M.Tech	

2.4.4 Deactivated Users' Information

To view the list of the Teachers, Program Coordinators and Heads who are deactivated from their roles as per requirements, click on **Deactivated Users' Information** link.

Users' Profile

Teachers' Information	Displays the List of Teachers Profile in the Blended MOOCs
Institutes' Head Information	Displays Information about the Heads of Institutes in the Blended MOOCs
Institutes' Program Coordinators Information	Displays Information about Institutes Program Coordinators in Blended MOOCs
Deactivated Users' Information	Displays Information about Deactivated Teachers, Program Coordinators and Heads in the Blended MOOCs

After clicking on Deactivated Users' Information link, you will get the complete list as shown by the following image.

Deactivated Users' Information											
Download CSV		Admin Home									
S.No.	RCID	Institute	Course	First Name	Last Name	Email	Gender	Phone	Qualifications	Department	Designation
1.3	1010	Mepco Institute of Engineering College	CS101, 1xS16	Nagapothi	Marisappan	jothi_nagapothi@yahoo.co.in	Female	9840000000	M.E	M.E	M.E
2.0	1010	Mepco Institute of Engineering College	CS101, 1xS16	DavidsonKamathadas	Milton	mdevid@mepcoeng.ac.in	Male	9443200000	M.E	M.E	M.E
3.3	1010	Mepco Institute of Engineering College	CS101, 1xS16	Madhana	Karipandian	kamadhana1@gmail.com	Female	9751000040	M.E	M.E	M.E
4.0	1010	Mepco Institute of Engineering College	CS101, 1xS16	Sathyanthavathi	Vallikatti	sathyanthavathi@gmail.com	Female	9466004040	M.E	M.E	M.E